

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 9 January 2006 at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Buchanan, James Ashby, Alan Davies, Peter Campbell, Trevor Oliver, Russell Keep, Ann Murray

Members of the public: Rupert Loftie, Gaie Loftie, R Challis.

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 Apologies for Absence: Written apologies were received from Andrew Wickham (on holiday) and accepted unanimously.
- 2 Declarations of Interest on Items on the Agenda and any update of Register of Members Interests. There were none
- 3 Minutes of the Meeting held on Monday 12 December 2005: These were approved and signed as correct (proposed James Ashby, seconded Trevor Oliver)
- 4 Reports on matters arising from minutes: Christmas Tree: the clerk thanked those members who were involved in taking the tree down.
- 5 Planning: The following planning matters were considered:
 - a) 05/02107/AS Lismore House, Station Road. Single Storey garden room extension to east elevation. Proposed Peter Campbell, seconded Alan Davies that the application be supported. Carried unanimously.
 - b) 05/01886/AS Weeks Garage. Change of use to architectural antiques restoration, general antique restoration, and sale of antiques. [description changed]. After some discussion it was Alan Davies proposed and Trevor Oliver seconded that the application be supported. Carried unanimously.
 - c) 05/01974/AS Black Horse, The Street. Double gate to car park. After some discussion, regarding parish council interest in the application, it was left to the clerk to meet with the Black Horse to ascertain further details, and to speak to Ashford Borough Council regarding PC interest before sending a reply. Trevor Oliver would also speak to the school.
 - d) 05/01975/AS Black horse, The Street. Remedial repairs required i.e. re-point chimney and retaining wall, repairs to canopy, repairs to windows, replace loose/missing tiles. Proposed James Ashby, seconded Alan Davies, that the application be supported. Carried unanimously.
- 6 The proposed alterations to existing Vodafone mobile phone base station at CS30683 – Stanford Bridge Farm were considered and it was resolved to make no comment.
- 7 Questions from Councillors:
 - a) Russell Keep asked for information regarding the red marking on village roads. The clerk replied that this was part of the proposed speed management programme by Kent Highways. There would be speed restriction indicators at the entrance to restricted sections and 'slow' markings on the other areas. She also understood that 'dragon's teeth' marking would also be painted on the highways at the relevant places.
 - b) Ann Murray asked if a decision had been made regarding spending the £500 grant made by KCC to the village hall. The clerk replied that Cllr Richard King should be contacted. Miss Murray undertook to speak to Mr King.
 - c) Ann Murray asked what decision had been made regarding speedwatch. This would be placed on the next agenda for discussion.
 - d) Trevor Oliver asked members to note that Stanford Bridge had recently been damaged. The clerk asked that he put this on the Kent Highways roads report sheet circulated to all members.
- 8 Finance:
 - a) It was resolved that the following accounts be approved for payment, Proposed Russell Keep, seconded Alan Davies. Carried unanimously.

Cheq.	Name	Description	Amount
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1281	Jackie Grebby	Salary less tax & NIC	£516.47	
1282	Jackie Grebby	agreed expenses	£47.25	
1283	Inland Revenue		£43.94	
1284	David Heasman	Street sweeping	£71.28	
1285	Cyril Hoad	Bus Shelter, etc.	£23.76	
1286	Jenny Johns	Recreation Ground	£23.76	
1282	Jackie Grebby	extra heating	£40.00	
1280	ABC	lottery registration	£17.50	paid
1287	Phoenix Software	Web design software	£323.13	
1279	BT Clerk's telephone		£78.49	paid
		sub total		£1,185.58
290	Sue Exell		95.48	
289	Seeboard		£142.80	
291	Initial Textile		£37.42	
288	BT		£34.88	paid
		sub total		£275.70
cash	postage		£11.88	
	travel		£1.92	
		sub total		£13.80
		Total		£1,475.08

- b) The appointment of an independent auditor for the 2005/6 accounts was considered and the clerk was instructed to approach selected members of the community.
- 9 No reports and minutes from committees and representatives had been submitted prior to the meeting.
 - 10 The discussion paper 'Standards of Conduct in English Local Government: The Future.' This was noted.
 - 11 The 'Kent Infra Structure Development Plan (draft)' This was passed to Alan Davies.
 - 12 The 'Planning for Minerals in Kent 2005-2021' This was noted.
 - 13 The Kent Fire & Rescue Service Integrated Risk Management Plan 2006/7. This was noted.
 - 14 The 2006 Hog Fair. As the Sports Association was still short of funds for the completion of the new pavilion it had been proposed by the Association that they take on management of the 2006 Hog Fair. It was unanimously agreed that finalising the pavilion was a priority, but the organisation of the Hog Fair required a competent leader who would be prepared to liaise with the PC at all times. This was especially important with regard to public liability insurance and risk assessment. It was also noted that the Audit commission tended to take a look askance on such enterprises not under the jurisdiction of parish councils. It was resolved to pass the matter to the Recreation Committee to speak with the Sports Association and see if there was someone prepared to undertake the work involved in putting on the Hog Fair.
 - 15 The future of the Pluckley Sports Association was briefly discussed and it was agreed that this organisation played an important role in acquiring funding for village projects.
 - 16 The clerk presented a short verbal report of the past month's activities, including
 - a) an email from Sanctuary Housing regarding vacant properties on Westfields. ABC had one family from Bethersden interested in the bungalow. Ann Murray undertook to speak urgently with a prospective tenant for the vacant 2 bedroom house and liaise with Sanctuary in this instance.
 - b) Kent Highways had supplied reports sheets for highway problems. Copies had been passed to all members with the request that they are used to report back to the clerk, who would liaise with Highways.
 - c) She had tentatively agreed with Little Chart PC that a joint village clean-up take place on Saturday 1 April. Agreed.
 - 17 Requests for items to be placed on the next agenda included Speedwatch (Ann Murray); the Village of the Year Competition (Ann Murray); the Village Meeting Place (Ann Murray) and the date of the Annual Parish Meeting (clerk).
 - 18 Date of next meeting: Monday 13 February 2006, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 9:35pm

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 13 February 2006, at 7:33pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Buchanan, James Ashby, Alan Davies, Peter Campbell, Trevor Oliver, Russell Keep, Ann Murray

Members of the public: there were 18 members of the public present.

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated prior to the meeting.

- 1 Apologies for Absence: Written apologies were received from Andrew Wickham (on holiday) and accepted unanimously.
- 2 Declarations of Interest on Items on the Agenda and any update of Register of Members Interests. There were none
- 3 Minutes of the Meeting held on Monday 9 January 2006: These were approved and signed as correct (proposed Andrew Buchanan, seconded Alan Davies)

Public Session. The chairman closed the meeting for 30 minutes to hear representations from members of the public.]

- 4 There were no reports on matters arising from minutes:
- 5 The proposed alterations to highway junctions at The Street and Forge Hill and The Pinnock and Smarden Road were considered at length, comments received from residents prior to the meeting having been circulated to all members, and comments received from members of the public during the open session being taken into account. Proposed by Ann Murray, seconded by James Ashby and resolved that:

- a) The Street with Forge Hill Junction: The footway extension beyond the lay-by was deemed an unnecessary expense, and one which could be channelled towards alleviating the far greater problem of pedestrian safety along Forge Hill below Shepherd's Hey. The greater majority of pedestrians crossed at the Shepherd's Hey junction despite it being an unsafe place. It was agreed that a footway along Forge Hill to the entrance of the recreation ground would be unlikely to have much usage.

It was further felt that the depth of the 'conservation kerb outbuild' on the north-east corner was unsafe as it would encourage vehicles turning left into The Street to move into the line of oncoming traffic approaching from the south.

A cause for concern was also that the proposal reduced the number of vehicles able to park along that stretch of highway. This would considerably increase the amount of dangerous parking during school arrival and departure times.

It was therefore resolved to reject the proposal in its present form, but ask that Kent Highways would look at the site again, taking into account the council's comments together with some scheme to make the footway between Pykel and Shepherd's Hey safer.

- b) Smarden Road and The Pinnock. It was resolved to reject this proposal as it was considered to be a dangerous suggestion. It was unanimously agreed that better, clearer 'Stop' signs should be painted at The Pinnock junction together with double white lines. Clearer warning 'junction' signage for traffic approaching from the south should also be considered.

The clerk was instructed to write to Kent Highways accordingly.

- 6 Planning: The following planning matters was considered:
05/02105/AS Snagsmount, Lambden Road: erection of a 1.84m high fence to protect and secure garden – retrospective. After some discussion it was proposed by Janet Gwillim, seconded by Andrew Buchanan and resolved that the application be supported on the condition that the fence is screened/camouflaged on the outside by some form of climbing plants, preferably evergreen.

- 7 Questions from Councillors:

- a) Ann Murray asked that 3 parish councillors should have a talk with Richard Alderton in order to explain why land is needed for expansion of facilities in Pluckley. This was approved and Miss Murray was requested to liaise with the clerk and to set up the meeting as soon as possible.

- b) Ann Murray commented that the grass on the unimproved footway up Forge Hill had not been cut back. When can they come back? The clerk would investigate.
- c) Ann Murray asked if the council could take up the offer originally suggested by Mr Corcoran to look at the traffic management from the Station bridge to perhaps even the Village Hall. It was thought that this should be considered once the situation at the Brickworks and the Waste Management Licence had been determined.
- d) Ann Murray requested that ABC Planning to look at the newly built high perimeter fences at Weald House and Enfield Lodge. It was noted that regrettably several properties were erecting such fences and it was noted that, on the whole these were not in keeping with the Parish Design Statement. The clerk was instructed to speak to ABC planning.
- e) Ann Murray requested that someone took up the question of outdoor lights shining in drivers' eyes down and up Forge Hill, especially Enfield Lodge, Sindleshem, and Weald House. They are not very bright but are pointing in the wrong direction! The clerk was instructed to contact the relevant authorities.
- f) Ann Murray asked that the council write to the Inspector for the Little Chart riding complex appeal pointing out that a large riding business in that place was objected to by Pluckley - Road entrance and exit is dangerous, the riding business has not made it easy for walkers to use the long distance Stour Valley footpath, and the lights are still awful etc. The clerk replied that a letter had already been sent to the inspector.
- g) Ann Murray asked that the parish council also inform the footpath officer officially the Little Chart riding complex has bulldozed the farm path down to the boundary towards Little Chart village and has also widened the farm road to include the footpath which was marked with Bethersden marble or rag stone which is now obliterated. The least that should be done is to mark the footpath clearly. It was also noted that the woodland had also been removed. The clerk was instructed to contact the relevant authorities.
- h) Russell Keep asked if something could be done about the recent bonfires on nearby farmland. It was noted that there were new, stringent regulations now in force and farmers were only permitted to burn certain allowed materials. In this case it was understood that the fires were of tree prunings.

