

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 12 January 2009, at 8pm, in Pluckley Village Hall

Present: Andrew Buchanan (chairman) Jackie Allen, Chris Clark, Alan Davies, David Hocking, Ann Murray, Martin Newman, Mike Whatman, Andrew Wickham and Cllr Clair Bell (ABC)

Clerk to the Council: Jackie Grebby

Members of the public: I M Mills

- 1 Apologies for absence: All members were present
- 2 Declarations of interests on items on the agenda and update of members' interests: Item 7: Mr Wickham declared a personal but not prejudicial interest as a friend of the applicant.
- 3 Minutes of the meeting held on Monday 8 December 2008. Mr Newman requested that under item 13a Parish Plan the words "She then might have the time and inclination to do it. If not, the grants already received would have to be returned." be struck out of the minutes as he considered it was not a sensible thing to be saying. The amendment was agreed and the minutes signed. Proposed Jackie Allen, seconded M Newman.
- 4 Reports on matters arising from the minutes:
 - a) Old sports pavilion: Current weather conditions precluded works being started.
 - b) Chambers Green Road: A salt bin had been placed, courtesy of Kent Highways, in Chambers Green Road (normally parish councils have to purchase the bins at a cost of £300). This was a temporary measure until the problem of water running across the highway and freezing could be rectified. The clerk had also had a promise from Kent Highways that they would salt that area when weather conditions required this. She had now passed the problem to Cllr Clair Bell and KCC Cllr Richard King. It was noted that the contents of salt bins were for the use of the parish and are refilled by Highways.
 - c) Pivington Mill: Nothing to report. The clerk would contact the police for an update
 - d) Interactive speed sign: Nothing to report
- 5 Questions from Councillors. None received
- 6 Finance
 - a) Accounts for payment:

Andrew Wickham queried the number of hours of heating the clerk was claiming. The clerk replied that there was no alternative form of heating in the office and it was particularly cold during the past month so there were two electric heaters running. The hours claimed related to the number of hours the clerk worked in the office, not the actual number of hours the clerk had worked during the month as it excluded meetings, etc.

It was proposed by Ann Murray, seconded Alan Davies and resolved that the accounts should be paid:

Chq no				
164	Kent Probation Service		£100.00	S137
165	Jackie Grebby	Salary less tax	£709.60	
165	Jackie Grebby	agreed expenses for month	£8.00	
166	Inland Revenue	Tax & NIC	£211.52	
167	David Heasman	Street cleaning	£97.35	
168	Cyril Hoad	Notice board cleaning	£32.45	
169	Jenny Johns	Recreation ground	£48.68	
			£1,207.60	
Village Hall				
500112	BT	Telephone	£39.00	
BACS	Security Dev Systems	CCTV Connectors	£73.00	
500113	Sue Exell	Village Hall	£103.84	
500114	Initial Textiles	Hygiene & Mat	£36.63	
			£140.47	
Petty Cash				
CA71	Telephone & Broadband	Tiscali	£29.45	
CA68	postage		£13.68	
CA69	travel		£36.00	

CA70	heating	December 123.4 hours	£123.40	
			£202.53	

- b) 2009/10 budget. A letter had been received from ABC advising that in future parishes will be charged for by-elections as from 1 April 2009 at an estimated cost of between £2,000 and £5,000 and that parishes will have to bear the cost of any code of conduct investigation by ABC in relation to parish councillors, such costs are usually at least £2,000 to £3,000 per investigation. After some discussion it was resolved to add an extra £500 on the precept to cover additional insurance costs in the event of a CoC complaint. It was understood that a parish council was unable to insure against by-election costs. Proposed Alan Davies, seconded Ann Murray. It was further agreed that the clerk would write a letter of protest to ABC and copy it to Clair Bell

7 Planning applications:

[08/01709/AS](#) Sheerland Farm, Swan Lane, Pluckley, Ashford, Kent, TN27 0PN. Full Planning Permission for controlled atmosphere fruit store and storage building and the creation of a new vehicular access on land opposite Sheerland House.

After some discussion it was resolved to object to the application and to comment that, although usually wishing to support local industry, the proposed building is entirely out of keeping with the surrounding area and they feel it would be an invasive structure on the street scene. Proposed Alan Davies, seconded Jackie Allen. Mr Wickham abstained.

8 The minutes of the LDF Advisory Committee were received and noted. The clerk reported that she had received written advice from the ABC legal department on members interests especially with regard to planning issues.

- a) Consideration was given to the committee's advice on attendees to the ABC LDF Workshop on 29 January 2009 and it was proposed by Mr Wickham, seconded by Mr Newman that. It was agreed that a letter would not be sent and Messrs Newman, Whatman, and Wickham and Mrs Allen would contact those persons on the list either in person or by telephone as soon as possible and send the replies to Andrew Wickham as soon as possible. Mr Wickham would forward the list to the clerk who would pass it on to ABC.

9 Report from Cllr Clair Bell. ABC were having discussions about to manage the current economic crisis and the fall in income to the borough council with the reduction of car park charges and associated services. ABC does supply a green waste service, but at the moment this is just to some villages (but not Pluckley). At the moment this is free, but ABC is considering making a charge. It does not affect Pluckley as they are too far from the route.

10 Reports from representatives

- a) Parish Plan: Ann Murray reported that it continues in abeyance. Miss Murray reminded members that the parish plan was not part of the parish council, but being run by herself and Jackie Allen.
- b) Wealden Wheels: Alan Davies passed round a report. Chilham now joined and have gone into partnership with East Kent Strokes, who have acquired a vehicle. WW manage this and have use of it, so have 4 vehicles. Will be selling the small green one, which will help with funding for the rest of the year. Have moved into new offices at Pevington Farm with new telephone number (840000) and new website: www.wealdenwheels.co.uk
- c) PSAG: meeting being arranged shortly.
- d) Managed Housing for the Elderly: Mr Newman will attend meeting on 27 January at Smarden Village Hall and report back

11 Parish Service Level Agreement between Ashford Borough Council and parish councils within the borough. This had been circulated. Miss Murray said this was important and members should read and note. These may be issued for discussion later.

12 Proposal from Martin Newman "that this council write to BT urging better broadband provision for the village." The clerk reported that while BT had been working on the exchange, the next improvement was scheduled for the third quarter of 2009. It was noted that business users seemed to get better facilities than those who had private contracts. It was agreed that the clerk would write urging to BT a better service for Pluckley's broadband consumers outside the immediate environs of the exchange, which because this is short is excellent, but elsewhere is extremely poor.

13 Date for the annual parish clean up This was agreed for Saturday 28 March. The clerk would contact adjoining parishes and ABC.

14 2009 Hog Fair: It was noted that Egerton's All Day Fete was being held on Saturday 4 July. It was agreed that if this was to be held an active, semi-retired, enthusiastic volunteer would be needed who had a good understanding of the amount of work involved. Members would keep the event in mind and if they found someone who showed an interest, they would encourage them. Mr Whatman currently still held the parish council Hog Fair documents and would return them to the clerk.

- 15 To consider the following item of correspondence.
- a) The following planning decisions were noted:
 - i) 07/02323/AS Lower Thorne Barn: Appeal against refusal of planning permission dismissed
 - ii) 07/00744/AS Garden House, Swan Lane: details of boiler flue approved by ABC
 - iii) 08/00636/AS Little Farm, Smarden Road: amended details (insertion of additional roof light into NE roof slope) approved by ABC
 - iv) 08/01758/AS Frith Court Farm: Application to determine whether prior approval is required to details of agricultural development: ABC decision – procedure is inappropriate.
 - v) 08/01695/AS Snagsmount: Erection of various retaining walls (retrospective). ABC permission granted
 - vi) 08/01696/AS Snagsmount: Erection of various retaining walls (retrospective) Listed building consent: Withdrawn - Inappropriate Procedure
 - b) Consultation: Urban sites & Infrastructure Development Document Issues and Options Report. http://ashford-consult.limehouse.co.uk/portal/planning/usidpdio_report Forwarded to members. No volunteers so consultation noted.
 - c) Consultation: Communities in control: Code of recommended practice on local authority publicity <http://www.communities.gov.uk/publications/localgovernment/publicitycodeconsultation> Forwarded to members. Ann Murray said it was important to members to read and understand the implications of this document and, if necessary, various points could be considered at later meetings.
 - d) Survey from Kent Police: it was agreed that this was beyond the remit of a parish council to make an informed decision on these matters and that the clerk should reply accordingly.
 - e) Chairman's report ABC Parish Forum 22 October 2008: amongst circulating documents
 - f) ABC Standards Committee: amongst circulating documents
 - g) Reply from Simon Cole ABC to Mr Buchanan's letter re Pluckley and policy CS6 of the Core Strategy. It was noted that the letter said that: "Since my last correspondence, my officers have been out on site to assess the relative merits of the sites that have been submitted to the Council as potential development site allocations in Pluckley and it is reasonable to say, on the basis of the work carried out to date, that there does not appear to be any outstanding candidates for allocation in the Rural Sites DPD. However, this is a matter that can be more fully explained and discussed at the community workshop." It was agreed that ABC officers could be asked at the workshop the reasons why there were no suitable sites.
- [Other items of correspondence of general interest were circulated during the meeting]
- 16 Recent actions taken on behalf of the council by the clerk report from the clerk regarding other items needing attention.
- a) The clerk and requested and obtained an up-to-date map of salting route from Kent Highways
 - b) The clerk read out a request from an Ashford resident for land for motocross tracks: noted
- 17 Parish Council Surgery. It was agreed that the next surgery would be held on Saturday 24 January, 9:30 to 10:30am and that Messrs Newman and Whatman would attend.
- 18 Requests for items to be placed on the next agenda:
Salt bin for Prebbles Hill junction with Egerton Road (A Wickham)
- 19 Date of next meeting: Monday 9 February 2009, 8pm, in Pluckley Village Hall

There being no further business the meeting closed at 9:39pm

Pluckley Parish Council

Minutes of the Extra Meeting of Pluckley Parish Council held on Tuesday 27 January 2009, at 9:30pm, in Pluckley Village Hall

Present: Andrew Buchanan (chairman) Jackie Allen, Chris Clark, Ann Murray, Martin Newman, Mike Whatman, Andrew Wickham

Clerk to the Council: Jackie Grebby

Members of the public: Carin Rose, Elizabeth Bloom, Pamela Ashby, Tim Maddrell, Philip Brown, Sheila Clements, David Clements, S Whatman, J Newman, P Malpeli

- 1 Apologies for absence: Apologies were accepted from Alan Davies, who was unwell, and David Hocking, who had work commitments.
- 2 Declarations of interests on items on the agenda and update of members' interests: none
- 3 LDF Advisory Committee request that their reply to the two letters from Simon Cole of ABC addressed to the parish council chairman be sent from the parish council. The draft letter having been circulated, there was a wide-ranging discussion.
 - a) Mr Buchanan proposed that the second sentence, first paragraph be amended to read "It seems clear, however, that this letter contributed to his review of Pluckley's position" This was defeated 3:4
 - b) It was agreed that the second paragraph be omitted and Mr Newman proposed, seconded Mr Whatman, that "You say in your letter of 5 December, that Pluckley is now placed above Rolvenden. We should be grateful for clarification on this point as Pluckley similarly "seems to serve only a modest catchment" and Rolvenden, which is half as big again as Pluckley, scores significantly higher on the matrix." be included immediately before the penultimate paragraph. This was agreed 4:3.
 - c) The motion that the revised letter as adopted be sent to Ashford Borough Council at the earliest opportunity was proposed by Chris Clark, seconded by Mike Whatman, and carried 5:2. Mrs Allen requested that her objection to sending the letter prior to the workshop be noted. Mr Newman requested that the letter be sent to him before it is forwarded to ABC.

There being no further business the meeting closed at 10:09pm

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 9 February 2009, at 8pm, in Pluckley Village Hall

Present: Andrew Buchanan (chairman) Jackie Allen, Chris Clark, Ann Murray, Martin Newman, Mike Whatman

Clerk to the Council: Jackie Grebby

Members of the public: Mike Allen, Steph Banham, David Clements, J A Newman, Renate Beerling, Carin Reddings, Pamela Ashby, Tim Maddrell, Linda Johnson, Robert Johnson, P Malpeli

- 1 Apologies for absence: Apologies were accepted from Alan Davies (unwell), David Hocking (work commitments) and Andrew Wickham (political meeting) Proposed Ann Murray seconded Jackie Allen. Apologies were also received from Cllr Clair Bell (ABC)
- 2 Declarations of interests on items on the agenda and update of members' interests: Item 7 Stanford Bridge Farm: Mrs Allen declared a personal and prejudicial interest as the next-door neighbour of the applicant. She would leave the meeting when the item is discussed
- 3 Minutes of the meetings held on Monday 12 January 2009 and Tuesday 27 January 2009. These were approved and signed as correct Proposed Mrs J Allen, seconded Mr C Clark
- 4 Reports on matters arising from the minutes:
 - a) Old sports pavilion: Current weather conditions still precluded works being started.
 - b) Chambers Green Road: there was nothing further to report.
 - c) Pivington Mill: the funeral of Mr Cresswell was taking place on Friday 13 February, 11:20am at Charing Crematorium.
 - d) Interactive speed sign: Nothing to report
- 5 Questions from Councillors. None received
- 6 Finance
 - a) Accounts for payment: Four cheques had already been drawn and signed as they had been urgent. The clerk raised concerns regarding a high charge from SE Water for the pavilion, but advised payment and further investigation.
The following accounts were then approved for payment and cheques signed. Proposed Mr Whatman, seconded Mr Clark.

Chq no			
170	Jackie Grebby	Salary less tax & NIC	£709.60
170	Jackie Grebby	agreed expenses for month	£8.00
171	Inland Revenue	Tax & NIC	£211.52
172	David Heasman	Street cleaning	£77.88
173	Cyril Hoad	Notice board cleaning	£25.96
174	Jenny Johns	Rec cleaning	£38.94
175	South East Water	Pavilion water	£68.75
175	South East Water	Recreation ground	£14.61
176	Trevor May	Tennis court repair	£949.90
177	KCC Landscapes	2nd half Rec maintenance	£777.40
		Total	£2,882.56
Village Hall			
500115	KCC	Hall supplies	£27.77
500116	Staples	Hall supplies	£57.48
500117	PRS	Licence	£44.85
500118	R Bingle	Window cleaning	£60.00
500119	Sue Exell	Village Hall	£103.84
500120	initial		£36.63
500121	South East Water		£43.32
500122	D R & PD Missing	Electrical repairs	£110.40
500123	Rural Kent	subscription	£35.00
		Total	£519.29
Petty cash	Office heating		£50.46

	postage		£3.24
	travel & parking		£30.00
	Smart Stamp		£49.99
Income	Donation from Surrenden Tennis Club		£826.00

- b) Internal Audit: the clerk requested a member of the council to carry out an internal audit. It was agreed the Mrs Allen would do at her and the clerk's earliest convenience.

7 Planning applications:

[09/00034/AS](#) : Full Planning Permission. Little Farm, Smarden Road, Pluckley, Ashford, Kent, TN27 0RW: Conversion of existing garage into games/gymnasium room and home office above including one new dormer and link to main dwelling to the rear elevation. After a brief discussion it was resolved to support the application on the grounds that, due to its location, it has no visible impact on the street scene. Proposed Mrs Allen, seconded Mr Clark

EN/06/00207: Appeal against enforcement order. Stanford Bridge Farm, Pluckley, TN27 0RU 02/00620/AS. Mrs Allen left the meeting while this item was discussed. It was resolved that the clerk should write to PIN backing ABC's decision, reiterating the PC's concerns expressed when replying to the application in 2002, and pointing out that the number of vehicles had increased considerably over the last six years. Proposed Miss Murray, seconded Mr Newman

- 8 LDF Advisory Committee this meeting had been postponed.

