

**Minutes of the Annual Meeting of the Parish Council held on Tuesday 2<sup>nd</sup> May 2017, Pluckley Village Hall, 7:30pm**

Present	Cllrs Newman (Chair), Beattie, Breach, Housman, McAnally, O'Connor, Russell, Taylor, Whatman	
In Attendance	Caroline Levett – Clerk; 4 members of the public	
<b>Item</b>		<b>Action Responsibility</b>
1. APOLOGIES	Apologies were received from Cllr Bell.	
2. DECLARATION OF INTERESTS & ALTERATIONS TO REGISTER OF INTERESTS	Cllrs Beattie and McAnally declared a non-prejudicial interest in Planning Application 17/00515.	
3 ELECTION OF CHAIRMAN OF THE PARISH COUNCIL	Cllr Newman stepped down as Chairman of the Parish Council. The Clerk asked for nominations for the role. Cllr O'Connor proposed Cllr Newman. This was seconded by Cllr Russell and unanimously agreed.	
4. ELECTION OF VICE CHAIRMAN	Cllr Newman asked for nominations for the role. Cllr Newman proposed Cllr O'Connor. This was seconded by Cllr Taylor and unanimously agreed.	
5. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING	<p>The Parish Council minutes from the meeting held on 4<sup>th</sup> April 2017 were unanimously approved as a correct record of the meeting and signed by the Chairman. It was agreed that they could be published on the website.</p> <p><i>a. Defibrillator Training</i></p> <p>Cllr Russell had spoken with an ex police colleague who is willing to provide training, and equipment, at no cost. The training is not certificated. Cllr Housman advised that this is to be held on Saturday 10<sup>th</sup> June at the Village Hall. Cllrs Housman and Russell to prepare a note to advertise the training on Nextdoor.</p> <p><i>b. War Memorial</i></p> <p>Cllr Housman had sought a quote for a tablet the same width as the bottom of the memorial, £2,100 + VAT. It was agreed that a tablet of 30", the same width as the top of the memorial, would be appropriate, at a cost of about £1,400 + VAT. Cllr Housman has been advised that the preapplication regarding eligibility for a grant is being considered and that the site will be visited.</p>	CH/GR
6. PARISHIONERS' QUESTIONS	<ul style="list-style-type: none"> <li><i>Pluckley Rail Action Group</i> – Members of the Group were present to update and a copy of the leaflet distributed to residents had been circulated. MP Damian Green is very supportive and many parishes are now engaged in the consultation. An online petition has reached over 10,000 signatures. The Parish Council acknowledged the work of the group and endorsed the response. The Clerk to respond to the consultation.</li> </ul>	CL
7. CHAIRMAN'S REPORT CLLR NEWMAN	<ul style="list-style-type: none"> <li><i>Thorne Cottages</i> – ABC has written to the previous owner of the Blacksmiths Arms to advise that it owns the strip of land in front of the houses.</li> <li><i>Heritage Centre</i> – it was agreed that the Parish Council would sponsor a panel and this would be social, not religious, and cover Agriculture in Pluckley. Cllr Newman to circulate the text he has drafted.</li> </ul>	MN
8. PLANNING CLLRS HOUSMAN & TAYLOR	<p>A full planning report had been circulated to Parish Councillors prior to the meeting.</p> <p><i>Applications</i></p> <p><b>17/00515 Glebelands, The Street, TN27 0QU</b> Erection of a single storey rear extension; alterations and extension to roof and materials on existing conservatory. After initial objections from neighbours regarding a proposed balcony, this application has been extensively revised to remove said balcony. The Parish Council unanimously agreed to support this application.</p> <p><b>17/00588 Land east of The Dering Arms, The Grove</b> Conversion of existing garage block to create single storey dwelling with balcony to south elevation. Revision to planning</p>	

