

PARISH COUNCIL OF PLUCKLEY

Minutes of the Ordinary Meeting of the Parish held on Tuesday 8th November 2016, Pluckley Village Hall, 7:30pm

Present	Cllrs Housman (Chair), Beattie, Newman, Smith, Whatman	
In Attendance	Cllr Bell; Caroline Levett – Clerk; 1 parishioner	
Item		Action Responsibility
1. APOLOGIES	Apologies were received from Cllr O'Connor	
2. DECLARATION OF INTERESTS & ALTERATIONS TO REGISTER OF INTERESTS	No declarations of interests or alterations to the register of interests were made.	
3. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meetings held on 11 th October 2016 were unanimously approved as a correct record of the meeting and signed by the Chairman. The Chairman advised that the Parish Council would discuss this in detail once the planning application was received	
4. PARISHIONERS' QUESTIONS	Guy Hollaway, Alex Richards and Martin Wood presented details of the proposed application for the housing development at Pluckley Brickworks.	
5. CHAIRMAN'S REPORT CLLR HOUSMAN	<p><i>i. War Memorial</i> Cllr Housman had cleared some vegetation and carried out some cleaning to the Memorial. The British Legion has also carried out some work. The name of Olive Haffenden will be read out at the Memorial and members of her family will be attending the Service of Remembrance on Sunday 12th. Cllr Housman has received some paperwork from the RBL regarding missing names and will discuss this further with Cllr Beattie.</p> <p><i>ii. Halloween</i> The Parish Council recorded its thanks to Martin Chambers and Gavin Russell as well as other villagers for providing community support patrols over the Halloween period. There were no issues to report.</p> <p><i>iii. Communications</i> The app 'Nextdoor' instigated by Martin Chambers has been enthusiastically taken up by 198 residents/162 households and has proved very useful in sharing local information. Cllr Housman is consulting KALC and other council's about any positive approaches they have made to improving mobile communications.</p> <p><i>iv. Hills and Other Unknown Donors</i> Penny Ellard was suggested and supported unanimously by the Parish Council as the fourth trustee, and she has accepted this invitation. Cllr Beattie has been advised that the next Trustees' meeting takes place after church on 13th November, which she and Penny Ellard have been invited to. Cllr Beattie will raise some concerns of Parish Councillors at this meeting.</p> <p><i>v. Tree and Carols</i> It was agreed that Cllr Housman buy new lights for the tree and he has ordered posters to advertise the event. Cllr Whatman advised that Hole Park is unable to provide a Christmas tree this year and he has sought other quotes. It was agreed to increase the budget for this to £300 to include a tree and delivery.</p> <p><i>vi. Marquee and Pavilion Hire</i> Marquee and Pavilion Hire Forms had been circulated at the end of October meeting. It was agreed to defer this to next meeting.</p>	<p>CH/SB</p> <p>CH</p> <p>SB</p> <p>CH</p> <p>ALL</p>
6. PLANNING CLLR HOUSMAN	<p><u>Decided Applications</u></p> <p>16/01462/AS The Acorns, Smarden Road, Pluckley, TN27 0SN Conversion of garage into habitable accommodation (retrospective) – the Parish Council supported but regretted the retrospective nature of the application.</p> <p>16/01302/AS Jennings Farm, Charing Road, Pluckley, TN27 0QN Lawful development certificate - Existing - Use of building as light industrial B1(c) – the Parish Council supported this.</p> <p>16/00550/CON/AS Thorne House, Smarden Road, Pluckley, TN27 0RE Discharge of condition 2 - planting of new hedging adjacent to the road in front of new fencing. This</p>	

	<p>condition relates to the concern expressed by the Parish Council back in August when the issue of 8 "glamping" tents rather than 6 at this site was also raised. An update on this issue has been requested from the Enforcement Officer, Joanne Alexander.</p> <p><u>New Applications</u></p> <p>16/01495/AS Ridge House, Egerton Road, Pluckley, TN27 OPD Conversion of existing stables with associated works to form ancillary annexe. This is well away from the road and has the appearance of something like a summer house. It proposes use of sympathetic materials and the site is well screened with trees. The Parish Council unanimously supported this application subject to the annexe remaining ancillary to the main house.</p> <p>16/01561/AS 3 Sunflowers, Egerton Road, Pluckley, TN27 OPD Revision to planning approval 13/00675/AS (Loft conversion with new dormer windows to front and rear, plus rear single storey ground floor extension). The revision concerns the rear extension that now has a smaller footprint. In 2013 the Parish Council made no comment and there were a couple of neighbour objections. No objections thus far showing on the website. The Parish Council unanimously agreed to make no comment.</p> <p>16/01438/AS Sheerland Farm, Swan Lane, Pluckley, TN27 OPN Installation of internal home lift and reduction of floor joists. Sheerland Farm is a Grade 2 listed building and this application is for Listed Building Consent. The lift installation is to be wholly internal and will run from the kitchen up to the first floor. A supporting heritage statement notes: "No heritage assets are affected, the kitchen ceiling is plasterboard, the floor joists are modern timber and the first floor is modern flooring in the corner where the proposed lift is to run". The Parish Council unanimously supported this application.</p> <p>16/01578/AS Little Orchard, Chambers Green Road, Pluckley, TN27 ORJ Lawful development certificate - proposed mobile home (not permanent). The PC expressed strong concerns about such additions being able to circumvent planning regulations and asked that the ABC Planning Committee be made aware and asked to pursue what measures might be taken. Councillor Bell agreed.</p>	<p>PS</p> <p>PS</p> <p>PS</p>
<p>7. ASHFORD BC REPORT CLLR BELL</p>	<p><i>i. Enforcement</i></p> <p>There has been some focus over the past year on enforcement, starting with planning. A Task Group was set up and, despite some staffing issues, there have been successes and improvements with bolder and stronger enforcement, including a recent High Court Injunction. There has also been some successful prosecutions following a flytipping crackdown, and fines issues for litter dropping and dog fouling. A report is due to go to Cabinet.</p> <p><i>ii. Ashford Recycle</i></p> <p>The recycling app has been revamped which is more mobile friendly and makes reporting things such as flytipping, graffiti, tree issues, stray dogs much easier.</p> <p><i>iii. Bus Shelter Refurbishment</i></p> <p>A response is awaited on whether Cllr Bell is able to help fund this.</p>	<p>CB</p>
<p>8. NEIGHBOURHOOD PLAN CLLR NEWMAN</p>	<p>The Neighbourhood Plan has now been forwarded by Ashford BC to the Examiner. Nine comments were received. It was agreed that if there are no queries from the examiner this should proceed.</p> <p>A revised timetable had been circulated.</p>	
<p>9. TRAFFIC & HIGHWAYS CLLR BEATTIE</p>	<p><i>i. Bus Shelter Egerton Road</i></p> <p>Two building quotes had been circulated and a revised one presented to the meeting. Councillors agreed that the contract should be awarded to Mr K Edwards at the agreed cost of £955 + VAT. Cllr Whatman to action. A grant application to KCC for 50% of the cost would be made if Cllr Bell ascertains that she is unable to assist.</p> <p><i>ii. Highways Steward</i></p> <p>A visit is scheduled for 9th November.</p> <p><i>iii. KCC Members Grant – minor road repair nomination</i></p> <p>Still awaiting repair of Lambden Road.</p> <p><i>iv. Dangerous Steps Forge Hill/Shiplands Houses</i></p> <p>Chasing ABC for a date as to when these will be repaired.</p> <p><i>v. KCC Highways Parish & Town Council Seminar 3rd November</i></p> <p>A useful seminar. Feedback was given by attendees regarding the online reporting system</p>	<p>MW</p>