- 9 Minutes of the Plans Committee held on Monday 26 January 2009. Noted

- 10 Meeting notes of the R&A Committee for Monday 26 January 2009. Mr Clark asked that it be noted that he had sent his apologies prior to the meeting. Items held over from that meeting:

- a) Request from Kent Primary Care Agency (NHS) for comments as to the rurality of area of Ashford in which it is proposed to open a pharmacy. It was agreed that the area was rural. Proposed Mr Buchanan and Mr Whatman
- b) Kent Village of Year Competition: No member of the council was prepared to undertake this project, nor was any member of the public present. The clerk reported that she had received queries from residents as to why Pluckley did not enter.
- c) Kent Rural Retailer of Year Competition: <http://www.ruralkent.org.uk/ourwork/rural-retailer.htm> No member of the council or public was prepared to take this on and the chairman offered to do it.

- 11 Report of the Parish Forum meeting held on Wednesday 28 January 2009. This had been circulated to all members of the council. Once the Forum's meeting notes were published these would be circulated to members

- 12 To receive a report of the LDF Workshop held on Thursday 29 January 2009. Meeting notes had been received from ABC. These had been circulated to members. Hard copies had been made and would be posted to all non-councillors who had attended. A copy has been placed on the website.

- 13 Ward member's report: in Cllr Mrs Clair Bell's absence there was no report

- 14 To consider such reports from representatives to other bodies and to agree further actions as required

- a) Parish Plan (Ann Murray): Miss Murray said there was nothing further to report, apart from the housing, which had been discussed at an earlier workshop. Further workshops will take place once Miss Murray's health has improved.
- b) Wealden Wheels (Alan Davies): in Mr Davies' absence there was no report
- c) PSAG (Andrew Buchanan/Chris Clark) A meeting was being held on Tuesday 10 February. The clerk had forwarded various documents to Messrs Buchanan and Clark for information.
- d) Managed Housing for the Elderly (Martin Newman) A report had been circulated. A survey was now needed.

- 15 Proposal from Andrew Wickham that the parish council apply for a salt bin to be installed at the junction of Prebbles Hill with the Egerton Road. The clerk reported that although it was possible to purchase salt bins at a lower cost than charged by Highways, this cost did not cover the siting of the bin and initial fill. Also Highways were currently refusing to allow a bin to be sited at that point. She was continuing to pursue the matter with Highways as there seemed to be some confusion over the site, Highways thinking the site was Prebbles Hill Lane while it was on Egerton Road at the Lane junction. The estimated cost would be £300. Miss Murray asked where the funding would come from and the clerk replied that there were sufficient funds in the contingency fund if the cost could not be written down elsewhere. It was resolved that, if Highways agreed to install the salt bin, then same would be purchased. Proposed Mr Newman, seconded Mr Clark.

- 16 Request from Ann Murray that an intensive clean-up of the Westfields perimeter be carried out. This was in a very unclean state. She suggested that Community PayBack might not come out in time to clear the area before the growing season started. She further suggested that Mrs Johns and partner might be prepared to undertake this at a cost comparable to the current hourly rate paid to Mrs Johns for tidying the recreation ground. It was suggested that a working party of parish councillors plus nearby residents could do the tidying prior to the Annual Village Clean-up on 28 March, but this was not acceptable to members. After a wide ranging discussion, it was resolved that Mrs Johns and partner be asked to undertake the work over a period of two days at a cost not exceeding £250, it being considered unreasonable to ask them to put in an estimate for the time involved. Proposed Mr Whatman, seconded Mr Clark.
- 17 To consider the following items of correspondence.
- a) Seminar: Action for Communities in Rural Kent, 14 March, on Climate Change. £27.20 per person. Noted.
 - b) Consultation: Standards Board: Stakeholder Tracker 2009. Replies by 16 February. Noted No members wished to take this on
 - c) KALC Planning Information Day: 28 March £69 per person. The clerk requested that she attend, Mrs Allen also expressed an interest in attending. This was agreed. It was noted that neither the clerk nor Mrs Allen would be able to help with the annual village clean-up, but the clerk would ensure that the relevant equipment was available.

[Other items of correspondence of general interest will be circulated during the meeting]

- 18 Recent actions taken on behalf of the council by the clerk and report from the clerk regarding other items needing attention.
- a) Email from Jennifer Shaw, Local Needs Housing, requesting a meeting to discuss their proposed site at Westfields. It was noted that parish councillors had not been in favour of a development there. It was agreed to invite Ms Shaw to attend prior to the next parish council meeting at 7pm.
 - b) Annual Parish Assembly: the clerk requested that members set a date for this and it was agreed that it should be held on Tuesday 5 May, 8pm in Pluckley Village Hall as the annual newsletter must be circulated prior to this. The annual parish council meeting would take place on Monday 11 May. The clerk had a letter from Community PayBack offering to come and talk to the council and it was agreed that they be invited to the annual assembly.
 - c) Annual Newsletter: the clerk requested members to consider and provide items for this. It was hoped that suitable items could be provided before the March meeting. It was unlikely that this would be in full colour again as there was not sufficient funding.
 - d) Website: the clerk was going through the site checking the links and requested members to alert her to any that did not work.
 - e) A letter had been sent to BT about poor broadband connection within the parish.
- 19 Next council surgery. It was agreed that this would be held on 28 February, 9:30 to 10:30am Messrs Clark and Newman to attend with the clerk.
- 20 Items to be placed on the next agenda:
- a) Newsletter
 - b) Village clean-up
- 21 Date of next meeting: Monday 9 March 2009, 8pm, in Pluckley Village Hall. It was noted that, if Ms Shaw (Local Needs Housing) was able to attend there would be an open discussion with her and her colleagues between 7 and 8pm.
- There being no further business the meeting closed at 9:14pm

Pluckley Parish Council

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Present: Andrew Buchanan (chairman) Jackie Allen, Chris Clark, Alan Davies, David Hocking, Martin Newman, Mike Whatman, Andrew Wickham

Clerk to the Council: Jackie Grebby

Members of the public: None

- 1 Apologies for absence: Apologies were accepted from Ann Murray (unwell), and Andrew Wickham (who had to leave at 9pm for family reasons) Proposed M Newman, seconded C Clark.
- 2 Declarations of interests on items on the agenda and update of members' interests: there were non declared.
- 3 Minutes of the meetings held on Monday 9 February 2009. These were approved and signed as correct Proposed Mr C Clark, seconded Mrs J Allen.
- 4 Reports on matters arising from the minutes:
 - a) Salt bin, Egerton Road. The clerk that following pressure on Kent Highways by Councillor Richard King (KCC), it had been agreed that a salt bin would be provided at a cost to the parish council. Parish Council thanks were expressed to Mr King
 - b) Chambers Green Road. Highways engineers had visited and had decided that the flooding was due to unmanaged ditches. Highways have cleared them, although it was the householder's responsibility to keep their ditches cleared.
 - c) Westfields clean-up. Mrs Johns had agreed to do this and was hoping to do this shortly.
- 5 Questions from Councillors. None received
- 6 Finance
 - a) Accounts for payment:.
The following accounts were approved for payment and cheques signed. Proposed A Wickham, seconded A Davies.

Cheq. No	Payee	Details	Amount	
178	KALC	Planning Info day	£138.00	
179	Jackie Grebby	Salary less tax	£883.00	
179	Jackie Grebby	agreed expenses for month	£10.00	
180	Inland Revenue	Tax & NIC	£282.90	
181	David Heasman	Street cleaning	£77.88	
182	Cyril Hoad	Notice board cleaning	£25.96	
183	Jenny Johns	Rec cleaning	£38.94	
184	EDF	Pavilion electricity	£95.98	
185	Clerk (B & Q)	materials for old pavilion	£349.49	
				£1,902.15
Village Hall				
500124	Sue Exell	Village Hall	£103.84	
500125	Parish Magazine	Advertising	£39.00	
500126	Southern Water	Waste water charges	£62.66	
500127	Chubb	fire extinguisher contract &c	£304.00	*
500128	initial	hygiene & mat	£36.63	
				£509.50
Petty Cash				
	Tiscali Tel & Broadband	January	£38.30	
	Tiscali Tel & Broadband	February	£39.36	
	Postage		£15.73	
	Heating		£64.37	
	travel & parking		£30.00	
				£187.76

- b) Following some discussion it was proposed by Mr Wickham that alternative fire extinguisher hirers and testers be requested to tender prior to next year's contract. The clerk asked

members to note that the number of extinguishers could not be reduced as these were a regulatory requirement by Ashford Borough Council. Mr Wickham would arrange for tenders to be submitted in good time. Seconded Mr Newman.

- c) Internal Audit: the clerk circulated a report of Mrs Allen's inspection of the council's internal risk procedures, which she had found satisfactory.

7 Planning applications:

a)

7.1a [08/01356/AS](#) Listed Building Consent, **3 Jennings Farm Cottage, Charing Road, Pluckley, Ashford, Kent, TN27 0QL** : Replacement of 4 windows to the South elevation and 3 windows to the North elevation (like for like)

7.1b [08/01377/AS](#) Listed Building Consent, **4 Jennings Farm Cottage, Charing Road, Pluckley, Ashford, Kent, TN27 0QL** : Replacement of 4 windows to the South elevation, 2 windows to the West elevation and 3 windows to the North elevation (like for like)

Items 7.1a and b were considered together and it was resolved to support the applications. Proposed A Davies, seconded C Clark.

7.1c [09/00038/AS](#) , Full Planning Permission, **7 Dering Terrace, Station Road, Pluckley, Ashford, Kent, TN27 0RP**, Erection of two storey and single storey extension to the rear of the property. After a brief discussion it was agreed to support the application on the grounds that it was consistent with other properties in the terrace. Proposed A Davies, seconded A Buchanan

7.1d [09/00135/AS](#) , Full Planning Permission, **Little Farm, Smarden Road, Pluckley, Ashford, Kent, TN27 0RW** Erection of timber clad garage. After a brief discussion, it was agreed to support the application on the grounds that it was well set back off the highway. Proposed Mrs J Allen, seconded D Hocking.

- b) Non-compliance issue: Fence at Lambden Cottage, Lambden Road. Although this had been included at the request of a member, it was agreed not to write to ABC asking for a visit.

8 To consider the arrangements the annual parish clean-up on Saturday 28 March 2009. It was agreed that the clerk would leave the sacks, gloves, tabards, and litter pickers with Mr Hocking and the paperwork with Mr Buchanan. Mr Wickham would provide and drive a trailer. Members were given posters to display around the village.

9 Annual parish report. The clerk reminded members that time was pressing if the annual report was to be circulated in good time before the Annual Assembly on 5 May, ideally no later than 1 April. Mrs Allen was writing the report on the brickworks, but was waiting a reply from Cllr Clair Bell. The report would not be in full colour this year as funding had not been received.

10 To consider whether minutes should be placed on the parish website before they are agreed. Following some discussion, it was agreed that they would be placed on the website but marked as 'unconfirmed' once available.

11 2009 Hog Fair. Following some further discussion, Mr Whatman proposed that the parish council does not hold a Hog Fair this year due to lack of support from village organisations. A notice to this effect would be included in the Annual Report.

A request had been received from Headcorn Scouts to use the hog-roasting and barbecue equipment. After a wide-ranging discussion, Mr Whatman was empowered to open up a dialogue with the scouts with the view of negotiating a donation towards its maintenance and that a suggestion of £100 per event could be suggested. Proposed A Davies, seconded A Buchanan and carried.

12 Report from Cllr Clair Bell. None had been received.

13 Minutes of the Village Hall Advisory Committee: these were received and noted. It was further noted that the smoke alarm in the storeroom needed a new battery.

14 To consider such reports from representatives and to agree further actions as required

- a) Parish Plan: In Miss Murray's absence there was no report.

- b) Wealden Wheels: Mr Davies reminded members that they had requested a letter from the parish council supporting a new application for funding. It was agreed that this would be sent at the earliest opportunity

- c) PSAG: Mr Clark reported that a successful meeting had been held on 10 February when the police had been present. There had been lots of positive feedback from the residents who had attended. The police had been monitoring the problem and those vehicles perceived to be in a dangerous position were receiving £30 fixed penalty notices. There was considerable debate about the issues and two main points were agreed: that the capacity of the current car park needs to be increased and that there needs to be greater enforcement of parking on the highway and that this should be safety related primarily, but this needs to be coupled with

increased parking space.

PSAG would be campaigning to persuade the highways to prepare the ground for increased enforcement and at the same time PSAG would be lobbying the relevant authorities and seeking greater parking capacity

d) Managed Housing for the Elderly: there was nothing to report.

15 To consider the following items of correspondence.

a) Planning

08/01066/AS	Reserved Matters	Permit	Hinton, The Grove, Pluckley, Ashford, Kent, TN27 0RS Application for approval of reserved matters against outline application 08/00472/AS
09/00034/AS	Full Planning Permission	Permit	Little Farm, Smarden Road, Pluckley, Ashford, Kent, TN27 0RW Conversion of existing garage into games/gymnasium room and home office above including one new dormer and link to main dwelling to the rear elevation

b) ERHA invitation to official opening of Fortescue Place, Calland Smeeth, Wednesday 18 March, 2:30pm. Noted. No members expressed a wish to attend.

c) KALC four counties forum Joint Training Venture: Legal & Financial Update Tuesday 24 March, 9:30am, Tenterden. It was agreed that the clerk would attend at a cost of £69.

[Other items of correspondence of general interest will be circulated during the meeting]

16 To approve recent actions taken on behalf of the council by the clerk and to receive a report from the clerk regarding other items needing attention including:

a) New Sports Pavilion: The clerk reported her disappointment over the state of the interior, as it was very unclean and as such could not be hired in its present condition: there was clumps of mud on the concrete floor; mud on the kitchen floor; mud in the changing rooms and showers; dirty crockery in the dishwasher. She had met with Mr Symonds and Mr Haynes and inspected the exterior and noted various items needing repair: the drainage pipe from the kitchen sink; both down pipes from the gutter to the north elevation are off; there are football marks on the white boarding above the gutter; there is mud on the main doors inside the shutters; three broken tiles on the roof. It was understood that the cricket club would be having a working party towards the end of March when they would address the exterior repairs together with the work needed on the step to the veranda. Mr Davies reported that the Sports Association would be meeting shortly and would consider these issues. The clerk also reported that the keys were missing for the electricity meter. It was suggested that they might be with the fuse board.

b) Old pavilion/storage building. The clerk reported that work had started and that the majority of the items had been purchased. There still remained paint and various minor sundries.

c) The clerk had met with the footpaths officer who was investigating the disruption of FP 108 that runs through Chart Court.

d) Complaint about vehicle being driven into a hedge in Lambden Road. This was being dealt with by ABC Housing

e) Report had been received of large black panther-like cat in field between Green Hill Road and Elvey Lane. THE informant was adamant that it could not have been a dog.

f) Due to lack of funds ABC no longer work with Community Payback

g) Standards board survey had been received and as requested it had been passed to Mr Davies.

h) Telephone call from Parker Dann Assoc. (Rivermile's housing consultant) who were looking at the brickworks as a possible windfall site and wanted to know the parish council's views. The clerk had asked him to note that much of the area was subject to flooding and there was danger of leachate. She further told him that the parish council would be unable to comment on any proposals as it would compromise them if they then came up as a planning application. She suggested that he write to the parish council allowing the letter to go into the public domain. He was prepared to attend a meeting of the parish council if desired. He also said that he was only concerned with housing on the site and that if this proved not to be possible then Messrs Rivermile would no doubt consider alternatives.

i) The Audit Commission did not receive the paperwork sent in December so a new set of forms was sent. These had been signed by the chairman and clerk and returned.