8 Finance:

- a) It was resolved that the following accounts be approved for payment, Proposed Ann Murray, seconded Alan Davies. Carried unanimously.

Cheq.	Name	Description	Amount
1288	Wealden Wheels	payment of grant received	£1,084.00
1289	Jackie Grebby	Salary less tax & NIC	519.57
1289	Jackie Grebby	agreed expenses	£47.25
1291	Inland Revenue		40.84
1292	David Heasman	Street sweeping	£71.28
1293	Cyril Hoad	Bus Shelter, etc.	£23.76
1294	Jenny Johns	Recreation Ground	£23.76
1294	Jenny Johns	rubbish bags and gloves	£6.00
1289	Jackie Grebby	extra heating	£40.00
1289	Jackie Grebby	HP Toner cartridge (Ebay)	£29.38
1289	Jackie Grebby	HP Toner cartridge (Ebay)	£38.54
1290	Jackie Grebby	Smart Stamp subscription	£49.99
1295	KCC	litter picker x 3	£39.43
1296	Mid Kent Water		£27.00
1297	West Kent Supplies	plastic glasses - Halloween	£62.76
1298	D R & P D Missing	Re hang rec gate	£56.99
sub total			£2,160.55
293	Sue Exell		95.48
294	Initial Textile		£37.42
295	Kent Can (KRCC)	sub	£35.00
296	PRS	Music Licence	£41.13

297	KCC	toilet rolls & cleaner	£25.26
298	Mid Kent Water		£25.51
299	AMES	Heater switch, etc	£102.81
300	Cleanaway	waste bin	192.77
		sub total	£555.38
cash		postage	£8.16
		travel	£12.72
		sub total	£20.88
		Total	£2,736.81

- b) The clerk reported that she had contacted Mr Martin Newman, who had kindly agrees to act as independent auditor. She had forwarded him copies of last year's annual return.
- 9 To consider reports and minutes from committees and representatives as submitted prior to the meeting.
- a) Plans Committee. The draft minutes having been previously circulated the decisions were approved.
 - b) Village Hall Committee The draft minutes having been previously circulated, the clerk reported that she had spoken to Mr Geoff Gwillim and would be drawing up a document to move Rushbrook Farm's right of way to the south of the hall. The proposal that the Panto install a container in the garden was approved.
 - c) Recreation Committee The draft minutes having been previously circulated the decisions were approved. Ann Murray presented a quotation for cutting the hedge to the east of the recreation ground. This was approved once the clerk had received approval from Messrs Highwood who owned the hedge.
 - d) Wealden Wheels. Alan Davies reported that January was a relatively quiet month but hire revenues were still well in excess of targets. The third vehicle, (a 7-seater Citroen C8 obtained at no charge from another project, which was not successful) has been very popular with smaller groups. Written confirmation is awaited of a further grant to cover some operating costs of this vehicle as well as to fund a 2 day/week office administrator who will release the coordinator to recruit more volunteers. The majority of grant funding comes to an end towards the middle of next year and it is important that enough volunteers are in place to ensure an ongoing service. We successfully applied for our mid-project grant tranche from the Countryside Agency in December and the funds from this are with the Parish Council for onward transmission to Wealden Wheels at the next PC meeting.
 - e) Sports Association. Alan Davies reported that the construction of the Sports Pavilion structure had been on hold pending resolution of the site access method. ABC confirmed that an application had to be made for an access road for the building stage but that this is simply a formality and will be granted because of its temporary nature. An application for this has gone in from the Parish Council. The committee would very much like to commence construction so that the construction period does not consume too much of this year's playing season, and have requested that the Parish Council agree to commence construction as soon as possible. Agreed.
 - f) Pluckley Station Action Group. There was nothing to report
 - g) Speed watch. Ann Murray reported that she had negotiated a loan of a Speed Indication Device (SID) for approximately three months. Three volunteers are needed per session and it was hoped at a rota could be made. Miss Murray hoped that it would be possible to purchase a SID between the villages of Egerton, Pluckley, Little Chart, and Hothfield. Richard King has offered £1,000, but Pluckley may have to find about £400 to £500. There is £500 held over from an earlier KCC grant and Richard King does not mind if we use this.
 - h) The Village Meeting Place. Ann Murray reported that this had been changed to the first Tuesday of each month. She is still looking for a volunteer to co-ordinate the project.
- 10 A date for the Annual Parish Meeting was discussed and it was agreed to call it for Monday 15 May. The clerk requested that members supply items for the newsletter, which she hoped to have ready by the next meeting. It was agreed that:
- a) Andrew Buchanan would write about PSAG;

- b) Alan Davies – Wealden Wheels and Pluckley Sports Association;
- c) Ann Murray – the Meeting Place and Speed Watch;
- d) Russell Keep – bonfires
- e) Trevor Oliver – Pluckley School
- f) James Ashby – the recreation ground
- g) Peter Campbell – KAPC Area Committee
- h) Janet Gwillim – the Chairman’s Report
- i) Andrew Wickham - Ashford Borough Council.

The clerk would contact the Tree and Pond Wardens and ask that they attend and give a short report of their past year’s activities. A speaker for the evening was discussed, suggestions being Bishop Stevens, Richard Alderton, the new Chief Inspector for Weald Police, Kent Highways. The clerk would action.

- 11 Parish Council Review, Polling District Review and Polling Places and Polling Stations. The clerk gave a brief report further to the documents already circulated. No decision was made to suggest any alterations to the current ward boundaries.
- 12 Youth Conference in Ashford on 19 April. The clerk gave a brief report further to the documents already circulated. This was noted.
- 13 Renewal the council’s membership of Action with Communities in Rural Kent (KRCC) £35. Unanimously agreed.
- 14 Report from KCC: Preserving our water supplies for future generations. Noted.
- 15 ABC Housing Services Lettings Policy consultation document. It was resolved to form a Housing Committee, which shall be Andrew Wickham, Ann Murray and Alan Davies. They were directed to meet as soon as possible to consider the policy document and to consider the document and reply accordingly on behalf of the parish council.
- 16 WKPS Village Signs project. It was agreed to go ahead with the project as soon as possible. James Ashby would investigate the construction of a replacement Invicta sign as a matter of urgency.
- 17 Village sign. It had been reported that it was deteriorating rapidly. The clerk had requested an estimate for its repair from Mr Pevy. This was still awaited. If the cost of repair was too high then it was agreed that an alternative should be considered.
- 18 EA consultation on British Energy Generation Ltd nuclear power station authorisations. The clerk was instructed to reply accordingly.
- 19 Village of the Year Competition. Ann Murray offered to consider submitting an entry for this year if other members helped. Alan Davies offered to go over the forms and the clerk would be able to give information regarding village communication and consultation.
- 20 The clerk presented a report of the past month and this was discussed and actions approved. Ann Murray agreed to cover the Parish Council Surgery on 25 February.
- 21 Requests for items to be placed on the next agenda.
- 22 Date of next meeting: Monday 13 March 2006, 8pm in Pluckley Village Hall. The chairman regretted that she would be unable to attend this and the following meeting.

There being no further business the meeting closed at 10:15pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on

Monday 13 March 2006, at 8pm, in the Committee Room of Pluckley Village Hall

Present: Trevor Oliver (vice-chairman), Andrew Buchanan, James Ashby, Alan Davies, Peter Campbell, Ann Murray, Andrew Wickham

Members of the public: Ian Mills.

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated prior to the meeting.

- 1 Apologies for Absence: Written apologies were received from Russell Keep (work commitments) and Janet Gwillim (sickness) and accepted unanimously.
- 2 Declarations of Interest on Items on the Agenda and any update of Register of Members Interests. James Ashby item 6a: personal interest.
- 3 Minutes of the Meeting held on Monday 13 February 2006: These were approved and signed as correct (proposed James Ashby, seconded Ann Murray)
- 4 Reports on matters arising from minutes:
 - a) 1038 p 5: Road Junctions. The clerk had forwarded the council's reply to Kent Highways but had received no acknowledgement.
 - b) 1038 p 7a: Ashford LDF: The report of the meeting (present Andrew Wickham, Ann Murray and the clerk) with Ian Grundy of ABC was noted and the clerk instructed to write formerly to Richard Alderton of Ashford Borough Council along the following lines:
 'Pluckley Parish Council, would like a clause included within the Ashford Borough Council LDF document, prior to its submission to the government in May, to the effect that "rural villages [not necessarily just Pluckley] should not be precluded from future development if such development included proven needed village amenities."
 - c) 1039 p 7b: Forge Hill Footway. There was nothing further to report, but the clerk was hopeful of having a meeting shortly with Kent Highways.
 - d) 1039 p 7c: Brickworks, station parking, and speed restrictions. There was nothing further to report, but the clerk would be contacting Kent Highways and Richard King to discuss the matter.
 - e) 1039 p 7d & 7e Planning enforcement: perimeter fences and lighting. The clerk had circulated the reply from ABC – viz: "Lights are a problem to the planning system. The problem arises from the fact that you do not need planning permission to run electricity through a cable or to switch on the lights. In other words the light emitted from the lighting head does not need permission. So it is only the lighting heads that need permission. If the lighting head is small and fixed to an existing structure it is normally held to be 'de minimis'. In the case of lights that are affecting highway safety you may wish to contact the Highway Authority because they have some powers that can redirect the lights.
 "Fencing is another perennial problem. Planning permission is only required if the fence exceeds two metres high, or one metre adjacent to the highway or it surrounds a Listed Building. The law only addresses the height – it leaves the design and materials open to the developer. The design statement only has effect if planning permission is required. ABC do not have the resources to pursue every fence that marginally exceeds the limits ABC would pursue formal enforcement action if it caused serious highway safety problems, it exceeds the limits to the extent that it is totally out of character or (in the case of a fence surrounding a Listed Building) it screens the building or is inappropriate in terms of design and materials. However, if there is any specific fence that your council wish to bring to our attention we will of course look at it."
 The clerk was instructed to take the matter of obtrusive lighting at Weald House, Enfield Lodge, and Sindleshem up with Kent Highways.
 - f) 1039 p 7g Footpath AW108 in Little Chart. The clerk reported that Little Chart PC had this matter in hand.

