

**PARISH COUNCIL OF PLUCKLEY**

**Minutes of the Ordinary Meeting of the Parish held on Tuesday 12<sup>th</sup> July 2016, Pluckley Village Hall, 7:30pm**

Present	Cllrs Housman (Chair), Beattie, Newman, O'Connor, Washer, Whatman	
In Attendance	Cllr Bell; Caroline Levett – Clerk; 2 parishioners.	
<b>Item</b>		<b>Action Responsibility</b>
1. APOLOGIES	Apologies were received and accepted from Cllr Smith.	
2. DECLARATION OF INTERESTS & ALTERATIONS TO REGISTER OF INTERESTS	No declarations of interests were made.	
3. MINUTES OF PREVIOUS MEETING	<p>The Parish Council minutes from the meeting held on 14<sup>th</sup> June 2016 were unanimously approved as a correct record of the meeting and signed by the Chairman.</p> <p>Cllr Housman apologised for the delay in circulating the minutes to Parish Councillors.</p> <p>It was resolved that under normal circumstances the Clerk would produce the first draft of minutes and send these to the Chair within 3 days of a meeting and that any comments back from the Chair should be received back within 2 days for circulation to the whole Parish Council and that final draft minutes would be produced within 7 days of a meeting.</p> <p>It was also resolved that only agreed minutes would be published on the Parish website.</p> <p>Items of special interest or projects would be included on agendas.</p> <p>Cllr Beattie advised that she found the KALC Councillors Conference most useful.</p>	<p><b>CL</b></p> <p><b>CH</b></p> <p><b>ALL</b></p> <p><b>CL</b></p>
4. PARISHIONERS' QUESTIONS	None.	
5. CHAIRMAN'S REPORT CLLR HOUSMAN	<p>To attend KALC Ashford Area meeting on 13<sup>th</sup> July, as this is specifically regarding Ashford's Local Plan, with Simon Cole presenting.</p> <p>Communicate to be distributed during week commencing 18<sup>th</sup> July.</p>	<b>CH</b>
6. PLANNING CLLRS SMITH & HOUSMAN	<p><u>Planning</u> Paul Smith</p> <p><i>Permissions granted</i></p> <p><b>16/00615/AS Caradon, Mill Lane, Pluckley TN27 0SL Lawful Development Certificate</b> - proposed log built mobile home for ancillary use to Caradon, Mill Lane. Decision -proposed use/development would be lawful. The Parish Council's concerns were reiterated to the case officer and it was requested that the mobile home be relocated. No response yet received. Cllr Bell had not had the opportunity to raise. It was resolved that Cllr Housman and the Clerk would draft a letter to the applicant requesting that the mobile home is screened.</p> <p><b>16/00624 3 Jennings Farm Cottage, Charing Road, TN27 0QL</b> Replacement of existing windows - 3No. windows to rear elevation and 4No. windows to front elevation with softwood, single glazed windows. (Resubmission of 08/01356/AS). Granted</p> <p><i>New Applications</i></p> <p><b>16/00905/AS Wenny House, Surrenden Road, TN27 0PP</b></p> <p>Proposed new tennis court at the northern end of the property on the corner of Swan Lane</p>	<b>CH/CL</b>

Chairman..... Date.....