- j) Complaint about odorous ditch in Station Road near the Chambers Green junction. This had been passed to ABC Environmental Health who were dealing with it
 - k) Complaints received regarding a black BMW blocking access to the recreation ground, stopping people attending the children's sports club at 8am Monday morning. The vehicle had been reported to the police.
 - l) Robin Draper, of All Seasons Garden Care. Contract for mowing grass and strimming at the village hall, and strimming around edges of recreation ground. This had not been put out for tender for some years. Mr Draper would not be increasing his charges. It was agreed that the contract should be renewed Proposed A Davies, seconded M Whatman
 - m) Complaint about bonfire at the Fir Toll area. The clerk suggest that the complainant contact Environmental Health at Ashford.
 - n) Community Payback would be pleased to attend the Annual Assembly on 5 May and give a presentation. This would take approximately one hour.
- 17 Resolution that the next council surgery should be held on 25 April 2009. - this was agreed.
- 18 Requests for items to be placed on the next agenda.
- a) Interactive sign
- 19 Date of next meeting: Tuesday 14 April 2009, 8:15pm, in Pluckley Village Hall. [Note this will be preceded by a meeting at 7:15pm with Jennifer Shaw, Housing Strategy Officer, ABC and Alison Thompson, Regional Development Manager, ERHA on to discuss sites for proposed Local Needs Housing within the parish.]

There being no further business the meeting closed at 9:15pm

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Tuesday 14 April 2009, at 8pm, in Pluckley Village Hall

Present: Andrew Buchanan (chairman) Jackie Allen, Chris Clark, Alan Davies, Ann Murray, Martin Newman, Mike Whatman, Andrew Wickham, Cllr Clair Bell (ABC)

Clerk to the Council: Jackie Grebby

Members of the public: Linda Johnson, Keith Collie

The meeting was preceded at 7:15pm by a meeting with Jennifer Shaw, Housing Strategy Officer Ashford Borough Council and Alison Thompson, Regional Development Manager, English Rural Housing Association to discuss sites for proposed Local Needs Housing within the parish including ABC's proposal to build Local Need Houses on land at Westfields.

- 1 Apologies for absence: Apologies were accepted from David Hocking (unwell) Proposed Chris Clark, seconded Alan Davies
- 2 Declarations of interests on items on the agenda and update of members' interests:
 - a) Andrew Buchanan declared a personal interest in item 6.1 as the recipient of the chairman's allowance and declared he would not take part in the vote to make this payment
 - b) Mr Buchanan declared a personal interest in item 6.2 as a member of the Junior Football Club committee and declared he would not take part in any discussion or vote regarding this item.
 - c) Mrs Jackie Allen declared a personal and prejudicial interest in item 7 as the owner of the neighbouring property and declared that when it came up she would leave the meeting.
 - d) Mrs Allen declared a personal and prejudicial interest in item 19.1 as the owner of the property
 - e) Mr Whatman requested guidance on item 10 as, with the exception of possibly 2 members all had some interest in the matter. This was discussed and it was agreed that all members needed to take part in any discussion.
- 3 Minutes of the meetings held on Monday 9 March 2009. These were approved and signed as correct Proposed Mrs Allen, seconded Mr Newman.
- 4 Reports on matters arising from the minutes:
 - a) Interactive sign: the clerk reported that this should be in place by the end of the current [month]
 - b) Parish Broadband connection: the clerk reported that the recent reply from BT had been unsatisfactory and was pursuing the issue.
- 5 Questions from Councillors. The question of Local Needs Housing within the parish was considered and following some discussion it was agreed that there was a need for such housing within the parish and the parish council supported that need. It was agreed that if the Westfields site was turned down by the parish council it could be that there would be no Local Needs Housing in the parish as it noted that Ashford Borough Council considered there were no sites within the parish suitable for development. It was agreed that the Pluckley Parish Council would reply that they support ABC and ERHA's every intent, but at this stage they do not know the level of support within the parish. They also thanked Jennifer Shaw and Alison Thompson for attending the meeting.
- 6 Finance
 - a) Accounts for payment:

The following accounts were approved for payment and cheques signed. Proposed Chris Clark, seconded Jackie Allen

Chq no	Payee	Details	
	Andrew Buchanan *	Chairman's allowance 2008/9	£100.00
	Jackie Grebby	Salary less tax	£746.98
	Jackie Grebby	agreed expenses for month	£8.00
	Inland Revenue	Tax & NIC	£266.30
	David Heasman	Street cleaning	£80.16
	Cyril Hoad	Notice board cleaning	£26.72
	Jenny Johns	Rec cleaning	£40.08
	Jenny Johns	Westfields cleaning	£250.00
	Kent Highways	salt bin	£333.50
	KALC	subscription	£364.49
	Sucklifts	cesspool pavilion	£85.00
	* Mr Buchanan declared an interest	total	£2,301.23

Village Hall			
	Sue Exell	Village Hall	£106.88
129	BT	Telephone (paid in advance)	£39.00
	Initial		£39.17
		total	£185.05
Petty Cash		Balance	
	Postage	to end of year	£5.67
	travel	to end of year	£40.00
	Office Heating	to end of year	£48.00
	B&Q	paint etc. for old pavilion	£90.12
	Tiscali	broadband and telephone March	£34.09
	Tiscali	broadband and telephone April	£35.71
			£253.59
due 1 June	Allianz Cornhill	PC Insurance	£1,678.39

The clerk proposed to move sufficient funds from other accounts into the current account to allow payments to be met.

The clerk had contacted Allianz regarding Code of Conduct insurance. This was currently not supplied. She had also spoken to AON who also did not supply cover for this. She had requested a quote from AON for parish council insurance in the hope it would be more advantageous, but if this was not forthcoming in the very near future a cheque would have to be drawn for the above sum.

Budget: the clerk presented the budget for 2009/10 rolling over those sums remaining unused during the previous financial year into similar categories for the current year.

b) To consider the request of the Junior Football Club that they be given a 50% discount on the agreed hire rates of £10 per session for that club. Following some discussion it was agreed that the charge of £10 per session should be upheld, but that the number of hire periods would be reduced from 45 to 40 weeks and the invoice would be reissued for £400.

- 7 Planning applications: Appeal Planning Inspectorate Ref: APP/E2205/C/08/2089672 Stanford Bridge Farm, Station Road, Pluckley, Ashford, Kent, TN27 0RU Ref: EN/08/00249. Without planning permission the erection of a building. Informal hearing which on 16 April 2009 at the Civic Centre, Tannery Lane, Ashford. This had been cancelled.
- 8 Future of Pluckley Village Hall. The report circulated via email on 26/3/09 was considered and **it was resolved that the question of resurrecting the Village Hall Management Committee should be put to the Annual Parish Assembly on Tuesday 5 May. Proposed Mr Clark, seconded Miss Murray.**
- 9 Award of Honorary Resident 2009: Standing Order 30.1 The public were asked to withdraw and this item was discussed in private. Following a discussion a **resolution, proposed Mr Whatman, seconded Miss Murray that the chosen nominee be approached by the clerk and asked to attend the Annual Assembly on Tuesday 5 May.** An alternative recipient was chosen if the preferred resident was unwilling to accept the award.
- 10 Report and recommendations of the complaints committee. Standing Order 30.1 The public were asked to withdraw and this item was discussed in private.

Following a brief discussion it was **resolved unanimously to accept the report and recommendations of that committee. Proposed Mr Wickham, seconded Mr Buchanan.**

Following further in-depth and wide-ranging discussion **Mr Clark proposed that members accept the recommendations of the panel and that in view of the legal issues that have been discussed no further action will be taken against the employee in respect of this complaint. Seconded Mrs Allen. Mr Davies asked that it be put to the vote. The chairman requested a show of hands and the motion was carried by a majority vote.**

Mr Buchanan proposed that the council act on the lessons put forward in the recommendations of the complaint committee and that a working group should be formed to propose under risk assessments a firm view on a trade off between accountability and effectiveness. Seconded Mr Clark. This was carried by a majority vote.

Mr Buchanan proposed and Mr Wickham seconded that all members would resign immediately as councillors. Carried unanimously.

It was then agreed that no further items on the agenda be addressed and the meeting closed at 10:25pm.

Pluckley Parish Council

Minutes of the Annual Meeting of Pluckley Parish Council held on Friday 22 May 2009, at 7:30pm, in Pluckley Village Hall

Present: Clair Bell, Jessamy Blanford, Janet Gwillim, Ian Kirkland

Clerk to the Council: Jackie Grebby

Members of the public: Jackie Allen, M Whatman, P Malpeli, J A Newman, M J Newman, A W Murray.

- 1 Acceptances of Office and Register of Members' Personal Interests. All four persons appointed by Ashford Borough Council as temporary members of Pluckley Parish Council signed their acceptance of office/undertaking to observe the Code of conduct before the Clerk to the Council and submitted their registers of members' personal interests before taking their seats.
- 2 Election of Chairman. Mrs Bell proposed and Mrs Blanford seconded that Mrs Gwillim be elected chairman. Carried.
- 3 Mrs Gwillim then signed the Chairman's declaration of acceptance of office and took the chair.
- 4 Written apologies for absence: all members were present.
- 5 Declaration of Interests on items on the agenda: Mrs Gwillim declared a personal interest in item 20 of the agenda as the applicant does business with Rushbrook Farm and Mrs Blanford declared a prejudicial interest in item 20 as a member of the Ashford Borough Council plans committee and declared she would leave the room if it came up for discussion.
- 6 Appointment of two trustees to the Hills and Other Unknown Donors Charity. Both Mrs Gwillim and Mrs Grebby were the two retiring trustees on this occasion. Mrs Grebby had indicated at the last trustees meeting that she wished to stand down. Mrs Gwillim wished to continue and the trustees had nominated Miss Ann Murray as the fourth member. Mrs Blanford proposed that this be held over until after the by-election. Following some discussion, it was agreed not to appoint the trustees at this meeting but to hold it over until elected members were able to meet and make decisions.
- 7 Appointment of Committees. It was agreed to hold these over until elected members were able to meet and make decisions.
- 8 Appointment representatives to outside bodies. It was agreed to hold these over until elected members were able to meet and make decisions.
- 9 Payment of annual subscriptions & donations under 'Free Resource' powers (S137). After some discussion it was resolved that the following subscriptions and donations are paid as and when appropriate. Proposed Mrs Blanford, seconded Mr Kirkland and carried
 - a) Egerton-with-Pluckley Parish Magazine (donations of paper, ink, photocopying)
 - b) St Nicholas' grass-cutting (£300 budgeted)
 - c) Kent County Playing Fields Association (£10 budgeted)
 - d) Wealden Wheels (£500 budgeted)
 - e) FWAG (£35 budgeted)
 - f) BTCV (£200 usually requested) (£100 budgeted)
- 10 Confirmation of the retention of deeds and trusts held by the clerk or council solicitors. The clerk confirmed that the documents listed below were in the keeping of the solicitors and that the clerk had copies in her keeping.
 - a) Recreation Ground
 - b) Village Hall
 - c) Tennis Courts
 - d) Pluckley Cricket Club
 - e) Hills & Other Unknown Donors Charity
- 11 Parish Council Assets
 - a) Confirmation of the state of the various assets of the parish council and, if moveable, where they are stored. The clerk reported that she had contacted all previous members of the parish council asking for details of those assets in their keeping. She was unable to confirm the situation of some of the moveable items. The clerk was asked to continue to chase these up.
 - b) To consider which, if any, of the moveable assets should be loaned to non-parish organisations or groups. It was agreed to hold these over until elected members were able to meet and make decisions.
- 12 Review and adoption of Standing Orders: It was agreed to hold this over until elected members were able to meet and make decisions.
- 13 Review and adoption of Financial Regulations: It was agreed to hold this over until elected members were able to meet and make decisions.

- 14 Review and adoption of Parish Council risk assessments: It was agreed to hold this over until elected members were able to meet and make decisions.
- 15 Policy of holding an open morning/surgery of the last Saturday of each month, 9:30 to 10:30am. It was agreed to hold this over until elected members were able to meet and make decisions.

End of Annual Parish Council Meeting

Ordinary Parish Council Meeting

- 16 Minutes of the meeting held on Tuesday 14 April 2009. These were considered and following some discussion, Mrs Bell proposed and Mrs Blanford seconded that agreement of the minutes should be held over until elected members were able to meet and make decisions.
- 17 Reports on matters arising from the minutes: There were none that were not dealt with elsewhere
- 18 To consider those items held over from the meeting of 14 April 2009.
- a) Correspondence:
- i. Letter from Parker Dann. The clerk reported that she had met with Messrs Parker Dann and Mr Dulake from Rivermile who were requesting that the parish council should consider supporting the concept of housing on the Brickworks site in preference to Class B2 industry. The clerk had told them that she could not speak on behalf of the parish council and suggested that they hold a meeting in the village when they could gauge the feeling of residents.
 - ii. Email including letter from S W Highwood re cherry covers. For information only – noted.
 - iii. Email including letter from S W Highwood re permission for coldstore.
 - iv. Email from Alan Symonds regarding the offer of a freestanding resin children's 'tree-house.' It was agreed to hold this over until elected members were able to meet and make decisions.
 - v. Letter from ABC regarding Litterbin and dog Bin provision 2009/10. It was suggested that if the parish council decided that more litterbins or some dog bins were required a statement of policy that led to this situation could be sought from ABC.
- 19 To answer Questions from Councillors. There were none.
- 20 Planning applications as received by the clerk prior to the meeting:

09/00427/AS	<p>Stanford Bridge Farm, Station Road, Pluckley, Ashford, Kent, TN27 0RU Change of use of existing building from a mixed use of agriculture/agricultural contracting to a mixed use of agriculture / agricultural contracting/general contracting Change of use of building to a general office use Erection of an agricultural plant and machinery shed (retrospective) The clerk reported that she had obtained an extension from ABC plans department allowing the parish council to comment after the next parish council meeting.</p>
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- 21 Finance:
- a) Accounts for payment. It was understood that the following payments would be made via an advance from Ashford Borough Council. Proposed by Mr Kirkland and seconded by Mrs Bell, that the following accounts for payment be approved. Carried.

Chq no	Accounts for payment May	totals
198	Jackie Grebby Clerk's Salary less tax	£746.98
198	Jackie Grebby agreed expenses for month	£8.00
199	Inland Revenue PAYE Tax & NIC	172.60
200	David Heasman Street cleaning	£100.20
201	Cyril Hoad Notice board cleaning	£33.40
202	Jenny Johns Rec cleaning	£50.10
203	Audit Commission 2007/8 Audit fee	£350.75
204	All Seasons Garden Care Rec strimming, etc March	£65.00
204	All Seasons Garden Care Rec strimming, etc April	£195.00
205	Kent County Playing Fields Assoc Subscription	£20.00
total		£1,742.03
Village Hall		
132	Sue Exell Village Hall Cleaning/caretaker	£106.88
133	Initial Washroom Solutions Mat & Ladies Hygiene bin May	£39.17
133	Initial Washroom Solutions Mat & Ladies Hygiene bin June	£39.17
134	All Seasons Garden Care Mowing & Strimming March	£45.00
134	All Seasons Garden Care Mowing & Strimming April	£135.00
total		£365.22

cash	Postage		£5.51
	travel		£41.00
	Ink Factory	Printer toner	£24.46
	B&Q	Hinges, screws, etc Old Pavilion	£37.14
	B&Q	Bolts etc. Old Pavilion	£31.94
	B&Q	Wood, sand & cement: Old Pavilion	£36.86
	Parking	ABC	£0.40
	Sainsbury's	refreshments for Annual Assembly	£12.42
	Tiscali	Broadband and telephone May 09	£36.62
		total	£220.84
Income	ABC	Recycling credits	£3,313.56
	ABC	Precept & Concurrent functions grant	£13,156.08
			£16,469.64

Bank Accounts

Co-op Current A/c	11,459.97
Co-op Reserve A/c	19,791.82
Co-op Village Hall	7,512.13
Petty Cash	-471.68