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	<p>permission granted in June 2015 (15/0222/AS). It is proposing a larger dwelling than granted in 2015, to which PPC objected on the grounds that: 'the proposed development is in a confined space and out of scale with its surroundings and the conservation area. It also causes a loss of garage space'. The Parish Council unanimously agreed to object to this application for reasons previously stated and additionally because of overdevelopment of the site and intrusion on neighbouring property.</p> <p>17/00623 <b>Thorne View, Smarden Road, TN27 OSP</b> Conversion of existing double garage and office over into annexe. Construction of new single storey garden studio/games room with covered outdoor eating area. The majority of the Parish Council agreed to support this application subject to the annexe remaining ancillary to the main dwelling.</p> <p>14/01116/<b>CONC Pluckley Brickworks Discharge of Conditions</b> 10, 14, 20 and 23. Conditions relating to earthworks and hard surface construction. No comments requested.</p> <p><i>Decisions</i></p> <p>17/00285 <b>2 Fir Toll, Station Road, TN27 OQZ</b> Erection of part single storey part two storey rear extension. Permit.</p> <p>17/00348 <b>Littlebrook Lodge, Forge Hill, TN27 OSJ</b> Lawful development certificate - proposed - replacement of driveway with wider driveway and change of materials to permeable block paving. Lawful. PPC had supported.</p> <p>17/00241 <b>4 Dering Close, TN27 ORN</b> Demolition of existing precast concrete garage, and erection of single storey extension to side and front.</p> <p>17/00177 <b>3 Sunflowers, Egerton Road, TN27 OPD</b> Roof extension, including a new lantern roof light, to link building between the main house and the garage. Permit. PPC had supported.</p>	
<p>9. ASHFORD BC REPORT CLLR BELL</p>	<p>No report.</p>	
<p>10. NEIGHBOURHOOD PLAN CLLR NEWMAN</p>	<p>Formal notices have been received that ABC has formally adopted Pluckley Neighbourhood Plan and that it forms part of the Borough Development Plan. Cllr Newman is seeking quotes for printing, which can be reclaimed from Ashford BC as part of a grant promised by them of up to £3,000.</p> <p>There are sites for development for consideration.</p> <p>Pinnock Yard – preliminary drawings for 4 three bedroom affordable homes for young people have been circulated. The Parish Council discussed various options, including more houses with fewer bedrooms. Cllr Newman to feedback to the landowner.</p> <p>Land at Little Farm – the purchaser of the land would like to sell this on. There was discussion about acquiring some of the land as a community project, and the building of a single dwelling. It was agreed that there should be initial discussions with ABC and neighbours to consider what options it might be possible to pursue.</p> <p>Brickworks – there have been 2 objections to the development. One from a parishioner regarding the bus stop and benches, which has been addressed. The other from the Parish Council regarding the management of the woodland and field 1. Riverwood has formally made an offer to the Parish Council to take on the management of this, but has not yet produced a management proposal. Cllr Taylor distributed a briefing paper to Parish Councillors. It was agreed that that the prospect of owning/managing the woodland and Field 1 was attractive and the costs and possible partners should be identified.</p> <p>The Parish Council would withdraw its objection if the public was given access to the wood and field.</p>	<p>MN</p> <p>MN</p>

