

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 8 January 2007, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Wickham, Trevor Oliver, Ann Murray, Andrew Buchanan,
Members of the public: Victoria Gwillim, David Gwillim, Ian Mills

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 Apologies for Absence: The written apologies from Alan Davies (holiday), James Ashby (illness) and Russell Keep (work) were accepted unanimously.
- 2 Declarations of Interest on items on the agenda and any update of members' interests. Janet Gwillim declared a personal and prejudicial interest in items & a, b, and c in that she was the wife of the applicant's uncle. She affirmed that she would take no part in the discussion, nor decision.
- 3 Minutes of the Meeting held on Monday 11 December 2006: After the striking out of Andrew Wickham's name as an attendee, these were proposed by Ann Murray, seconded Trevor Oliver and signed as correct.
- 4 Reports on matters arising from minutes:
 - a) Page 1071 4a: Village Sign. Mr Ashby had emailed that due to unforeseen circumstances the replacement sign had not been completed. A revised date of 9 January had been given by the supplier.
 - b) Page 1071 4c: Local Needs Housing: a meeting with Ms Thompson of the English Rural housing Association would take place on Monday 15 January, 10:30am at the village hall.
- 5 Questions from Councillors: There were no questions received from members prior to the meeting.
- 6 The current parking problems in The Street. Mr Oliver reported that only member of the village school staff was parking in front of the butcher's shop. As the Black Horse gates were closed when school staff arrived, they were now parking in the square, but up by the Black Horse wall thereby allowing other vehicles space to park. Mr Oliver would liaise with the Black Horse to see if teachers could access their car park and report back to the council.
- 7 Planning applications as received by the clerk prior to the meeting. The chairman, having declared personal and prejudicial interests in the Frith Court applications stood down and Mr Buchanan, as vice-chairman, took the chair.
 - a) 06/02315/AS Frith Court Farm, The Pinnock: New covered yard for beef cattle – unit 1
 - b) 06/02316/AS Frith Court Farm, The Pinnock: New covered yard for beef cattle – unit 2
 - c) 06/02317/AS Frith Court Farm, The Pinnock: New covered yard for beef cattle – unit 3

All three applications were taken together and a wide ranging discussion followed.

It was resolved that all three applications would be supported subject to certain conditions being placed upon any permissions. The clerk was instructed to strongly request that in all three applications the colour of the roofs should be dark: currently other roofs in the immediate area have a gloss covering which reflects as white from the Greensand way and special landscape area. The council strongly urge that the roofs should be of a non-reflective substance that will merge with the countryside as quickly as possible.

The proposed woodland planting should be started immediately (season permitting) so that growth can commence as quickly as possible.

Proposed Trevor Oliver, seconded Ann Murray

The chairman then resumed the chair

- d) 06/02127/AS Snagsmount, Lambden Road: Retrospective application for fence adjacent to the highway & various walls. After some discussion, it was resolved to support the part of the application relating to the walls, but to object strongly to the close-boarded fence on the grounds that it is not in keeping with a listed building, nor with the recommendations of the Pluckley Parish Design Statement. If they are able to make a suggestion, then a hedge planted with Quickthorn, Berberis, Pyracantha, etc. would serve a similar purpose. Proposed Ann Murray, seconded Andrew Wickham.
- e) 06/02128/CO Snagsmount, Lambden Road: Retrospective application for fence adjacent to the highway, new rear door and satellite dish. After some discussion, it was resolved to support the part of the application relating to the door and satellite dish, but to object strongly to the close-

boarded fence on the grounds that it is not in keeping with a listed building, nor with the recommendations of the Pluckley Parish Design Statement. If they are able to make a suggestion, then a hedge planted with Quickthorn, Berberis, Pyracantha, etc. would serve a similar purpose. Proposed Ann Murray, seconded Andrew Wickham.

- 8 Finance: The following accounts were approved for payment. Proposed Trevor Oliver, seconded Ann Murray.

Chq no	Accounts for payment January 2007			
1403	ABC	lottery license	£17.50	*
1404	BT	clerk's telephone	£82.45	*
1405	Jackie Grebby	Salary less tax	£510.39	
1405	Jackie Grebby	agreed expenses for month	£48.50	
1406	Inland Revenue	Tax & NIC	£135.21	
1407	David Heasman	Street cleaning	£73.44	
1408	Cyril Hoad	Notice board cleaning	£24.48	
1409	Jenny Johns	Rec cleaning inc extra 4 hours	£48.96	
		Total		£940.93
Pavilion				
440	Hire Station	Security Fencing	£75.00	*
442	Dawsetway	Energy Survey	£40.00	
446	D Morgan Welding	adjustable support posts	£722.63	**
447	Jewson	misc invoices	£964.48	
		Total		£1,802.11
Village Hall				
439	BT	Telephone	35.99	*
441	Sue Exell	Village Hall	98.48	
443	Initial Textiles	Hygiene & Mat	£37.42	
444	Jane Lilley	Cost for Children's tent - Halloween	£51.30	
445	Performing Right Soc	License	£42.30	
		Total		£265.49
Petty Cash				
	postage		£11.21	
	travel		£11.56	
	heating	week commencing 18 Dec	£10.00	
			£32.77	
*	paid in advance			
**	no purchase order - verbal order by Mr Ray Locke			

- 9 The following reports from representatives were considered and noted
- Wealden Wheels: Mr Davies reported that the last quarter of 2006 was a busy period with revenues of more than double their original targets. This meant that they claimed their grant at a lower rate than planned. Discussions with Leader+ have resulted in the re-phasing of their grant so that they are fully funded through 2007 with the aid of the five parish councils' contributions.
 - Pluckley Sports Association: the pavilion continues to progress. Voluntary help from cricket club members and friends has saved a significant amount on labour costs. Completing the veranda, electrical fittings, and decorating are the current actions: 20 January is a volunteer painting day. Further grant applications and requests for materials in kind have resulted on £500 from the De Haan Foundation; £500 from Richard King KCC members' grant towards disabled access; £700 from a cricket club fundraising trip to France. This means that the Pluckley Sports Association is very near to having the funding necessary for a properly fitted pavilion. The association is looking for a clock to fit in the space reserved in the roof. It is hoped that a benefactor may come forward.
 - Hog Fair: It was understood that plans for the 2007 Hog Fair were proceeding under the management of the St Nicholas PCC
- 10 Items of correspondence.
- The following planning decisions were noted:

- i. 06/00170/AS Field no 1081, The Pinnock: change of use from grazing to residential for stationing of one mobile home, one touring caravan & utility building for a gypsy family and retention of vehicular access, hard-standing and fencing. **Ashford Borough Council planning permission granted.**
- ii. TP/06/00152 Shaw House, Station Road: Prune back overhanging branches to old pollard points, reduce 4 vertical shoots to 2m and rebalance crown to approx 5m x 1 horse chestnut; remove x 3 sycamore; recoppice x 1 Ash. **Ashford Borough Council permission granted.**
- iii. 06/01896/AS The Lodge Dowle Street Farm: erection of garage and change of use of land to residential curtilage. **Ashford Borough Council planning permission granted.**
- b) Kent and Medway Funding Fair 2007: Thursday 1 February, 9am to 4pm, Ramada Hotel. This is a free event but places must be reserved. Ann Murray suggested that Alan Davies should attend. The clerk was instructed to write to the organisers accordingly. If Mr Davies was unable to go then Miss Murray would attend in his place.
- c) Acknowledgment from Damian Green MP regarding letter to Jim Fitzpatrick and rural post offices. Noted
- d) Email from resident regarding
 - iv. Parking in village [dealt with at item 6 above];
 - v. Parking at station. A wide-ranging discussion followed. Mr Buchanan reported that not only were all spaces taken in the car park early in the morning, but that street parking was becoming alarmingly dangerous and obstructive. Kent Highways continue to be reluctant to enforce parking restrictions while there are no alternatives. It was agreed that Mr Buchanan would pursue an earlier suggestion regarding a purchase of alternative land; the clerk would contact again Kent Highways to discuss possible access to alternative sites and parking restrictions; all residents noticing vehicles parked dangerously should contact the police.
 - vi. Footway on Forge Hill: Kent Highways had widened as much as they had funding It was appreciated that further work needed to be carried out, but at the points were the road narrowed, with one exception, buildings were adjacent to the footway. It was suggested that the council could ask Highways to look at providing pinch-points in an attempt to slow vehicles. This would also provide a wider footway at those points.
 - vii. Drainage on Smarden Road. The clerk would draw the problem to the attention of the Highways engineer at their next meeting
- e) Email from abc regarding fence at Fir Toll. The clerk was instructed to ask the enforcement officer to investigate this over high structure as it did not comply with the recommendations of the Pluckley Design Statement.
- f) Youth advisory groups: noted. The clerk was instructed to forward a copy to the Revd Lindsay Hammond.
- g) [Other items of correspondence for general interest were circulated during the meeting]
- 11 Report from clerk: The clerk reported that Mr Ashby had obtained a six-foot spring tine cultivator and was proposing to carry out remedial work on the recreation ground once it had dried out. Noted The eastern boundary hedge needed attention. It was agreed that the clerk would contact Messrs Highwoods and ask if their contractor could include this in their work plan.
Complaint that horses had been seen loose on the highway. The clerk was instructed to contact ABC.
- 12 Proposal that the next parish council surgery should held on 27 January 2007. This was unanimously approved. Mr Buchanan would attend with the clerk.
- 13 2007 meetings
 - a) The clerk presented a list of proposed dates for full council meetings during 2007. February 12, March 12, April 16, May 14, June 11, July 9, August 13, September 10, October 8, November 12, December 10, January 14. *[note: Easter Monday occurs on 9 April, council elections Thursday 3 May current councillors retire on 7 May when new councillors take over. PC meeting must be held within 14 days thereafter,]* Agreed
 - b) A date for the Annual Parish Assembly was agreed for Monday 23 April. The clerk asked members to note that the annual report must be delivered at least two weeks prior to this date. Members agreed to submit items for inclusion as a matter of urgency.
- 14 Items to be placed on the next agenda:
 - a) News letter; b) Fencing at Cornerways; c) Annual parish meeting
- 15 Date of next meeting Monday 12 February 2007, 8pm in Pluckley Village Hall.
There being no further business the meeting closed at 10:10pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 12 February 2007, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Wickham, Trevor Oliver, Ann Murray, Andrew Buchanan, James Ashby, Alan Davies and Russell Keep

Members of the public: G Oxley, Ian Mills, C Bell, and one other

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 Apologies for Absence: There were no apologies received.
- 2 Declarations of Interest on items on the agenda and any update of members' interests. There were none declared
- 3 Minutes of the Meeting held on Monday 8 January 2007: proposed by Andrew Buchanan and seconded by Ann Murray and signed as correct.
- 4 Reports on matters arising from minutes:
 - a) Page 1078 item 4a: Village Sign. Mr Ashby reported that he was still chasing the supplier, who he understood had encountered some problems.
 - b) Page 1080 item 10d v: Parking at station. This was continuing to be monitored
 - c) Page 1080 item 10d vi & vii: Footway on Forge Hill and drainage on Smarden Road. The clerk reported that she had had a meeting with Kent Highways, who suggested that the only way to widen the footway (finance permitting) would be to install traffic lights from above the Street junction and near Weald House. It was unlikely that this solution would meet with approval. Smarden Road had been inspected for drainage problems, and where possible they would be rectified.
 - d) Page 1080 item 10e: Fence at Fir Toll. This had been reduced to the approved height.
 - e) Page 1080 item 11: Loose horses. Ashford Borough Council were unable to help with this problem.
- 5 Questions from Councillors: There were no questions received from members prior to the meeting.
- 6 The current parking problems in The Street. Mr Oliver reported that not a lot of progress had been made, although there was a change of tenancy at the Black Horse, which may help to alleviate matters.
- 7 Planning applications as received by the clerk prior to the meeting..
 - a) 07/00064/AS Saracens, Pluckley Road (Jobbs Lane). Change of use of existing offices to offices (B1). After a discussion it was resolved to support the application. Proposed James Ashby, seconded Andrew Buchanan.
 - b) 07/00115/AS Thorne View, Smarden Road. Loft conversion forming two bedrooms en-suite, rear ground floor extension, first floor bathroom. After a wide-ranging discussion, it was resolved to object to the application (proposed Andrew Buchanan, seconded James Ashby) and to comment that they consider that the proposal is unsymmetrical and disturbs the contours of the existing property, which is already over large for the site as per the Pluckley Parish Design Statement. The resultant property would present an unbalanced view; have a significant visual impact from the nearby network of footpaths; and present a cluttered appearance on the street scene
 - c) 07/00125/AS Station Garage. Demolition of existing garage and erection of 7 x 2-bedroom dwellings with associated access and parking. After some discussion it was resolved to continue to object strongly to the application and to reiterate the comments they expressed for planning application 06/01183/AS i.e.:
 - The number of properties would result in unacceptable cramming
 - The character and overall design is not in keeping with the recommendations of the Pluckley Design Statement
 - The location of the site, although close to a railway station, does not provide easy access to village amenities except via private car/motorcycle.
 - The location of the site is such that the drainage and sewer systems for the area would need to be improved

- The proposal would result in the loss of a business site when similar facilities are not available within the locality.
- The applicant has not submitted any proof that the unit is no longer viable for employment use nor that there has been an attempt to sell or let it
- The parish council noted that their 6th comment that "The applicant has not submitted any proof that the unit is no longer viable for employment use nor that there has been an attempt to sell or let it." has been addressed to some degree by the applicant, but they also note that the plans now include pastiche replicas of "Dering" windows - a detail that is not encouraged in the Pluckley Parish Design Statement.

Members further instructed the clerk to request that, If the views of the Planning Department do not concur with those of Pluckley Parish Council, it is laid before the Planning Committee of ABC.

- 8 Finance: The following accounts were approved for payment. Proposed Andrew Buchanan, seconded Alan Davies.