	<p>and KCC is working to improve this.</p> <p><i>vi. Joint Parish Traffic Committee 7th November</i></p> <p>Concerns have been raised by all parishes regarding the A28 works. It is hoped that this Committee can grow and have more impact. Cllr Bell advised of her interest in getting involved.</p>	
10. SPEED LIMIT REVIEW CLLR O'CONNOR	<p>A meeting had taken place on 28th October attended by senior KCC Highways representatives and Cllr Bell and Cllrs O'Connor, Newman and Beattie and some details had been circulated by Cllr O'Connor and Cllr Newman explained further at the meeting.</p> <p>A request was made by Cllr O'Connor that the Parish Council submits an Application to KCC Highways for a Traffic Regulation Order with the fee of £2,200. After some discussion and reservations expressed this was agreed.</p> <p>The cost of a further speed survey, which would take place very soon, will be met by Cllr Simkins from his Members Fund.</p>	
11. VILLAGE HALL CLLR HOUSMAN	<p>The Working Group had not yet met to consider the shortlisted bids.</p> <p>However Cllr Housman advised of communication between himself and ACRK regarding funding for the Village Hall extension. The advice just received from ACRK identified that the Village Hall Management Committee is not operating fully in accordance with its Charity Trust Deed and raised concerns with the Parish Council's involvement in Village Hall matters.</p> <p>It was agreed that a meeting should take place between ACRK and the Parish Council to understand its role and responsibilities and aim to resolve any highlighted issues. Cllr Housman to organise.</p> <p>It was agreed that the Working Group should be disbanded.</p>	CH
12. RECREATION GROUND, PAVILION, TENNIS COURTS CLLR WHATMAN	<p><i>i. Outfield</i></p> <p>Fence repairs and work to trim all hedges are still to be completed.</p> <p><i>ii. Petanque</i></p> <p>Working party yet to be organised.</p> <p><i>iii. Pavilion</i></p> <p>Some maintenance required and gutter replacement quotations are still awaited.</p>	
13. SAFETY & SECURITY	Nothing to report.	
14. ENVIRONMENT	Nothing to report.	
15. WEBSITE & COMMUNICATION CLERK	<p>Martin Chambers has been working with Tim Green in setting up the Members Area on the website. Once complete it is hoped that Parish Councillors will use this to upload reports and keep up to date on matters.</p> <p>Martin Chambers has been undertaking the task of carrying out much of the updating and administration of the website. It was agreed that the Clerk would take over much of this work.</p>	
16. PLUCKLEY PRE-SCHOOL CLLR NEWMAN	Nothing to report.	
17. CLERK'S REPORT	<p><i>Co-option of New Parish Councillors</i></p> <p>Details of five prospective candidates had been circulated and Cllr Housman had circulated guidance from KALC regarding the appointment of new Councillors.</p> <p>Two favoured candidates were agreed. Cllr Housman to contact one of the other prospective applicants to ascertain if they did wish to apply. It was agreed that some further information would be requested from the other applicants to ensure a fair process. Councillors were to go away and feedback via email on how to take this forward.</p>	CH ALL

18. FINANCE	Cllr Housman and the Clerk have updated the budget for 2016-7, which was circulated. The budget now includes a reserve of £10,000. The finance report had been circulated and expenditure for November agreed, with appropriate cheques being signed.	
19. CORRESPONDENCE	None to report.	
20. ITEMS FOR FUTURE CONSIDERATION	No other items.	
21. DATE OF NEXT MEETING	The next scheduled meeting is Tuesday 13 th December, 7:30pm, at Pluckley Village Hall.	
	The meeting closed at 10.45pm	

Caroline Levett, Clerk to Pluckley Parish Council
9th November 2016