- b) Accounts for the year ending 31 March 2009. The clerk reported that she had obtained the services of Mr Ray Reese, last year's internal auditor, again and he had carried out an audit of the council to his satisfaction. The clerk had contacted the Audit commission, who had granted an extension to the parish council until the end of June, but the annual audit had to be received by them no later than 30 June 2009. This meant that the new parish council when it first met would have to consider and adopt the accounts at that meeting.
- 22 Written reports from representatives as submitted prior to the meeting
- a) Wealden Wheels: none received
- b) Pluckley Station Action Group (PSAG): none received
- c) Managed Housing for the Elderly: Mr Newman gave a brief explanation of the concept of the project, explaining that the local cluster involved the parishes of Pluckley, Bethersden, Little Chart, Smarden, and Egerton. He had visited a scheme in Icklesham, Sussex, that had been running in excess of 20 years and had proved very successful. Ashford had collated the potential demand for such houses and the local cluster has the highest demand for potential residents out of the three clusters within Ashford Borough who are talking to a couple of potential developers to see how they would go about instituting such a project. Although there are no sites indicated as present, the properties would be on exception sites. Icklesham had started with 30 dwellings and were looking at providing another 25. The suggestion for the local cluster was for about 30 units. Mr Newman was thanked for his report
- 23 Report on the Annual Parish Assembly held on Tuesday 5 May. A complaint had been made about over large road signs for Saracens Dairy. Mrs Bell was going to investigate, liaise with the clerk over this, and would report to the next meeting. It was thought that there were 5 such signs.
- 24 Items of correspondence.
- a) Equality and Human Rights: Public Sector duties
www.equalityhumanrights.com/publicsectorduties The clerk advised that a resolution was needed confirming that the parish council agree to abide by the requirements of the race equality duty, the disability equality duty, and the gender equality duty. This was noted and it was agreed to hold this over until elected members were able to meet and make decisions.
- b) DHA Planning customised training: noted.
- c) Hobbs Parker invitation to site meeting 14 May 2009, 6pm, at Stanford Bridge Farm. The clerk had replied asking if a further site meeting could be held for the newly elected parish council and she was awaiting a reply.
- d) Ashford & Tenterden Umbrella outreach project: noted. This would be put into the next available parish magazine.
- e) KALC Ashford Area Committee AGM Wed 3 June, 7:30pm Council Chamber, Civic Centre. Mrs Blanford offered to attend and report to the next meeting.
- f) Consultation: reducing national speed limits
<http://www.dft.gov.uk/pgr/roadsafety/toolkit/executivesummary.pdf> and
<http://www.dft.gov.uk/consultations/open/roadsafetyconsultation/roadsafetyconsultation.pdf>

(runs until 14 July 2009.) Members were unable to download the files. It was agreed to hold this over until elected members were able to meet and make decisions. [note: these are now available on www.pluckley.net on the parish council consultations page]

- g) Action with Communities in Rural Kent: Village Halls roadshow 10 June (Bossingham) 24 June (Crockham Hill) 6:30 – 9pm. It was agreed to hold this over until elected members were able to meet and make decisions
 - h) Kent Highway Services Parish Portal: the clerk reported that she had agreed to receive information via email. Noted.
 - i) Email request for permission to film in Pluckley from Jardine International. The clerk reported she had replied say that while they could not be stopped from visiting and filming in Pluckley the parish council would like to be assured that Jardine International had full public liability insurance and that they would keep any disruption to the village and residents to a minimum. She had also indicated that a donation to the village would be appreciated. It was agreed that nothing more could be done.
- 25 To approve recent actions taken on behalf of the council by the clerk and to receive a report from the clerk regarding other items needing attention including:
- a) Request for city map and tourist map from M Moran, France. The clerk had sent a map of the village and information about trains.
 - b) Option for emergency planning in Kent. Noted
 - c) Interactive sign on Forge Hill. Kent Highways had decided that the sign did not need to go on any residents' property and had placed it on the footway. The owners of the property where the sign was outside are very unhappy and have been told by Kent Highways that the parish council will have to sign an agreement to have the sign removed. As yet, no such agreement had been received. Mr Kirkland advised that if this was located in the public highway, then he believed that Kent Highways had complete control over its placement. As it was in a conservation area it was possible too that this could be an ABC matter. It was agreed that nothing further should be done until a communication had been received from Kent Highways clarifying their advice on these matters and their intentions.
 - d) Damage to the village hall by the Blood Donor Mobile Unit. This has backed into the guttering and caused some damage. The clerk had spoken to the National Blood Service who had agreed to pay for the repairs. These had been carried out by Messrs Rayner Missing and the invoice was being forwarded to the Blood Service. The cost was some £90.
 - e) Old Pavilion: Community Payback was expected to finish the repairs and renovations within the next couple of weeks.
 - f) Sports pavilion cesspit. This continued to fill up even when not in use. It appears therefore that the problem lies with the soil pipe. This will have to be dug up again to see if there is any damage. Community Payback is prepared to dig it up but require an indemnity from the parish council against accidental damage. Following a brief discussion, it was agreed that the clerk should provide an indemnity. It was also suggested that ABC building control could inspect the piping when it was opened up to see if they could offer any advice.
- 26 Requests for items to be placed on the next agenda. None.
- 27 Date of next meeting: Monday 15 June 2009, 8pm, in Pluckley Village Hall.

There being no further business, the meeting closed at 8:50pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 15 June 2009, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Jackie Allen, David Hocking, Chris Housman, Tin Maddrell, Jeff Moody, Martin Newman, Alan Symonds, Mike Whatman, Andrew Wickham.

Clerk to the Council: Jackie Grebby

Members of the public: Mike Allen, Ian Mills, Kevin Hart, P Woolner

- 1 Chairman's opening address. Mrs Gwillim, chairman of the interim council, opened the meeting by reporting the death of Mr Don Luckhurst, a previous member of the parish council, who had been born in the village and who had lived in Pluckley all his life and who had been an active member of the Royal British Legion. She hoped that when the new members had taken their seats, they would consider making a donation to 'Help for Heroes' Charity. Mrs Gwillim then called for a minute's silence.
She was pleased to see so many candidates for the by-election, and felt this showed that the parish was still actively taking an interest. The newly elected council now needs to work together in harmony, putting all the conflict of personalities aside or it just won't work. She thanked Clair Bell, Jessamy Blanford and Ian Kirkland for holding fort with her over the passed two months.
- 2 Acceptances of Office and Register of Members' Personal Interests. All signed their acceptance of office/undertaking to observe the Code of conduct before the Clerk to the Council and submitted their registers of members' personal interests before taking their seats.
- 3 Election of Chairman: Andrew Wickham proposed and Tim Maddrell seconded that Martin Newman be elected chairman. Carried.
- 4 Mr Newman then signed the Chairman's declaration of acceptance of office and took the chair.
- 5 Election of Vice-Chairman: Martin Newman proposed and Tim Maddrell seconded that Andrew Wickham be elected vice-chairman. Chris Housman proposed and Jeff Moody seconded that Jackie Allen be elected vice-chairman. This was then put to the vote and Mr Wickham was duly elected vice-chairman on a majority vote.
- 6 Written apologies for absence: all members were present. Cllr Clair Bell (ABC) had sent her apologies
- 7 Declaration of Interests on items on the agenda:
 - a) Mrs Allen declared a personal and prejudicial interest in item 13a Stanford Bridge Farm as she lived next door to the applicant. She would leave the room when the item was discussed
 - b) Mr Maddrell declared a personal and prejudicial interest in item 13a Stanford Bridge Farm as he had already formed an opinion and had written to ABC planning dept with his views. He would leave the room when the item was discussed
 - c) Mr Hocking declared a personal and prejudicial interest in item 13a Stanford Bridge Farm as he had already formed an opinion and had written to ABC planning dept with his views. He would leave the room when the item was discussed.
 - d) Mr Wickham declared a personal interest in item 13a Stanford Bridge Farm as the applicant rents land from Mr Wickham's stepfather. He would keep an open mind during the discussion.
- 8 Approval of Minutes
 - a) Minutes of Tuesday 14 April 2009: Proposed Mrs Allen, seconded Mr Whatman that these minutes be accepted once a typographical error be corrected. Carried
 - b) Minutes of Friday 22 May 2009: Proposed Mr Newman, seconded by Mrs Allen that these minutes be accepted. Carried
- 9 To receive reports on matters arising from the minutes:
 - a) Page 1183 Item 18a Parker Dann and Rivermile: The clerk reported that she had spoken to Parker Dann and had explained that the parish council could be compromised if they were to support housing in preference to industry on the site. She had suggested to them that they could, however, gauge the feeling of the village if they organised a 'drop-in' This they were doing and Mrs Allen had kindly offered to make the required contacts within Pluckley to facilitate this. The drop-in was being held on Tuesday 16 June in the village school 4 to 7:30pm. In response to a query, the clerk had not heard from Ashford Borough Council whether they had any documents in the public domain relating to Messrs Rivermile's development intentions for the brickworks site. She would chase this up.
 - b) Page 1184 Item 24i Jardine International filming: nothing to report.
 - c) Page 1184 Item 24c Hobbs Parker invitation to site meeting at Stanford Bridge Farm: no reply received.
- 10 Items held over from the Annual Parish Council Meeting of 14 April 2009
 - a) Email from Alan Symonds regarding the offer of a free standing resin children's 'tree-house' Mr Symonds reported he had requested a photograph of the item. Once this had been received it could be considered.
- 11 Items held over from the Annual Parish Council Meeting of 22 May 2009

- a) Appointment of two trustees to the Hills and Other Unknown Donors Charity. Following a brief discussion it was agreed to support the Trustees recommendation to re-appoint Mrs Gwillim and to appoint Miss Ann Murray as trustees for the next four years. Proposed Andrew Wickham, seconded Mike Whatman. It was noted that Mrs English and Mr Oliver term as trustees would come up for re-appointment in 2011.
- b) Committees: whether the existing policy of committees should continue or whether it would be more effective to have working groups set up to discuss various issues as and when necessary was considered and it was agreed that the matter should be considered more widely at the next council meeting and that the clerk should write a report to be presented to members prior to the next meeting.
In the interim it was agreed that some working groups should be set up as soon as possible:
- i. Standing Orders and Financial Regulations: it was agreed that a working group be set up to look at these and produce a report. Members would be Mrs Allen and Mr Newman.
 - ii. Parish Council Risk Assessments: it was agreed that the same working group as agreed above could cover these issues.
 - iii. Risk in Play: it was agreed that a working group would be considered at the next meeting
- c) Appointment of representatives to outside bodies: The following was agreed:
- i. Joint Parishes Transport Project: Wealden Wheels (1) It was agreed that Mr Davies should continue to represent Pluckley Parish Council.
 - ii. Pluckley Sports Association (1) It was agreed that Mr Davies should continue to represent Pluckley Parish Council.
 - iii. Pluckley Station Action Group. It was noted that both Mr Andrew Buchanan and Mr Chris Clark were currently on the PSAG. Mr Moody indicated that he would like to represent the parish council to this group
 - iv. KALC (2) (Kent Association for Local Councils) Jackie Allen and Martin Newman
 - v. Police Parish Forum (Neighbourhood Watch Co-ordinator) This was currently the clerk.
 - vi. ABC Parish Forum (1 plus Clerk to the Council) Jackie Allen. It was also suggested that every member could attend as a visitor whenever possible.
- d) The policy of holding an open morning/surgery of the last Saturday of each month, 9:30 to 10:30am was considered and it was agreed that it should be continued.
- e) Resolution that this council shall abide by the requirements of the Equality and Human Rights: Public Sector duties (www.equalityhumanrights.com/publicsectorduties) Proposed Dave Hocking, seconded Chris Housman.

12 To answer Questions from Councillors. None

13 Planning applications.

- a) [09/00427/AS](#) **Stanford Bridge Farm, Station Road, Pluckley, Ashford, Kent, TN27 0RU**
Change of use of existing building from a mixed use of agriculture/agricultural contracting to a mixed use of agriculture / agricultural contracting/general contracting Change of use of building to a general office use
Erection of an agricultural plant and machinery shed (retrospective)
[Mrs Allen and Messrs Hocking and Maddrell having declared prejudicial interests left the room while this item was discussed]
Following some discussion it was resolved to object to the application and to comment that Pluckley Parish Council, while acknowledging the need for buildings for agriculture, have never supported non-agricultural operations on the site and therefore strongly object to this application on the same grounds as set out previously to applications 07/01558/AS and 07-00588/AS Proposed Mr Whatman, seconded Mr Housman.
- b) [09/00393/AS](#) Cert. of Lawful Use or Dev (prop) **1 Stone Abbage Cottages, Dowle Street Road, Pluckley, Ashford, Kent, TN27 0RY** Lawful Development Certificate - Proposed Development - small roof between the main house and the annex. This was noted.
- c) [09/00632/AS](#) **Healan Wood, Surrenden Road, Pluckley, Ashford, TN27 0PP**
Erection of first floor extension to provide two bedrooms with en-suite bathrooms. Replacement ground floor porch and erection of replacement conservatory.
After some discussion, it was resolved to support the application as they consider that the proposed extension would not be visible from the street scene. Proposed Mr Whatman, seconded Mrs Allen.

14 Finance:

- a) The following accounts for payment were presented by the clerk and it was resolved that cheques be drawn. Proposed Mr Maddrell, seconded Mr Symonds.

Chq no					
206	Jackie Grebby	Clerk's Salary less tax	£929.08		
206	Jackie Grebby	agreed expenses for month	£10.00	£939.08	
207	Inland Revenue	PAYE Tax & NIC		£294.20	
208	David Heasman	Street cleaning		£80.16	
209	Cyril Hoad	Notice board cleaning		£26.72	
210	Jenny Johns	Rec cleaning		£40.08	

211	All Seasons Garden Care	Rec strimming, etc May		£135.00	
212	Viking Direct	Stationery, inc paper		£184.68	
213	BTCV	Donation		£100.00	S137
214	EDF	Electricity - Sports Pavilion		£103.53	
215	Jackie Grebby	Petty Cash owed to the Clerk.		£706.89	
		total		£2,610.34	
cash	Postage		£0.76		
	travel		£38.00		
	Porthale Services Ltd	Copier drum and toner	£163.88		
	Tiscali	Broadband and telephone June 09	£34.53		
				£236.41	

- b) The accounts for the year ending 31 March 2009 having been previously circulated to all members these were considered and approved and it was resolved that the chairman and clerk append their signatures in the relevant places of the parish accounts for the year 2008/9. Proposed Mr Housman, seconded Mr Maddrell.
- c) Signatories of the parish council banks. It was resolved that these be updated to remove those signatories who are no longer members of the Pluckley Parish Council and to add those who are new members. Proposed Mr Wickham and seconded Mr Newman
- 15 The request from Mr Finlinson that the Parish Council no longer supports the installation of an Interactive Speed Sign on Forge Hill beside Forge Hill House was considered and after some discussion, it was resolved to write to Kent Highways saying that Pluckley Parish Council continue to enthusiastically welcome the introduction of an Interactive Speed Management Sign within the village but the current position chosen by Kent Highways is not suitable and is not supported by members.
Members queried as to why an alternative placement could not have been chosen as it has been brought to their attention that similar signs have been installed in Cliffe on the Isle of Grain at the same point as the 30mph speed limits occur. This precedent, members felt could therefore allow for a sign to be placed either at the entrance to the village on the Charing Road where the current 30mph sign is positioned or alternatively where the 30mph speed limit sign is placed on Forge Hill/Smarden Road. If this is not possible, then another suggestion – that a 40mph Interactive Speed Sign could be located further down Forge Hill/Smarden Road – should be considered. Members of the parish council would like to see this situation resolved at the earliest opportunity.
- 16 Written reports from representatives: these were submitted prior to the meeting and attached to these minutes
- a) Wealden Wheels: noted and attached.
- b) Pluckley Station Action Group (PSAG) No report received
- c) Managed Housing for the Elderly: noted and attached
- d) KALC Ashford Area Committee AGM Wed 3 June, 7:30pm Council Chamber, Civic Centre: noted and attached
- 17 Annual Parish Assembly held on Tuesday 5 May. In the absence of Mrs Bell there was nothing to report with regard to the Saracens Dairy signs
- 18 The following items of correspondence were considered:
- a) Planning:
- i. [09/00349/AS](#) Fairhaven, Station Road, Pluckley, Ashford, Kent, TN27 0QZ Conversion of existing garage to playroom and erection of 1st floor accommodation above first floor rear extension, including new double length garage with hipped roof to side elevation Withdrawn By Applicant: noted
- ii. [09/00626/AS](#) and [09/00706/AS](#) Full Planning Permission Sheerland Farm, Swan Lane, Pluckley, Ashford, Kent, TN27 0PN Erection of a temporary fruit crop covers. These had arrived too late to be placed on the current agenda. The clerk would request an extension of time so that they may be considered at the next meeting.
- iii. Email from Messrs Highwood inviting members to attend a site visit so that members could see what was proposed for the new cold store and storage building. This was considered and that it was agreed that the clerk could accept the offer so that members could understand what was proposed although it was noted that a decision had already been made at the January meeting of the parish council.
Members were aware that they should be careful not to express opinions or to make promises that could compromise them in the future.
- b) Consultation: reducing national speed limits
<http://www.dft.gov.uk/pgr/roadsafety/toolkit/executivesummary.pdf> and
<http://www.dft.gov.uk/consultations/open/roadsafetyconsultation/roadsafetyconsultation.pdf> (runs until 14 July 2009.) It was suggested that a working group could be set up to consider this.
- c) Action with Communities in Rural Kent: Village Halls roadshow 10 June (Bossingham) 24 June (Crockham Hill) 6:30 – 9pm. It was suggested that the Village Hall Trustees meeting could consider this.