Chq No	Accounts for payment February 2007		Amount
1411	Jackie Grebby	Salary less tax & NIC	£510.39
1411	Jackie Grebby	agreed expenses for month	£8.00
1412	Inland Revenue	Tax & NIC	£135.21
1413	David Heasman	Street cleaning	£73.44
1414	Cyril Hoad	Notice board cleaning	£24.48
1415	Jenny Johns	Rec cleaning	£24.48
1416	Jackie Grebby	Petty Cash Adjustment	£356.30
1417	Mid Kent Water		£20.40
1418	KAPC	Planning Info Day	£58.75
Total			£1,211.45
Pavilion			
448	Jewsons		£185.37 paid
449	Jewsons		£49.02
Total			£234.39
Village Hall			
450	Sue Exell	Village Hall	£98.48
451	initial		£37.42
452	ACRK	(KRCC) subscription	£35.00
453	Cleanaway		£207.28
454	DR & PD Missing	General maintenance	£102.52
455	Mid Kent Water		£21.85
456	KCC Supplies		£61.11
457	EDF		£161.95
458	Tony Exell	Kitchen door	£20.00
459	AMES	Emergency Exit lighting	£138.06
Total			£883.67
Petty cash			
	Extra heating	4 weeks	£40.00
	postage		£11.56
	travel		£59.28
	Ebay	Printer Toner	£30.05
	Ebay	Printer Toner	£36.00
	Smart Stamp		£49.99
Total			£226.88

It was further agreed that £7,000 be transferred from the current account to the village hall account to cover further payments for the sports pavilion

- 9 Minutes of the below committees, having been previously circulated were adopted unanimously. Proposed James Ashby, seconded Andrew Buchanan.
- Recreation Committee – minutes circulated
 - Village Hall Committee – minutes circulated
 - Plans Committee – minutes circulated
 - Housing Committee – meeting notes circulated

- 10 **Resolution:** that Pluckley Parish Council shall pursue the recommendation of the Housing Survey carried out last year that local needs housing of 8 to 10 houses is required in Pluckley and that this council supports the said project. Proposed Ann Murray, seconded Andrew Buchanan. Carried.
- 11 A new facility offered by Chrysalis Computer Solutions for an anti-spam filter for pluckley.net email addresses was considered. After a brief discussion, it was agreed to discuss it fully at the next meeting, and in the meantime all members would keep a log of received 'spam'
- 12 The following reports from representatives were considered and noted
 - a) Wealden Wheels: there was nothing to report
 - b) Sports Pavilion: Mr Davies reported that they had resolved the heating and CO2 emissions issue of the Pavilion with Ashford Building Control
 - c) Pluckley Station Action Group there was nothing to report
 - d) Pluckley Hog Fair 2007 there was nothing to report
- 13 Items of correspondence.
 - a) The following planning decisions were noted:
 - i) 06/01115/AS: Daniels Farm. Retention of and conversion/change of use of poultry sheds to provide equestrian business including livery; storage of white goods for distribution; road making plant and equipment; and agricultural equipment. Erection of sand school: Ashford Borough Council permission refused.
 - ii) 06/02127/AS: Snagsmount, Lambden Road. Retrospective application for fence adjacent to highway and various walls. Ashford Borough Council permission refused.
 - iii) 06/02128/AS: Snagsmount, Lambden Road.
Decision A: Application for fence adjacent to the highway. Ashford Borough Council permission refused.
Decision B: New rear door and satellite dish Ashford Borough Council permission granted.
 - b) Letter from Smarden Good Neighbour Scheme.. It was noted that a co-ordinator had been found.
 - c) Operation Stack petition. Noted
 - d) KAPC Ashford Area Committee. Noted
 - e) War Memorial restoration and maintenance. Mr Oliver reported that the memorial was in a fairly good condition.
 - f) BTCV Ashford Borough Veteran Tree Project. Noted. Mr Mengham, the tree warden had volunteered.
 - g) Invitation from The Rural Housing Trust, Biddenden 20 February. Noted.
 - h) Planning Information Day: 17 March. Agreed
 - i) Other items of correspondence for general interest were circulated during the meeting.
- 14 To further consider the current parking problems in The Street. It was agreed to wait and see what the outcome was during half term.
- 15 Highways issues: obstructive fencing at the junction of Station Road and The Street. The clerk had discussed the matter with Kent Highways, who considered that there was no significant obstruction, especially if pedestrians observed the highway code and faced oncoming traffic.
- 16 Arrangements for the Annual Parish Assembly to be held on Monday 23 April were briefly discussed. The clerk was instructed, once details of candidates for the parish and borough elections were declared, to invite all to attend the assembly and to ask them to note that there would be an opportunity to meet informally with attendees after the meeting. The clerk was further instructed to arrange for a suitable speaker.
- 17 The clerk submitted her monthly report, which included a tour of the roads with the Highways Engineer when various problems were pointed out; arranging urgent repairs at the village hall; agreeing with the Mother & Toddler Club that the hall has power to make a donation of equipment to them and that the hall is also allowed to accept donations. Complaints received included one from a resident who was receiving mail addressed to other people and from several residents regarding a helicopter landing and taking off regularly from Lower Thorne Farm. In this instance the complainants were advised to keep a log of all disturbance and to contact ABC Environmental Health Dept. The clerk had attended a SLCC branch meeting at Thanington and a KAPC training day at Harrietsham. She had had two enquiries about becoming a parish councillor. The clerk's action and requests were unanimously approved.
- 18 Proposal: That the 'Recreation' Committee be renamed the 'Amenities' Committee. It was agreed to discuss the matter more fully at the next meeting

- 19 Council elections 3 May 2007. It was agreed that members would email the clerk with their intentions as to whether they were proposing to stand again.
- 20 Proposal that the next parish council surgery should be held on 26 February 2007. This was unanimously approved. Mr Ashby would attend with the clerk.
- 21 2007 meetings
 - a) The clerk presented a list of proposed dates for full council meetings during 2007. February 12, March 12, April 16, May 14, June 11, July 9, August 13, September 10, October 8, November 12, December 10, January 14. *[note: Easter Monday occurs on 9 April, council elections Thursday 3 May current councillors retire on 7 May when new councillors take over. PC meeting must be held within 14 days thereafter,]* Agreed
 - b) A date for the Annual Parish Assembly was agreed for Monday 23 April. The clerk asked members to note that the annual report must be delivered at least two weeks prior to this date. Members agreed to submit items for inclusion as a matter of urgency.
- 22 Items to be placed on the next agenda:
 - a) Annual village clean up: Saturday 24 March from 10am
 - b) Internal audit and independent audit
 - c) Community Pay Back (requested by Ann Murray)
- 23 Date of next meeting Monday 12 March 2007, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 9:22pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 12 March 2007, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Buchanan, James Ashby, Peter Campbell, Alan Davies, and Russell Keep

Members of the public: none

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

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- 1 Apologies for Absence: It was resolved to accept the written apologies for absence from Ann Murray (on holiday) and Andrew Wickham (urgent family commitments). Proposed James Ashby, seconded Andrew Buchanan.
 - 2 Declarations of Interest on items on the agenda and any update of members' interests. There were none declared
 - 3 Minutes of the Meeting held on Monday 12 February 2007: It was noted that Peter Campbell was present and had signed the attendance register. This was corrected and the minutes were then signed. Proposed by Alan Davies and seconded by Andrew Buchanan.
 - 4 Reports on matters arising from minutes:
 - a) Page 1081 item 4a: Village Sign. Mr Ashby reported that the sign had been delivered and the result was worth the wait. There appeared to be little, if any, alterations required to the holder and the sign would be in place as soon as possible. Mr Ashby would, however, need assistance in the installation and would be contacting Mr K Edwards.
 - b) Page 1081 item 4b: Parking at station. There was nothing to report although more spaces were apparent in the car park.
 - c) Page 1084 item 21b: Newsletter. The clerk hoped that this would be ready for distribution by Wednesday 21 March
 - 5 Questions from Councillors: There were no questions received from members prior to the meeting.
 - 6 The current parking problems in The Street. This was held over until the next meeting.
 - 7 Planning applications as received by the clerk prior to the meeting..
 - a) 07/00136/AS Elvey Farm. To erect a sky satellite dish on the rear chimney. After a brief discussion it was resolved to support the application. Proposed Andrew Buchanan, seconded James Ashby, carried unanimously.
 - b) TC/07/00045 Lantern Hall, The Grove. Notification to carry out work to trees in conservation area – Oak 40% crown reduction. After a brief it was resolved to support the application. Proposed James Ashby, seconded, Andrew Buchanan carried unanimously
 - 8 Finance:
 - a) The following accounts were approved for payment. Proposed Andrew Buchanan, seconded James Ashby.

Cheque	Payee	Description	Amount
1421	Jackie Grebby	Salary less tax	£631.39
1421	Jackie Grebby	agreed expenses for month	£10.00
1422	Inland Revenue	Tax & NIC	£189.15
1423	David Heasman	Street cleaning	£91.80
1424	Cyril Hoad	Notice board cleaning	£30.60
1425	Jenny Johns	Rec cleaning	£30.60
1427	Jackie Grebby	petty cash adjustment	£90.60
1426	KAPC	subscription	£341.34
1426	KAPC	Parish News	£28.50
Pavilion			
461	Jewsons	9 invoices totalling	£1,410.03
462	Sergeants	Paints	£483.07
Village Hall			
463	Sue Exell	Village Hall	98.48

467	initial		£37.42
468	Sonia Exell	Children's party deposit refund	£20
464	Missing	Misc repairs	£189
466	Chubb	Fire extinguishers	£301
465	Parish Magazine	Advertising	£39.00
Petty Cash payments			
	Heating		£50.00
	postage		£6.99
	travel		£17.28
	Fixings Warehouse	Padlocks	£16.33

- b) The clerk drew members attention to the pending end of the financial year and requested that a member of the Finance Committee be appointed to carry out an audit, prior to the required independent audit. It was agreed that Russell Keep would liaise with the clerk.
- 9 Minutes of the below committees, having been previously circulated were adopted unanimously. Proposed Alan Davies, seconded Andrew Buchanan.
- f. Recreation Committee
- g. Plans Committee
- 10 Anti-spam: carried over from last month: A new facility offered by Chrysalis Computer Solutions for an anti-spam filter for pluckley.net email addresses was considered. After a brief discussion, it was agreed that, as there would be new members as from May, and consequently new email addresses, the new addresses would incorporate both member's Christian and Surnames. This might reduce the amount of spam. The situation could be reviewed in six months if necessary.
- 11 Reports from representatives: there were no reported received
- 12 Items of correspondence.
- a) The following planning decisions were noted:
- i) 06/02315, 02316, & 02317. Frith Court Farm, covered cattle yards – applications withdrawn
- ii) 06/01183/AS Station Garage. Appeal lodged
- b) Cessation of Post Bus service. This was noted and regretted
- c) Anti-social behaviour near St Nicholas Church. Noted. The clerk was instructed to reply to the correspondent, sympathising but regretting that there was no photographic evidence, names of the youths, nor registration numbers of any vehicles. The council would, however, pass the letter on to Weald Police.
- d) Consultation on Regional Housing Strategy Review 2007 <http://www.southeast-ra.gov.uk/meetings/rhb.html> Noted
- e) Ashford Rural Trust minutes of meeting 2 February 2007 Noted
- f) Weald Neighbourhood Watch Assoc AGM Wed 16 May. Noted. The clerk was requested to attend.
- g) Consultation from Eastern & Coastal Kent NHS Primary Care Trust: improving neuro-rehabilitation in east Kent. Noted
- h) Standards Committee Agenda for 7 March. Noted
- i) Other items of correspondence for general interest were circulated during the meeting.
- 13 Arrangements for the Annual Parish Assembly to be held on Monday 23 April were further discussed. The clerk was arranging for a suitable speaker.
- 14 Annual Village Clean Up – Saturday 24 March 2007, 10am. The clerk would prepare A3 and 2 large posters. She would also email local residents.
- 15 The clerk submitted a report of recent actions taken on behalf of the council, which included the successful removal of the Alfa Romeo in Lambden Road, and a VW Golf in the village hall car park; she brought to the notice the following issues
- a) Quantity of hub caps deposited along Smarden Road/Forge Hill. It was agreed that these should be taken away by Ashford Borough Council.
- b) State of highways: The clerk was continuing to liaise with Kent Highways over urgent repairs.
- c) Nuisance helicopter. The clerk had advised the complainants to keep a log of times of each disturbance and to contact ABC Environmental Health department.

- d) Village hall security: quoted for CCTV equipment had been obtained. It was agreed that this should go ahead at the earliest opportunity. Proposed Alan Davies, seconded Andrew Buchanan. Carried unanimously.
 - e) Bank accounts. The clerk advised members that new forms would have to be sent off to the Co-operative Bank as they appeared to have lost the earlier ones. It was agreed that this would be actioned after the parish elections.
- 16 Proposal: That the 'Recreation' Committee be renamed the 'Amenities' Committee. This was once again briefly discussed. It was felt that there might be a more suitable title.
- 17 Council elections 3 May 2007. It was expected that the paperwork would be sent to the clerk by 22 March. She would contact all members as soon as possible thereafter. She had also received a couple of requests for nomination papers from other residents.
- 18 Proposal that the next parish council surgery should held in May as the March date coincided with the Annual Village Clean up when members would be available to speak to residents and the Annual Parish Meeting was in April. This was unanimously approved.
- 19 Items to be placed on the next agenda:
- a) Annual Audit
 - b) Annual Parish Meeting
 - c) Local Elections
 - d) Andrew Buchanan requested that consideration be given to local implications for the CTRL and 2012 Olympics
- 20 Date of next meeting Monday 16 April 2007, 8pm in Pluckley Village Hall. Members were asked to note that this was one week later than usual.

There being no further business the meeting closed at 9:26pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 16 April 2007, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Buchanan, James Ashby, Peter Campbell, Alan Davies, Russell Keep, Ann Murray, Trevor Oliver, and Andrew Wickham

Members of the public: Jackie Allen, Ian Mills

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 Apologies for Absence: All members were present
- 2 Declarations of Interest on items on the agenda and any update of members' interests.
 - a) Ann Murray: Item 7a 07/00345/AS Forge Hill House: personal but not prejudicial. Miss Murray declared that although the property was opposite her house, she would keep an open mind when considering the application.
 - b) Alan Davies: Item 7a 07/00345/AS Forge Hill House: personal but not prejudicial. Mr Davies declared that although the property adjoined his, he would keep an open mind when considering the application.
 - c) Janet Gwillim: Items 7 b, c, & d: 07/00347, 8 & 9/AS Frith Court Farm: personal and prejudicial. Mrs Gwillim declared that she was related by marriage to the applicant. She further declared that she would hand the chair to Mr Buchanan while these matters were considered, but would not leave the room.
- 3 Minutes of the Meeting held on Monday 12 March 2007: These were approved and signed as correct. Proposed Andrew Buchanan, seconded Alan Davies
- 4 Reports on matters arising from minutes:
 - a) Page 1085 item 4a: Village Sign. Mr Ashby reported that the sign was now in place, having been helped by Mr Buchanan. He asked members to note that the post was twisted and bowed, although this did not make a significant impact.
 - b) Page 1085 item 4b: Parking at station. Mr Buchanan reported that the problems had calmed a little recently, with a few spaces now available in the car park
 - c) Page 1085 item 4c: Newsletter. Members were thanked for delivering newsletters. There had been one or two complimentary remarks received.
 - d) Page 1086 item 14: annual village clean up. Thank you letters had been posted two days after the event and positive feed back had been received.
 - e) Page 1087 item 15d: CCTV. Mr Ashby reported that the goods had been ordered and would shortly be delivered, He requested that payment be made as soon as possible to avoid credit charges. This was approved unanimously.
- 5 Questions from Councillors: There were no questions received from members prior to the meeting.
- 6 Parking problems in The Street: Mr Oliver had this matter in hand and would forward a report to the clerk prior to the next council meeting.
- 7 The following planning applications were considered:
 - a) 07/00345/AS Forge Hill House. Conversion of part of bedroom to en suite. (Miss Murray and Mr Davies declared personal interests) After a brief discussion, it was resolved to support the application. Proposed Alan Davies, seconded Andrew Buchanan, carried

Prior to considering the following applications Mrs Gwillim, having declared a personal and prejudicial interest, handed the chair to Mr Buchanan, vice-chairman.