- g) 1040 p 10 Annual Parish Meeting, Monday 15 May. The clerk reported that she was pursuing suitable speakers and expected to have made arrangement before the next meeting. She also expected to receive all reports from members within the next couple of weeks so that the newsletter could be produced.
- h) 1041 p 16 WKPS Village Signs project. The clerk would email James Ashby with the details of the Westwell Clerk.

5 Questions from Councillors: there were no questions from members.

6 Finance:

- a) It was resolved that the following accounts be approved for payment, Proposed Andrew Buchanan seconded Ann Murray. Carried (with the abstention of James Ashby – declared interest)

Cheq.	Name	Description	Amount
1299	KAPC	Annual Subscription	£337.61
1300	Andrew Hopkins	Hedge cutting - Rec	£100.00
1301	James Ashby (B & Q)	Grass seed for Rec	£14.98
1302	KAPC	Planning Info Day (Alan Davies)	£52.88
1303	Inland Revenue		£100.09
1304	Jackie Grebby	Salary less tax & NIC (613.48)	
	Jackie Grebby	agreed expenses (47.25)	£660.73
1305	David Heasman	Street sweeping	£89.10
1306	Cyril Hoad	Bus Shelter, etc.	£29.70
1307	Jenny Johns	Recreation Ground	£29.70
1308	Jackie Grebby	extra office heating	£30.00
			£1,444.79
301	Lilley	Return of damages deposit	£20.00
302	Parish Magazine	Hall advertising	£39.00
303	Initial Textile		£37.42
304	Sue Exell	Hall caretaker	£95.48
305	ABC	TEN – Hog fair	£21.00
sub total			£212.90
			postage £7.82
			travel £29.52
	Fixings Warehouse	Padlocks (Hall meters)	£7.03
sub total			£44.37
Total			£1,702.06

The clerk presented the accounts as of 13 March 2006 v 2005-6 budget, the contents of which were noted.

- b) Second annual inspection of the council accounts. It was agreed that Andrew Buchanan would carry out the inspection on Saturday 18 March 2006.

7 Minutes of committees.

- a) Housing Committee. The draft minutes having been previously circulated the decisions therein were approved.
- b) Plans Committee. The draft minutes having been previously circulated the decisions therein were approved.
- c) Recreation Committee. The draft minutes having been previously circulated the decisions therein were approved.

8 Reports from representatives

- a) Wealden Wheels: the report submitted by Alan Davies was noted. There were no questions.
 - b) Pluckley Sports Association/New Pavilion: the report submitted by Alan Davies was noted. There were no questions.
 - c) Pluckley Station Action Group: there was nothing current to report.
 - d) Speed Watch: the report submitted by the clerk was noted. It was agreed that if neither Egerton nor Hothfield were interested in sharing the cost, then Charing would be approached.
- 9 The current state of the village sign and its repair was considered. The clerk presented a quotation from RJ Improvements for £997.50 for a replacement. After some debate it was agreed that James Ashby inspect the condition of the existing sign (currently in the keeping of RJ Improvements) and report back to members at the next meeting.
- 10 Plans for the Annual Village Clean Up set for Saturday 1 April, 10am. In the absence of Mrs Gwillim for health reasons, Trevor Oliver would co-ordinate the project. James Ashby would organise a trailer. The clerk had arranged for bags and gloves and collection of rubbish from the village hall. She would also provide posters, the risk assessment and write to all helpers after the event.
- 11 To consider the following items of correspondence
- a) Egerton Summer Fete Committee: date of 2006 fete – Saturday 1 July: noted
 - b) Invitation to attend the Community Halls Conference 25 March at Lenham Community Centre: noted
 - c) Letter from resident regarding parking restrictions in The Street: noted
 - d) Applause Rural Touring: performances at subsidised rate scheme & professional theatre for villages: the clerk would circulate further details.
 - e) ABC Housing Maintenance 2006/7: noted
- 12 Recent actions taken on behalf of the council by the clerk. The clerk presented a report on various issues that had occurred during the past month: viz -
- a) **Most Haunted TV series** : although the company provisionally booked the village hall for 8 to 13 March, they did not confirm.
 - b) **Recreation Ground, East Hedge**: Charles Highwood agreed that the PC could cut the recreation ground hedge to the east (the Orchard boundary). Advised Ann Murray who liaised with Andrew Hopkins to carry out the work.
 - c) **Recreation Ground, north hedge**: requested a meeting with Messrs Highwood at the next Recreation Committee, but they failed to attend. Spoke to ABC planning who said that although the hedge is in the conservation area it may be layered or lowered without permission. It may also be removed if replanting is intended.
 - d) **Brickworks**: spoke to Kentish Express re EA's decision to refuse the application. [appeared in KE dated 9 March 2006]
 - e) **Ashford LDF**: Attended meeting with Ann Murray and Andrew Wickham and Ian Grundy at Civic centre re LDF.
 - f) **Break-in at Hall**: padlocks on meters had been broken sometime between 25 March and Wed 1 March. Purchased new ones. It is estimated that little, or no, money was taken as the meters were emptied on 25 March at 9:30am.
 - g) **Complaint re regular shooting in Frith Wood and hut**: Contacted ABC.
 - h) **Recreation Ground**: met with Damian Green MP who kindly signed papers as referee for grant application to Awards For All for funding for play area.
- 13 The date for the next parish council surgery was agreed for Saturday 25 March 2006, 9:30 to 10:30am.) James Ashby kindly agreed to attend with the clerk.
- 14 Requests for items to be placed on the next agenda: (1) An article in the 'Local Council Review' re footpaths. (2) Ann Murray requested that the village hall car park cleaning be included.
- 15 Date of next meeting: Monday 10 April 2006, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 9:18pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on

Monday 10 April 2006, at 8pm, in the Committee Room of Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Buchanan, James Ashby, Alan Davies, Peter Campbell, Russell Keep, Ann Murray, Trevor Oliver, Andrew Wickham

Members of the public: Ian Mills, Carin Reddings.

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated prior to the meeting.

- 1 **Apologies for Absence:** All members were present
- 2 **Declarations of Interest** on Items on the Agenda and any update of Register of Members Interests. James Ashby item 6a: personal & prejudicial interest and 7a personal interest; Andrew Buchanan item 7a personal interest.
- 3 **Minutes of the Meeting** held on Monday 13 March 2006: These were approved and signed as correct (proposed James Ashby, seconded Alan Davies).
- 4 **Reports on matters arising** from minutes:
 - a) 1042 p 4a: Road Junctions. The reply from Kent Highways had been circulated. Members expressed themselves as dissatisfied with their response.
 - b) 1042 p 4c: Forge Hill Footway. The clerk having met with Kent Highways reported that she had raised the matter of further clearing of the footway to the upper portion of Forge Hill.
 - c) 1042 p 4d: Brickworks, station parking, and speed restrictions. There was nothing further to report.
 - d) 1042 p 4e: Planning enforcement: perimeter fences and lighting. The clerk had brought up the subject of obtrusive lighting during her meeting with Kent Highways. It was agreed that the matter should not be allowed to rest: in particular the lighting at Weald House which members considered a danger to highway safety at night. It was also totally against the recommendations of the Pluckley Design Statement.
 - e) 1043 p 4h: WKPS Village Signs project. James Ashby had been unable to make a copy of the Invicta Horse, but would do so as soon as possible.
 - f) 1043 p 6b: Second annual inspection of accounts. This had been carried out by Andrew Buchanan to his satisfaction.
 - g) 1044 10: Annual village clean up, 1 April 2006. The clerk had sent out letters thanking the few residents who helped. There were problems with ABC who had to be chased up several times until they eventually collected the rubbish at the end of the week. It was noted that the trailer lent by Mr Edwards had sustained hydraulics failure. Mr Ashby had carried out a repair (see finance).
- 5 **Questions from Councillors:** there were no questions from members.
- 6 **Planning applications:** the following applications were considered:
 - a) 06/00466/AS Cedar Breaks, Lambden Road: erection of a two-storey extension. James Ashby declared a personal and prejudicial interest as a good friend to the applicant and left the while the matter was considered. After some discussion it was resolved to support the application: Proposed Andrew Buchanan, seconded Ann Murray. Mr Ashby was recalled to the meeting.
 - b) TC/06/00042/AS. Black Horse. Crown lift and thin sycamores and crown reduce Ash trees. After considerable discussion it was resolved to support the application. Proposed Andrew Buchanan, seconded Alan Davies. Ann Murray requested that the council reply included a request that the work be done by a suitable qualified tree surgeon.

7 Finance:

- a) It was resolved that the following accounts be approved for payment, Proposed Trevor Oliver seconded Ann Murray. Carried (with the abstention of Andrew Buchanan and James Ashby – declared interests)

Cheq.	Name	Description	Amount	
1309	BT	Clerk's telephone	80.57	paid in 2005/6
1310	Jackie Grebby	Salary less tax & NIC	£596.91	
1310	Jackie Grebby	agreed expenses for month	£48.50	£645.41
1311	Inland Revenue	Tax & NIC	£48.69	
1312	David Heasman	Street cleaning	£91.80	
1313	Cyril Hoad	Notice board cleaning	£30.60	
1314	Jenny Johns	Rec cleaning	£30.60	
1315	Allianz Cornhill	PC Insurance	£826.56	
1316	James Ashby	Pirtek - repair of Mr Edwards' trailer	68.91	
1318	Staples	Stationery	£34.13	
1317	Viking Direct	Stationery	£65.57	
1319	Jackie Grebby	petty cash adjustment	£76.34	
total			£1,999.18	
306	BT	Hall telephone	37.06	paid in 2005/6
307	Sue Exell	Village Hall	98.33	
308	Initial		37.42	
309	Southern Water		£33.21	
310	Chubb	Fire Extinguishers - rental	£221.11	
311	Chubb	Fire Extinguishers - replacement	£64.33	£285.44
312	Andrew Buchanan	PAL basic disclosure notice	£14.10	
Total			£505.56	
Petty Cash				
	Postage		£18.64	
	Travel		£22.76	
	James Ashby	Staples Spraymount	£56.88	paid in 2005/6
Total			£98.28	
Total Payments			£2,603.02	

- b) The Clerk to the Council presented the accounts for the year ending 31 March 2006 together with the Audit Commission Annual Return. It was proposed by Alan Davies and seconded by Trevor Oliver and resolved unanimously that the said accounts and Statement of Assurance be approved and signed by the Chairman and the Responsible Financial Officer to the Council and that the clerk would submit the required paperwork to the Audit Commission at her earliest convenience.

8 Minutes of committees.

- a) Plans Committee. The draft minutes having been previously circulated the decisions therein were approved.
- b) Village Hall Committee. The draft minutes having been previously circulated the decisions therein were approved. The clerk was instructed to purchase a second chair trolley.