	It was agreed that further information should be sought.	<b>MN</b>
11. TRAFFIC & HIGHWAYS CLLR BEATTIE	<ul style="list-style-type: none"> <li>Bus Shelter Egerton Road – The Highways Steward visited and no further work can be done by KCC. Cllr Whatman advised that the water problem inside the shelter has been rectified, and the issue of waste behind the shelter appears to have been resolved. He will speak to the local contractor regarding the dip in front of the shelter.</li> <li>Forge Hill footpath clearance - KCC has booked a job to clear the footpath (whilst not accepting ownership of this). The work is awaited.</li> </ul>	<b>MW</b>
12. SPEED LIMIT REVIEW CLLR O'CONNOR	<p>There were no objections following the consultation and the new limits will be sealed on 18<sup>th</sup> May and come into force on 24<sup>th</sup> May.</p> <p>A second quote of £35,800 + VAT has been received, and more quotes are still being sought.</p> <p>It was unanimously agreed by the Parish Council to commit £35,800.</p>	
13. VILLAGE HALL CLLR BEATTIE	<ul style="list-style-type: none"> <li>Minutes of the previous meeting had been circulated.</li> <li>AGM to be held on 8<sup>th</sup> May. Cllr Beattie unable to attend.</li> <li>Estimates have been obtained for grass cutting and a new supplier chosen. The VHMC will now manage and pay for this contract.</li> <li>The VHMC is seeking quotes for insurance.</li> </ul>	
13 VILLAGE HALL EXTENSION CLLR HOUSMAN	<p>The grant available from ABC has to be drawn down by 31<sup>st</sup> August.</p> <p>A meeting has been held with one of the bidders to ascertain how costs might be reduced. Cllr Housman is pursuing other options as a matter of urgency.</p> <p>It was unanimously agreed by the Parish Council to commit up to £52,000 to the extension, including the £8,000 from ABC, provided that the project was progressed urgently to enable the £8,000 to be drawn down by the end of August</p>	<b>CH</b>
14. RECREATION GROUND, PAVILION, TENNIS COURTS CLLR WHATMAN	<ul style="list-style-type: none"> <li><b>Outfield</b> Gang mowing started early to reduce cut grass issues and a double cut prior to the cricket club's first game on Sunday 7<sup>th</sup> May 2017.</li> <li><b>Benches</b> Work is in hand to replace the broken seating on the two benches.</li> <li><b>Tennis courts</b> A sign is needed explaining how to book the court.</li> <li><b>Children's Play equipment</b> All working safely.</li> <li><b>Petanque</b> Currently 3 volunteers for a working party.</li> <li><b>Car park</b> No Issues.</li> <li><b>Pavilion</b> Small amount of maintenance required, plastic guttering has been replaced with aluminium seamless type and reinforced on the front section. Storage area, being reviewed and more keys are required. Cllr Breach advised of issues she has been made aware of – the wooden ramp becomes slippery and dangerous, and she suggested the use of safety gripper strips; problem of water dripping in the boys' toilets; water leaks under the sink.</li> <li><b>Marquee and Pavilion Hire</b> To be discussed at next PC meeting.</li> </ul>	<b>MW</b>
15. WEBSITE & COMMUNICATION CLLRS NEWMAN & RUSSELL	<ul style="list-style-type: none"> <li>The Annual Report was distributed to all homes early in April.</li> <li>The website has been reviewed and updated.</li> <li><i>Mobile Communications</i> – O2 engineers have been looking in depth to a study on masts in the area, and how they might be improved. Anyone with poor signal issues must report these to O2.</li> <li><i>New House Lane / Stanford Bridge Broadband Survey</i> results are due imminently.</li> </ul>	
16. CLERK'S REPORT	Nothing to report.	
17. FINANCE	<p>Unaudited accounts for the year to 31<sup>st</sup> March 2017 had been circulated.</p> <p>Finance report and bank reconciliation to 31<sup>st</sup> March had been circulated and agreed. Payments for May were approved.</p>	
18. CORRESPONDENCE	No other items of correspondence.	
19. DIARY	<ul style="list-style-type: none"> <li>Annual Assembly : Tuesday 9<sup>th</sup> May 2017, Pluckley Village Hall. 18 village groups will be</li> </ul>	

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	<p>presenting at the meeting.</p> <ul style="list-style-type: none"> <li>• Parish Council meeting : Tuesday 6<sup>th</sup> June 2017, 7:30pm, Pluckley Village Hall</li> <li>• Pluckley's Great Get Together – 12<sup>th</sup> August. It was agreed that the recreation ground, pavilion, marquees etc could be used for this event.</li> </ul>	
20. ANY OTHER BUSINESS	<p>Cllr Newman requested that all reports ahead of meetings are submitted in good time.</p>	
	<p>The meeting closed at 10pm</p>	

Caroline Levett, Clerk to Pluckley Parish Council  
7<sup>th</sup> May 2017