- b) 07/00347/AS Frith Court Farm. New covered yard for beef cattle – Unit 1
- c) 07/00348/AS Frith Court Farm. New covered yard for beef cattle – Unit 2
- d) 07/00349/AS Frith Court Farm. New covered yard for beef cattle – Unit 3

All three application were considered together. It was resolved to support the applications: Proposed Ann Murray, seconded James Ashby. The clerk was instructed to strongly request that in all three applications the colour of the roofs should be in a dark colour: currently other roofs in the immediate area have a gloss covering which reflects as white from the Greensand way and special landscape area. The council strongly urge that the roofs should be of a non-reflective substance that will merge with the countryside as quickly as possible.

They further commented that the revised applications included unnecessary cosmetic treatment that serves no useful purpose. They also have serious reservations about the health of the cattle kept within the buildings if a proper height, in keeping with good husbandry, is not allowed.

The proposed woodland planting should be started as soon as the planting season permits so that growth can commence as quickly as possible

8 Finance:

- a) The following accounts were approved for payment. Proposed James Ashby, seconded Trevor Oliver.

1428	BT	Clerk's telephone *	£77.23
1429	Staples	Stationery *	£142.87
1430	Wealden Wheels	SEEDA Donation reimbursed *	£1,355.00
1431	Jackie Grebby	Salary less tax	£649.70
1431	Jackie Grebby	agreed expenses for month	£10.00
1432	Inland Revenue	Tax & NIC	£195.05
1433	David Heasman	Street cleaning	£75.60
1434	Cyril Hoad	Notice board cleaning	£25.20
1435	Jenny Johns	Rec cleaning	£25.20
1436	Allianz Cornhill	PC Insurance	£848.72
1437	Kent County Playing Fields	Subscription	£15.00
1438	voided		
1439	KAPC	Books	£15.53
1440	KBE	Annual Newsletter	£60.00
1441	Jackie Grebby	Petty Cash adjustment	188.27
469	Initial Textile	*	£37.42
470	BT	Hall telephone *	£35.99
471	EDF	Electricity *	£211.21
472	Pavilion: Hire Station	Security Fencing *	£100.00
473	Sue Exell	Village Hall	£100.80
474	All Seasons	Hall grounds	£80.00
475	Southern Water		£31.01
476	Pavilion: Jewsons		£6,040.27
477	Pavilion: RGH	seat slatting and gallow brackets	£659.34
478	Pavilion: P Stacey	electrical	£940.00
	Petty Cash	Balance	
	Postage		£7.94
	Travel		£42.16
	Parking		£0.90
	Ebuyer	monitor & databars	£87.65
	Binding accounts		£15.00
*	Paid 26/3/07		

- b) The half-yearly council risk assessment carried out by Russell Keep was noted
- c) The clerk presented the accounts for the year ending 31 March 2007. It was resolved that the accounts be adopted, and that the chairman and clerk should append their signatures in the relevant places. Proposed Alan Davies, seconded Trevor Oliver. Carried unanimously.

9 The recommendations set out in the minutes of the following committees were considered

- a) Recreation Committee
- b) Plans Committee

And it was resolved to adopt the recommendations as set out. Proposed Andrew Buchanan, seconded Alan Davies

10 The written reports from representatives having been previously circulated, the contents were noted.

- a) Wealden Wheels: Mr Davies reported that the first quarter of 2007 was a seasonally quiet period but revenues were almost 40% greater than original targets. Grant re-phasing meant the Coordinator/Driver was funded for the next 6 months, during which time they must see most of their activities start to be taken over by volunteers if operations are to continue after funding ends next March. The current level of volunteer activity (notably driving) is not yet sufficient to support that, so this summer will see a 'make or break' volunteer recruitment drive.
Alan Davies, concluded by asking members to note that a representative from the council should be nominated at the next meeting as he was not seeking re-election. The chairman thanked Mr Davies for his considerable work for Wealden Wheels. As it was understood he would remain on the Wealden Wheels committee, it was suggested that Mr Davies be nominated as the Pluckley representative.
- b) Sports Pavilion: Mr Davies reported that the pavilion continues to progress. Electrical and Plumbing fitting and decorating are nearing completion. The 'battleground' of the recreation ground surface has been addressed by rota cultivating, putting a layer of good quality topsoil on top of the foundations debris and seeding. The final external activities of veranda decking, disabled ramp construction and veranda railings are now due to start.
Costs are creeping up and after a debate on carpeting/flooring a decision was made to only acquire high quality (and therefore expensive) floor coverings rather than cheaper carpet tiles which would deteriorate rapidly in an environment of football and cricket boots. There currently is insufficient funding for this though discussions with the football club indicate that further funds may be available from them.
Another concern of the Sports Association is the old pavilion on the south side of the Recreation ground. This has significant rot within it (a factor which made it relatively easy for the vandals who recently ripped of one door side). Discussions in the February Recreation Committee led to the suggestion that a secure metal container which would be clad and disguised sufficiently with planting, would provide an alternative economic and secure store. Further discussions also suggested that a larger container might also securely hold the Hog Fair BBQ equipment and tents in a more convenient location for their use on the Recreation Ground.
The questions that arise from this are therefore
- i) What size of container should be acquired, what would it include and how could it be funded
 - ii) Where should the container be (if on the south side, is the cladding/exterior likely to continue to be an informal 'football target' putting 'camouflage' at risk)
 - iii) Who should take on the process of evaluating needs/solutions and implement this replacement (the Sports Association have indicated their willingness to take this on if requested, subject to suitable funding).

11 The following items of correspondence were considered

- a) Planning:
 - i) Ashford Borough Council planning enforcement
- b) Kent County Playing Field Assoc. Annual meeting Thursday 19 April, Tonbridge Castle. Noted.
- c) Agenda for Ashford Borough Council Parish Forum, Wednesday 18 April, 7pm, Civic Centre. Noted
- d) ACRC Kent Village of the Year Competition 2007. Noted
- e) Kent Design Seminar on Renewables 23 April, 9:30am to 1pm County Hall. Noted
- f) Honorary Resident of Pluckley. This was moved to the end of the meeting to be discussed in closed session.
- g) Royal Mail: Post Bus. Miss Murray wished to re-route the 523 once a day. It was therefore agreed to discuss the matter at the next available meeting
- h) Kent Highways: land adjacent to Plum Tree Barn. The Clerk to the Council, referred to the resolution passed by members on 11 December 2006, and said that she had replied accordingly.
- i) SEERA partial review of the SE Plan: Revised apportionment of Primary Land-Won Aggregates. Noted.
- j) Ashford Borough Council: Housing Maintenance programme of works 2007/8. Noted
- k) Kenward Trust. Request for contribution. It was resolved not to make a contribution.

[Other items of correspondence for general interest will be circulated during the meeting]

- 12 To further discuss arrangements for the Annual Parish Assembly to be held on Monday 23 April. The clerk was instructed to make such purchases as deemed necessary for refreshments after the meeting. The cost for such would come under S137 payments.

- 13 Recent actions taken on behalf of the council by the clerk and to receive a report from the clerk regarding other items needing attention. The clerk submitted a brief report, which was approved.
- 14 Council elections 3 May 2007. The clerk reported that there would be an election as there were 12 candidates for the 9 seats. The chairman thanked those members not seeking re-election for their support over the past term and wished those standing good luck.
- 15 The local implications for the CTRL and 2012 Olympics were reported upon by Andrew Buchanan. It was resolved that the Clerk to the Council would draw up a letter to send to the relevant authorities alerting them to the nearness of Pluckley to Ashford and its International station. She would first liaise with Mr Buchanan.
- 16 The clerk drew members attention to the Smoke-free Regulations Act 2007. After some discussion it was resolved that 'The Village Hall and all other premises under the control of Pluckley Parish Council would be smoke free as from 1 July 2007.' Proposed Andrew Buchanan, seconded Ann Murray, carried.
- 17 Parish Council Surgery It was agreed that this would be held on Saturday 26 May 2007, 9:30 to 10:30am, in Pluckley Village Hall. Members to attend would be nominated at the next council meeting.
- 18 Items to be placed on the next agenda. The clerk asked members to note that this would be the **Annual meeting of the Parish Council.**
- 19 Date of next meeting: **Monday 14 May 2007**, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 9:36pm.

Pluckley Parish Council

Minutes of the Annual Meeting of Pluckley Parish Council held on Monday 14 May 2007, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Jackie Allen, James Ashby, Andrew Buchanan, Nick McAnally, Ian Mills, Ann Murray, Nicholas Packham, Mike Whatman, and Andrew Wickham

Members of the public: Kevin Hart (Press)

Clerk to the Council: Jackie Grebby

[Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.]

Before opening the meeting, the retiring chairman, Janet Gwillim, welcomed both old and new members to the parish council.

- 1 The Clerk to the Council took receipt of the following documents, which were signed in her presence where required:
 - a) Declaration of Acceptance of Office and Undertaking to comply with the adopted Code of Conduct
 - b) Register of Members' Interests
 - c) Any Declarations of interests on items on the agenda:
 - i) Andrew Wickham: item 17: 07/00744/AS Garden House, Swan Lane. Personal, but not prejudicial as an acquaintance of the applicant.
 - ii) Jackie Allen: item 17: 07/00744/AS Garden House, Swan Lane. Personal, but not prejudicial as an acquaintance of the applicant.
 - iii) Ann Murray: item 9: churchyard grass cutting and parish magazine. Personal as treasurer of church council and parish magazine
 - iv) James Ashby: item 18a: Security Development Systems. Purchase made via personal card.
- 2 Apologies for absence: all members were present
- 3 Election of chairman. Ann Murray proposed and James Ashby seconded Andrew Buchanan. Mike Whatman proposed and Nick Packham seconded Andrew Wickham. Mr Wickham replied that he did not at this stage wish to stand as chairman. Mr Buchanan was therefore elected chairman nem con for the ensuing year. Mrs Gwillim stood down and Mr Buchanan took the chair, thanking Mrs Gwillim.
- 4 The Clerk to the Council received the chairman's signed declaration of acceptance of office.
- 5 Election of vice-chairman. Ann Murray proposed and Jackie Allen seconded James Ashby. Mike Whatman proposed and Ian Mills seconded Andrew Wickham, who was prepared to stand for election. Voting took place and Mr Wickham was duly elected vice-chairman for the ensuing year.
- 6 Appointment of committees:
 - a) Plans Committee: Ann Murray proposed that since there were more than the designated number wishing to sit on this committee, rather than follow Standing Orders and taking a vote, the number of members appointed to the Plans Committee be increased from 5 to 6 members. Following some discussion it was resolved that **"The Plans Committee shall forthwith be comprised of six (6) members of the Pluckley Parish Council."** Proposed Ann Murray, seconded Nick McAnally. There was no resolution increasing the quorum, which therefore continues to stand at three (3).
Jackie Allen, James Ashby, Nick McAnally, Ian Mills, Ann Murray, and Nick Packham were therefore appointed to serve on the Plans Committee for the ensuing year.
 - b) Audit & Finance Committee: Andrew Buchanan, Ian Mills, and Mike Whatman were appointed to serve on the A&F Committee for the ensuing year.
 - c) Recreation & Amenities Committee: Jackie Allen, James Ashby, Andrew Buchanan, Nick McAnally, and Ann Murray were appointed to serve on the R&A Committee for the ensuing year.
 - d) Housing Committee: Ann Murray proposed that since there were more than the designated number wishing to sit on this committee, rather than follow Standing Orders and taking a vote, the number of members appointed to the Plans Committee be increased from 3 to 4 members. Following some discussion it was resolved that **"The Housing Committee shall forthwith be comprised of four (4) members of the Pluckley Parish Council."** Proposed Ann Murray, seconded Jackie Allen. There was no resolution increasing the quorum, which therefore continues to stand at two (2).
- 7 Appointment representatives to outside bodies