9 Reports from representatives

- a) Wealden Wheels: the report submitted by Alan Davies was noted. There were no questions.

- b) Pluckley Sports Association/New Pavilion: the report submitted by Alan Davies was noted. There were no questions.
 - c) Pluckley Station Action Group: there was nothing current to report.
 - d) Speed Watch: Ann Murray reported that the council had the promise of £1,000 grant from KCC, kindly actioned by Cllr Richard King. Egerton PC had agreed to contribute £300. A reply was still awaited from Hothfield PC.
- 10 **The village sign:** James Ashby had visited Mr Pevy's home where it was being stored, and at their request had removed it to his own home. Mr Ashby confirmed that the sign was beyond practicable repair being poorly made out of pine. It was suggested that an alternative sign be produced in fibre glass. Mr Don Luckhurst had suggest he may be able to produce a mould, although he would be unable to paint it. James Ashby would liaise with Mr Luckhurst.
It was further suggested that funding may be obtained for a replacement sign. Ann Murray would investigate this possibility.
- 11 **Annual Parish Assembly on 15 May 2006.** Alan Davies and Andrew Buchanan would source the wine. Ann Murray offered to make coffee and tea, using the council stock.
All members who had yet to send in items for the newsletter were requested to do so within the next few days. The clerk would draw up a draft document and circulate prior to typesetting.
- 12 **Open Spaces Society** campaign to get every footpath listed and whether there are such paths/byways within the parish that should be listed. This was noted. It was agreed that the vehicular route off The Street running between the Church Gates group of houses should be registered; the vehicular route to the rear of Shipland Houses; and a footpath from the churchyard through the Memorial Field. Other similar, well-used, paths or vehicular routes not currently registered as public rights of way would be considered as, or when, they are brought to the notice of the council.
- 13 **Correspondence:** the following items were considered
- a) Defra: Clean Neighbourhoods and Environment Act 2005. Noted. It was agreed that no action be taken at the moment.
 - b) Increase in cost of waste disposal by Cleanaway due to increase of landfill tax. Noted
 - c) Ashford Rural Trust AGM Thursday 8 June Ashford School, 6:30 to 8:30pm Noted
 - d) Ashford Borough Council Design Awards Scheme 2006. It was agreed that there were no suitable properties within the parish.
 - e) Notification of new entries to Forestry Commission Register of new planting and felling. Noted
 - f) 06/00156/AS Shipland Recreation Ground, Smarden Road. ABC refusal of temporary access. Noted
 - g) KAPC Clerk's Information Day, 14 May, £50. It was agreed that the clerk would attend.
 - h) Wealden Wheels 2nd Anniversary presentation 12 April, Smarden. Noted.
- 14 **Clerk's report** on various issues that had occurred during the past month:
- a) **Businesses Forum:** Request from Lois McCulloch (Bow Cottage) to see if the PC had any objection to her trying to start a 'Businesses Group.' The clerk said the PC would not object, but they had tried the same thing in 2002, with little success after the first couple of meetings. Approved.
 - b) **Village Clean-up:** Met with Andrew Wickham and Pam Medlock (Community Service Officer, Ashford Probation Service) to discuss 'Community Payback' personnel working in the village. Agreement made that they would clean the roads on the first Wednesday of each month. A further meeting would be arranged to discuss cutting back the trees/branches over-hanging the tennis court and pressure washing the play area surfaces. Approved
 - c) **Finance:** Met with Andrew Buchanan on 18 March when he carried out the second of the PC internal audits (report included in annual accounts) Noted
Met with Martin Newman on 7 April when he carried out the independent audit. (report included in annual accounts) noted
 - d) **Highways:** Met with Dave Bournes and carried out a tour of the parishes roads and discussed various issues. Noted.

- e) **Planning:** Met with Tony Jarvis and discussed field entrance off The Pinnock and various operations currently being carried out in Frith Wood. Noted
Report of tree felled in Churchyard. Noted
Report of sewage odour from field 1081. Also similar odour in Station Road near Chambers Green Road Junction. Passed to ABC. Noted.
- f) **Tennis Club:** Attended Surrenden Tennis Club AGM as treasurer of the club. Unable to form a committee as only two other members of club attended. Club is continuing for the present under the previous committee and will hold a general meeting later in the year. Noted.
- g) **Village Hall:** Water heater in Ladies defunct and has damaged cupboard unit beyond repair. Have requested Missings to replace both, keeping the existing unit top and basin is possible. Will check with insurance to see if claim can be made for unit. Report of theft of toilet cleaner and toilet rolls. Approved.
- h) **Computer:** The clerk presented a quotation from Chrysalis Computer Solutions for a replacement PC and software. Proposed Andrew Buchanan, seconded James Ashby, and unanimously resolved that the clerk should place an order with Chrysalis.

15 **The date for the next parish council surgery** was agreed for Saturday 22 April 2006, 9:30 to 10:30am. Andrew Buchanan kindly agreed to attend with the clerk.

16 Requests for items to be placed on the next agenda:

- a) Catering Equipment for village events.
- b) Ghost Book

17 **Date of next meeting:** Monday 8 May April 2006, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 9:45pm.

Pluckley Parish Council

Minutes of the Annual Meeting of Pluckley Parish Council held on Monday 8 May 2006, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Buchanan, Alan Davies, Peter Campbell, Russell Keep, Ann Murray, Trevor Oliver, Andrew Wickham

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 **Apologies for Absence:** Apologies from James Ashby, who was away on business, were unanimously accepted.
- 2 **Declarations of Interest** on items on the agenda and any update of members' interests. There were none declared.
- 3 **Election of chairman:** Ann Murray proposed, and Andrew Buchanan seconded, that Janet Gwillim be re-elected chairman for the ensuing year. There being no further nominations, Mrs Gwillim was duly elected chairman. The Chairman's declaration of acceptance of office was then made.
- 4 **Election of vice-chairman:** Trevor Oliver proposed, and Alan Davies seconded, that Andrew Buchanan be elected vice-chairman for the ensuing year. There being no other nominations, Mr Buchan was elected vice-chairman.
- 5 The following members were appointed to committees
 - i. Plans Committee: James Ashby, Alan Davies, Russell Keep, Ann Murray, and Trevor Oliver
 - ii. Finance Committee: Andrew Buchanan, Alan Davies, Russell Keep.
 - iii. Recreation Committee: James Ashby, Andrew Buchanan, Peter Campbell, Alan Davies, Ann Murray.
 - iv. Housing Committee: Alan Davies, Ann Murray, Andrew Wickham
- 6 To appoint representatives to outside bodies
 - i. Joint Parishes Transport Project (Wealden Wheels): Alan Davies
 - ii. Pluckley Station Action Group: Andrew Buchanan
 - iii. Village Hall Committee: Andrew Buchanan, Alan Davies, Ann Murray
 - iv. KAPC: Peter Campbell, Ann Murray
 - v. Police Forum: the Clerk to the Council
 - vi. Parish Forum: Janet Gwillim and the Clerk to the Council
- 7 The following payments of annual subscriptions were agreed: proposed Andrew Buchanan, seconded Peter Campbell
 - i. Egerton-with-Pluckley Parish Magazine: donations of paper, ink, photocopying
 - ii. St Nicholas' grass-cutting: £300
 - iii. Kent County Playing Fields Association: £20
 - iv. Wealden Wheels: £500
 - v. FWAG: £35
 - vi. BTCV (£200 requested): £100
- 8 Deeds and trusts: the clerk confirmation the following deeds were held with Messrs Thorneloe, council solicitors.
 - a) Recreation Ground
 - b) Village Hall
 - c) Tennis Courts
 - d) Pluckley Cricket Club
 - e) Hills & Other Unknown Donors Charity
- 9 **Minutes of the Meeting** held on Monday 10 April 2006: These were approved and signed as correct (proposed Andrew Buchanan, seconded Trevor Oliver.
- 10 **Reports on matters arising** from minutes: There were no matters that would not be dealt with elsewhere on the agenda.

11 Questions from Councillors:

- a) Ann Murray asked what the current situation was regarding the clearing of footways and the steps at Shiplands. Andrew Wickham replied that he continued to be optimistic that the Community Pay Back personnel would attend next month (on the first Wednesday) to clear the footways and highways within the parish. They had not visited on 3 May because they had not been issued with 'litter-pickers.' In reply to the inquiry as to why they could not have been issued with gloves, it appeared that these had not been included in their risk assessment and so could not be used as an alternative. In addition, they were unable to use shovels to remove the excess leaves and soil at the steps as they had not completed the required training for shovel usage.
- b) Trevor Oliver asked what the situation was regarding the junction of Chambers Green Road and Station Road where there was an apparent sewage problem. The clerk would follow up her earlier report to ABC.
- c) Janet Gwillim asked if any other members had recently walked the footpath from Little Chart via Chart Court as the footpaths officer wanted up-to-date reports of its state.

12 Planning applications: the following applications were considered:

- a) 06/00604/AS Lower Thorne Farm: Demolition of redundant Dutch Barn and installation of tennis court. After some discussion it was resolved object to the application on the grounds that members considered the barn to be an agricultural building erected in 1998 as part of the agricultural nature of the property. They asked if the application should have included a change of use.

Is there any 106 condition placed on the planning permission given in 1995 for the reconstruction of Lower Thorne Farm house, or the permission in 1998 of the Dutch barn, restricting the premises to agricultural usage? Also, owing to the number of planning applications that have been made for this site, is there a limit on the amount of permitted development at any one site.

13 Finance:

- a) It was resolved that the following accounts be approved for payment, Proposed Ann Murray seconded Andrew Buchanan. Carried

Cheq.	Name	Description	Amount	
1320	Jackie Grebby	Salary less tax & NIC	£598.10	
1320	Jackie Grebby	agreed expenses for month	£48.50	£646.60
1321	Inland Revenue	Tax & NIC	£47.50	
1322	David Heasman	Street cleaning	£73.44	
1323	Cyril Hoad	Notice board cleaning	£24.48	
1324	Jenny Johns	Rec cleaning	£24.48	
1325	Staples	Stationery	£29.43	
1326	Chrysalis Computer Solutions	PC, Software & installation	£1,475.80	
1327	KAPC	Clerk's Info Day	£58.75	
1328	Kent C Playing fields Assoc	Sub	£20.00	
total				£2,400.48
312	Sue Exell	Village Hall	98.33	
313	Cleanaway	Waste Bin	£203.46	
314	All Seasons	garden	£40.00	
315	Missing	Ladies cupboard repair	£76.38	
316	Dylan Hyson	Window cleaning	£16.00	
317	Initial	Mat and fem hygiene	£37.42	
total				471.59
cash	Ebay	Toner for copier x 2	£24.98	
	travel		£36.58	
	Newsletters		£10.00	
	postage		£5.98	
total				£77.54

14 Minutes of committees.

- a) Plans Committee. The draft minutes having been previously circulated the decisions therein were approved.
- b) Recreation Committee. The draft minutes having been previously circulated the decisions therein were approved.