- d) Letter from Parent Forum re parking in village: This was considered and it was agreed that the topic would be looked at over the coming weeks and would be re-considered at the next meeting.
- e) Emergency Planning Training in Kent: it was agreed that this could be deferred to the next meeting
- f) ABC Building Design Awards: notes
- g) RoSPA annual inspection: this would take place during July: noted
- h) Play Inspection Training: offer from Swanley Town Council to do play inspection training. This could be considered by a working group looking at Risk in Play
- i) Consultation: KCC Highways and Waste Directorate: Statement of Community Involvement scoping consultation. [<http://consult.kent.gov.uk>] (ends 31 July 2009): it was agreed that this could be deferred to the next meeting when a working group could be set up.
- j) Letter from ABC: confirmation of charging for Parish Council By-Elections: noted
- k) KCC Adoption of Revised Kent Minerals and Waste Development Scheme [www.kent.gov.uk/mwdf] Noted
- l) Kent Highway Services Barkley Bridge – Deck Replacement, Romden Road Smarden. Noted
- m) Partial Review of The Regional Spatial Strategy for the South East: Provision for Gypsies, Travellers and Travelling Showpeople: Noted

[Other items of correspondence for general interest were passed to members for circulation during the ensuing month.]

- 19 To approve recent actions taken on behalf of the council by the clerk and to receive a report from the clerk regarding other items needing attention:
 - a) Power of Well-being. The clerk had attended a course run by the Society of Local Council Clerks: noted.
 - b) Recreation Ground hire: the school has requested the use of the ground for some events and the relevant paperwork had been completed.
 - c) Don Luckhurst. The clerk requested that members consider making a donation under S137 powers to Help for Heroes in his memory. It was agreed that a donation of £100 be made in recognition of Mr Luckhurst's contribution to the service he had made over the years to the community. Proposed Mr Whatman, seconded Mr Newman and agreed.
 - d) It was further agreed that the clerk draw an additional £50 to cover the cost of petrol for Community Payback's strimmer. Proposed Mr Whatman, seconded Mrs Allen.
 - e) Email addresses. Members would be provided with personal pluckley.net email addresses with their [Christian name].[Surname]@pluckley.net as soon as possible. It was also noted that the new website provider was able to filter out almost all spam email.
- 20 Requests for items to be placed on the next or future agendas.
 - a) Parish Recycling Policy and Projected Carbon Footprint
- 21 Parish Council Surgery Saturday 27 June, 9:30 to 10:30am. Mr Symonds would attend.
- 22 Date of next meeting: Monday 13 July 2009, 8pm, in Pluckley Village Hall.

There being no further business:

Mr Newman thanked Mrs Gwillim for working on the interim parish council.

Mr Wickham asked that members acknowledge all the work that Ann Murray had done not only on the parish council but within the village for a number of years, and the fact that she is no longer on the parish council does not mean that we should forget all the good work that she has done.

The meeting then closed at 10:50pm.

Appendices

Wealden Wheels

PLUCKLEY PARISH COUNCIL REPORT

WEALDEN WHEELS

By: Alan Davies

Date: 14 June 2009

Our seasonal upturn is upon us with monthly revenues slightly ahead of target.

Our joint venture with East Kent Strokes has resulted in good use of our 4 vehicles but with plenty of capacity in hand for further revenue growth this summer.

Our need for external funding, in addition to the support the 6 villages give us, is still there and the reduction of KCC's funding as a result of KCC's Icelandic Bank (dis-)investments means that our main supporter from last year (£20,000 contribution) does not currently have the funds to continue that support. We believe that this situation will change this summer in that it is looking like public sector account settlements will follow the recent retail account settlements between the Icelandic and British governments.

We are currently using the substantial reserves we have built up over the past 5 years, as well as vigorously searching out other potential funders, to ensure we will still be operating next calendar year.

Managed Housing for the Elderly

Ashford Rural Older Persons Accommodation Project – update May 2009

By Jennifer Shaw

I thought it would be useful to have a quick recap of where we are with the rural accommodation project for older people and look at how we can move forward.

- ❖ The clusters of parishes currently include

Cluster 1: Charing, Egerton, Little Chart, Pluckley, Smarden, Biddenden, High Halden.

Cluster 2: Wittersham, Appledore, Woodchurch, Shadoxhurst, Bilsington, Aldington & Bonnington, Mersham, Great Chart with Singleton.

Cluster 3: Hastingleigh, Wye with Hinxhill, Chilham, Brook, Crundale.

- ❖ A broad brush assessment of need based on population statistics and information from the housing register indicates the following

Cluster	Estimate that 19% of population over 85 will be living in sheltered accommodation = number of people	Housing register - number of over 50s waiting for sheltered accommodation
Cluster 1	42	27
Cluster 2	40	25
Cluster 3	23	14

This illustrates that there is likely to be a demand for a sheltered accommodation but will require further refinement to be sufficiently robust evidence of sheltered housing needs from local information, such as parish plan and a specific survey.

The organisation, Action with Communities in Rural Kent has expressed an interest in working with the Council and the Parishes to survey and assess older persons accommodation needs.

- ❖ The visit to 5 villages house in Icklesham illustrated what can be achieved. The 5 villages house is run by its own housing association. There are several specialist housing providers who maybe interested in working on the Ashford project. The project is now at a stage where it seems appropriate to start to engage the expertise of a housing provider.

Currently the Abbeyfield Kent Society has expressed an interest in the project and I am due to speak to Housing 21. If Housing 21 are also interested I intend to ask them both to give a short presentation on their organisation and how they could work on this project with us. You will all be invited to come along to see if you feel they have the right approach.

- ❖ Another critical factor to the success of this project is finding suitable sites. I know some of you already have been considering where they maybe potential sites. Please continue thinking about possible sites.

As you will be aware the Tenterden and Rural Sites Development Plan Document is evolving and will shortly be coming out for consultation. With our older person project in mind we are working with planning colleagues to include an additional policy to the current exception site policy to strengthen our ability to bring forward exception sites for specialist local housing needs.

- ❖ The next stages are:

- Engage the expertise of a specialist housing provider (meeting to be arranged).
- Identify possible sites (parish representatives to note any possible sites).
- Improve and refine the evidence for sheltered housing (local information and specific survey work to be further considered).



PLUCKLEY PARISH COUNCIL REPORT

KALC AREA AGM, 3 JUNE 2009

By: Jessamy Blanford

Date: 14 June 2009

Kent Association of Local Councils Area Committee AGM, 3 June 2009 at the Civic Centre

Chairman: Mr R Butcher was re-elected

Vice Chairman: John Rivers of Wittersham was elected (replacing Tilden Reed)

Secretary: Mrs J Batt agreed to continue.

Joint Transportation Cttee: Ann Murray has been the representative. I said I would ask Pluckley PC to consider nominating Ann if she was re-elected or if not another Pluckley Parish Councillor in her place.

A letter from Dr Hilary Moorby, CPRE, had been sent to Cllr Paul Clokie with the suggestion that there should be a Rural Champion. This had not met with favour as it was felt the position would cut across the roles of the rural Borough Councillors. In addition it might be divisive by treating the urban and rural areas differently.

The Service Level Agreement issue has not been taken to the Executive yet. There will be a revised timetable. Parish Councils should have sent in a formal approval. It was not clear whether all PCs had done this.

Local Needs Housing, Smeeth: these had been snapped up and Smeeth was looking for another exception site.*

LDF Town Centre AAP should go to the Exec on 30 June.

Next Meeting: Wednesday, 15 July 2009.

* Incidentally, I saw these Local Needs Houses on Friday and thought they were well designed and fitted into the area well. They have photovoltaic panels on the roof which should save on electricity considerably.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 13 July 2009, at 8pm, in Pluckley Village Hall

Present: Martin Newman (Chairman), Jackie Allen, David Hocking, Chris Housman, Jeff Moody, Alan Symonds, Mike Whatman. Cllr Clair Bell (ABC)

Clerk to the Council: Jackie Grebby

Members of the public: Lois McCullough, Nick Mengham, Jennifer Mengham, Caroline Salisbury, David Clements, Paul Ticehurst, Janet Gwillim, Ann Murray, Keith Collie, Charles Highwood, Mike Allen, Ros Rowan, Paula Woolner, Sarah Dean, Simon Peek.

- 1 The chairman opened the meeting by welcoming members of the public and reminding them that they were only able to speak during the public session. He requested that they restrict their comments to not more than 3 minutes per person.
- 2 Written apologies for absence: Apologies were accepted from Mr Maddrell who was on holiday, and Mr Wickham who was away. Proposed Mr Hocking, seconded Mr Newman.
- 3 Declaration of Interests on items on the agenda:
 - a) Mrs Allen declared a personal and prejudicial interest in item 8a Stanford Bridge Farm as she lived next door to the applicant, and in item 8e Saracens Dairy as her company supplied goods to the applicant. She would leave the room when the items were discussed
 - b) Mr Hocking declared a personal and prejudicial interest in item 8a Stanford Bridge Farm as he had already formed an opinion and had written to ABC planning dept with his views. He would leave the room when the item was discussed.
- 4 Minutes of the meeting held on Monday 15 June 2009. These were considered, approved, and signed as correct. Proposed Mr Housman, seconded Mr Symonds
- 5 Reports on matters arising from the minutes: there were none that were not dealt with elsewhere on the agenda.
- 6 The report on Committees and Working Groups held over from the previous meeting was considered and it was resolved unanimously that **this council would not set up any committees, but that working groups should be formed to enable free and frank discussions of topical issues, prior to them being placed before the council for resolution. It was further resolved that, should a need arise, an additional council meeting could be held to consider any planning application that required a reply before the agreed date of the next meeting.** Proposed Mr Symonds, seconded Mrs Allen.
- 7 Questions from Councillors. None
- 8 Planning applications.
 - a) [09/00427/AS](#) **Stanford Bridge Farm, Station Road, Pluckley, Ashford, Kent, TN27 0RU** Change of use of existing building from a mixed use of agriculture/agricultural contracting to a mixed use of agriculture / agricultural contracting/general contracting Change of use of building to a general office use Erection of an agricultural plant and machinery shed (retrospective) Further information from applicant submitted.
Mrs Allen and Mr Hocking having declared prejudicial interests, left the room during consideration of this item.
It was unanimously resolved that the parish council continue with their objections as previously minuted in that they do not support general contracting at that site.
 - b) [09/00706/AS](#) and
 - c) [09/00626/AS](#) **Sheerland Farm, Swan Lane, Pluckley, Ashford, Kent, TN27 0PN** Erection of a temporary fruit crop cover. It was resolved that this application be supported. Proposed Mrs Allen, seconded Mr Moody.
 - d) [08/01709/AS](#) **Sheerland Farm, Swan Lane, Pluckley, Ashford, Kent, TN27 0PN** Controlled atmosphere fruit store and storage building and the creation of a new vehicular access on land opposite Sheerland House Further consideration to this item in the light of information received at a site meeting held on 23 June 2009 and it was resolved that the parish council would now support the application if the building could be set at a depth of 2m and that all conditions proposed by the ABC Plans Dept be included in any permission.
 - e) [09/00336/AS](#) **Saracens, Pluckley Road, Pluckley, Ashford, Kent, TN27 0SA** Change of use of existing offices and stores to allow shared usage between Catchpole & Rye and Exell Pools.
Mrs Allen, having declared a prejudicial interest left the meeting during consideration of this application. It was resolved to support the application as it was considered that the building blends in well with its surroundings.
- 9 Finance:
 - a) A request from Community Payback for a donation towards equipment was considered and it was resolved that the £300 budgeted for a donation towards churchyard grass cutting be sent to the Probation Service on

behalf of Community Payback under the Free Resource (S137) powers. Proposed Mr Whatman, seconded Mr Hocking and carried.

- b) The following accounts for payment were presented by the clerk and it was resolved that cheques be drawn. Proposed Mr Whatman seconded Mr Hocking and carried

Chq No				
500217	Standards Board	DVD Code of Conduct		£38.00
500218	Mrs J Grebby	salary	£746.98	
500218	Mrs J Grebby	agreed expenses	£8.00	£754.98
500219	Inland Revenue	employers NIC	£55.65	
500219	Inland Revenue	clerk's tax	£163.80	£219.45
500220	David Heasman	Street Sweeping		£100.20
500221	Cyril Hoad	Bus Shelter		£33.40
500222	Jenny Johns	Recreation Ground		£50.10
500223	All Seasons Garden Care	Recreation Ground		£135.00
500224	Ashford Borough Council	Pavilion License		£70.00
500225	KCC Landscape Services	1/2 year cut Rec		£391.78
500226	Kent Business Services	Copier repair		£51.75
				£1,844.66
	Cash			
	clerk	binding accounts	£16.50	
	discountcityrus	Ebay printer toner	£27.54	
	B&Q	sand & tarmacadam for play area	£30.00	
	tiscali	broadband and telephone	£38.36	
	postage		£4.81	
	travel		£25.00	
				£142.21

- 10 Report from Cllr Mrs Clair Bell. Mrs Bell gave advice to members on responding to the consultation on the Tenterden and Rural Sites DPD and asked members to note the importance of including reasons for any response. She went on to explain the timetable for the consultation process and the following Public Inquiry. It was important that the parish council send a representative to the inquiry and to make a statement.
- 11 Written reports from representatives: these were submitted prior to the meeting and attached to these minutes
- Wealden Wheels. Noted [Link to report](#)
 - Pluckley Station Action Group (PSAG) Nothing to report
 - Managed Housing for the Elderly. Mr Housman would be attending the next meeting in Mr Newman's absence.
- 12 Parish Council Working Groups
- Standing Orders, Financial Regulations and Parish Council Risk Assessments. There was nothing to report.
 - Risk in Play: It was agreed that Mr Housman and Mr Symonds would head up this group.
 - Consultation: reducing national speed limits
<http://www.dft.gov.uk/pgr/roadsafety/toolkit/executivesummary.pdf> and
<http://www.dft.gov.uk/consultations/open/roadsafetyconsultation/roadsafetyconsultation.pdf> (runs until 14 July 2009.) This had been noted.
- 13 Parish Plan Steering Group [link to report](#): It was agreed that the following workgroups be set up, and that the following members would represent the parish council on the groups as follows:
- Traffic: Messrs Moody, Hocking, and Maddrell and Mrs Allen. Plus Miss Murray, Mrs Woolner, Mr David Brown, Mr David Salmon would also be invited. Items from the attached report that should be included within their remit were: 5, 16, 17, 18, 19, 20, and 21. Group co-ordinator Mrs Allen
 - Leisure activities and services: Messrs Housman, Symonds, and Whatman. Plus Mrs Janet Gwillim and Mr Tony Evans would also be invited. Items from the attached report that should be included within their remit were: 7, 8, 9, 10, 11, and 13. Group co-ordinator Mrs Gwillim.
 - Village Hall: Messrs Moody and Whatman. Plus Mr Silverman, Mr Hoad and Mrs Pool would also be invited. Items from the attached report that should be included within their remit were: no 6 Group co-ordinator Mr Whatman.
 - Communications: Messrs Maddrell, Moody and Newman. Items from the attached report that should be included within their remit were: 10, 14, 15. Group co-ordinator Mr Newman.