- a) Joint Parishes Transport Project: Wealden Wheels. It was proposed that Alan Davies, currently the nominated representative, continue in that position. Carried.
 - b) Pluckley Sports Association: It was proposed that Alan Davies, currently the nominated representative, continue in that position. Carried.
 - c) Pluckley Station Action Group: Andrew Buchanan, currently the nominated representative was prepared to continue. Ian Mills and Andrew Wickham asked members to note that they would also attend such meetings as were called.
 - d) Village Hall Committee: Following some discussion, it was noted that Andrew Buchanan, Ian Mills, Ann Murray, Nick Packham, and Mike Whatman all expressed an interest in serving on this Joint Committee. The clerk advised members that the number of parish councillors on this committee should be one less than other members of the parish and the agreement of the community would have to be sought to increase the number. The annual meeting of the Village Hall Committee would be held before the end of the month.
 - e) KAPC: Ian Mills and Ann Murray
 - f) Police Parish Forum (Neighbourhood Watch Co-ordinator): the Clerk to the Council
 - g) ABC Parish Forum: Jackie Allen and the Clerk to the Council
- 8 Appointment of two trustees to administer the Hills and Other Unknown Donors Charity. The clerk reported that the two retiring trustees, Eileen English and Trevor Oliver wished to continue.
- 9 **It was resolved** that the following payments of annual subscriptions & donations under 'Free Resource' powers (S137) should be made during the current financial year. Proposed Andrew Wickham, seconded Ian Mills, carried.
- | | |
|--|---|
| Egerton-with-Pluckley Parish Magazine | (donations of paper, ink, photocopying) |
| St Nicholas' grass-cutting | (£300 budgeted) |
| Kent County Playing Fields Association | (£15 budgeted) |
| Wealden Wheels | (£250 budgeted) |
| FWAG | (£35 budgeted) |
| BTCV (£200) | (£100 budgeted) |
- 10 The Clerk to the Council confirmed that the following deeds and trusts continued to be lodged with council solicitors:
- h. Recreation Ground; Village Hall; Tennis Courts; Pluckley Cricket Club; Hills & Other Unknown Donors Charity
- 11 **Code of Conduct:** The clerk, having circulated the correspondence and documentation supplied by the Standards Board, alerted members to a further letter received from Ashford Borough Council suggesting that in addition to paragraph 12(2), members should consider also adopting paragraph 7(1)(b). After a brief discussion it was unanimously resolved **"that this council adopt the revised Code of Conduct including paragraph 12(2) as per the Model Code of Conduct for Parish and Town Councils supplied by the Standards Board for England."** Proposed Ann Murray, seconded Nick McAnally, carried unanimously.
- 12 Review and adoption of Standing Orders: **Resolved that the Standing Orders agreed on 12 December 2005 be adopted for the ensuing year.** Proposed James Ashby, seconded Jackie Allen, carried
- 13 Review and adoption of Financial Regulations: **Resolved that the Financial Regulations agreed on 12 December 2005 be adopted for the ensuing year.** Proposed James Ashby, seconded Mike Whatman, carried.
- 14 The minutes of the meeting held on Monday 16 April 2007 were approved (proposed James Ashby, seconded Ann Murray) and signed after Miss Murray requested that the bus number in item 11g be changed to read 523. She further queried the minutes relating to item 10b, but the clerk replied that these were correct as they had been taken verbatim from Mr Davies' written report.
- 15 To receive reports on matters arising from the minutes, including:
- i. Page 1088 item 4b: Parking at station. It was noted that the parking problems were again worsening. They would continue to be monitored and a fuller report considered at the next meeting.
 - j. Page 1088 item 4e: CCTV. Mr Ashby reported that the purchase had come in £50 under budget, but that this sum would cover various sundries required during installation.
 - k. Page 1091 item 15: CTRL & Olympics. The clerk reported that the letter had been sent out and replies were being received. Damian Green MP, had offered to take the issue up. It was noted that, while the problem of platform length had been registered, there had been no mention of parking problems.

16 Questions from Councillors. No questions had been received.

17 The following planning application was considered:

- i. 07/00744/AS Garden House, Swan Lane. Single storey enlargement and two-storey extension to east wing. Proposed James Ashby, seconded Mike Whatman and **resolved that the council support the application.**

18 Finance:

- a) The following accounts were approved for payment. Proposed James Ashby, seconded Mike Whatman, carried unanimously.

* 1442	P Stacey Electrical	Pavilion	940.00
* 1443	ABC	Licence application	100.00
1444	Jackie Grebby	salary less tax	526.62
1444	Jackie Grebby	agreed expenses	8.00
1445	Inland Revenue	Tax & NIC	138.04
1446	David Heasman	Street sweeping	75.60
1447	Cyril Hoad	Bus shelter/noticeboard	25.20
1448	Jenny Johns	recreation ground	25.20
1451	Viking Direct	stationery	71.42
1453	Town & Country Garden Care	Pav: Recreation ground repair	920.00
1454	Sidebyside print	Village Sign	364.25
* 478	James Ashby: Security Dev Systems	Hall: CCTV	700.00
479	Sue Exell	Hall: cleaning	100.80
480	Veolia	Hall: waste bin	74.61
482	Initial Washroom Solutions	Hall: Hygiene & mat	37.42
483	DR & PD Missing	Hall: smoking & emergency exit	47.00

* previously agreed purchases, paid prior to meeting.

- b) Council bank accounts: the clerk presented the documentation to set up accounts with the Co-Operative Bank as previously agreed on 12 March 2007. Due to the amount of paperwork involved, she suggested that it might prove more suitable if she contacted members separately for their signatures. Agreed.
- 19 The recommendations set out in the minutes of the Village Hall Management Committee were considered and it was agreed to adopt them unanimously. Proposed James Ashby, seconded Andrew Wickham, carried.
- 20 Written reports from representatives: None had been received
- 21 Current parking problems in The Street: the clerk reported that she had not received anything from Mr Oliver prior to the meeting. It was agreed that this issue be tabled at the next meeting.
- 22 Cessation of the Post Bus service: Ann Murray requested that she continue to try and get a reply from KCC regarding the re-routing of one journey in and out of Ashford of the 523 bus. Miss Murray was appointed to undertake this inquiry and report back to the next meeting.
- 23 The following items of correspondence were considered:
- a) Planning:
 - i) 07/00337 The Shaw, Surrenden Road. Two-storey front & side extension, erection of garage. ABC consent refused. Noted
 - ii) 07/00136 Elvey Farm. Erection of sky satellite dish. ABC consent granted. Noted
 - b) Invitations:
 - i) Wednesday 16 May 1900 hours. Weald Neighbourhood Watch AGM. Elwick Club, Ashford. The clerk regretted that due to another, pressing, engagement she was unable to attend. There were no volunteers to take her place.
 - c) Hi Kent: Facilities for Deaf or Hard-of-Hearing People at Pluckley Village Hall. It was agreed that the clerk should contact Hi Kent for an initial meeting, bearing in mind that nothing had been budgeted for the current year.
 - d) Consultations:
 - i) Ashford Borough Council. Changes to the submitted Core Strategy. Consultation period Monday 7 May to Monday 18 June 2007. These documents were available from the 'Planning now and in the future' pages at www.ashford.gov.uk. Noted
 - ii) KCC Kent Minerals Development Framework. Regulation 32: Site Allocation Representations Consultation. These documents were available from www.kent.gov.uk/mwdf. It was agreed

that an advisory committee consisting of Jackie Allen, Ann Murray, and Mike Whatman would consider the documents as a matter of urgency and report back to the next meeting.

- e) Citizens Advice Bureau outreach service. Ann Murray proposed that this be considered more fully at the next meeting. Agreed.
 - f) Regulatory Reform (Fire Safety) Order 2005: the clerk alerted members to the implications of the new rules. It would also be placed before the next meeting of the Village Hall Management Committee.
- 24 Recent actions taken on behalf of the council by the clerk and report from the clerk regarding other items needing attention:
- a) The clerk reported that the meeting with Highways had been postponed, and would take place within the next couple of months. Members requested that some notable problems on the parish's roads be passed to the relevant departments.
 - b) Following the recent filming for a travel programme, by Authentic TV, when a donation had been made to the village hall; *Most Haunted* were due to film in the village later that week. They would be staying locally. She had also been contacted by another company researching locations for previous television programmes. This was a gardening programme. The clerk was currently getting several inquiries a month relating to filming, visiting, and/or staying in the area.
 - c) Email addresses: it was agreed that the clerk would set up email addresses for each member, which would be re-routed to their personal email addresses. These would take the form of `firstname.surname@pluckley.net` It was hoped that these would be in place over the next couple of days. The clerk requested members to note that all communications would be sent out via the internet and that members should check their email daily. Larger items of correspondence would be delivered by hand as soon as viable.
- 25 Appointment of members to attend the next Parish Council Surgery, **Saturday 26 May 2007, 9:30 to 10:30am**, in Pluckley Village Hall. Jackie Allen and Nick McAnally would be in attendance.
- 26 Requests for additional items to be placed on the next agenda:
Mr McAnally requested that the subject of communication be discussed. A formal proposal would be sent to the clerk before 5 June 2007 for inclusion in the agenda.
- 27 Date of next meeting: **Monday 11 June 2007, 8pm** in Pluckley Village Hall.

There being no further business the meeting closed at 9:43pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 11 June 2007, at 8pm, in Pluckley Village Hall

Present: Andrew Buchanan (Chairman), Jackie Allen, Nick McAnally, Ian Mills, Ann Murray, Nicholas Packham, Mike Whatman, and ~~Andrew Wickham~~

Members of the public: Paul Raynor, Anne Raynor, Stephanie Banham, John Reid, Helen Loughlin

Clerk to the Council: Jackie Grebby

[Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.]

- 1 Apologies for absence: Written apologies had been received from James Ashby (illness) and Andrew Wickham (holiday commitments). These were unanimously accepted: Proposed Mike Whatman, seconded Nick McAnally
 - 2 Any Declarations of interests on items on the agenda:
 - a) Ian Mills declared a personal but not prejudicial interest in item 6a Stanford Bridge Farm as his son's business premises were owned by the applicant and his son also did business with the applicant. He declared he would keep an open mind in any discussion.
 - b) Jackie Allen declared a personal and prejudicial interest in item 6a Stanford Bridge Farm as she was the next-door neighbour of the applicant and had already formulated an opinion. She declared she would leave the room while the application was discussed.
 - c) Nick McAnally declared a personal but not prejudicial interest in item 6a Stanford Bridge Farm as he belonged to the same shooting club as the applicant. He declared he would keep an open mind in any discussion.
 - d) Ann Murray declared a personal interest in the payment of the previously agreed £300 donation to Pluckley Parochial Church Council (item 7). She declared she would abstain when the matter came up for discussion.
 - 3 The minutes of the annual meeting held on Monday 14 May 2007 were approved (proposed Mike Whatman, seconded Ann Murray) and signed.
 - 4 There were no reports on matters arising from the minutes.
 - 5 Questions from Councillors. No questions had been received.
 - 6 The following planning applications were considered:
 - a) 07/00588/AS Stanford Bridge Farm, Station Road. Surfacing of an existing track with hardcore and the erection of a new building. [note: this was briefly discussed at the plans committee meeting on 29 May 2007 and a site meeting held on Saturday 4 June] Mrs Allen, having declared a prejudicial interest, left the room during discussion. Following a wide-ranging discussion, it was resolved to object to the application (proposed Mike Whatman, seconded Ann Murray) and to make the following comments:
Mr Lloyd Hughes wrote: "New building would have a flexible agricultural role" At present it is proposed to store maize, silage, and manure. The east side is partly used to feed cattle. In future may it also hold cattle?
 - 1 If cattle are fed in the east side, is the drainage sufficiently adequate to take more slurry? Or are there procedures in place to cover more frequent emptying, which would in turn generate more traffic movements?
 - 2 How far does the imported feed and bedding travel to the site? Members are concerned regarding the ecology of the distance travelled and would ask that thought is given to the 'proximity principles' as laid down in the Kent Structure Plan.
 - a. We understand that vegetable waste is imported from Macks, Paddock Wood.
 - b. Woodchippings. It has been suggested that these come from as far a field as Crowborough.
 - c. Paper waste (by product from plasterboard). This we have been given to understand is imported from Robertsbridge.
 - d. Maize silage is presumably trucked from farms, 10 or more miles from the site.
- Input:
200 cows plus followers (about 400 in all?) requires a large amount of food, which has to be trucked in from many miles away.
- Output:
The output will also be large during the months the cattle are house indoors, so a large amount of manure – wet from eaten vegetable waste plus a mixture of straw, woodchips, and paper bedding has to be stored. It is at present kept at Fridd Farm, Bethersden and in the above application it is proposed to store in near ponds on Stanford Bridge Farm.
- Question:

Is the Environment Agency content that the Fridd Farm stack and the proposed new pile will not produce leachate that will pollute the local ditches or River Beult?

Finally, this output may be trucked many miles for spreading.

- 3 Is the vegetable waste, woodchips, and paper by-product contracted to be trucked in during the summer months when the cows are out at grass? If so, why? How is it mixed with manure, which is not being produced? Then, where will it be stored? Can this be considered waste from recycling? Or composting in another form? The fruit and vegetable waste is likely to include citrus fruits, how are these dealt with, as such would not be eaten by cattle?
- 4 The size of the beef cattle enterprise is somewhat similar to the ranches – in pens – beef cattle in America. However, those are in open, less populated country.

One commends Mr Heathcote for his enterprise, but has his business outgrown this rural site? The slurry tanks go up and down Forge Hill, Pluckley, regularly and their numbers add to the traffic load. Although not do with the application directly, Mr Lloyd-Hughes notes that Countrystyle Composting only has its registered office at Stanford Bridge Farm although their vehicles, both full and empty, constantly move through Pluckley although their site is at Ridham Dock, Strood.

The clerk was further instructed to request that, should the decision of the Planning & Development Unit not concur with that of Pluckley Parish Council, the application is laid before members of the Ashford Borough Council Plans Committee and that notice is given of the date of that meeting.

- b) 07/00893/AS Thorne Manor, Smarden Road Installation of single additional derring (sic) window to front elevation – study. Following some discussion, it was resolved to support the application (proposed Nick McAnally, seconded Mike Whatman)
- c) 07/00895/AS: Thorne Manor, Smarden Road. Installation of replacement oil tank adjacent to front boundary hedge – retrospective application. After some discussion it was resolved to support the application (proposed Nick McAnally, seconded Ann Murray).

7 Finance:

- a) The following accounts were approved for payment. Proposed Mike Whatman, seconded Nick Packham, carried.

Chq no				
1455	Egerton-w-Pluckley Parish Mag	License advertisement *	£24.00	
1455	Jackie Grebby	Salary less tax	£526.03	
1456	Jackie Grebby	agreed expenses for month	£8.00	£534.03
1457	David Heasman	Street cleaning	£94.50	
1458	Cyril Hoad	Notice board cleaning	£31.50	
1459	Jenny Johns	Rec cleaning	£31.50	
1460	Staples	Stationery	£58.38	
1461	All Seasons Garden Care	Rec	£40.00	
1462	4 Jays Group	Toilets for Hog Fair	£249.10	
1463	Pluckley PCC	Churchyard mowing	£300.00	
1464	Wealden Wheels	Donation	£250.00	
1465	Bison Paper	Poster paper	£59.62	
		total	£1,672.63	
Village Hall & Pavilion				
484	Jewson	Pavilion items *	£1,173.89	
485	James Ashby	CCTV cabling	88.20	
486	Sue Exell	Village Hall	£100.80	
487	EDF	Electricity	£129.03	
488	Veolia	Waste Bin	£89.78	
489	Initial	Mat and fem hygiene	£37.42	
490	All Seasons Garden Care	garden	£200.00	
cash				
	travel		£90.58	
	postage		£30.86	
*	payment approved by R & A committee			

- b) The clerk presented budget details for the first financial quarter. These were noted.