Page 1

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	<p>and Surrenden Road. Resolved to support by the Parish Council.</p> <p><u>Planning</u> Chris Housman</p> <p><i>New Application</i> (Paul Smith declared an interest)</p> <p><b>16/00769/AS and 16/00770/AS Dowle Street Cottage, Dowle Street Road, TN27 0RY</b> Proposed single storey rear and side extension, erection of a detached double garage: listed building consent and full planning application. An extension to the date for comments has been requested and granted. It was resolved to object to this application on the grounds of concerns about the side extension and scale of the rear extension. Cllr Bell was asked to request that this application be determined by ABC's Planning Committee rather than by the Case Officer</p> <p><i>Outstanding Application</i></p> <p><b>16/00784/AS Stanford Bridge Farm, Station Road, Pluckley, TN27 0RU</b> Erection of cattle handling building. A site visit had been made by Cllr Housman. Resolved to support by the Parish Council.</p> <p>Cllr Newman advised that work on the house next to the Blacksmiths Arms site is progressing and requested that the Parish Council pursue the conditions imposed by ABC regarding the materials. This was agreed.</p> <p><b>Abbot's Court, Dowle Street</b> Cllr Newman stated that he believed that the stables erected on this site will require planning permission. The Chairman responded that ABC's Enforcement team had been made aware.</p>	<p>CB</p> <p>PS</p>
<p>7. ASHFORD BC REPORT CLLR BELL</p>	<p>Cllr Bell advised the following :</p> <ul style="list-style-type: none"> <li>• A campaign and one year trial of litter enforcement is being introduced.</li> <li>• A town centre Community Toilet Scheme is being introduced working with businesses. The toilets in Vicarage Road will close.</li> <li>• The Local Plan Consultation closes on 10<sup>th</sup> August.</li> <li>• The Boundary Review may lead to some Ward changes.</li> <li>• Quarterly Parish Forum meetings will no longer be held, although ad-hoc meetings may still occur. An all-day Rural Conference is planned in September.</li> <li>• A 'Recycling Wheel' will be distributed to all households to assist with what can be recycled and how.</li> </ul>	
<p>8. NEIGHBOURHOOD PLAN CLLR NEWMAN</p>	<p>The Steering Group has considered the Plan against ABC's Local Plan. The Neighbourhood Plan and the Consultation Statement have been updated, the Basic Conditions Statement is yet to be. It had been suggested that a 'health check' is carried out by an examiner to avoid any future vulnerability to the Plan. Whilst this may delay the process slightly the Parish Council resolved that this should be done.</p> <p>Cllr Newman highlighted relevant points from the Local Plan and also drew attention to some wording in other areas where the word 'permitted' is used and suggested this should be 'considered'. The Parish Council agreed that words should be added under the 'windfall' housing section to define the built confines of Pluckley's settlements. Cllr Housman will raise this at the KALC Ashford Area meeting and ask other parishes to support this view.</p>	<p>MN</p> <p>CH</p>
<p>9. TRAFFIC &amp; HIGHWAYS CLLR BEATTIE</p>	<p><b>Bus Shelter Egerton Road</b> Dave Clements advised that the roof does need re-felting and the wooden fascia replaced. He also reported that drainage problems are partly due to a huge amount of garden waste dumped behind the shelter. The Parish Council would like to progress its plan to slope the shelter out to the road to improve drainage and requested a</p>	

	<p>full specification for all the work in order that it can be costed to apply to KCC for a grant.</p> <p><b>Forge Hill</b> This work has now been completed. Cllr Beattie to write with thanks to KCC Highways.</p> <p><b>Potholes</b> Lots of potholes have been reported to KCC, and many of these have been marked up for repair.</p> <p><b>Missing road sign</b> A cross-roads sign is needed at the staggered crossroads entering Pluckley from Charing. This has been reported to KCC.</p> <p><b>KCC Members Grant – minor road repair nomination</b> Lambden Road was nominated to Cllr Simkins and noted. However other parishes responded more quickly.</p> <p><b>KCC Members Grant – sign cleaning &amp; vegetation clearing</b> A visit from the Highways Steward has been requested.</p> <p><b>Roadside mirror at Little Pinnock</b> This is being investigated by the Highways Steward.</p> <p><b>The Square</b> Shopkeepers have requested marked parking bays outside the shops. Cllr Beattie to follow up.</p>	<p>SB</p> <p>SB</p>
<p>9 (i) SPEED LIMIT REVIEW CLLR O’CONNOR</p>	<p>The consultant’s report and correspondence had been circulated before the meeting. Cllr O’Connor reiterated the minimalist approach with minimum requirements with the 30mph limit extending into all current 40mph areas, and suggested a consistent approach to all signage entering the village with a Pluckley sign and notice to Please Drive Carefully. The Parish Council supported this. Any additional measures such as white gates and interactive signs would be considered at a later stage if necessary.</p> <p>KCC has not yet approved the recommendations and has apologised for its delay.</p>	
<p>10. VILLAGE HALL CLLR HOUSMAN</p>	<p>The Village Hall AGM took place on Monday 11<sup>th</sup> July and Cllr Housman reported that the Hall is financially in a good position; that there are 8 committee members; discussions had taken place regarding the appointment of a President.</p> <p>It was agreed that it was a Landlord responsibility to repair the broken window. Cllr Whatman had received a quote from Mercury Windows for a new unit of £46 and for installation of the new and disposal of the old of £48, totalling £94 +VAT. The Parish Council resolved that this work should be undertaken. The Clerk to action.</p> <p>Cllr Newman advised of errors in the Planning Permissions which the architects are resolving with ABC.</p> <p>Cllr Housman advised that examples of Invitations to Tender from other local councils have been sought and received to use as a boilerplate in preparing the covering document for the hall extension project. This will be completed within the next week. A new working party of Cllrs Housman, Newman and Whatman to meet and finalise.</p> <p>Cllr Whatman advised that he will soon be in receipt of further quotes for the extension.</p> <p>Cllr Newman will try to get an extension to the grant from ABC for £8,000 which was to be awarded within a 12 month period from September 2015.</p> <p>Cllr Beattie requested that Village Hall Minutes and Accounts be circulated to Parish Councillors. It was resolved that these should be sent to the Clerk as soon as available for</p>	<p>CL</p> <p>CH/ MN/ MW</p> <p>MN</p> <p>CL</p>