15 There were no reports received from representatives

16 The repair/replacement of the Pluckley sign: in the absence of James Ashby a decision about the millennium sign was held over until the next meeting. The removal of the village entrance sign at Lower Thorne Farm by Kent Highways was a matter of great concern. The clerk reported that she had been told that this was part of the ongoing 'speed management' project and a new, modern sign would be placed at the commencement of the speed restrictions instead at the entrance to the village. It was agreed that this activity was greatly deplored and a letter should be sent to Kent Highways to that effect.

17 Arrangements for the Annual Parish Assembly on 15 May 2006: Messrs Buchanan and Davies would purchase wine on behalf of the council, Miss Murray would make coffee, and Mrs Gwillim would purchase light snacks. It was unanimously agreed that the cost of the refreshments would be met under S137 powers.

The clerk reported on the number of nominations she had received for the 'Freeman of Pluckley' It was unanimously agreed that as Miss Angela Bates had received more nominations than any other person that she would be the recipient (proposed Alan Davies, seconded Trevor Oliver). Janet Gwillim would visit Miss Bates prior to the Annual Assembly.

18 The Ashford LDF Preferred Options Report for the Ashford Town Centre Action Plan was placed before members and it was agreed that a small committee of Janet Gwillim and Ann Murray would meet to formulate the council's response. Andrew Wickham would also attend to advise.

19 The following items of correspondence were considered:

- a) Motorway Noise public meeting: change of date to Friday 19 May, 8pm Lenham: noted
- b) Ashford Rural Trust AGM Thursday 8 June, 6:30 to 8:30pm, Ashford School: noted
- c) Weald Neighbourhood Watch AGM Wed 10 May, 7pm Elwick Club: noted
- d) Kent & Sussex FWAG AGM Thurs 18 May, Kings Hill Farm, Elmley, Isle of Sheppey: noted
- e) Community Empowerment Awards: noted
- f) SEEDA grant for Wealden Wheels £1,355: noted
- g) Email from Clerk to Betherdsen PC re heavy lorries: the clerk was instructed to reply offering the council's support.
- h) Minutes of Standards Committee meeting 12 April: noted
- i) The following Ashford Borough Council Plans Dept Decisions were noted
 - i. 06/00345 Rushbrook Farm – 2 storey extension: permission granted
 - ii. 06/00286 19 Thorne Estate – Front & rear extension: permission granted
 - iii. 06/00426 Wheelers Garden – rear extension: permission granted
 - iv. TC/06/0042 Black Horse – trees: permission granted

20 The clerk submitted a report on recent actions taken on behalf of the council. With reference to the vandalism on the recreation ground, she was instructed to obtain quotations for both the repair and the installation of a disabled access gate. She was further instructed to ask All Season Garden Care to trim along the hedge bordering the orchards to the east where there was a good growth of nettles. Once the daffodils had 'gone over' the roadside bank would need to be cut.

21 Proposal: that full details of planning applications are no longer kept on file by the parish council, but just the response form together with any extra correspondence received by the council relating to a particular application. Proposed Andrew Wickham, seconded Alan Davies, and agreed.

22 Provision of catering equipment for village events. Andrew Buchanan would be meeting with Peter Russell and report back to the June meeting

23 Publication of a 'ghost' book. It was agreed that the clerk and Andrew Buchanan would follow this up.

- 24 **Support of the CSV Make a Difference Day 2006 – 26 October to 4 November.** This would be discussed at the June meeting
- 25 **Parish council surgery** (Saturday 27 May 2006, 9:30 to 10:30am) It was agreed that Janet Gwillim would attend with the clerk.
- 26 **Requests for items to be placed on the next agenda.** There were no requests
- 27 **Date of next meeting:** Monday 12 June 2006, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 10:10pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 12 June 2006, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), James Ashby, Andrew Buchanan, Alan Davies, Peter Campbell, Russell Keep, Ann Murray, Trevor Oliver.

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 **Apologies for Absence:** Apologies from Andrew Wickham, who had family commitments, were unanimously accepted.
- 2 **Declarations of Interest** on items on the agenda and any update of members' interests. Ann Murray, as Treasurer of Pluckley Parochial Church Council, Trevor Oliver, as Churchwarden, and Alan Davies, as Treasurer of Wealden Wheels, all declared personal interests in Item 7, accounts for payment. Each declared they would take no part in any discussion or decision during that item.
- 3 **Minutes of the Annual Meeting** held on Monday 8 May 2006: These were approved and signed as correct
- 4 **Reports on matters arising** from minutes:
 - a) Page 1050 11a: Community Pay Back scheme. Once again they did not turn up. Andrew Wickham had contacted the Ashford coordinator, who was off-hand and disinterested. The clerk was instructed to write to the Probation Service expressing members' dissatisfaction with the arrangements.
 - b) Page 1051 20: Recreation Ground – vandalism and tidying. Although a letter had been sent to the Cricket Club, they had once again sprayed weed killer around the perimeter of the recreation ground. The matter would be discussed at the next Recreation Committee meeting
 - c) Page 1051 23: publication of 'Ghost Book.' There was nothing to report, Andrew Buchanan would report back at the next meeting.
- 5 **Questions from Councillors:** There had been no question submitted prior to the meeting
- 6 **Planning applications:** the following applications were considered:
 - a) 06/00915/AS 47 Westfields – two storey side extension. After much discussion, it was resolved not to support the application (proposed Janet Gwillim, seconded Trevor Oliver) as it was considered that the extension would result in doubling the size of the dwelling and result in a property overlarge for the site, contradicting the concept of the estate when it was originally designed. Therefore it does not satisfy the recommendations of the Pluckley Parish Design Statement. The parish council is also concerned with the inevitable extra parking that would be required for a property of the proposed size, resulting in further parking on the highway at a junction.
 - b) Planning and Enforcement appeals: Chart Court Farm, Little Chart. Public hearing Tuesday 11 July, 10am Council Chamber, Civic Centre, Ashford. Little Chart were unable to send a representative. Ann Murray indicated that she wished to attend, but would not speak.
- 7 **Finance:**
It was resolved that the following accounts be approved for payment, Proposed Andrew Buchanan, seconded James Ashby. Carried. Ann Murray and Trevor Oliver declared personal interests in the donation to Pluckley PCC and Alan Davies in the donation to Wealden Wheels. All abstained from voting.

Cheq.	Name	Description	Amount	
1329	Jackie Grebby	Salary less tax & NIC	£635.34	
1329	Jackie Grebby	agreed expenses for month	£48.50	£683.84
1330	Inland Revenue	Tax & NIC	£185.10	
1331	David Heasman	Street cleaning	£91.80	
1332	Cyril Hoad	Notice board cleaning	£30.60	
1333	Jenny Johns	Rec cleaning	£30.60	

1334	Wealden Wheels	Donation	£500.00	
1335	Pluckley PCC	Donation	£300.00	
	All Seasons Garden			
1336	Care	Rec Ground	£27.50	
1337	Jonathans Wines	Refreshments Annual Assembly	£29.35	NB S137
1338	Staples	Stationery	£24.76	
			£1,903.55	
318	Sue Exell	Village Hall	£110.60	*
319	All Seasons	Garden	£80.00	
320	Kent County Supplies	Cleaning supplies	£68.80	
321	Seeboard	Electricity	£355.33	**
			£614.73	
	postage		£7.67	
	travel		£36.20	
			£43.87	
receipts	Andrew Buchanan/UBS	Matched Giving Scheme	£75.00	
	ABC	Street sweeping grant	£820.00	
	* includes extra 2 hours towards cleaning the patio			
	** larger bill than usual as Seeboard were changing their payment dates to later in the month			

8 Minutes of committees.

- Plans Committee. The draft minutes having been previously circulated the decisions therein were approved.
- Village Hall Committee. The draft minutes having been previously circulated the decisions therein were approved.
- Annual Parish Meeting - The draft minutes having been previously circulated, the content was approved.
- Ashford LDF Committee This committee had been unable to meet

9 Reports received from representatives

- Wealden Wheels: May was a relatively busy month with hire revenues comfortably in excess of our targets. With 8 new organisations joining in the month they now have some 140 member organisations.
They are currently following up ways to ensure that WW is sustainable after their current grants expire. They have a significant number of volunteers now assisting, particularly driving, and are looking for a relatively small long term grant to keep them going for the next 5 years.
- Sports Pavilion & Pluckley Sports Association: The construction of the Sports Pavilion structure has been on hold pending resolution of the site access method. A decision has now been made to wait until the ground is hard enough to take the equipment. In addition, to maximise the space available to the Hog Fair it was decided to start after the Hog Fair was completed. They therefore anticipate work starting some time during the week commencing 24 July.
- Pluckley Station Action Group – there was nothing to report
- Speed Watch – not received

10 **The repair/replacement of the Pluckley sign:** James Ashby said he had nothing to report, having been unable to make contact with Mr Luckhurst. It was agreed that the design of the design was a bad one, and a better solution should be found. James Ashby and Trevor Oliver would investigate the possibilities and report back at the next meeting.

11 **Report from Andrew Buchanan regarding the provision of catering equipment for village events.** Mr Russell had sourced the parts required for a burger bar and a double hog roaster. This will be ready for the Hog Fair on 22 July. Mr Buchanan will continue to liaise with Mr Russell.

12 **To consider if the council should support the CSV Make a Difference Day 2006 – 26 October to 4 November** [This was carried over from 8 May meeting] It was agreed that the Halloween Event, as well as the Hog Fair, included several volunteers.