- 8 The recommendations set out in the minutes of the following committees were considered
 - a) Plans Committee: adopted and noted.
 - b) Recreation & Amenities Committee: adopted and noted.
 - c) Advisory committee for the KCC Kent Minerals Development Framework. Regulation 32: Site Allocation Representations Consultation. No meeting
- 9 The requests made by the Village Hall Management Committee at their last meeting and included within their draft minutes were considered. It was agreed that Mike Whatman would draw up and submit a risk assessment prior to undertaking any hedge trimming. Ann Murray reiterated her concern that the buildings would be placed too close to the hedge. Mr Whatman would liaise with Mr and Mrs Duck of Fairhaven before starting work.
- 10 Written reports from representatives
 - a) KAPC General meeting 6 June. Mr Mills and Miss Murray attended.
 - b) Wealden Wheels: Representative Alan Davies reported that Wealden Wheels is now in its 4th year of operation. The first three years were supported by significant grant funding and, last year, they were able to renegotiate slightly smaller funding levels for the current 4th year. This funding is due to run out at the end of March 2008. The grant re-phasing means they have their Coordinator/Driver funded for the next 6-8 months and part time admin assistant until early next year. During this time they must see many activities taken over by volunteers from the five villages if operations are to continue as a Community run transport operation after next March, with the much more limited grant funding available today. They have a significant number of volunteers of whom the vast majority are very valuable 'occasional' drivers. They need to significantly increase the number of 'regular' volunteers if they are to service the many bookings for school groups, older or youth groups who are not able to provide their own drivers. The current level of volunteer driving activity is not yet sufficient to support longer term sustainability objective hence this summer will see a 'make or break' volunteer recruitment drive. Any support the Parish council can give on bringing this need to the attention of the villagers would be much appreciated.
 - c) Sports Pavilion: Representative Alan Davies reported that construction of the pavilion started after last year's Hog Fair on the basis that there were sufficient funds to build a completely serviced secure building but with relatively little in the way of internal fittings. It has progressed considerably since then both with fund raising and, most significantly of all, generous gifts of free labour from the cricket club and some of villagers. The pavilion construction progress has however now slowed down while consideration is given to how to meet the relatively modest cash shortfall (c.£1,500) in order to fully complete the pavilion. Some offers of help have been received for key components such as railings and flooring. The railings are critical since, until these are installed, building control sign-off won't be available on safety grounds. The timing of these is yet to be confirmed and a new small group, primarily from the cricket club, has very proactively taken on the challenge of its completion. The loss of the Pluckley football team to Challock, and it's (verbally promised) funding both for the construction stage and its support of ongoing running costs is a major factor in the current delay. Pluckley Sports Association are looking at how to balance ongoing running costs after completion and will report back when they have a viable solution for these. The rotten state of the old pavilion on the south side of the recreation ground remains a concern of the Sports Association.
- 11 Current parking problems in The Street: no report from Trevor Oliver concerning having been received the matter was discussed in detail. The clerk was instructed to write to the school, highlighting the council's concerns and to ask for the active assistance in resolving the problems.
- 12 Current parking problems in the station area: these were again discussed. It was noted that although more spaces had been appearing in the station car park, obstructive parking on the highway continued. Until more parking space could be found, this could escalate. Residents were being encouraged to contact the police over dangerous parking.
- 13 Cessation of the Post Bus service: Ann Murray reported that she had made contact with Steve Pay, Local Bus and Information Team Manager who had said that despite negotiations with Royal Mail, Kent County Council were unable to secure the continued operation of the service which ceased with effect of 19 May 2007. This contract for local bus service 523 is planned and managed by this office and Mr Pay is able to consider amendments to the service and, assuming agreement from the operator, can arrange for implementation. He has asked, Passenger Services to consider the practicability in principal to this change but would like further detail regarding Miss Murray's aspirations. An understanding of how far into Pluckley the service would ideally penetrate, the times

at which passengers would wish to travel and understanding of how many additional passengers this new facility might attract would be particularly useful.

- 14 The Citizens Advice Bureau outreach service. Miss Murray had looked at this and it appeared that they wanted a constant place to visit.
- 15 Proposal submitted by Nick McAnally on communications. Following a wide-ranging discussion, it was agreed that Mr McAnally and Mr Whatman would produce a feasibility study for the next meeting prior to submitting a proper proposal.
- 16 Parish Plan: this was briefly discussed. Miss Murray said it was a huge project and a dedicated committee would be needed to take it forward. It would be discussed further at the next meeting. Action with Communities in Rural Kent were holding information days on 12 June, 30 June, and 12 July.
- 17 The following items of correspondence were considered:
 - a) Planning:
 - i) 06/02249 Cedar Lodge, Station Road. Replacement dwelling and detached garage. ABC permission granted
 - ii) 07/00345 Forge Hill House, Forge Hill, conversion of part of bedroom to en suite. ABC consent granted

[Other items of correspondence for general interest will be circulated during the meeting]
 - b) Code of Conduct: guide for Members May 2007. Copies forwarded to all members.
 - c) KAPC Training days: It was agreed that all members would attend the Code of Conduct Training Morning on Saturday 4 August, 10am to 12:15pm at Lenham. It was further agreed that a Wealden Wheels vehicle would be used.
- 18 Members approved the recent actions taken by the clerk on behalf of the council. These included:
 - a) a request from Tiger Aspect Productions who were hoping to include Pluckley in their 'Great Garden Detectives' programme. She had supplied various contact numbers.
 - b) a request from All Seasons Garden Care for bonfire regulations;
 - c) a query from the school about PC designated school governors;
 - d) Virgin Media TV had apparently visited the parish filming location shots to advertise the 'Most Haunted' programme that was being televised in early July.
 - e) A Vauxhall Astra regularly parking at the village hall had been reported to ABC.
 - f) Following several conversations with both KCC and KAPC the clerk had to advise that the parish council should not be involved in the public meeting requested during the public session at the last plans committee – this was agreed.
 - g) Toilets for the Hog Fair had been ordered at the most competitively priced.
 - h) Dustbins had been purchased from KCS and the order for the Veolia waste bin cancelled.
- 19 Parish Council Surgery, **Saturday 30 June 2007, 9:30 to 10:30am**, in Pluckley Village Hall. It was agreed that Jackie Allen and Nick McAnally would attend.
- 20 Requests for items to be placed on the next agenda: no requests were made. Members were reminded that these should be made no later than the morning of Tuesday before the next meeting.
- 21 Date of next meeting: Full Council: **Monday 9 July 2007, 8pm** in Pluckley Village Hall.

There being no further business the meeting closed at 9:50pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on

Monday 9 July 2007, at 8pm, in Pluckley Village Hall

Present: Andrew Buchanan (Chairman), Jackie Allen, James Ashby, Nick McAnally, Ian Mills, Ann Murray, Mike Whatman, and Andrew Wickham

Members of the public: G A Homewood, M Cowdry, A Symonds

Clerk to the Council: Jackie Grebby

[Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.]

- 1 Apologies for absence: There were no written apologies received prior to, or at, the meeting.
- 2 Declarations of interests on items on the agenda: there were none
- 3 The minutes of the meeting held on Monday 11 June 2007 were approved, after a correction to the attendance record was made (proposed Ann Murray, seconded Mike Whatman) and signed.
- 4 There were no reports on matters arising from the minutes.
- 5 Questions from Councillors. No questions had been received.
- 6 Finance:

The following accounts were approved for payment. Proposed James Ashby, seconded Andrew Wickham, carried.

Chq no			
1466	BT	Clerk's telephone	£70.41
1467	Jackie Grebby	Salary less tax & NIC	£650.28
1467	Jackie Grebby	agreed expenses for month	£10.00
1468	Inland Revenue	Tax & NIC	£83.10
1469	David Heasman	Street cleaning	£75.60
1470	Cyril Hoad	Notice board cleaning	£25.20
1471	Jenny Johns	Rec cleaning	£25.20
1472	Jackie Grebby	Petty cash adjustment	£462.38
	Village Hall		
491	BT	Telephone	£36.48
492	Sue Exell	Village Hall	£100.80
493	Veolia	Waste bin	£74.61
494	Initial	Fem H & Mat	£37.42
495	KCC Supplies	Equipment	£84.46
	Cash		
	postage		£8.66
	travel		£38.80
	Table cloth	laundry	£7.00
	Walton Garden Buildings	Metal Shed	£259.98
	Early Learning Centre	Play equipment	£124.95

- 7 The recommendations set out in the minutes of the Plans Committees were considered, adopted and noted. Proposed Jackie Allen, seconded Ann Murray.
- 8 The requests made by the Village Hall Management Committee at their last meeting and included within their draft minutes were considered. It was noted that the risk assessment for hedge trimming had not yet been received and that Ann Murray had reiterated her concern that the buildings would be placed too close to the hedge.
- 9 Written reports from representatives:

- a) Wealden Wheels (from representative Alan Davies): Wealden Wheels is now in its 4th year of operation. The first three years were supported by significant grant funding and, last year, they were able to renegotiate slightly smaller funding levels for the current 4th year. This funding is due to run out at the end of March 2008. Their grant re-phasing means they have their Coordinator/Driver funded until Autumn and part time admin assistant until early next year. During this time they must see many activities taken over by volunteers from the five villages if operation is to continue as a community run transport operation after next March, with the much more limited grant funding available today.
Recent Progress; The April to June quarter has seen the start of the busy summer season with revenues some 16% ahead of the previous quarter. This quarter also saw a significant increase in the number of volunteer drivers coming forward with the result that over half of journeys were carried out by volunteers with a measurable improvement to the economics. This improvement is most encouraging but needs to continue further in order to create a long term sustainable operation. If any councillors or their friends would like to help as occasional volunteer drivers they would welcome their assistance.
- b) Pluckley Sports Association (from representative Alan Davies):
Background: Construction of the New Sports Pavilion started after last year's Hog Fair on the basis that there were sufficient funds to build a completely serviced secure building but with relatively little in the way of internal fittings. They have progressed considerably since then both with fund raising and, most significantly of all, generous gifts of free labour from the cricket club and some of villagers. The Sports Pavilion construction progress has however slowed down in recent months while consideration is given to how to meet the relatively modest cash shortfall they have (c.£1,500) in order to fully complete the Pavilion.
Recent Progress; Recent progress has been further hampered by HMRC's vat audit and the consequent stop on Parish Council contributions until this has been completed successfully. With regard to supporting village events though, the pavilion's electrical connection will be made in the middle of July by EDF, all the bills necessary for this having been paid some months back. This means that the electrical supply to the two pairs of external sockets to provide power for village events such as the Hog Fair, will be available for this year's event. However since the building will not have completion 'sign off' by then, the general public will not be able to make use of it this year.
- i) It was noted that the water meter/stop cock to the pavilion had been removed. The clerk was instructed to liaise with Mr Davies.
- c) Pluckley Station Action Group: nothing to report
- d) Pluckley Hog Fair 2007: this was in hand. The clerk had arranged to attend with council minutes books, T-shirts and Jubilee Mugs and would be grateful if members would arrange to call in from time to time during the day. All members were requested to offer as much assistance on the day and with clearing up the following as possible.
- 10 Current parking problems in The Street. Mr Richard Rule, head teacher at Pluckley School, and shop keepers Messrs Boodle and Satheeswaran had been invited as 'expert advisors' Mr Homewood attended as representative of the shopkeepers. Mr Rule had sent a letter, which the clerk read out, explaining that, in his considered opinion, the lack of parking places was not due to teachers from the school, but to thoughtless parking by members of the public using local businesses. He also felt it was unreasonable to ask his staff to park towards the rear of the village square, as they frequently have to carry heavy books.
 It was noted the Mr Rule had left his car outside the village shops for four days while attending annual school camp.
 It was resolved that Messrs McAnally and Whatman should meet with the school to discuss what could be done to alleviate the situation. They would report back to the next meeting. In the meantime the clerk would make enquiries as to the possibility of having limited waiting restrictions in part of The Street.
- 11 Current parking problems in the station area. It was noted that these continued to be a problem and the lack of spaces or otherwise were being monitored. Andrew Buchanan reported that he had spoken to the PR for British Rail and it was believed that a platform extension may be forthcoming. If this was the case, additional parking would need to be found.
- 12 Ann Murray presented her report on the cessation of the Post Bus service and her talks with KCC: Transport Integration are undertaking a detailed exercise to understand what it may be possible to achieve through amending the route and timetable of supported bus 523.
 In terms of consultation with Royal Mail, they initially wished to withdraw all the other Postbus services in the County. Kent County Council offered an increase in subsidy to maintain these Postbuses but Royal Mail would not maintain operations from their Canterbury or Maidstone sorting offices even with

this rise in funding. Three of the better performing services have been maintained with an uplift in subsidy from the County Council. The figure of £20,000 that the manager in Ashford quoted is around the right level as none of the Postbuses in Kent cover their costs.

The marginal costs have been considered by Royal Mail. In addition to new regulations, the vehicle fleet is due for replacement. Furthermore, Postbuses in Kent do not deliver post door to door but run in the morning and afternoon emptying pillar boxes and rural post offices (where they still exist). Royal Mail indicate that they are picking up only a handful of letters from pillar boxes on each run and that they no longer need to have a morning collection, thus increasing the cost of operating the Postbus. With the withdrawal of the Postbus, residents of Pluckley village are eligible to join the Ashford Kent Karrier. This will take them from their doors into Ashford on Fridays. Unlike the other Kent Karrier Schemes, concessionary bus passes are accepted for free travel.

Miss Murray had drawn up a suggestion of a change of route for the 523 for consideration as was waiting to hear from KCC.