	circulation to Parish Councillors and that they are posted on the Parish website.	<b>CW</b>
11. RECREATION GROUND, SPORTS PAVILION, TENNIS COURTS CLLR WHATMAN	Cllr Housman advised that he has written to the insurers advising that the claim was incorrectly closed and requesting payment of a further £750 for the shutters.	
12. SAFETY & SECURITY CLLR O'CONNOR	Cllr Housman suggested a bigger sign for the defibrillator. It was agreed that this was not necessary but should be regularly highlighted in Communicate.	
13. ENVIRONMENT CLLR WASHER	It was reported that a large amount of weeds are growing along the Black Horse Wall. Dave Clements (parishioner) offered to spray. This was kindly accepted by the Parish Council.	
14. WEBSITE & COMMUNICATION CLLR WASHER	Cllr Housman thanked Martin Chambers for his work in keeping the website updated whilst Cllr Washer was away and it was agreed that the Clerk should be trained in using the website.	<b>CL</b>
15. PLUCKLEY PRE-SCHOOL CLLR NEWMAN	21 responses were received following a wide survey in Pluckley, Hothfield and Little Chart. These have been reviewed and the demand for a Pre-School has been established. Parish Council representatives will discuss further with KCC to gain a better understanding of responsibilities and will then meet again with the School.	<b>MN/ SB / MW</b>
16. CLERK'S REPORT	The Clerk will be working on policies during the coming months, with an initial focus on Standing Orders and Finance and Reserves.	<b>CL</b>
17. FINANCE	Cllr Housman and the Clerk had agreed the budget headings for this year and a draft budget had been circulated by Cllr Housman which requires further work.  There is still VAT to be reclaimed from 2015-16 and the Clerk will do this where possible.  The Clerk had circulated prior to the meeting the monthly finance report and accounting system to date. A request had been received from Wealden Wheels for a £500 donation and this was approved. All payments were approved.  A cheque had been received from Pluckley Sports Association in relation to the tennis court refurbishment.  The Chairman reported that the insurance company had agree that the Parish Council should purchase a replacement trailer for the stolen on. Cllr Whatman suggested that a smaller more usable on would be preferable, and the Chairman asked him to pursue this.	<b>MW</b>
18. CORRESPONDENCE	Letter received from Dogs For Good acknowledging the £100 donation as nominated by Judy Poole for her Resident of the Year Award.	
19. ITEMS FOR FUTURE CONSIDERATION	Cllr Beattie asked whether the trustees of the Hills and Other Unknown Donors Charity had been written to. The Clerk confirmed that this had been done. Another trustee from within the community has yet to be appointed. All Parish Councillors to give consideration to this.	<b>ALL</b>
20. DATE OF NEXT MEETING	The next scheduled meeting is Tuesday 13 <sup>th</sup> September, 7:30pm, at Pluckley Village Hall.  Any items which need discussing or resolving before this date will be done via email if appropriate otherwise a meeting will be called.	
	The meeting closed at 10.20pm	

Caroline Levett, Clerk to Pluckley Parish Council  
13<sup>th</sup> July 2016

Chairman..... Date.....

Page 4

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