The individual co-ordinators would make their own arrangements for each group to meet.

- 14 Request from the Parents Forum concerning parking in The Street. An additional letter had been received from the school and it was agreed that representatives from both the school and the Parents Forum be invited to join the Parish Plan Traffic working group.
- 15 Consultation: KCC Highways and Waste Directorate: Statement of Community Involvement scoping consultation. [see <http://consult.kent.gov.uk>] As this consultation ends on 31 July 2009 it was agreed that members would make their own comments direct.
- 16 Annual Parish Report. It was agreed that the previously submitted text should be reviewed and prepared as soon as possible.
- 17 Consultation: Ashford Borough Council Tenterden & Rural sites DPD. There followed some discussion as to the meaning of a 'Service Centre' and whether there were any merits in Pluckley being considered one. It was resolved that Mr Newman and Mrs Allen would prepare a letter and circulate this to members before its being submitted to Ashford by Mr Newman.
- 18 Letter from Parker Dann and Pluckley Brickworks this was considered and its contents noted.
- 19 Proposed closure of Ashford Police Station Custody Suite. It was considered that this was the 'thin edge of the wedge' and members were disturbed at the suggestion. The clerk was requested to write and ask that this closure be reconsidered.
- 20 To consider the following items of correspondence.
 - a) Planning [09/00393/AS](#) Cert. of Lawful Use or Dev (prop) **1 Stone Abbage Cottages, Dowle Street Road, Pluckley, Ashford, Kent, TN27 0RY** Lawful Development Certificate - Proposed Development - small roof between the main house and the annex. It was understood that the applicant had been informed that this required a full planning application.
 - b) Emergency Planning Training in Kent. It was agreed that this be considered at the August meeting.
 - c) KCC interactive searchable database of guided walks. This would be passed to the PP Leisure activities and services work group.
 - d) Interactive Speed Sign: reply from Kent Highways. This would be passed to the PP Traffic work group.
 - e) KALC Councillors Information Day 29 July. Mrs Allen, Mr Housman and Mr Moody expressed a wish to attend and a cheque was drawn to cover the cost of the training day
 - f) Community Retailer 2009. Members were pleased to receive the information that Pluckley Stores had been shortlisted for this award. It was agreed that the village should be encouraged to make every effort to make use of the shop on 5 August when the judges visited that afternoon.
- 21 To approve recent actions taken on behalf of the council by the clerk and to receive a report from the clerk regarding other items needing attention:
 - a) Code of Conduct. The clerk had obtained a copy of the latest Code of Conduct DVD. It was agreed that a meeting should be set up at a time when all members could attend to view the DVD together. Mr Moody kindly offered to host the meeting.
 - b) Pluckley Junior FC. The club were finding it hard to pay for last year's hire of the Sports Pavilion (£400). They had moved to Egerton for the summer and were unsure if they could afford to come back to Pluckley for the winter months at the agreed rate of £10 per session. Mr Hocking and Mr Whatman would jointly meet with the football club to discuss the situation with them. It was noted that Pluckley Cricket Club paid £500 for the hire of the pavilion per annum and that estimated annual pavilion costs were £2,000.
- 22 It was agreed that the next Open Morning/PC Surgery shall take place on Saturday 25 July, 9:30 to 10:30am, in Pluckley Village Hall and that Mrs Allen and Mr Housman would to attend with the clerk.
- 23 Requests for items to be placed on the next or future agendas.
 - a) Parish Recycling Policy and Projected Carbon Footprint
 - b) Dates of future parish council meetings
 - c) Recreation ground storage facilities
 - d) Petanque Tournament.

The meeting then closed at 10:26pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 10 August 2009, at 8pm, in Pluckley Village Hall

Present: Martin Newman (Chairman), Jackie Allen, Tim Maddrell, Jeff Moody, Alan Symonds, Mike Whatman. Cllr Clair Bell (ABC)

Clerk to the Council: Jackie Grebby

Members of the public: David Clements, Janet Gwillim, Elizabeth Bloom.

- 1 The chairman opened the meeting and invited members of the public to make any comments they had.
- 2 Written apologies for absence: Apologies were accepted from David Hocking, Chris Housman, and Andrew Wickham who were away on holiday. Proposed Mr Newman, seconded Mr Symonds.
- 3 Declaration of Interests on items on the agenda:
 - a) Mr Whatman declared a personal interest in item 7c: Tree work at Fir Toll Lodge, as a neighbour of the applicant.
 - b) Mr Maddrell declared a personal and prejudicial interest in item 7d: Little Orchard, as he was a neighbour of the applicant. He would leave the room when the item was discussed.
- 4 Minutes of the meeting held on Monday 13 July 2009. These were considered, approved, and signed as correct. Proposed Mr Whatman, seconded Mrs Allen
- 5 Reports on matters arising from the minutes:
 - a) Submitted response by the Parish Council to the Ashford Borough Council Local Development Framework Tenterden and Rural Sites Development Plan Document. After the contents of the CPRE submission were noted, there followed some in-depth discussion. It was resolved that in addition to the proposed response the following would be included: "We understand that the total number of houses identified for Tenterden and the rural area takes no account of some houses already built in recent years and others in the pipeline. In this case, the required number is excessive and should be reduced." The wishes of ABC that there be no set village envelopes was supported.
 - b) Code of conduct DVD: a meeting would be arranged as soon as convenient.
- 6 Questions from Councillors.
 - a) Alan Symonds reported that the Kent Landscapes were using a taller tractor to cut the outfield on the recreation ground and it was having difficulty getting under the chestnut trees. It was noted that, since the recreation ground was within the conservation area permission would have to be obtained before any crown lifting was undertaken. An alternative mower was considered to do this area and Mr Symonds offered to discuss it with the cricket club.
 - b) BT box in The Street. This continued to be out of order. The clerk would contact BT.
 - c) Mr Symonds had reported the 'Frog Springer' equipment on the children's play area needed repair and offered to undertake the work if possible. This was accepted with thanks.
- 7 Planning applications.
 - a) [09/00631/AS](#) Full Planning Permission: Pinnock Paddock, The Pinnock, Pluckley. Erection of stables. Following a brief discussion, it was resolved to **support the application**. Proposed Mr Whatman, seconded Mr Symonds.
 - b) [09/00137/TP](#) Tree Works: Lambs Lea, Lambden Road, Pluckley, Ashford, Kent, TN27 0RB. T1 - Oak - fell to ground level; T2 - Oak - fell to ground level. Following some discussion it was resolved to **strongly oppose** the application and to comment that members were unconvinced by the arguments put forward by the applicant that the alleged subsidence is caused by the two trees in question, which have been on that site for some years prior to the building of Lambs Lea bungalow and garage in 1983. Since the erection of the bungalow and garage there have been several hot, dry summers (of which 2008 was not one), none of which apparently caused the same problems.
It has been pointed out that if the apparently vast amount of water required by two mature oak trees (but not, for some reason, the nearer Cypress Hedges G1 and G2) is suddenly released back into the water table, the building could be subject to 'Heave' resulting in similar problems already being experienced. This does not seem to have been taken into account.
Trees are essential to the character of Pluckley. The roads through the village are lined with trees and these two trees form part of a row of mature oaks along Lambden Road and are intrinsic to its character.
Proposed
 - c) [09/00125/AS/TP](#) Tree Works: Fir Toll Lodge, Lambden Road, Pluckley, Ashford, Kent, TN27 0RB
T1 & T2 Oaks Remove dead branches, reduce height and shape. It was felt that there were insufficient details provided and the clerk was requested to obtain these and forward to members so that an email discussion could be carried out prior to making a resolution on the matter.
 - d) [09/00880/AS](#) Full Planning Permission: Little Orchard, Chambers Green Road Extension of roof line to 1st floor bedroom and addition of a dormer window. Erect a new chimney stack to front of property. Mr

Maddrell, having declared a prejudicial interest in this matter, left the meeting during its consideration. Following a brief discussion it was resolved to **support the application** and to comment that members considered the application looked to be in a traditional style that blended in well with the surroundings. Proposed Mr Whatman, seconded, Mr Symonds.

- e) [09/00892/AS](#) Wood Lodge, Station Road. Replace existing single garage with a double garage and replacement utility/workshop store. It was resolved to **support the application** on the ground that it was tucked away, but to request that proper root conservation of the surrounding trees is considered. Proposed Mrs Allen, seconded Mr Newman.
- f) [09/00956/AS](#) Land to the rear of, Hinton, The Grove. Erection of a detached dwelling as previously approved under 08/01066/AS but with amendment to include attached conservatory; plus a detached garage with attic storage space over. After a brief discussion, it was resolved to **support the application**. Proposed Mrs Allen, seconded Mr Whatman.

8 Finance:

- a) The following accounts for payment were presented by the clerk and it was resolved that cheques be drawn. Proposed Mr Whatman seconded Mr Maddrell and carried.

500230	Mrs J Grebby	Salary less tax	£746.98
500230	Mrs J Grebby	agreed expenses £2 per week	£8.00
500231	Inland Revenue	Clerk's tax & CII NIC	£219.45
500232	David Heasman	Street Sweeping	£80.16
500233	Cyril Hoad	Noticeboard & Bus shelter	£26.72
500234	Jenny Johns	Recreation Ground tidying	£40.08
500235	Bison print	scanning Brickworks plans	£17.25
500236	SE Water	Pavilion water	£23.79
500237	SE Water	Recreation ground water	£16.61
500238	All Seasons Garden Care	Strimming Rec 2 visits	£130.00
500239	KALC	Charles Arnold Baker 8th edition	£59.00
500240	Audit Commission	2008 audit	£327.75
Total			£1,695.79

Petty Cash

Postage	£3.60
Travel	£25.00

- b) The clerk reported the Annual Audit had been completed for the year ended 2008/9.
- c) Sports Pavilion hire: no meeting had, as yet, taken place with the Junior FC. There followed a wide-ranging debate with a proposal that the £200 offered (50%) should be accepted in settlement of last year's hire fees with the proviso that the Junior FC register for the same amount (£200) for this year's hire. Proposed Mr Newman, seconded Mr Whatman and carried.

9 ABC member's report. Cllr Mrs Clair Bell reported that

- a) Ashford Borough Council now had a new Chief Executive, Mr John Bunnett, who was joining in October. He was a local man.
- b) Saracens Dairy signs. These she was still working on, and was proposing now to talk to KCC Cllr Richard King
- c) Sheerland Farm. This had been granted approval by ABC plans committee although the parish council's request for a 2 metre lowering of the building had not been incorporated into the conditions. The clerk advised members that Mr James Highwood had requested a copy of the parish council's latest submission to Ashford on the subject.

10 Adoption of standing orders & financial regulations

- a) Proposal that future parish council meetings be held on the 3rd Monday of each month and that the council does not meet during August unless circumstances require it to do so. Following a brief discussion, the **resolution was carried**. Proposed Mr Maddrell, seconded Mr Newman.
- b) Proposal that the maximum agreed expenditure by the RFO should be raised from £200 to £250 and that the additional expenditure agreed by the chairman be similarly raised. Following a brief discussion the **resolution was carried** Proposed Mrs Allen, seconded Mr Moody.
- c) **Resolution that the standing orders and Financial regulations with the above amendments be adopted**. Proposed Mr Newman, seconded Mr Whatman, and carried.

11 Parish Plan: Reports from work groups

- a) Traffic: Mrs Allen reported that the first meeting included wide-ranging discussions. She had circulated her comments to all the attendees/

- b) Leisure activities and services: Mrs Gwillim reported that her group had met and had some interesting proposals for discussion.
 - c) Village Hall: Mr Whatman reported that his group was still to meet and requested that the clerk supply the group with copies of any plans for improvements that were available.
 - d) Communications: Mr Newman reported that his group was still to meet.
- 12 Reports from work groups: Risk in Play. It was hoped that a report could be received for the next meeting
- 13 Reports from representatives:
- a) Wealden Wheels: This was in the form of their latest newsletter, the contents of which, having been circulated, were noted.
 - b) PSAG: no meeting had taken place. Concern was expressed as to whether the group was still active, especially so since the departure of Mr Buchanan and Mr Clark. It was suggested that contact details should be put in the parish magazine. Mr Wickham was the council representative.
 - c) Managed Housing for the elderly. Mr Housman had deputed for Mr Newman at the last meeting.
- 14 Verbal Reports from members attending the Councillors Information day: Mrs Allen, Mr Housman, and Mr Moody had attended. Mr Moody felt that, although the day had proved informative, they would have appreciated more information on what makes a good councillor rather than emphasising the many rules and regulations.
- 15 Local needs housing: further consideration of Westfields site. It was agreed to discuss this further next month. More information was needed as to why suggested sites had been discounted. It was thought that a fresh look at all the areas could be taken.
- 16 2008/9 Annual report. This was accepted with a minor alteration to the regulations for use of the recreation ground. The clerk was requested to go ahead with printing it in black and white and once printed to arrange for its circulation.
- 17 Halloween arrangements. It was agreed that the same arrangements as last year should be adopted, with the clerk making contact with the police. It was further suggested that, if another event was to be held then plans should start in January 2010.
- 18 Emergency Planning Training. The clerk will consult with the chairman.
- 19 Parker Dann and Pluckley Brickworks. Further information, not currently in the public domain had been circulated, and was noted. It was suggested that the clerk contact ABC to arrange for a meeting so that the Parish Council could understand what options could be considered if development was to be allowed on the Pluckley Brickworks site.
- 20 Correspondence
- a) Planning Decisions:
 - i. Appeal Ref: APP/E2205/C/08/2089672 Land at Stanford Bridge Farm. Allowed
 - ii. 09/00336/AS: Saracens Dairy: Conversion of Barn to provide an office, storage and showroom building for use by Catchpole & Rye and Exell Pools: ABC Permit
 - iii. 09/00632/AS Healan Wood, Betersden Road: Erection of first floor extension to provide two bedrooms with en-suite bathrooms. Replacement ground floor porch and erection of replacement conservatory. Withdrawn By Applicant
 - iv. 08/01709/AS Sheerland Farm: Controlled atmosphere fruit store and storage building and the creation of a new vehicular access on land opposite Sheerland House: ABC Permit
 - b) Community retailer of year: some members had been able to visit the shop during the period when the judges attended. An invitation had been issued to the chairmen from Action with Communities in Rural Kent for the Annual Meeting on 1 September, 5:30pm at Singleton. It was agreed that the vice-chairman would be requested to stand in for the chairman and attend.
 - c) KCC Kent Ashford Local Board. Open Meeting Tuesday 8 September, 6:40pm Civic Centre Ashford: Ashford Future and highways grants. Noted
 - d) Details from Ann Murray re grant funding for storage building on recreation ground. It was agreed to pass this on to the Leisure activities and services work group.
 - e) English Rural: presentation about the Crossway project on Tuesday 22 September. Noted
- 21 To approve recent actions taken on behalf of the council by the clerk and to receive a report from the clerk regarding other items needing attention:
- a) Broadband issues: the clerk reported that the extremely low access speed experienced by much of the parish during the week 20 to 25 July had been improved, although the situation remained unsatisfactory. It was noted that there seemed to be no central contact point for local authorities in such instances. The exchange was due an upgrade of basic telephony equipment during the current quarter, but the ADSL upgrade, which was initially scheduled for 2011 had been put back to 2013, and she understood from KCC that this could now be 2015.
To help those members and businesses who needed internet connection, she had obtained permission to open the Egerton Telecottage during the morning of Friday 24 July. Members asked her to pass their thanks to the Telecottage.

22 It was agreed that the next Open Morning/PC Surgery shall take place on Saturday 29 August, 9:30 to 10:30am, in Pluckley Village Hall. Mr Symonds and Mr Whatman would attend with the clerk.
[Note: The venue was subsequently changed to the Sports Pavilion.]