- 13 Feasibility study produced by Messrs McAnally and Whatman on council communications. This would be presented at the August meeting.
- 14 Parish Plan for Pluckley: it was agreed to consider this in the autumn after a feasibility study, although it was noted that applications for funding needed to be made by 17 August.
- 15 Request from Vitalise for a donation. It was **resolved** not to make a donation.
- 16 Items of correspondence.
 - a) ABC Parish Forum agenda & meeting report **noted**
 - b) ABC Standards Committee Agenda, Minutes & Annual Report **noted**
 - c) ACRC Grants for Voluntary Groups Community Projects **noted**
 - d) ABC Member Training session Tues 17 July, 6pm Council Chamber **noted**
 - e) KCC Kent Minerals Development Framework: Further consultation Northfleet **noted**
 - f) KAPC minutes of AGM **noted**

[Other items of correspondence for general interest will be circulated during the meeting]

- 17 The clerk submitted a report of her activities during the past month. These included:
 - a) Banking: Cooperative Bank is currently processing the new accounts. Report no problems. Paperwork due within next couple of weeks. Suggest move funds across ASAP to cover August payments before closing Nat West Accounts. **Agreed.**
 - b) Nat West charged double Voucher Statement Fees during June. Has taken 6 telephone calls to (hopefully) rectify. **Noted**
 - c) Finance: Sent copies of requested invoices to HMRC re vat refund **Noted**
 - d) Village Hall: **the following were noted and approved**
 - i) Cancelled Veolia (Cleanaway) account. Wheelie bin should have been removed by 30 June. If still there on Monday, 09 July 2007 will chase up.
 - ii) Metal Shed for garden purchased with personal debit card and delivered. Babies2Toddler Group will be putting it up Thurs 12 July.
 - iii) Purchased Early Learning play equipment for hall at £120 from funds donated.
 - iv) Play mats previously agreed are due for delivery 10 July.
 - v) Cancelled Dance Club hall hire due to non-payment
 - vi) Report from Richard Lilley re alarming number of bees at hall: contacted local bee keeper who was investigating – but they had gone by the time he arrived.
 - vii) Met with Rayner Missing and agreed schedule of works
 - viii) Annual electrical inspection being undertaken on Tuesday 10 July.
 - ix) Offer of Neff oven unit for £300 inc vat & delivery (half price)
This was discussed and Mr Whatman would ascertain, within the next week, if a similar oven could be purchased more cheaply. If not the clerk would place the order.
 - e) Housing: Query from nearby resident re absence of tenant at 2 Thorne Cottages: nothing to do with PC but ABC issue, of which they are aware. Queried situation at Victoria Cottages with ABC: new officer in charge who is completely unaware of situation. **Noted**
 - f) Highways: Requested street cleansing allowance from ABC **Noted**
Notification of Japanese Knotweed on verge near Bow Cottage. Informed resident and Highways. **Noted**
 - g) Tourism: Toured parish with Tiger Aspect Productions who are researching locations for their "Garden Detectives" programme. Use of Pluckley dependent upon whether they will be able to film at the Granary, Little Chart. **Noted**

- h) Brickworks: Met with EA to discuss WML Appeal. Hopefully it will be held in Pluckley Village Hall. Researched requested prices (catering and disabled toilets). Liaising with KCC and hope to have meeting shortly to discuss how the PC needs to handle the appeal. Understand that EA will be sending out formal notification as some stage. Once this is received the information can/will be published. Received request from Bureau Veritas for copies of PC's response to initial application, also details of the PC's response to the appeal. **noted and approved**
 - i) Recreation Ground: Received information that cricket club were lopping branches from trees on recreation ground along the road edge. Spoke to TPO officer who was sending the required forms to the CC. **Noted**
 - j) Sent a hire contract form to Mrs V Buchanan for Junior Football on the rec: 7, 14, and 21 July. **Noted**
- 18 Date for the next Parish Council Surgery: as this would be on the same day as the Hog Fair the clerk would take any paperwork there.
- 19 Requests for items to be placed on the next agenda. There were no requests.
- 20 Date of next meeting: Full Council: **Monday 13 August 2007, 8pm** in Pluckley Village Hall.

There being no further business the meeting closed at 9:18pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 13 August 2007, at 8pm, in Pluckley Village Hall

Present: Andrew Buchanan (Chairman), Jackie Allen, James Ashby, Nick McAnally, Ian Mills, Ann Murray, Nicholas Packham, Mike Whatman, and Andrew Wickham
Cllr Clair Bell

Members of the public: Karen Robinson, Stephanie Banham

Clerk to the Council: Jackie Grebby

[Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.]

- 1 Apologies for absence: All members were present.
- 2 Declarations of interests on items on the agenda: there were none
- 3 The minutes of the meeting held on Monday 9 July 2007 were approved, (proposed James Ashby, seconded Jackie Allen) and signed as correct.
- 4 There were no reports on matters arising from the minutes.
- 5 Questions from Councillors. No questions had been received, but Mr Whatman wished to table a question without notice. This was allowed in this instance, but members were asked that the 3-day rule should be adhered to in future.
Question from Mr Whatman: could the minutes of meetings be circulated earlier than has been usual? The Clerk to the Council explained that frequently the time frame did not allow for minutes to be drawn up much earlier and that in the past members had mislaid them. The clerk's priorities were to get payments out the following day, followed by replies to planning applications and other urgent letters. It often proved that the 15.5 hours per week allocated for council work was taken up before minutes could be produced.
A wide-ranging discussion followed, before Andrew Wickham proposed and Ann Murray seconded that the Status Quo be continued without alteration. Carried.
- 6 The following planning applications were considered:
 - a) 07/01403/AS: Thorne View, Smarden Road. First Floor Extension. After a brief discussion it was resolved to support the application – proposed Ann Murray, seconded James Ashby. Carried.
 - b) APP/E2205/A/07/2051095/NWF (06/01115/AS): Daniels Farm, The Pinnock. Appeal (Public Inquiry) against planning decision. The clerk was requested to write to the Planning Inspectorate affirming the council's previous decision not to support the application. Andrew Wickham said he would lodge a request to speak at the Inquiry and would ask Eileen English to see if she was prepared to either speak or submit a statement. Cllr Clair Bell would also register her interest to speak.
 - c) 07/00781/AS: Detached dwelling on land at Blacksmiths Arms. This had gone to ABC Plans Committee and had been granted [the paperwork was yet to be received by the parish council] Miss Murray and Cllr Bell had attended and spoken against the application. It was felt that the decision was very unsatisfactory, although it was to go back to committee for approval of detailed planning consent.
- 7 Finance:
 - a) The following accounts were approved for payment. Proposed Ann Murray seconded James Ashby, carried.

Chq no				note:
1474	Jackie Grebby	Salary less tax & NIC	£526.04	
1474	Jackie Grebby	agreed expenses for month	£8.00	
1475	Inland Revenue	Tax & NIC	£138.62	
1476	David Heasman	Street cleaning	£94.50	
1477	Cyril Hoad	Notice board cleaning	£31.50	
1478	Jenny Johns	Rec cleaning	£69.30	1
1479	Mid Kent Water	Water rates/usage: Rec	£17.55	
1480	All Seasons Garden Care	Rec	£185.00	5
1481	Kent Landscape Services	Mowing Rec	£366.60	2
1485	KAPC	CoC training morning	£80.00	

	Pavilion			
497	Jewson	Pavilion	£297.88	3
1482	P Stacey	Pavilion: electrical contractors	£77.84	
	Hall			
469	Funtasia	floor pads for exercising	£517.00	4
50001	Sue Exell	Village Hall	£100.80	
50002	AMES	Electrical Inspection	£346.63	
50003	Mid Kent Water	Water rates/usage	£34.79	
50004	All Seasons Garden Care		£160.00	5
50005	Veolia	Waste bin	£21.05	
50006	Initial		£37.42	
	Petty Cash			
	postage		£17.86	
	travel		£76.00	
Notes				
1	Includes extra 6 hours work on play area			
2	first ½ yearly invoice. 50% invoice sent to PL School			
3	Paid via R & A Committee			
4	PO 4010 paid via R & A Committee			
5	June & July invoices			

- b) Parish Plan. Ann Murray and Jackie Allen had this in hand and funding was being sought. The parish council would be required to make a 5% contribution towards costs. It was estimated this would be no greater than £500, funds coming from the earmarked contingency fund. This was approved – proposed Ann Murray, seconded Jackie Allen.
- 8 The recommendations set out in the minutes of the following committees were received
- a) Plans Committee: noted and approved
- b) R & A Committee: noted and approved. It was resolved that an application for the proposed new parish storage on the recreation ground be made in the vicinity of the bonfire. It was resolved that Miss Murray should on behalf of the parish council meet with ABC Planning. It was further resolved that she would make various applications for grant-funding to cover the cost of this project. Proposed James Ashby seconded Jackie Allen, carried.
- 9 Pluckley Brickworks
- a) The clerk gave a verbal report on her meeting with officers of KCC and the EA in relation to the public enquiry into the decision by the EA not to grant a WML to Messrs Clearers at Pluckley Brickworks.
- b) **Resolution:** “that a sub-committee of five parish councillors, with a quorum of 3 persons, be formed to monitor and undertake any permitted actions with reference to the public inquiry, set for 9 October, into the appeal against the Environment Agency’s decision not to grant a Waste Management Licence. To further resolve that the said sub-committee be empowered to put in hand such purchases as may be required to facilitate the work of that sub-committee, but not more than the funds held, currently amounting to some £1,835, earmarked for that purpose. In addition the sub-committee should be allowed to initiate such fund-raising as they may deem necessary to supplement those earmarked funds and to spend same accordingly. The sub-committee should also set up an liaison, advisory, and fund-raising group to meet as and when required.” Proposed James Ashby, seconded Jackie Allen. Carried. Members of the committee: Ann Murray, Ian Mills, Mike Whatman, Jackie Allen, Andrew Buchanan.
- 10 Written reports from representatives: no reports had been received.
- 11 Current parking problems in The Street: Messrs McAnally and Whatman had met with the head teacher, Richard Rule. While the school did not agree that teachers’ parking was causing the problem, Mr Rule was prepared to ask his staff to consider parking in two rows of 4 cars per row. It was agreed to reassess the situation again in October.
- 12 Parking problems in the station area. It was noted that station parking charges were now £2.80 per day. The situation would continue to be monitored. It was understood that Network Rail has placed Pluckley Station on the list for a feasibility study for platform extension.

- 13 Parking problems in Westfields. Cllr Bell was requested to see if she could get copies of the covenants/planning conditions placed on the houses. Once these had been received the clerk would speak to planning enforcement, if relevant. She would also speak to highways. It was noted that highways has undertaken to trim the hedges overhanging the footway outside the Westfields houses bordering Egerton Road and Smarden Road.
- 14 A feasibility study was produced by Messrs McAnally and Whatman on council communications. After some discussion it was agreed that a dummy issue would be produced for the September meeting. It was further noted that the usual legal requirement must be followed: e.g. Printer and Publisher.
- 15 The following items of correspondence were considered:
- a) Planning: Appeal APP/E2205/A/07/2037451: Station Garage. Appeal dismissed
 - b) Highways:
 - i) Stopping up order The Lodge and Plum Tree Barn, Dowle Street
 - ii) Locations for official signs for village hall
 - c) Hi Kent: recommendations for loop/PA system. Following a previous decision, the clerk had met with Hi Kent and a letter and quotation had been received. The clerk advised that the parish council should seriously consider the installation of a loop system for the hard of hearing. Mr Whatman had visited other parish halls that did not have loop systems and felt that such was unnecessary and that it was not a requirement of the Disability Discrimination Act. It was resolved not to go ahead and procure any further quotations for a sound system with loop for Pluckley Village Hall. Proposed Mike Whatman, seconded James Ashby. Carried.
 - d) KCC Countryside Access Improvements Plan – Consultation see www.kent.gov.uk/countrysideaccess : noted
 - e) Kent Fire Services: Regulatory Reform (Fire Safety) Order 2005: Sports Pavilion: noted
 - f) KCC discussion session for PC Chairman at County Hall, Fri 7 Sept 12:30 to 2pm. If possible the Chairman would attend, otherwise the clerk was also attending another meeting at 2pm and could fill in.
 - g) Letter from HMRC re vat: Noted
 - h) Letter from National Blood Transfusion Service re re-location of donor sessions from The Street to Village Hall: Noted
 - i) Letter from Kent Police re re-location of Pluckley from Ashford to Tenterden area. Noted.
- [Other items of correspondence for general interest will be circulated during the meeting]
- 16 Report on recent actions taken on behalf of the council by the clerk. These were noted and approved. Proposed Jackie Allen, seconded Andrew Wickham
- a) It was further agreed to place a purchase order for an oven for the hall at a cost of £179 from Currys.
 - b) Pluckley & Region Association for Tourism. Their proposal to hold a bonfire & firework event on 5 November was noted and met the approval of the council.
- 17 Parish Council Surgery: this would be held on Saturday 25 August, 9:30 to 10:30am. Mike Whatman and Ann Murray would attend.
- 18 Requests for items to be placed on the next agenda. Mr Whatman requested that village hall advertising should be considered.
- 19 Date of next meeting: Full Council: **Monday 10 September 2007, 8pm** in Pluckley Village Hall.

There being no further business the meeting closed at 10:20pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 10 September 2007, at 8pm, in Pluckley Village Hall

Present: Andrew Buchanan (Chairman), Jackie Allen, Nick McAnally, Ian Mills, Ann Murray, Nicholas Packham, Mike Whatman.

ABC Cllr Clair Bell

Members of the public: none

Clerk to the Council: Jackie Grebby

[Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.]

- 1 Apologies for absence: The written apologies received from James Ashby, who was ill, and from Andrew Wickham, who had family commitments, were accepted. Proposed J Allen, seconded I Mills.
- 2 Declarations of interests on items on the agenda: there were none
- 3 The minutes of the meeting held on Monday 13 August 2007 were approved, (proposed J Allen, seconded I Mills) and signed as correct.
- 4 There were no reports on matters arising from the minutes.
- 5 Questions from Councillors. No questions had been received.
- 6 The following planning applications were considered:
 - a) 07/00970/AS Glenhurst, The Pinnock. Creation of track hard standing area, stables, hay barn/store. After a brief discussion it was resolved to support the application. Proposed N McAnally, seconded I Mills
 - b) 07/01514/AS Pluckley Brickworks, Station Road. Internal Haul Road [carried over from Plans committee]. Following a wide-ranging discussion it was resolved not to support the application. It was considered that the noise assessment was inadequate and incomplete. Members were deeply concerned that three out of the four drawings in the application had not been properly given internet access and that as a consequence members of the public as well as councillors were unable to view these. It was further felt that the application had been submitted at an inappropriate time as there was a planning appeal pending, which had surprisingly been allowed to be put back until the New Year. It was further regretted that the chimney on the brickworks' site was not listed as of historic interest. Proposed A Murray, seconded J Allen
 - c) 07/01540/AS Glebelands, Station Road. Single storey rear extension to kitchen. After a brief discussion it was resolved to support the application. Proposed N McAnally, seconded J Allen.
 - d) 07/01570/AS Shipland Recreation Ground. Construction of a storage pavilion. As the applicants were the parish council this was tabled for information only and no discussion nor comments were appropriate.
- 7 Resolution: That this council make application to ABC for a change of use for the Brickworks site from a B2 use to Residential. Proposed A Murray, seconded J Allen. There followed a wide-ranging discussion. It was noted that to apply for outline planning permission upon a site of that size would be costly. It was further suggested that, with the close proximity of the landfill site and the inherent methane leakage it might not be suitable for housing. It was further noted that planning permission for mineral extraction included a condition that the site should be returned to green fields once extraction had ceased and no later than 2042. A suggestion that the area could be used for recreational purposes was made. The resolution was defeated unanimously and a further resolution was agreed that the council contact Wimpy Homes, who had an option on the site to build houses and to the Wildlife Trust in case they were able to suggest a suitable alternative. Proposed N McAnally, seconded M Whatman.
- 8 Finance:
 - a) The following accounts were approved for payment. Proposed A Murray seconded J Allen, carried.