- 13 To consider if any comments should be made regarding the KCC Select Committee Report: Gypsy and Traveller Sites.** The content of this report was discussed briefly and it was resolved that the clerk should write pointing out that the ABC Local Plan gave special consideration to gypsy caravan sites (policy HG13) contrary to the comments made in paragraph 6.9 of the Report. Proposed James Ashby, seconded Janet Gwillim.
- 14 Sustainable Communities Bill (Charter 88).** It was proposed by Alan Davies, seconded Russell Keep the motion that the council resolve to support the Sustainable Communities Bill. Carried unanimously.
- 15 To consider the Youth Conference Report 2006.** Alan Davies proposed and Ann Murray seconded the motion that the council note the opportunities offered and would make all attempts to make use of the suggestions submitted as and when appropriate.
- 16 To consider the request from Ashford Borough Council for a personal canvasser for the Register of Electors 2006/2007.** It was agreed that the information should be placed on the website and on the council notice boards.
- 17 The following items of correspondence were noted:**
- a) Action with Communities in Rural Kent (ACRK): Quarterly Council Meeting 22 June, 6 to 8pm Lenham Community Centre.
 - b) KCC Highways: Parish Council Briefings Monday 26 June, 3:30, 5 & 6:30pm at Aylesford
 - c) RoSPA Recreation Ground inspection to take place during July
 - d) NALC 2006/7 National Salary Award for Local Council Clerks – revised scales
 - e) KAPC Ashford Area Committee AGM Wed 7 June, 7:30pm Civic Centre.
 - f) ACRK – Rural News
 - g) Kent & Medway Structure Plan – notice of intention to adopt. www.kmsp.org.uk
 - h) Ashford Borough Council Plans Dept Decisions:
 - i. 06/00466: Cedar Breaks, Lambden Road – two storey extension. ABC permission granted
 - ii. 06/00582 & 00583. Old Kingsland Cottage, Egerton Road – rear extension and replacement garage. ABC permission granted
 - iii. 06/00539: Lothbrien, Charing Road. CLEUD. Agricultural occupancy condition.
- 18 The Clerk to the Council submitted a report of recent actions taken on behalf of the council.** This included a request from the Smarden Good Neighbour Scheme for a donation towards the cost of equipment. Currently two Pluckley residents used the scheme. The cost per person for (1 box, 2 plates with lids, 2 bowls with lids) is £87.90. The clerk asked members to note that this would come under S137 powers, and therefore should be considered as a 'one-off' payment. Funds left in the S137 budget currently amounted to £66. It was agreed that there were insufficient funds to make any donation, and that the clerk should reply, regretting that the PC was unable to help in this instance, and to suggest that an application could be made to ABC and KCC for funding.
- 19 Proposal: 'that the PC strongly urge to consider that the footway at the entrance to The Street be widened just sufficiently to slow the traffic turning into the Street from the Charing direction and to slow the traffic leaving The Street and turning left down Forge Hill. In both cases the camber of the road encourages the traffic to turn or leave too fast for the safety of the pedestrians. In the opinion of the PC such a suggestion does not require the services of a consultant engineer.'** Proposed Ann Murray, seconded Alan Davies. Carried.
- 20 The date for the next parish council surgery** was set for Saturday 24 June 2006, 9:30 to 10:30am. Janet Gwillim agreed to attend. Alan Davies, and James Ashby would also be available. Russell Keep offered to attend the July meeting.
- 21 Requests for items to be placed on the next agenda.**
- a) Janet Gwillim reported she had a telephone call from Mr Tompsett regarding youths with motorcycles on the recreation ground. The matter was passed to the recreation committee for their consideration.
- 22 Date of next meeting: Monday 10 July 2006, 8pm in Pluckley Village Hall.**
- 23 Item not on the agenda:** Ann Murray requested that members discuss and make resolution regarding three estimates she had obtained for a 'wet pour' surface for the children's play area on the recreation ground. She argued that the item could not wait until the meeting of the Recreation Committee on 26 June. The chairman allowed this item to be discussed and a resolution moved. Miss Murray prepared and circulated a spreadsheet tabulating the estimates. The original paper work was not available to members. It was proposed by James Ashby, seconded by Andrew Buchanan, that Redlynch Leisure

be given the work. The clerk requested that all three estimates be deposited with her as soon as possible. The Redlynch estimate must be supplied before any purchase order could be placed.

There being no further business the meeting closed at 9:50pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 10 July 2006, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Buchanan, Alan Davies, Ann Murray, Andrew Wickham.

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 **Apologies for Absence:** Apologies were received from Trevor Oliver, James Ashby, Russell Keep, and Peter Campbell all of whom had work commitments. Proposed Alan Davies, seconded Andrew Buchanan and resolved that these apologies be accepted.
- 2 **Declarations of Interest** on items on the agenda and any update of members' interests. There were none
- 3 **Minutes of the Annual Meeting** held on Monday 12 June 2006: These were proposed Alan Davies, seconded Andrew Buchanan and signed as correct
- 4 **Reports on matters arising** from minutes:
 - a) Page: Community Pay Back scheme. The clerk had received two letters from the probation service in reply. The matter was being followed up.
 - b) Page: publication of 'Ghost Book.' There was nothing to report, Andrew Buchanan would report back at the next meeting.
- 5 **Questions from Councillors:** There had been no questions submitted prior to the meeting
- 6 **Planning applications:** the following applications were considered:
 - a) 06/01097/AS & 06/01098/AS: Garden cottage, Surrenden Road. Single Storey extension. After a brief discussion, it was unanimously resolved to support the application, although it was noted that the scale of the Dering windows should be in the right proportions.
 - b) 06/01123/AS Shaw House. Replacement dwelling. After some discussion it was resolved to support the application. Proposed Alan Davies, seconded Andrew Buchanan, carried.

7 **Finance:**

- a) It was resolved that the following accounts be approved for payment. Proposed Andrew Buchanan, seconded Ann Murray

Cheq.	Name	Description	Amount
1339	Jackie Grebby	Salary less tax & NIC	£575.51
1339	Jackie Grebby	agreed expenses for month	£48.50
1340	Inland Revenue	Tax & NIC	£70.09
1341	David Heasman	Street cleaning	£73.44
1342	Cyril Hoad	Notice board cleaning	£24.48
1343	Jenny Johns	Rec cleaning	£30.60 *
1344	BT	Clerk's telephone	£79.04
1345	All Seasons Garden Care	Rec	£55.00
1346	Viking Direct	Stationery	£246.43
			£1,203.09
	Village Hall		
322	Sue Exell	Village Hall	98.48
323	BT	Telephone	£35.99
324	Cleanaway	Waste bin	£203.46
325	All Seasons Garden Care	Gargen	£80.00
	EDF Energy	Electricity	£74.63 **
326	Initial		£37.42
			£529.98
	Sports Pavilion		
327	Jewson	Bricks	£1,640.49

postage	£15.73	***
travel	£19.88	
	£35.61	

* includes extra hour clearing glass

** meter reading to be verified

*** includes payment for delivery of Housing Survey

- b) Report on the 2005/6 Audit. The clerk reported that the annual audit had been completed by the Audit commission as the required notice had been posted on the parish notice board. It has also been placed on the council website.

8 Minutes of committees.

- a) Plans Committee – no meeting
 b) Village Hall Committee – no meeting
 c) Recreation Committee – the draft minutes, having been circulated, the decisions of the committee were approved.
 d) Ashford LDF Committee – no meeting

9 Reports received from representatives

- a) Wealden Wheels: Alan Davies reported that June was a record month with hire revenues approximately 2.5 times targets. With 5 new organisations joining in the month they now have some 145 member organisations.
 WW continues to follow up ways to ensure they are sustainable after current grants expire. They have some 16 volunteers assisting, particularly driving, and are looking for a relatively small long term grant to keep going for the next 5 years. The resources built up over the last 2 years will be put into this future project but limited further support from parish councils may help in achieving further grants.
- b) Sports Pavilion: Alan Davies reported that construction of the sports pavilion had been on hold pending resolution of the site access method. A decision was made to wait until the ground is hard enough to take heavy equipment in through the main gate. In addition, to maximise the space available to the Hog Fair it was decided to start after the Hog Fair was completed. They therefore anticipate work commencing week commencing 24 July. Prior to this a soil percolation test (dig 1 metre hole, add water, time dissipation) will be needed to size the waste treatment plant.
- c) Pluckley Station Action Group: Andrew Buchanan: a report of the dreadful rail service experienced late 2005 was compiled by PSAG and sent to all regional MPs, councillors, SE Trains, Network Rail and Rail Passenger's Council – this has generated a great amount of interest. PSAG has also continued in the campaign to get the platform extended as soon as possible. At the last timetable revision the 07:03hrs and the 18:04hrs services were restored. This has caused a surge in use of the station. The car park (and surrounding areas) are now full to capacity most days by 7:45am.
- d) Speed Watch: Ann Murray had not arranged for Speed watch to be carried out again as the volunteers spend time, the drivers learn their speed and also learn that whatever their speed, nothing happens.
 She wished to convince the chief police officers that anyone who is over the limit plus 10% should have a letter. The police need to tell her how many letters they have time, personnel and money to send out. Then she tailors the number to match their capacity. Then she would feel that the time spent was worthwhile. As, at present, times are random, and the total time spent is relatively short, the chances of catching the same motorist twice is remote. She would write a letter to this effect to PC Sharp as well as the chief in charge.
 Neither Hothfield nor Bethersden have shown any interest in joining Pluckley and Egerton. The PC has £1,000 from KCC Richard King to further this project. So perhaps he might also have something to say to the police.
[clerk's note: At the Police forum meeting on Wednesday 5 July, Wye said they were interested in sharing the cost of the equipment. Ann's telephone number was passed to them. Also Egerton has promised £300 towards the purchase of the equipment]

- 10 The repair/replacement of the Pluckley sign. In the absence of both James Ashby and Trevor Oliver, the matter was held over until the next meeting.

- 11 A Youth Conference was considered and, after much discussion, it was resolved that an open meeting would be held on 14 September, 7pm in Pluckley Village Hall. The chairman would consult with Peter Austin.
- 12 The purchase of *Local Council Administration 7th Edition* (Charles Arnold Baker) £51.95. It was resolved that the clerk should make the purchase. Proposed Andrew Buchanan, seconded Ann Murray.
- 13 To consider the following items of correspondence.
 - a) The 'Use you Paths Challenge' from the Ramblers' Association – noted
 - b) A nomination for the Kent Volunteers 2006 Awards. Noted.
 - c) The letter from the Highways Agency requesting help on 'Tackling Congestion on the Trunk Road Network – noted
 - d) The request from Vitalise for a donation. After a brief discussion it was resolved not to make a donation
 - e) The email from Alison Curteis, ABC Community Liaison Officer regarding Community Chest Grant Funding. The clerk was instructed to contact Ms Curteis with regard to placing a 'shed' on the recreation ground for the village youth.
 - f) The KCC Towards 2010 Consultation - noted
 - g) Motorway Noise working Group meeting Tuesday 11 July, Lenham – noted. Resolved not to nominate a representative.
 - h) Councillors Information Day, Teynham village Hall, Sat 22 July £58.75. Noted
 - i) Other items of correspondence for information were circulated during the meeting.
- 14 Recent actions taken on behalf of the council by the clerk were approved and a report from the clerk regarding other items needing attention was noted. The clerk further asked members to note that:
 - a) the number of vehicles accessing Stanford Bridge Farm, especially at unsocial hours was continuing to cause problems for residents. Complaints were being received from several households within a two-mile perimeter of the farm.
 - b) Complaints had been received regarding barking dogs and dogs attacking sheep – the complainants had all been advised to contact ABC Dog Warden and to keep logs of the occurrences.
- 15 The date for the next parish council surgery was agreed for Saturday 29 July 2006, 9:30 to 10:30am Russell Keep would attend with the clerk.
- 16 There were no requests for items to be placed on the next agenda.
- 17 Date of next meeting: Monday 14 August, 8pm in Pluckley Village Hall

Before the meeting closed, the chairman gave a brief tribute to Mr Claud Johns who had died the previous week. Mr Johns, had been a member of the community for many years before moving to Smarden. The chairman would represent the council at Mr John's funeral.