23 Requests for items to be placed on the next or future agendas.

a) Parish Recycling Policy and Projected Carbon Footprint

24 Resolution that the next meeting shall be held on Monday 21 September 2009, 8pm, in Pluckley Village Hall.

There being no further business the meeting closed at 10:30pm.

Prior to closure Martin Newman asked members to note that a petanque match had been arranged between a village team led by Gary Boodle and parish council members. This would be held on Tuesday 25 August, 7pm at the petanque pitch on the recreation ground.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 21 September 2009, at 8:15pm, in Pluckley Village Hall

Present: Martin Newman (Chairman), Jackie Allen, David Hocking, Chris Housman, Tim Maddrell, Jeff Moody, Alan Symonds, Mike Whatman, and Andrew Wickham
Clerk to the Council: Jackie Grebby

- 1 The chairman opened the meeting by reporting on the recent Petanque match between members of the council and families versus a village team led by Gary Boodle. The evening had been most successful with between 40 and 50 local residents watching. The chairman tendered his grateful thanks to Gary Boodle for arranging the village team and to Kevin Savidge for donating a splendid barbecued supper and salads. Mr Savidge having received donations from residents towards the cost of the food, had passed this cash on to Mr Newman to be donated to a village charity. Members joined with the chairman in expressing their gratitude.
- 2 Written apologies for absence: All members were present. An apology was received from ABC Cllr Clair Bell
- 3 Declaration of Interests on items on the agenda:
 - a) Mr Whatman declared a personal, but not prejudicial interest in item 7d: Tree work at Fir Toll Lodge, as a neighbour of the applicant.
- 4 Minutes of the meeting held on Monday 10 August 2009. These were considered, approved, and signed as correct. Proposed Mr Moody, seconded Mrs Allen
- 5 Reports on matters arising from the minutes:
 - a) Code of conduct DVD: it was agreed that all members would meet at Elvey Farm on Tuesday 29 September, 8pm to view this. Mr Housman regretted that he had a prior engagement but promised he would watch the DVD in his own time.
- 6 Questions from Councillors. There were none
- 7 Planning applications.
 - a) [09/00983/AS](#) **Pinnock Bridge Farm, The Pinnock, Pluckley, Ashford, TN27 0SY** Change of use from existing facility for producing composted material to open B1/B8 (business / storage & distribution) use (retrospective). After some discussion it was resolved to strongly **object** to the application and to comment that the information supplied is incorrect in as much as the site does not have permission for producing composted material - an application to KCC (AS/02/1149) was refused following the unsuccessful temporary enterprise.
Members found the information provided by the applicant inadequate, as there was no full Planning Statement detailing the policies under which planning permission should be granted, there is no Design and Access Statement, the site drawing does not show the boundaries relating to the application nor in the applicant's ownership, which is understood to relate only to the building and the land on which it stands. The site is in a Special Landscape Area and if it were to be changed to B1/B8 use it could result in an unacceptable level of industry in a rural area that, while the highway immediately adjacent to the site is adequate, the area itself does not have good general access for use as a distribution centre. The parish council regard with some alarm the suggestion that the site could become a storage and distribution centre and referred to the unsuccessful application for a similar centre on the adjoining property (Daniels Farm), which was dismissed on appeal.
 - b) [09/00863/AS](#) **Daniels Farm, The Pinnock, Pluckley, Ashford, TN27 0SY** Retention of two former poultry sheds and use for stabling and ancillary storage; creation of ménage and parking area on site of former poultry sheds; use of building 5 for storage of horse boxes and trailers. Use of farm bungalow in association with equestrian use. After some discussion the parish council resolved to strongly **object** to the application and to comment that they consider the applicant has not given sufficient thought to the proposed project and its sustainability.
The site is on clay and unsuitable for stock of any kind during wet periods when the land becomes poached to such an extent that horses would be hock deep. This would result in sickness (mud fever) if not hosed off. It is not clear from the plans if suitable hard standing has been allowed for this. It also means that the level of staffing - Mr Tibbs, who has no "... relevant qualifications and claims no expertise in equestrian matters." (Item 10 Appeal Ref: APP/E2205/A/07/2051095) managing 24 horses part time is unrealistic even in the proposed supervisory capacity. Members queried if sufficient land is available to service 24 horses since one horse requires one acre of good ground. Since the site has several buildings, including a bungalow, plus a service road, it would appear that the necessary grazing is not available, especially since land poached during the winter and wet months remains unusable unless rolled in late spring. While the site abuts Dering Wood, there is no access from the site into the wood and riders will have to travel along the highway, which is a fast, busy lorry route before reaching the nearest access to Dering Wood. The highway itself is not in good condition as the weight of HGV traffic regularly causes breaking up and subsidence. There are no suitable verges for either walkers or riders. Another consideration is that there is a footpath running through the site. This could provoke a conflict between walkers and stock on site - situations that have been highlighted in the news recently. If permission was to be granted this could mean that this popular footpath would have to be diverted. If the application is granted the conditions proposed by Mr

Lloyd-Hughes of Rural Planning should be adopted in their entirety. If the project proves unsustainable all buildings including the bungalow should be removed and the land returned to green field. Any permission should take into consideration any effect on light pollution (re: decisions made for Chart Court Stables at Little Chart.)

- c) [09/00955/AS](#) **Ardaraich House, Forge Hill, Pluckley, Ashford, Kent, TN27 0SJ** Roof extension to existing garage to form canopy over main access doors. After a brief discussion, it was resolved to support the application as the proposed extension will not be visible from the highway
- d) [09/00157/TP](#) **Fir Toll Lodge, Lambden Road, Pluckley, Kent TN27 0RB** T1 (2x oaks) to lift canopy to 4 metres to gain light. T2 (oak) to remove 1st limb going over the drive and to reduce bilateral branches 1m-2m away from house. Mr Whatman declared a personal interest. After a brief discussion, members were pleased to leave any decision on this matter to the Landscape Officer.

8 Finance:

- a) The following accounts for payment were presented by the clerk and it was resolved that cheques be drawn. Proposed Mr Housman seconded Mr Symonds and carried.

500241	Mrs J Grebby	Salary less tax	£929.08
500241	Mrs J Grebby	agreed expenses £2 per week	£10.00
500242	Inland Revenue	Clerk's tax & CII NIC	£294.20
500243	David Heasman	Street Sweeping	£80.16
500244	Cyril Hoad	Noticeboard & Bus shelter	£26.72
500245	Jenny Johns	Recreation Ground tidying	£40.08
500246	All Seasons Garden Care	Strimming Rec 2 visits	£130.00
500247	Bison Print	Annual Report printing	£167.00
500248	EDF	Pavilion electricity	£73.20
			£1,750.44
Petty			
Cash	Telephone & Broadband	August	£33.61
	Telephone & Broadband	September	£36.44
	Travel		£25.00
	Postage		£3.76
	Annual report distribution		£20.00
			£118.81

- b) Pluckley Junior FC: the [report from Mr Whatman](#) was considered and the conditions suggested were agreed. It was noted that the key for the Sports Store had now been found, although it was understood that the Football Club's key for the Sports Pavilion was still missing. Mr Whatman undertook to pursue this as a matter of urgency as there were security issues.
- c) Internal audit of risk assessments: this would be carried out as soon as possible.

9 ABC member's report. In Mrs Clair Bell absence there was no report, but members expressed their thanks for her assistance with the Stanford Bridge planning application as this was most appreciated.

10 Parish Plan: Reports from work groups

- a) Leisure activities and services: Mrs Gwillim had put together a plan which should be completed by the end of November.
- b) Traffic: Mrs Allen reported that she had still to hold another meeting and there was a need to liaise with the leisure and activities group

There followed a wide ranging discussion on the progress of the parish plan. Mr Newman would circulate everything that he had seen and done so far. He would copy Action for Communities in Rural Kent.

11 Risk in Play. There was nothing to report

12 Reports from representatives:

- a) Wealden Wheels: There was nothing to report
- b) Managed Housing for the elderly. A potential site had been suggested in Smarden.

13 Local needs housing: the clerk was producing a map of the sites suggested by the Housing Committee This would be circulated to members and to ABC and ERHA, after which a meeting could be set up.

14 Pluckley Brickworks. A date of Thursday 24 September, 3pm at ABC offices had been agreed for a meeting with Oliver Peel and Martin Vink. Cllr Mrs Bell was also able to attend. As space was at a premium, it was understood that there was a limit of three persons from the parish council. These would be Mrs Allen, Mr Newman, and Mr Whatman, one of whom would have to take meeting notes. It was appreciated that if an idea of questions that the parish council wished to ask ABC could be submitted in advance then it would help the borough council provide up-to-date information. Mr Newman would liaise with Mr Peel.

- 15 RoSPA report. It was noted that once again much of the report was a direct copy of previous years and in one instance was incorrect. It was therefore resolved that an alternative inspector should be employed next year.
- 16 Correspondence
- a) The following planning decisions were noted:
 - i. [09/00706/AS](#) Permit: Sheerland Farm, Swan Lane, Pluckley, Ashford, Kent, TN27 0PN
Erection of a temporary fruit crop cover - Plot No 31
 - ii. [09/00626/AS](#) Permit: Sheerland Farm, Swan Lane, Pluckley, Ashford, Kent, TN27 0PN
Erection of a temporary fruit crop cover - Plot No 11 (Retrospective)
 - iii. [09/00631/AS](#) Permit: Pinnock Paddock, The Pinnock, Pluckley Erection of stables and change of use of land for the keeping of horses
 - iv. [09/00880/AS](#) Permit: Little Orchard, Chambers Green Road, Pluckley, Ashford, TN27 0RJ Extension of roof line to 1st floor bedroom and addition of a dormer window. Erect a new chimney stack to front of property
 - v. [09/00880/AS](#) Permit: Little Orchard, Chambers Green Road, Pluckley, Ashford, TN27 0RJ
Extension of roof line to 1st floor bedroom and addition of a dormer window. Erect a new chimney stack to front of property
 - b) Kent Community retailer of year. Mr Satheeswaran was congratulated on being a runner-up.
 - c) Dering Woods: It was understood that the entrance gate would be reopened and that the situation with regard to vandals would continued to be monitored. Members of the public were urged to report all incidents to the police.
 - d) Sustainable Communities Act Amendment Bill. This was noted
 - e) ABC: Standards Board Assessment Panel report. This was noted
- 17 Recent actions taken on behalf of the council by the clerk and report from the clerk regarding other items needing attention:
- a) Halloween arrangements: the clerk reported that she had been in contact with the Police event coordinator and had arranged to supply a map of the parish for distribution to all officers prior to their attending. There was now a special Task Team for such events and that all members of this would be on duty that evening. There were several firework events taking place in nearby villages and this might encourage fewer visitors to Pluckley. The notice that had been placed on the parish website last year would be uploaded within the next few days.
 - b) Racism: the complaint had been passed to the police who had dealt with the matter. Further information was available from the clerk, but would not be published.
 - c) KALC: email requesting list of devolved powers. Noted
 - d) Sports Pavilion: dealt with under item 8b
 - e) Electricity: The keys for the meter box were still unavailable. Mr Symonds undertook to ask if Phil Stacey was able to help.
 - f) Keys: dealt with under item 8b
 - g) FWAG 40th Anniversary Party & Fundraising Evening 26 September, Lenham. Noted
 - h) BBQ and Hog Roasting Equipment: the clerk reported that Mr & Mrs Vidler had offered to look after these on a secure site on the understanding that Headcorn Scouts would be able to borrow the equipment approximately three times a year. After some discussion it was agreed to write to Mr & Mrs Vidler accepting their offer but stipulating that the parish council consulted prior to the Scouts (or Mr & Mrs Vidler's) use; that the parish council have priority over the use; and that it is not to be used for any hire or reward. Proposed Mr Housman, seconded Mrs Allen
 - i) Marquees: Mr Whatman confirmed that he had all parish council owned marquees safely stored on his property and that all items belonging to same were in good order and present. It was agreed that additional parish council insurance should be taken out to a value of £1,000.
- 18 It was agreed that the next Open Morning/PC Surgery shall take place on Saturday 26 September, 9:30 to 10:30am, in Pluckley Village Hall. Mr Housman would attend with the clerk.
- 19 Requests for items to be placed on the next or future agendas
- a) Parish Recycling Policy and Projected Carbon Footprint
 - b) Christmas
 - c) Budget
- 20 Resolved that the next meeting shall be held on Monday 19 October 2009, 8pm, in Pluckley Village Hall.
- 21 Resolved that the November meeting shall be held on Monday 16 November and that the December meeting shall be held on Monday 14 December.

There being no further business the meeting closed at 10:16pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 19 October 2009, at 8pm, in Pluckley Village Hall

Present: Martin Newman (Chairman), Jackie Allen, David Hocking, Chris Housman, Jeff Moody, Alan Symonds, Mike Whatman

Clerk to the Council: Jackie Grebby

Members of the Public: Mr C Highwood, Mrs A Carnegie

- 1 The chairman opened the meeting by asking those present to note that car parking at the railway station was reduced in capacity due to works being carried out to replace the footbridge.
- 2 Written apologies for absence: Apologies were accepted from Messrs Maddrell and Wickham both of whom were away. Proposed Mr Hocking, seconded Mr Whatman.
- 3 Declaration of Interests on items on the agenda: Mrs Allen submitted a revised Register of Members' Personal Interests.
- 4 Minutes of the meeting held on Monday 21 September 2009. These were considered, approved, and signed as correct. Proposed Mrs Allen, seconded Mr Symonds
- 5 Reports on matters arising from the minutes: there was nothing that was not tabled for consideration.
- 6 Questions from Councillors. There were none
- 7 Planning applications.
 - a) [09/01172/AS](#) Variation/Modification of Condition, **Sheerland Farm, Swan Lane, Pluckley, Ashford, Kent, TN27 0PN** Variation of condition 6 of planning Application 08/01709/AS to allow storage of fruit that has been grown/produced in the Kent area.
Following some discussion it was **unanimously resolved to object to the application** and to request that it goes before the ABC Planning Committee should the application be supported by ABC planning department. Members voiced concerns that highway safety would be compromised and that the expected capacity exceeds the needs of the farm.
 - b) [09/00983/AS](#) **Pinnock Bridge Farm, The Pinnock, Pluckley, Ashford, TN27 0SY (Amended)** Change of use of agricultural building to the use for the storage, maintenance and repair of plant and machinery owned or rented by the occupier of the unit. Following some discussion **members resolved to continue to object strongly to the application** and to request that comment that this is a direct change from agriculture to Class B8 use, which is totally unacceptable in the countryside, nor are there any proposed restrictions on hours of use. There must be a level of consistency in addressing such applications. A request that it goes before the ABC Planning Committee should the application be supported by ABC planning department should also be made.
- 8 Finance:
 - a) The following accounts for payment were presented by the clerk and it was resolved that cheques be drawn. Proposed Mr Moody seconded Mrs Allen and carried.