Chq no			Amount
1487	Jackie Grebby	Salary less tax & NIC	£525.81
1487	Jackie Grebby	agreed expenses for month	£8.00
1488	Inland Revenue	Tax & NIC	£138.85
2	David Heasman	Street cleaning	£94.50
3	Cyril Hoad	Notice board cleaning	£25.20

4	Jenny Johns	Rec cleaning	£25.20
1489	Playsafety Ltd	RoSPA inspection	£91.65
1490	Four Jays Group	Disabled toilet	£117.50
1492	transfer to VH Account		£4,500.00
Brickworks			
1	Leaflet Distribution Network (Louise Turner)		£55.00
1	Leaflet Distribution Network (Louise Turner)		£105.00
1491	Bison Print	Leaflets, scanning, & paper	£179.95
Village Hall			
5008	Sue Exell	Village Hall	£100.80
5009	EDF	Electricity	£124.61
5010	Ayen Property Maintenance	shed and trolleys **	£200.00
5011	Missing	repairs & smoke detectors	£142.76
5012	Initial		£37.42
5013	AON Cornhill	Insurance ***	£1,046.57
Petty Cash			
	postage		£27.58
	travel		£103.00
	Gazebos	one for M&T one for PC	£49.98
	Ebay	Printer toner	£22.99
	Ebay	batteries for postal scales	£2.98

- b) Internal audit: Andrew Buchanan explained that this was a non-mandatory inspection of council operating procedures carried out biannually following the guidelines laid down in *Governance and Accountability in Local Councils*. It was agreed that A Buchanan would carry out the September audit and either I Mills or M Whatman would do the other in March 2008.
- c) Internet banking: it was explained that although the Co-operative Bank had supplied all signatories with passwords to access the council bank accounts, this would not be advisable. It was agreed that the passwords would be destroyed. This was done in the presence of all members.
- 9 The recommendations set out in the minutes of the following committees were received
- Plans Committee: noted and approved
 - Halloween Committee: notes and approved
 - Brickworks sub-committee: noted and approved
- 10 Requests as made by the Village Hall Management Committee at their last meeting were considered. M Whatman reported that he had made contact with Sarah Fraser of Babies2Toddlers following a letter of complaint from them and would be following this up further. The substance of the letter was incorrect, and he had spoken to Messrs Ayen Property Maintenance who were able to back him up. The matter would be discussed further at the next Village Hall Committee meeting.
- 11 Written reports from representatives:
- Wealden Wheels (from representative Alan Davies) August was a busy month and was the third month in succession in which actual revenues were over 200% of our target. We continue to research funding options for the period after April 2007 when our main (Leader+) grant finishes
 - Sports Pavilion (from representative Alan Davies) The Pavilion continues to progress. We are now awaiting the manufacture of the roof trusses which should be fitted by 18 September after which tiling can start and we aim to have the building closed in by early October. ABC Planning have rejected all but one of the roof tiles offered. Their chosen tile is Redland Burnt Flame. Since there is only one source of supply for this tile, and since any other tiles which might be suitable cost significantly more than this one, I am recommending that we purchase these from the only source of supply, Redland. We need 8,000 tiles at £305/thousand plus a smaller sum for fittings.
We are re-looking at the Pavilion heating arrangements for both space and hot water. The enthusiastic acceptance by Britain of the Kyoto protocol has resulted in far lower carbon dioxide emission allowances for all buildings coming into law as from April of this year. It now appears that a building such as ours with a higher proportion of wall area per internal cubic foot can not meet these limits using electricity alone. We are considering asking for a dispensation owing to atypical seasonal usage i.e. the building is used intensively in the summer but it's occasional

winter use means that it will not be continuously heated to 'room temperature' during this period. Hence averaged over the year its emissions will fall within today's limits. If this is not accepted we may need to consider a supplementary (e.g. part solar) heating component, for which significant grants are still available.

- c) Pluckley Station Action Group: there was nothing to report
- 12 Newsletter. This had been put to one side due to the extra work involved with the Brickworks WML Appeal. A sample newsletter from another parish was shown to members
- 13 RoSPA report: this was for information only and would be tabled at next R & A Committee.
- 14 The following items of correspondence were considered:
 - a) Planning:
 - i) ABC Tree Preservation Order Belmont, Smarden Road: noted
 - ii) Shaw house, Station Road ABC notice of consent for tiles: noted
 - b) Cultural Strategy for Ashford Borough: www.ashford.gov.uk : noted
 - c) KCC Heritage Conservation team: noted
 - d) Kent Primary Care Trust AGM 26 September and Road shows: noted
 - e) ACRK Rural Opinion Survey 2007: noted
 - f) ACRK Rural News: noted
 - g) Parish News: noted

[Other items of correspondence for general interest were circulated during the meeting]

- 15 Report on recent actions taken on behalf of the council by the clerk. These were noted and approved.
- 16 There followed a discussion regarding the photocopier, which had been well used since its purchase in November 2003. It was noted that a replacement may have to be bought in the near future. In the meantime it was agreed that all members would personally download detail of planning applications. The clerk would continue to supply additional information to such when available.
- 17 Parish Council Surgery: this would be held on Saturday 22 September, 9:30 to 10:30am. Andrew Buchanan and Ann Murray would attend.
- 18 Requests for items to be placed on the next agenda. The clerk reminded members that this was the time when the budget and next year's precept would need to be considered and that a meeting of the Finance and Audit Committee would have to be held. It was agreed that the F & A Committee would meet on Monday 1 October, at 8pm in the village hall committee room *[this was subsequently changed to Tuesday 2 October to allow the Halloween Sub-Committee to meet]*
- 19 Date of next meeting: Full Council: **Monday 8 October 2007, 8pm** in Pluckley Village Hall.

There being no further business the meeting closed at 9:39pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 8 October 2007, at 8pm, in Pluckley Village Hall

Present: Andrew Buchanan (Chairman), Jackie Allen, James Ashby, Nick McAnally, Ann Murray, Mike Whatman, Andrew Wickham

ABC Cllr Clair Bell

Members of the public: A J Davies (Pluckley Sports Assoc & Wealden Wheels), Mike Allen

Clerk to the Council: Jackie Grebby

[Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.]

- 1 Apologies for absence: The written apologies received from Ian Mills, who was attending a family occasion, and from Nick Packham, who was on holiday, were accepted. Proposed M Whatman, seconded J Ashby.
- 2 Declarations of interests on items on the agenda: Item 6b 07/01558/AS Stanford Bridge Farm: Jackie Allen declared a personal and prejudicial interest as a next door neighbour.
- 3 The minutes of the meeting held on Monday 10 September 2007 were approved, (proposed J Ashby, seconded J Allen) and signed as correct.
- 4 Matters arising from the minutes.
 - a) Page 1100 item 7: Change of use Brickworks site. The clerk had not had an opportunity to write, but had the matter in hand.
 - b) Page 11-2 item 16: photocopier. The clerk reported that a replacement was not yet needed.
- 5 Questions from Councillors. No questions had been received.
- 6 The following planning applications were considered:
 - a) TC/07/00151/AS Fig Tree Cottage – to significantly reduce height and spread of 1 x Yew. After a brief discussion, it was resolved to support the application. Proposed James Ashby, seconded Jackie Allen.

- b) 07/01558/AS Stanford Bridge Farm – Agricultural plant & machinery shed (retrospective).

Jackie Allen, having declared a prejudicial interest left the meeting. Messrs Wickham and McAnally both declared that they personal interests: Andrew Wickham's family renting land to the applicant, and Nick McAnally shooting with the applicant.

There followed a wide-ranging discussion. Mr McAnally reporting that, ~~with the exception of the immediate neighbour, no other residents in the vicinity felt~~ *he had spoken to some residents who did not feel* they were affected by excessive vehicle movements from the site. Serious consideration must be given to the stated intention of the business i.e. agriculture, which should not be curtailed.

Most members regretted that there appeared to be an amount of creative flexibility to which the buildings were being put and that the bulk of the traffic generated seemed to have very little to do with agriculture.

It was resolved to support the application if members could be assured that the use to which it will be put will be purely agricultural, but if it is allowed to be used for the applicant's additional businesses, including waste composting and commercial plant, then the parish council had serious objections on the grounds of traffic and amenities to local neighbours. As the traffic generated from the site is increasing to an unacceptable level, parish councillors are worried that permission, if granted, will be abused and that Ashford Borough Council will be unable to maintain proper controls. Proposed Andrew Wickham, seconded James Ashby.

Mrs Allen then returned to the meeting

- 7 Finance:
 - a) The following accounts were approved for payment. Proposed A Murray seconded J Ashby, carried.

Chq no	Accounts for payment Oct 2007			
6	Jackie Grebby	Salary less tax & NIC	£650.50	
6	Jackie Grebby	agreed expenses for month	£10.00	£660.50
7	Inland Revenue	Tax & NIC	£194.25	
8	David Heasman	Street cleaning	£75.60	
9	Cyril Hoad	Notice board cleaning	£25.20	

10	Jenny Johns	Rec cleaning	£25.20	
5	BT	Clerk's telephone	£83.50	
11	Chrysalis Computer Sol	Website Hosting	£176.25	
11	Chrysalis Computer Sol	Broadband connection	£152.75	
12	All Seasons Garden Care	Recreation ground	£70.00	
13	Parish mag	Code of Conduct ad	£6.50	
14	Staples	stationery	£87.98	
15	KAPC	Finance Info Day	£64.62	
15	KAPC	CiLCA 3-day course	£105.75	
16	Audit Commission	audit	£470.00	
17	BTCV	donation	£100.00	
18	British Legion	wreath	£16.50	
19	Pluckley Sports Assoc	Pavilion donation	£1,683.00	
				£2,314.60
Village Hall				
14	BT	Telephone	£37.49	
15	Sue Exell	Village Hall	£100.80	
16	All Seasons Garden Care	Grass cutting	£100.00	
17	Initial	Hygiene & mat	£37.42	
18	Sam Gibbins	refund of deposit	£15.00	
Cash				£1,973.71
	Ebay	Photocopier toner	£14.00	
	postage		£9.54	
	travel		£40.48	
Brickworks	B&Q	wood for posters	£39.16	
Brickworks	Lenham Ironmongers	staple gun	£21.64	
Brickworks	Cass's	Gifts for children	£7.20	
				£132.02

- b) Internal audit: Andrew Buchanan regretted that work commitments had meant the he had been unable to carry out the audit, he hoped to be able to do so shortly, alternatively Mike Whatman undertook to do it.
- c) The recommendations of the Finance Committee for the 2008/9 budget, including rents and salaries were laid before the council. After a wide-ranging debate it was resolved to adopt in essence the majority of the proposals, and to apply for a precept of £24,947: a rise of £4.89 per annum for a Band D household in order to allow the village to move forward. Proposed Andrew Buchanan, seconded Ann Murray, carried. [A summary of the budget is appended]
- 8 The recommendations set out in the minutes of the following committees were received
- Plans Committee: noted and approved: Proposed James Ashby, seconded Jackie Allen
 - Halloween Committee: notes and approved: Proposed Mike Whatman, seconded Nick McAnally
 - Brickworks sub-committees: noted and approved: proposed Jackie Allen, seconded Mike Whatman
- 9 Requests as made by the Village Hall Management Committee at their last meeting were considered. Ann Murray proposed that no further funds should be earmarked for village hall improvements, but that the committee should apply for grants. She complained that some projects had not yet been carried out and was assured that the new oven would be installed within the next couple of weeks and that additional stage lighting would be put in before the beginning of November. It was resolved not to replace the flooring in the toilets: proposed Ann Murray, seconded Jackie Allen; carried.
- 10 Written reports from representatives:
- Wealden Wheels: representative Alan Davies, gave a brief report of the current situation, in which it appeared that additional funding was required for the coming year. This had been discussed under item 7c and a grant of £1,000 had been approved.
- 11 Local Needs Housing. The email from the Rural Housing Enabler and the ABC recommended sites, was discussed and it was resolved not to support the Westfields site. It was further resolved that, if

access could be made off Lambden Road and not via The Thorne Estate Road, then the parish council would support the Thorne Estate site.

- 12 Newsletter. It was regretted that an opportunity to put together a dummy newsletter had not arisen. The clerk reminded members that the Annual Newsletter was due for distribution no later than March 2008. It was agreed to reconsider the production of a regular newsletter after Easter 2008.
- 13 Parking in Westfields. Cllr Clair Bell reported that there were no limits on the number of vehicles allowed to be parked on the highway as this was under the jurisdiction of Kent Highways.
- 14 To consider the following items of correspondence.
 - a) Planning:
 - i) 07/01493/AS Saracens Paddock. Single storey side extension & rear single storey extension with annex. ABC Planning permission granted: Noted
 - ii) 07/01540/AS Glebelands, The Street. Single storey rear extension. ABC Planning permission granted: Noted
 - b) ACRK – Annual conference & AGM Mon 22 October, Smarden. Ann Murray and Jackie Allen would attend
 - c) Parish News. Copies were distributed to all members
 - d) Kent Police Neighbourhood Policing: noted
 - e) SLCC AGM 9 October, & Regional Conference 14 November. It was noted that the clerk would attend the SLCC AGM on 9 October but not the Regional Conference.

[Other items of correspondence for general interest were circulated during the meeting]

- 15 Report on recent actions taken on behalf of the council by the clerk. These were noted and approved.
- 16 Parish Council Surgery: this would be held on Saturday 27 October, 9:30 to 10:30am. James Ashby and Andrew Wickham would attend.
- 17 Requests for items to be placed on the next agenda. None
- 18 Date of next meeting: Full Council: **Monday 12 November 2007, 8pm** in Pluckley Village Hall.

There being no further business the meeting closed at 9:55pm.