There being no further business the meeting closed at 9:37pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 14 August 2006, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), James Ashby, Andrew Buchanan, Alan Davies, Peter Campbell, Russell Keep, Ann Murray, Trevor Oliver, Andrew Wickham.

Members of the public: I Macgregor, D Spencer, J Spencer, David Gwillim
Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 **Apologies for Absence:** All members were present
- 2 **Declarations of Interest** on items on the agenda and any update of members' interests. Alan Davies recorded a personal interest in item 7 as a member of Pluckley Sports Association involved in the building of the sports pavilion.
- 3 **Minutes of the Annual Meeting** held on Monday 10 July 2006: These were proposed Ann Murray, seconded Andrew Buchanan and signed as correct

The meeting was then closed to hear representations from members of the public

4 **Reports on matters arising** from minutes:

- a) Page 1059 item 11: Youth Conference Thursday 14 September, 7pm. Nothing to report. On the subject of a youth shelter, this would be discussed fully at the next meeting.
- b) Page 1059 item 14b: nuisance dogs. The clerk reported the she was continuing to get complaints from residents about dogs barking for long periods during the hours of darkness. She had advised residents to keep a log and report such incidents to ABC.

5 **Questions from Councillors:** no question had been submitted.

6 **Planning applications:** the following applications were considered:

- a) 06/01264/AS Meadow View, Station Road. Erection of rear dormer to create room in loft. After a brief discussion it was unanimously agreed to support the application. Proposed Ann Murray, seconded Trevor Oliver, carried.
- b) 06/01115/AS Daniels Farm, The Pinnock. Conversion and change of use or redundant poultry sheds to provide equestrian business including livery interior storage only of white goods for distribution, road making plant and equipment, and agricultural machinery for use in maintaining the property. Erection of sand school.
After a wide ranging discussion it was proposed by Ann Murray, seconded James Ashby that the council should object strongly to the proposal. The Clerk to the Council was requested to write to ABC asking that the application be placed before the Plans Committee if the officers did not agree with the parish council's recommendations. She was further instructed to comment that:
 - i. The restrictions/conditions placed by Ashford Borough Council on earlier permissions were put there for a reason. They should therefore be upheld.
 - ii. It is clear that the poultry buildings should be taken down according to the conditions imposed and pointed out by the applicant's solicitors. There is no reason to change this because the applicant did not realise this when he bought it. (See ABC letter ref 92/1359/AS dated 23 March 1993 from Mr T Thomas)
 - iii. The house has a 106 agreement, which states that it should be occupied by an agricultural worker. The applicant will not be doing so (indeed has in the past applied to extend and enlarge the house). Its present size and value would be outside that suitable for an agricultural worker.
 - iv. For the above reasons, the planning application is not valid, despite the letter from Tony Jarvis dated 23 May 2005 (Ref CO/05/00137/AS)
 - v. Without the chicken enterprise, there is no agricultural holding, as such, on 26 acres and so diversification of a non-farm is not a valid consideration. (See Little Chart Stables Inspector's report on that appeal). What is under discussion is the re-use of buildings in a rural area and a special landscape area.
 - vi. Given the present application, the point is that there is a change of use from poultry farming to uses in the Class B category. How and which buildings are chosen, and what they are used for at present is not relevant. Warehousing or industrial use would require many more heavy lorries, all adding to already busy minor roads far from the primary and secondary road network.

- vii. The white goods storage may be classified as warehousing but, as pointed out for the brickworks, such a use is too far from the major roads and involves heavy lorries passing along the narrow roads to Bethersden, the already busy road to Headcorn and Biddenden and through Pluckley village to the A20 and M20. (Should the application be permitted stringent, social, working hours must be set and adhered to.)
- viii. The storage of road equipment, possibly rollers, cones etc for use in the borough and around this area for about 20 miles, may be classified as industrial and not warehousing. The warehousing classification appears in the planning application. It also comes under the criticism that it is too far from the primary and secondary road network.
- ix. If the application were to be allowed, the site would come into the Class B8 uses category. Such development could not be controlled. It should be refused for the reason that is not well related to the primary or secondary road network. There is an already established industrial site within the parish at Pivington Mill.
- x. The present development is clearly visible from Pluckley ridge, the footpath along to the Mill House, and houses further along Egerton Road. The sunlight reflecting on the roofs make them extremely bright and very visible. The whole development spoils the Special Landscape Area. (The nearby agricultural barns just pass the test as they are mostly hidden by a wood behind and to the side of them. The farmer has still to plant more trees to add further screening from the ridge.)
- xi. If the barn was developed as DIY livery, although it may be very near Dering Wood, (about 75% is owned by the Woodland Trust but the rest is privately owned in small parcels), the entrance to the one bride path, is along about ¼ of a mile of busy road further along towards the Smarden Bell. The horse path within the woods is narrow in many places; is also used by walkers and is safe only for the horses to walk and trot. It does connect to the Toll Ride to Smarden. Any access direct from the stables to the wood to the south, would require special permission to make a gate in the fence and to make a special path to join the horse path which starts some distance away, near Smarden Bell Road. (We understand there is an Article 4 restriction on both Dering and Frith Woods.)
- xii. There is some confusion as what the horse enterprise comprises. Mr Lloyd-Hughes says the applicant is not planning on DIY liveries, while the planning application says that he is. Further stables for thoroughbred horses travelling to and from Europe would probably want more isolated accommodation to prevent any diseases spreading. This would result in a further planning application at a later date.
- xiii. The proposed size of the equestrian business is not 'small-scale.' [PPS7] The district is well-served for equestrian establishments. A further one would be superfluous.
- xiv. Both horse enterprises require much coming and going with horse boxes. Those travelling to and from Europe may well arrive up to 22.00 hours and leave early about 6am to catch shuttles or ferries. The hours quoted in the planning application are not realistic.
- xv. If a manege is built, floodlights should never be allowed. The pollution of the night sky could be seen by most of Pluckley. See the appeal made by Chart Court Stables about their lights. The local complaints in that case are strong.
- xvi. As Mr Lloyd-Hughes has pointed out, there is not a clear business plan to these enterprises. The applicant has business elsewhere and one might regard the reuse of these buildings as hobby business. [PPS7: "Decisions on development proposals should be based on sustainable development principles"]
- xvii. If the application is permitted, then there must be conditions set to control security fencing and security lighting so that both conform with the recommendations of the Pluckley Design Statement. All security lighting should be low-level and not intrusive to the rural landscape. [PPG7 (1997)]

7 Finance:

It was resolved that the following accounts be approved for payment. Proposed Ann Murray, seconded Andrew Buchanan, carried, Mr Davies abstaining, having declared an interest

Cheq.	Name	Description	Amount	
1347	Jackie Grebby	Salary less tax & NIC	£575.00	
1347	Jackie Grebby	agreed expenses for month	£48.50	£623.50
1348	Inland Revenue	Tax & NIC	£70.16	
1349	David Heasman	Street cleaning	£89.88	1
1350	Cyril Hoad	Notice board cleaning	£24.48	
1351	Jenny Johns	Rec cleaning	£24.48	
1352	Playsafety Ltd	RoSPA inspection	£91.65	
1353	Dave Hemsley	Play Area security	£50.00	2
1354	Mid Kent Water	Water rates/usage: Rec	£12.30	
1355	All Seasons Garden Care	Rec	£82.50	4
1356	BTCV	Pond & Tree Warden	£100.00	
1357	Audit Commission		£293.75	
	Total		£1,462.70	
Hog Fair				
331	WK Supplies		£25.49	3

339	Shepherd Neame		£353.56	
340	G Boodle -sausages		£100.00	5
340	Brooks -Burgers		£162.50	5
341	Eurofoods Apple S.	Apple sauce & napkins	£38.80	
	Total		£680.35	
Sports Pavilion				
332	Hire Station	fencing	£106.88	3
333	EDF Energy	connection contract	£863.63	3
342	Keyline Blocks		£553.54	
343	Johnsons Insulation		£413.91	
	Total		£1,937.96	
Hall				
334	Sue Exell	Village Hall	98.48	
330	George Ellis	Chair Trolleys	£126.87	3
335	AMES	Electrical Inspection	£330.47	
336	Mid Kent Water	Water rates/usage	£29.13	
337	All Seasons Garden Care		£120.00	4
338	Initial		£74.84	4
	total		£779.79	
Petty Cash				
	Ebay	toner for printer	£28.27	
	postage		£7.52	
	travel		£14.48	
Notes				
1	includes £16.44 for new broom			
2	Paid Cash by clerk - cheque made out to J Grebby			
3	Payment agreed at Rec committee - overdue invoice			
4	Two months			
5	Paid by A Davies to be repaid to him			

8 Minutes of committees.

- a) Plans Committee the draft minutes of 31 July, 2006, having been circulated, the decisions of the committee were approved.
- b) Village Hall Committee the draft minutes of 31 July, 2006, having been circulated, the decisions of the committee were approved.
- c) Recreation Committee – the draft minutes of 31 July, 2006, having been circulated, the decisions of the committee were approved.

9 Reports received from representatives

- a) Wealden Wheels: Alan Davies reported that July was a very busy month with weddings and airport trips contributing strongly to hire revenues. With 7 new organisations joining in the month they now have some 154 member organisations. They are currently following up ways to ensure that they are sustainable after their current grants expire. There are 14 registered volunteers assisting, particularly driving, and WW are pursuing a relatively small long term grant to keep them going for the next 5 years.
- b) Sports Pavilion: Alan Davies reported that the construction of the Sports Pavilion structure started in the week following the Hog Fair. Foundations and drainage are now installed and approved and construction of the main building's walls starts on 14 August. Disabled access has become an issue following the interpretation by ABC of current legislation. This discussion is ongoing and he will update the Parish Council after further discussions on the 14 August
- c) Pluckley Hog Fair: Alan Davies reported that this was once again a successful event and the estimated profits was in the region of £6,300.