Chq no	Accounts for payment October			
500249	Playsafety Ltd	Play area inspection	£93.15	
500250	Mrs J Grebby	Salary less tax	£746.98	
500250	Mrs J Grebby	agreed expenses £2 per week	£8.00	
500251	Inland Revenue	Clerk's tax & CII NIC	£219.45	
500252	David Heasman	Street Sweeping	£100.20	
500253	Cyril Hoad	Noticeboard & Bus shelter	£33.40	
500254	Jenny Johns	Recreation Ground tidying	£50.10	
500255	All Seasons Garden Care	strimming recreation ground	£65.00	
500256	Pluckley Village Hall	Hire of hall for council meetings April to Sept	£74.00	
500257	Mrs Carter-Lilley	Second-hand fridge for Sports Pavilion	£30.00	
				£572.15
Cash				
	clerk	Staple remover	£1.25	
	Aabro	Staple gun staples	£8.57	
	Tiscali	October broadband and telephone	£34.52	
	postage		£6.30	
	travel		£25.00	
				£75.64

- b) Internal audit of risk assessments: this would be carried out as soon as possible.
 - c) 2010/11 Budget. It was agreed that a work group would meet to consider the needs of the parish council for the next financial year and submit a report for the next council meeting. Members of the group would include Messrs Housman, Maddrell, Newman, and Symonds.
- 9 ABC member's report.
- a) Mrs Bell reported on the Tenterden DPD timetable. This has now to go to the Secretary of State. There has been a hold-up due to another parish's proposals for an additional site.
 - b) Saracen's Dairy signage. These signs are apparently in accordance with current regulations. It was agreed that their overlarge size was not satisfactory for a rural area and Mrs Bell was requested to continue to push for acceptable replacements
- 10 Parish Plan: All work groups had put in their action plans.
- a) Traffic: Mrs Allen had supplied a 'pros and cons' sheet. There were a lot of issues requiring a parish open day.
 - b) Communications: the group had met with Manxhosts Ltd to discuss next year's web hosting fees. These were £73 for hosting plus £10 for a control panel. It was generally agreed that these costs were acceptable and that Manxhosts Ltd should continue to host the website.
 - c) Village Hall: It was hoped that the proposed first phase could be implemented as soon as possible.
- 11 Reports from representatives:
- a) Wealden Wheels: They were holding their annual meeting on Wednesday 21 October in Pluckley Village Hall and were borrowing the parish council glasses.
 - b) Managed Housing for the elderly. Mr Housman reported that a site in Smarden was under consideration. There would be a meeting on 2 November at Smarden Charter Hall and a site meeting. Ashford Borough Council was preparing an Older Persons Accommodation Survey.
- 12 Local needs housing: It was agreed that members would meet informally on 27 October, 7:30pm at Mr Newman's home to look at all possible sites.
- 13 Pluckley Brickworks. A useful meeting had been held and meeting notes had been circulated.
- 14 RoSPA report. It was resolved that Messrs Symonds and Whatman would look at the report and undertake, where possible, those repairs that were considered as High Risk as a matter of urgency. If this was not possible, the work would have to be carried out by a reputable contractor.
- 15 Halloween Arrangements: the clerk reported that the Police had an events Task force that would be available. They would also be in the area on Friday 30 October as KMFM Radio was broadcasting from the Black Horse that evening. The clerk and the chairman would make the usual tour of the parish Halloween night. It was suggested that fencing could be put up cutting off the Church Gates passage using the Cricket Club safety fencing. Messrs Whatman and Symonds had this in hand and were consulting with residents in that area.
- 16 Christmas Arrangements: Mr Wickham was sourcing the tree. Mr Whatman was asking Mr Savidge if the Black Horse would kindly supply electricity for the light. It was agreed to hold a tree lighting event with church bells and carols. A coordinator was needed. Messrs Housman, Moody, Maddrell, and Whatman would liaise. Mr Housman would speak to the school so that the children could be involved and Mr Maddrell could get the church involved.
- 17 Resolution: **that this council applies for planting a hedge around the Smurfit waste paper skip opposite Thorne Estate.** Proposed Martin Newman, seconded Alan Symonds and **carried.** It was agreed that this area was an eyesore. Mr Newman would speak to residents of the Thorne Estate who parked vehicles there to see if they had any objections. He had already spoken to Mrs Goericke who had a contact at Messrs Smurfit. The clerk would contact Kent Highways who owned the lay-by.
- 18 Resolution: **that this council delegate the Communications Group to communicate to the village and media on behalf of the Parish Council.** Proposed Martin Newman, seconded Alan Symonds. Following advice from the clerk, the motion was amended as follows: **that this council delegate Mr Jeff Moody and Mr Tim Maddrell to maintain the website www.pluckley.net and that Mr Newman is delegated to edit the newsletter.** Proposed Martin Newman, seconded Alan Symonds. There followed a wide-ranging discussion. It was generally agreed that there should be a site disclaimer for non-village pages. Mrs Allen requested that the minutes note that, if the website was in future to be advertised as being run by the parish council, she did not support any content that had not been previously approved by a majority of the parish council and cleared by the Clerk to the Council under the Data Protection Act. **The motion was then carried.** It was agreed that we needed only one website, pluckley.net and that input to www.pluckleypc.kentparishes.gov.uk would cease once the pluckley.net site was re-launched.
- 19 Correspondence
- a) The following planning decisions were noted:
 - i. [09/00956/AS](#) **Permit:** Land to the rear of, Hinton, The Grove, Pluckley, Erection of a detached dwelling as previously approved under 08/01066/AS but with amendment to include attached conservatory; plus a detached garage with attic storage space over.

- ii. [09/00892/AS](#) **Permit:** Wood Lodge, Station Road, Pluckley, Ashford, Kent, TN27 0QY Replace existing single garage with a double garage and replacement utility / workshop store
- iii. [09/00955/AS](#) **Permit:** Ardarach House, Forge Hill, Pluckley, Ashford, Kent, TN27 0SJ
Roof extension to existing garage to form canopy over main access doors

20 Recent actions taken on behalf of the council by the clerk and report from the clerk regarding other items needing attention:

- a) The clerk requested that a covering over a portion of the notice board outside the village hall could be weather-proofed to allow for council notices to be protected from the wet. Mr Symonds offered to look at this.
- b) A handrail by the footway between Shepherds' Hey and nos 3 Shipland Houses needed repair. Kent Highways had been contacted.

21 It was agreed that the next Open Morning/PC Surgery shall take place on Saturday 31 October, 9:30 to 10:30am, in Pluckley Village Hall. Mr Symonds would attend with the clerk.

22 Requests for items to be placed on the next or future agendas:

- a) Request from Pluckley Sports Association for an additional £200 to allow final works to be carried out on the new sports pavilion.

23 Resolved that the next meeting shall be held on Monday 16 November 2009, 8pm, in Pluckley Village Hall.

There being no further business the meeting closed at 10:25pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 16 November 2009, at 8pm, in Pluckley Village Hall

Present: Andrew Wickham (in the chair), Jackie Allen, David Hocking, Chris Housman, Tim Maddrell, Alan Symonds, Mike Whatman

Clerk to the Council: Jackie Grebby

Members of the Public: Mr C Highwood, Mrs A Carnegie

- 1 The chairman opened the meeting.
- 2 Written apologies for absence: Apologies were accepted from Messrs Moody and Newman both of whom were away.
- 3 Declaration of Interests on items on the agenda: Item 16a (i) Mr Wickham registers a prejudicial interest as a friend of the correspondent. Item 7 a Stanford Bridge Farm Mrs Allen registered a prejudicial interest at a neighbour of the applicant, item 7d Mrs Allen, Mr Maddrell, and Mr Hocking registered prejudicial interests, Mrs Allen as a neighbour and Mr Hocking and Mr Maddrell having predetermined opinions. All would leave the room when these items were discussed.
- 4 Minutes of the meeting held on Monday 19 October 2009. These were considered, approved, and signed as correct.
- 5 Reports on matters arising from the minutes: there was nothing that was not tabled for consideration.
- 6 Questions from Councillors. There were none
- 7 Planning applications.
 - a) 09/01247/AS, Full Planning Permission, **Stanford Bridge Farm, Station Road, Pluckley, Ashford, Kent, TN27 ORU** Steel framed fuel storage building. (Mrs Allen left the room during this discussion) It was resolved that the application be supported. Proposed Mr Whatman, seconded Mr Symonds
 - b) 09/01278/AS, Full Planning Permission, **Cedar Lodge, Station Road, Pluckley, Ashford, Kent, TN27 OQY** Replacement dwelling (revised scheme) It was resolved that the application be supported. Proposed Mr Whatman, seconded Mr Maddrell
 - c) 09/01311/AS, Full Planning Permission, **Elvey Farm, Elvey Lane, Pluckley, Ashford, TN27 OSU** Change of use of existing vacant granary building into 2 letting rooms. It was resolved that the application be supported. Proposed Mr Symonds, seconded Mr Housman. It was further resolved that, if an additional application for Listed Building Consent was required and submitted, then the clerk should consider this decision of the parish council would apply to that, on the understanding that there were no amendments to the application.
 - d) 09/00427/AS, Amendment, **Stanford Bridge Farm** request that 14 (currently) employees not working solely on agriculture & agricultural contracting can remain at Stanford Bridge Farm. (Mrs Allen, Mr Hocking and Mr Maddrell left the room during the discussion). While it was understood that this was just an enquiry to ABC from the applicant, it was unanimously resolved not to support any such application.
- 8 Finance:
 - a) Request from Pluckley Sports Association for an additional £200 to allow final works to be carried out on the new sports pavilion. This was considered and it was resolved to make the payment
 - b) Request from Victim Support for a donation. This was considered and it was resolved not to make a donation.
 - c) The following accounts for payment were presented by the clerk and it was resolved that cheques be drawn.

Parish Council payments

Chq no	Payee	Description	Amount
258	Manxhosts Ltd	Website hosting	£210.00
259	Mrs J Grebby	Salary less tax	£929.08
259	Mrs J Grebby	agreed expenses £2 per week	£10.00
260	Inland Revenue	Clerk's tax & CII NIC	£294.20
261	David Heasman	Street Sweeping	£80.16
262	Cyril Hoad	Noticeboard & Bus shelter	£26.72
263	Jenny Johns	Recreation Ground tidying	£40.08
264	All Seasons Garden Care	strimming recreation ground	£65.00
265	Martin Newman	Chairman's Allowance	£100.00
267	Scribe 2000 Ltd	Accounting software licence	£224.25
266	Information Commissioner	Data Protection Act 1998	£35.00
268	M S Wallis	Remembrance Sunday Wreath	£16.50

269	Pluckley Sports Association	Donation towards Pavilion build	£200.00
Total			£2,020.99
Petty Cash			
	Postage		£2.85
	Travel		£25.00
	office heating	42.25 hours @ 50p per hour	£21.13
Total			£48.98

- d) Internal audit of risk assessments: this would be carried out as soon as possible.
- e) 2010/11 Budget. It was agreed that a work group would meet to consider the needs of the parish council for the next financial year and submit a report for the next council meeting.
- 9 ABC member's report. Mrs Bell was unable to attend
- 10 Parish Plan: Resolution: that this council formally adopt the Parish Plan as submitted to this council by the Parish Plan Steering Group. Carried unanimously.
- 11 Reports from representatives:
- a) Wealden Wheels: a request had been received for a donation of £1,000 during the year 2010/2011. This was noted and would be considered during budget discussions
- b) Managed Housing for the elderly. Mr Housman gave a further update to members.
- c) Local needs housing: bid by a person from an adjoining parish to fill a vacant property in Westfields. Members confirmed that the applicant could be considered a local person, although it was regretted that no Pluckley person had applied.
- 12 RoSPA report: Messrs Symonds and Whatman had undertaken an inspection and presented a report. Remedial works were being carried out.
- 13 Christmas Arrangements: This was ongoing. A work group would meet and discuss final arrangements. The clerk would prepare posters
- 14 Correspondence
- a) Planning
- i. [09/00955/AS](#), Full Planning Permission, Permit, **Ardaraich House, Forge Hill, Pluckley, Ashford, Kent, TN27 0SJ** Roof extension to existing garage to form canopy over main access doors: noted
- ii. Letter from James Highwood. Mr Wickham having declared a prejudicial interest left the room and Mr Whatman was elected to take the chair pro tem. The contents of the letter were discussed and noted.
- b) Policing in Kent survey [as circulated] Noted
- c) A & C Play Consultants [as circulated] Noted
- d) KALC AGM [as circulated] Noted. Mrs Allen and Mrs Grebby would attend.
- e) BTCV Kent Heritage Trees Project noted
- f) ABC Parish Play Areas – priorities for Improved Provision. Noted
- g) ABC State of the Borough Debate 26 November, 7pm www.ashford.gov.uk/stateoftheboroughdebate Noted
- h) KALC Chairmanship Training Day 13 January, Lenham Noted.
- 15 Recent actions taken on behalf of the council by the clerk and report from the clerk regarding other items needing attention:
- a) Sports pavilion: electric meters. Letters had been received from EDF requesting a meter reading. The clerk was sure that the keys were somewhere.
- b) The clerk asked members to note that, due to family commitments, she would be taking some time off.
- 16 It was agreed that the next Open Morning/PC Surgery shall take place on Saturday 28 November, 9:30 to 10:30am, in Pluckley Village Hall. Mr Maddrell and Mr Whatman would attend with the clerk.
- 17 Requests for items to be placed on the next or future agendas:
- 18 Resolved that the next meeting shall be held on Monday 14 December 2009, 8pm, in Pluckley Village Hall.
- There being no further business the meeting closed at 10:25pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 14 December 2009, at 8pm, in Pluckley Village Hall

Present: Martin Newman (in the Chair), David Hocking, Chris Housman, Jeff Moody, Mike Whatman, Andrew Wickham

- 1 Chairman's opening remarks: The chairman opened the meeting.
- 2 Written apologies for absence: apologies were accepted from Jackie Allen, Tim Maddrell, Alan Symonds, and the clerk
- 3 Declaration of Interests on items on the agenda: None
- 4 Minutes of the meeting held on Monday 16 November 2009. Subject to the removal of point 1, and the correction to the date of next meeting, already communicated to the clerk, the minutes were approved.
- 5 Reports on matters arising from the minutes: none.
- 6 Questions from Councillors. none
- 7 Planning applications: Application 09/01295/AS Eggscentricity: It was agreed that the parish council should convey that, if the officers are minded to approve, members have no objection to the application as long as the agricultural restriction is maintained and that the temporary dwelling is removed. Proposed Mr Whatman, seconded Mr Wickham
- 8 Finance:
 - a) No accounts were presented for payment. The chairman would resolve these with the clerk.
 - b) no report on the internal audit of risk assessment was received, this was carried over to the next meeting.
 - c) The budget for 2010/11 was discussed in detail and at some length. It was agreed to seek a precept of £24,000 a reduction of 2.8% on the current year. Further discussion would be held with the clerk to clarify the breakdown of the budget precisely. It was agreed also that a revised, clearer P&L accounting system was required.
- 9 ABC member's report. Cllr Mrs Clair Bell was unable to attend due to a prior appointment.
- 10 Reports from representatives:
 - d) Wealden Wheels: none received
 - e) Managed Housing for the elderly. Managed Housing for the Elderly. Chris Housman advised that he had visited attractive schemes in Ashford and Smarden. He had received a questionnaire for distribution within the village to ascertain the potential level of demand. It was agreed that all houses should receive this and that distribution could usefully be undertaken with the January newsletter
- 11 RoSPA report: Mike Whatman advised that some of the identified actions had already been carried out and that he would review which of the remaining ones could be done without hiring professional help.
- 12 Local Needs Housing. Martin Newman advised that he had spoken with Jennifer Shaw advising that the parish council had reviewed sites and arrived at a shortlist. Members were also concerned about the lack of an application from Pluckley for the recently available unit in Westfields. This had raised questions about the demand and the process for encouraging and vetting applicants. Jennifer had sent the report from 2006 identifying demand and accepted that it could be worthwhile reviewing the procedure and to agree the site/s first and then do that. She also suggested an updated survey in 2010. It was agreed that the parish council should not agree sites until satisfied about the procedures and Martin Newman was asked to communicate to Jennifer Shaw that both sites and procedures should be covered at the same time. A new survey was also agreed.
- 13 Christmas events; it was acknowledged that the carols around the tree event had been very well received and the team that organised it was heartily congratulated. The poster should now come down and be replaced by a panto poster.
- 14 Correspondence
 - f) 09/01172/AS Sheerland Farm. The withdrawal by the applicant was noted.
 - g) The chairman advised he was unable to accept the invitation to the KALC Chairmanship Training Day on 13 January as he had a prior appointment.
- 15 Recent actions taken on behalf of the council by the clerk and report regarding other items needing attention: none reported
- 16 It was agreed that the next Open Morning/PC Surgery shall take place on 31 January 2010.
- 17 Requests for items to be placed on the next or future agendas: Mike Whatman asked that the minutes be produced more rapidly following meetings
- 18 The next meeting: Monday 18 January 2010 at 8pm, in Pluckley Village Hall.

There being no further business the meeting closed