2008/9 Budget Summary

Budgeted Income

Working capital	£5,465
Vat refund	£4,452
Grants	£2,200
Rents	£820
Recycling credits	£2,000
Village Hall	£3,300
other income	£200

Total Income £18,437

Expenses over income £24,947

precept required £24,947

Budgeted Expenses

Admin	£18,421
Donations	£550
Highways	£1,364
Recreation Ground running costs	£2,087
Village Hall Running Costs	£9,669
Sports Pavilion Running Costs	£2,000
Wealden Wheels Donation	£1,000
Working capital 2009/10	£1,044

New Projects/Reserves for 2008/9

Parish plan	£450
Equipment store	£2,000
Contingency fund	£2,000
Bus Shelters	£300
Play area	£2,500

Total Exp £43,384

Reserves/Projects fund held at 31 March 2008

Contingency fund	£1,553
Bus Shelters	£300
Play area	£2,500

Total reserves at 1 April 2008 £4,353

Households in Pluckley	460
average precept charge p.a.	£54.23
average rise per household p.a.	£4.89
average rise per household per week	9p

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 12 November 2007, at 8pm, in Pluckley Village Hall

Present: Andrew Buchanan (Chairman), Jackie Allen, Nick McAnally, Ian Mills, Ann Murray, Nicholas Packham, Mike Whatman, Andrew Wickham

Members of the public: M J Cowdry, A J Symonds, Sir Robert Johnson, Linda Johnson, Kevin Hart, Mike Allen, Andrew Mole, Lois McCullough

Clerk to the Council: Jackie Grebby

[Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.]

- 1 Apologies for absence: Apologies had been received from ABC Cllr Clair Bell
- 2 Declarations of interests on items on the agenda: Jackie Allen declared a personal and prejudicial interest in item 14b as a resident living next door to the site in question, she would leave the room when the item was discussed. Ann Murray declared a personal and prejudicial interest in item 6a as a friend of the applicant. She declared she would not leave the room, but would not enter into any discussion. Nick McAnally declared a personal but not prejudicial interest in item 14b as he had been named in the letter. Andrew Buchanan declared a personal and prejudicial interest in item 13 as he was directly involved in the Junior Football Club.
- 3 The minutes of the meeting held on Monday 8 October 2007 were considered, Mr McAnally requesting item 6 b be amended. After some discussion, it was resolved to strike out the words 'with the exception of the immediate neighbour, no other residents in the vicinity felt' and replace them with 'he had spoken to some residents who did not feel' (proposed A Wickham, seconded A Murray) and signed.
- 4 Matters arising from the minutes.
 - a) Page 1105 item 13 Parking in Westfields. While the increasing number of vehicles parked on the highway was causing concern to both local residents and the council, it was realised that no enforcement action could be taken. It was agreed that an article in the next newsletter would draw residents' attention of the need to consider children's safety in that area.
- 5 Questions from Councillors. No questions had been received.
- 6 The following planning applications were considered:
 - a) 07/01908/AS Malmaims Cottage, Rushbrook Road – single storey side extension. Miss Murray, having declared a prejudicial interest remained in the meeting, but did not take part in the ensuing discussion. It was resolved to support the application: proposed I Mills, seconded N McAnally.
 - b) 07/01985/AS South Garth, Station Road – replacement timber double garage. After a brief discussion it was resolved to support the application: proposed A Buchanan, seconded M Whatman
- 7 Finance:
 - a) The following accounts were approved for payment. Proposed M Whatman, seconded J Allen, carried.

Chq no	Payee	Description	Amount
500021	Cromwell	Hi viz waistcoats	£39.37
500022	Jackie Grebby	Salary less tax & NIC	£525.82
500022	Jackie Grebby	agreed expenses for month	£8.00
500023	Inland Revenue	Tax & NIC	£138.84
500024	David Heasman	Street cleaning	£94.50
500025	Cyril Hoad	Bus shelter/Notice board cleaning	£31.50
500026	Jenny Johns	Rec cleaning (includes extra 1.5 hours after Halloween)	£40.95
500027	All Seasons Garden Care	Rec maintenance (2 months)	£140.00
500028	Scribe	software update - accounts package	£195.00
500029	Kent FWAG	Subscription	£42.00
500030	Information Commissioner	Data Protection Act 1998	£35.00
500031	Barclaycard	Choiceful - Xmas Tree lights	£41.26
500032	British Legion	wreath (replacement for lost cheque)	£16.50

500033	DR & PD Missing	Multi-play bridge repair	£88.13
500034	Staples	Parish Plan	£139.88
		Total	£1,537.38
Village Hall Account			
500023	Sue Exell	Village Hall	£100.80
500024	Initial		£37.42
500025	All Seasons Garden Care	Gardening (2 months)	£180.00
500026	Shepherd Neame	Halloween Beer	£213.07
500019	Marcus Matthews	Wedding deposit refund	£100.00
500020	Filmer Bakery	bread rolls	£240.00
500021	Barclaycard	Wealden Advertiser	£98.40
500022	G Boodle	Halloween	£555.00
500027	Southern Water		£45.23
500028	DR & PD Missing	door closer for Ladies toilet door	£59.16
500029	Sam Gibbins	Children's Party deposit Refund (replacement for cheque that was destroyed)	£15.00
500030	Barclaycard	Kent Messenger	£88.13
		Total	£1,732.21
Petty Cash			
	office heating	3 weeks	£30.00
	postage		£7.44
	travel		£52.08
		Total	£89.52

b) Internal audit: It was hoped to carry this out shortly.

- 8 The recommendations set out in the minutes of the following committees were received
- a) Plans Committee: noted and approved: proposed A Murray, seconded J Allen
 - b) Halloween Committee noted and approved: proposed A Buchanan, seconded M Whatman
 - c) Brickworks sub-committee noted and approved: proposed J Allen, seconded M Whatman
 - d) R & A Committee noted and approved: proposed A Buchanan, seconded J Allen.
- 9 Written reports from representatives: none had been received.
- 10 Update of the proposed recreation ground storage. Ann Murray reported that the grant funding application to Comma for the DEFRA fund had been turned down, but she would submit a new application in January. In the meantime, Miss Murray would look for local funding.
- 11 A proposal from Ann Murray that the parish council purchase replacement waste bins for the recreation ground was considered. The clerk reported that she had spoken to ABC who were proposing to replace such bins in villages. Ashford had asked if the parish council would cover the cost of replacing one bin (£200) and ABC would supply the other two. After a brief discussion, it was resolved that the clerk would write to ABC accepting their offer and that £200 would be set aside to cover the cost. Proposed A Murray, seconded M Whatman.
- 12 Revised agreement between Pluckley Parish Council and Messrs Rushbrook Farm diverting the right of way across village hall land. The clerk gave a brief report on the history. After a brief discussion it was resolved that two copies of the agreement be signed by the Chairman and countersigned by the Clerk to the Council, who would then take them to Messrs Rushbrook Farm for their signature.
- 13 Application from Pluckley Cricket Club to sub-let a portion of the recreation ground to the Pluckley Junior Football Club. Andrew Buchanan having declared a prejudicial interest, left the room while the matter was discussed and Andrew Wickham, vice-chairman, took the chair pro tem. After some discussion, it was agreed to pass the matter to the Recreation and Amenities Committee for their comments. Proposed M Whatman, seconded J Allen
Mr Buchanan was then called back to the meeting, and he resumed the chair.
- 14 To consider the following items of correspondence.
- a) Planning:
 - i) 07/01570/AS Recreation Ground – construction of storage pavilion: ABC permission granted. Noted
 - ii) 07/01763/AS Tollgate House, Egerton Road – withdrawn at applicants' request. Noted

- iii) 07/00588/AS Stanford Bridge Farm: surfacing of existing track & erection of new building:
ABC permission granted. Noted
 - iv) TC/07/00151 Fig Tree Cottage – reduce height and spread of yew – ABC no objection. Noted.
 - b) Letters from Lady Johnson and Lois McCullough reference item 6b of page 1103 (07/01558/AS Stanford Bridge Farm) Jackie Allen, having declared a prejudicial interest, left the room. After a wide-ranging discussion, it was noted that when considering planning applications members must stick to the parameters laid down by planning regulations.
Mrs Allen was called back to the meeting
 - c) ABC Tree preservation order no 17 Pluckley Brickworks. A vote of thanks to Tree Warden, Nick Mengham, for his efforts in securing this was recorded.
 - d) Recreation and Open Space in Ashford. Noted, members having supplied their comments to the clerk prior to the meeting. Miss Murray reminded members that they should not forget Special Landscape Areas.
 - e) ABC Consultation Licensing Act 2003: noted
- [Other items of correspondence for general interest were circulated during the meeting]
- 15 Report on recent actions taken on behalf of the council by the clerk. These were noted and approved.
 - 16 Parish Council Surgery: this would be held on Saturday 24 November, 9:30 to 10:30am. Ann Murray and Mike Whatman would attend.
 - 17 Requests for items to be placed on the next agenda. None
 - 18 Date of next meeting: Full Council: **Monday 10 December 2007, 8pm** in Pluckley Village Hall.

There being no further business the meeting closed at 9:25pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 10 December 2007, at 8pm, in Pluckley Village Hall

Present: Jackie Allen, Nick McAnally, Ann Murray, Nicholas Packham, Mike Whatman, Andrew Wickham (in the chair)

Members of the public: ABC Cllr Clair Bell

Clerk to the Council: Jackie Grebby

[Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.]

- 1 Apologies for absence: Apologies were accepted from: James Ashby and Andrew Buchanan, both of who had work commitments – proposed Nick McAnally, seconded Ann Murray
- 2 Declarations of interests on items on the agenda: there were none
- 3 The minutes of the meeting held on Monday 12 November 2007 were approved and signed as correct. Proposed A Murray, seconded J Allen).
- 4 Reports on matters arising from the minutes.
 - a) Recreation ground storage: Ann Murray reported that although she had got three estimates, which had been passed on to the clerk, she had been unlucky in obtaining grants. She was therefore continuing to seek out other grant funding sources.
 - b) Replacement waste bins: nothing to report
- 5 Questions from Councillors. No questions had been received.
- 6 The following planning applications were considered:
 - a) 07/02174/AS Station Garage, Station Road. Demolition of existing garage and erection of 7 x 2-bedroom dwellings with associated access and parking. This was discussed at length. Concern was expressed regarding the right of way held by Oakdene (behind the garage). Members felt that although proof had been submitted to show that the site had been marketed, it was felt that the price asked was unrealistic. It was unanimously agreed not to support the application and the clerk was requested when replying to reiterate the council's previous comments. She was further requested to write to the applicant's agent regarding their use of the copyrighted cover of the Pluckley Parish Design Statement in the application's design statement. Proposed M Whatman, seconded A Murray.
 - b) 06/02059/AS Eggscentricity Ranch, Pluckley Road. Appeal against ABC decision. It was noted that the parish council had supported the application. Some members were concerned that the enterprise must be shown to be viable.
- 7 Finance:
 - a) The following accounts were approved for payment, including payment for Christmas tree under S137 powers. Proposed M Whatman, seconded J Allen, carried.

Chq no	Accounts for payment			
42	ABC	lottery license	£20.00	
35	Mower Plant services	Christmas Tree	£70.50	S137
36	SLCC	annual subscription	£113.00	
37	Jackie Grebby	Salary less tax	£650.48	
37	Jackie Grebby	agreed expenses for month	£10.00	
38	Inland Revenue	Tax & NIC	£194.27	
39	David Heasman	Street cleaning	£75.60	
40	Cyril Hoad	Notice board cleaning	£25.20	
41	Jenny Johns	Rec cleaning	£25.20	
			£1,184.25	
Village Hall				
31	Sue Exell	Village Hall	£100.80	
32	Initial Textiles	Hygiene & Mat	£37.42	
33	DR & PD Missing	Stage lighting	£304.33	
34	KCC Supplies	Paper towels & toilet cleaner	£41.42	
35	EDF	Electricity	£139.84	
35	Bresso	Deposit refund	£20.00	

			£643.81	
Petty Cash				
	postage		£5.24	
	travel		£56.48	
	office heating	5 weeks	£50.00	
			£111.72	

- b) Internal audit: It was hoped to carry this out shortly.
- 8 The recommendations set out in the minutes of the following committees were received and approved. Proposed M Whatman, seconded A Murray
- a) Plans Committee
 - b) Halloween Committee
 - c) Brickworks sub-committee
 - d) Village Hall Management Committee
- 9 Written reports from representatives: none had been received, but Ann Murray gave a verbal report on the parish plan, which was ongoing.
- 10 To consider the following items of correspondence.
- a) Planning: The below were noted
 - i) 06/00582 Old Kingsland Cottage, details of brick and Kent peg tiles approved by ABC.
 - ii) 07/01540 Glebelands, Station Road. Amended details (increase of width of extension from 3.05m to 3.25m) ABC approved
 - iii) EN/07/176 Listed building enforcement notice Thorne Manor, Smarden Road
 - b) Kent County Playing Fields Assoc funding schemes: noted
 - c) Request from Victim Support for donation. It was resolved not to make a donation. Proposed M Whatman, seconded A Wickham.
 - d) ABC Standards Committee agenda for Tuesday 4 December: noted
 - e) Letter from Kevin Hart re speeding traffic. Following a brief discussion, it was resolved that the clerk should write to the Minister for Transport, lobbying for a national speed limit of 30mph within all villages.
 - f) Letter from Kevin Hart re sound/loop system at Village Hall. The clerk was requested to look into the cost of a loop system together with grant funding.
 - g) Request from Pluckley Cricket Club for temporary container to store machinery in on the recreation ground. It was noted that planning permission would be required.
- [Other items of correspondence for general interest were circulated during the meeting]*
- 11 Recent actions taken on behalf of the council by the clerk and report from the clerk regarding other items needing attention: The clerk gave a brief verbal report and asked members to note that parish council Christmas cards would be sent out using previous years' lists. Members supplied additional names of recipients. The clerk also reported that the chairman had received a letter of resignation from Ian Mills on Saturday 8 December due to ill health. Ashford Borough Council had been informed and, once received, notices would be posted around the village. Members expressed their sadness at the news and sent Mr Mills their best wishes.
- 12 It was agreed that the Parish Council Surgery for December be cancelled
- 13 Requests for items to be placed on the next agenda.
- a) Trailer for BBQ equipment and hog-roasters
 - b) LDF
 - c) Report from ABC Cllr Clair Bell.
- 14 The date of next meeting: Full Council: **Monday 14 January 2008, 8pm** in Pluckley Village Hall was agreed

There being no further business the meeting closed at 9:27pm.