- d) Pluckley Station Action Group: Andrew Buchanan said there was nothing much to report beyond a current wave of crime.
- e) Speed Watch: Wye Parish Council has met and their clerk reported to Ann Murray that the reaction to sharing Speed Watch with Pluckley was favourable. However, their final decision rests with their financial committee, which does not meet until next month. Egerton has agreed to support SW with £300 and Wye has suggested that they would support us with £325. Miss Murray will try and set up another SW list of volunteers shortly.
Motion: that the parish council place a purchase order for the equipment as soon as possible if Wye agree to contribute. Proposed Andrew Buchanan, seconded Alan Davies, carried.
- 10 **The repair/replacement of the Pluckley sign.** It was agreed that James Ashby would endeavour to replace the current sign with assistance from Peter Campbell. Mr Ashby would take photographs of the sign before it is replaced and seek alternatives. Suggestions included vinyl and aluminium. It was noted that Wealden Wheels had found a competitive source.
- 11 **The ABC Parish and Polling District Review 2006.** Details having been previously circulated, after a brief discussion it was proposed by Andrew Wickham, seconded by Andrew Buchanan that 'this council did not desire to make any changes to the current parish boundary.' Carried unanimously.
- 12 **The following items of correspondence were considered and noted**
- a) ABC Houseproud Partnership
 - b) Kent Police 2006 policing plan
 - c) KCC Annual Plan 2006/7
 - d) Blue Cross recycling scheme – details to be circulated
 - e) KAPC Ashford Area Committee meeting 2 August agenda & minutes
 - f) KCC Kent Waste Development Framework: Spatial Options Consultation.
 - g) Kent Joint Municipal Waste Management Strategy: Headline Strategy.
 - h) Kent Fire & Rescue Service – service performance plan 2006/7 – see www.kent.fire-uk.org
 - i) Kent Police minutes of Ashford West Parish Forum 17 May
 - j) ABC Gambling Policy 2005 .
 - k) RNID Campaign .
 - l) RoSPA Report
- 13 **The clerk submitted a report of the past month's activities** and asked members to consider items needing attention:
- a) John Gore had offered the parish some walnut trees in various sizes if there was anywhere to plant them. The clerk was asked to thank Mr Gore. It was agreed that once the number and sizes of trees was known further discussions of where they could be placed would take place.
 - b) Marquees: It was agreed that there was no way of setting up an appropriate system of inspecting the marquees. The chairman volunteered to erect them one weekend, inspect them, and report back to the council.
 - c) Station parking: The station manager was sending regular lists of vacant spaces in the car park. It was agreed that more strenuous representations would have to be made to SE Trains.
 - d) Station Vandalism: it was agreed that a letter should be sent to the police about the parish's concerns.
 - e) Community Pay Back Scheme: the clerk had met with the Probation Service and the trees to the north of the recreation ground had been trimmed. A second visit was proposed when the road edge of the recreation ground would be trimmed.
- 14 **The date for the next parish council surgery** was agreed for Saturday 26 August 2006, 9:30 to 10:30am. James Ashby and Ann Murray would attend with the clerk.
- 15 **Requests for items to be placed on the next agenda**
Ann Murray requested a discussion regarding the section 106 condition on the Local Needs Houses
- 16 **Date of next meeting:** Monday 11 September, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 10:14pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 11 September 2006, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), James Ashby, Andrew Buchanan, Peter Campbell, Ann Murray, Trevor Oliver, Andrew Wickham.

Members of the public: Kevin Hart, Matthew Cryer, Sheryl Cryer, Sue Whatman, Mike Whatman
Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 **Apologies for Absence:** The written apologies from Alan Davies (illness) and Russell Keep (business commitments) were accepted unanimously.
- 2 **Declarations of Interest** on items on the agenda and any update of members' interests. Andrew Buchanan asked that a personal, but not prejudicial, interest be recorded in that his property overlooked some of Weald House (item 6).
- 3 **Minutes of the Meeting** held on Monday 14 August 2006: These were proposed James Ashby, seconded Andrew Buchanan and signed as correct.

The meeting was then closed to hear representations from members of the public

4 **Reports on matters arising** from minutes:

- a) Page 1060 item 4a: Youth meeting: the chairman having been unable to make contact with Mr Austin, it was agreed to change the date to Monday 2 October, 7pm. Andrew Buchanan would also speak to Mr Austin if he met him on the train. It was suggested that tea and coffee might be provided.
- b) Page 1060 item 4b: Youth shelter. Further discussions would take place after the youth meeting
- c) Page 1063 item 10: Village Sign. James Ashby has obtained a quotation for £310 for digitally printing a sign onto 2mm Diabond. It was understood that this should last approximately 2½ years before beginning to fade. After some discussion it was agreed to raise a purchase order. Proposed Trevor Oliver, seconded Ann Murray. Carried.
- d) Page 1063 item 13b: Marquees. The chairman reported that from her inspection the larger marquee was in reasonable condition, although the elastic bungees needed replacing and there were no tent pegs. The smaller marquee, she considered to be unsafe the frame being bent. It was agreed that a check list would be provided and a date for inspection of the marquee after each hiring would be agreed. It was understood that Smarden PC had not used the marquees, but the clerk was requested to check to see if the tent pegs had been supplied. James Ashby would investigate the purchase of bungees and tent pegs.
- e) Page 1063 item 12c: Station parking: The clerk tabled a photograph of a vehicle parked inside the bus shelter or a "reduced-area economically downsized vehicular docking port." The station manager continued to provide a weekly list of spaces in the station car park. It was commented that these spaces filled up after Ms Radford had left for the day, although other spaces appeared by midday.
- f) Page 1063 item 12d: Vandalism: the CCTV tapes of station vandalism had been released. It was noted that the bench in the 'Up side' waiting room had been ripped out. Graffiti had now appeared on the gate into the recreation ground.
- g) Page 1063 item 13e: Community Pay Back. A new supervisor had taken over and the parish was being visited regularly. A letter had been received from the Probation Service that said their investigation had brought to light some weaknesses in their system.

5 **Questions from Councillors:**

Ann Murray: request that a further letter be sent to Kent Highways asking that they reassess the junction of The Street with Forge Hill. This was agreed. The clerk would copy her previous letter and request a reply.

6 **Planning applications:** the following applications were considered:

- a) **06/01459/AS:** 2 Mill Pond Cottages, Malmaims Road. Remove existing broken oil fired boiler and vertical flue and replace with new condensing oil fired boiler with balanced flue: It was resolved to support the application: Proposed Andrew Buchanan, seconded Ann Murray. Carried.
- b) **06/01528/AS:** Weald House, Smarden Road. Conservatory added to the rear of the property and erection of a workshop in the garden. After a brief discussion it was resolved to support the application but to comment that the following conditions be included: that sufficient screening is put in place to break up the line of the roof and that the workshop should be ancillary to the one dwelling and not used for living accommodation. Proposed Ann Murray, seconded Trevor Oliver. Carried.
- c) **06/01402/AS:** Greystones Cottage, Station Road. Renewal of consent of planning permission 01/01429/AS for extension to bungalow. It was resolved to support the application. Proposed Andrew Buchanan, seconded James Ashby.
- d) **06/01411/AS:** The Old Bakery, The Street. Installation of gas supply from Forge Hill into Cellar. It was resolved to support the application on the proviso that any meter should not obstruct the footway and that any meter covering should be in keeping with the surroundings. Proposed Ann Murray, seconded Andrew Buchanan.

7 Finance:

- a) It was resolved that the following accounts be approved for payment. Miss Murray requested that the Redlynch payment be delayed until she had ascertained that the full works had been completed. Proposed Ann Murray, seconded Andrew Buchanan.

Cheq.	Name	Description	Amount	
1358	Jackie Grebby	Salary less tax & NIC	£679.34	
1358	Jackie Grebby	agreed expenses for month	£48.50	£727.84
1359	Inland Revenue	Tax & NIC	£141.10	
1360	David Heasman	Street cleaning	£91.80	
1361	Cyril Hoad	Notice board cleaning	£30.60	
1362	Jenny Johns	Rec cleaning	£30.60	
1363	Staples	Stationery	£19.54	
1364	Redlynch Leisure	Play area	£4,461.48	PO 4011
1365	Jackie Grebby	Petty Cash adjustment	£193.39	
			£5,696.35	

Sports Pavilion

		Roof trusses. Proforma		
347	Palgrave Brown	Invoice	£2,440.46	PO 4015
346	Cooks Scaffolding Ltd	scaffolding	£587.50	
348	ABC	Building Control Inspection	£705.03	
	All Openings	Roller Shutters	£1,753.10	PO 4014
			£5,486.09	

Village Hall

	Sue Exell	Village Hall	98.48	
	Initial		£37.42	
	AON Cornhill	Insurance	£1,005.72	
			£1,141.62	

Petty Cash

	postage	£16.79	
	travel	£14.88	
		£31.67	

- b) The clerk presented a quotation from South Coast Roofing Supplies of Lewes for Redland Burnt Blend roofing tiles for the sports pavilion. Although the cost was £4,153.40 plus vat and over the de minimus amount, this was the only supplier that the Sports Association had been able to find who could supply these particular tiles (which had been stipulated by ABC). Ann Murray queried this information and wished to personally verify it. She further asked that Mr Davies go back to ABC and request that they reconsider their decision to stipulate the specified tiles. The clerk was requested not to post the purchase order for 24 hours to allow Miss Murray to carry out her investigations. If there was no alternative supplier then the PO would be placed. Proposed Andrew Buchanan, seconded Ann Murray.

- c) The clerk presented a budget v actual income and expenditure report for the period April to September 2006.

8 Minutes of committees.

- a) Recreation Committee: the draft minutes of 29 August, 2006, having been circulated, the decisions of the committee were approved.
- b) Halloween Committee: the draft minutes of 4 September, 2006, having been circulated, the decisions of the committee were approved.

9 Reports received from representatives

- a) Wealden Wheels: August was a busy month and the third month in succession in which revenues were over 200% of their target. They continue to research funding options for the period after April 2007 when their main (Leader+) grant finishes.
- b) Sports Pavilion: Progress continues. The roof trusses should be fitted by 18 September. This will be followed by tiling and the aim is to have the building closed in by early October. ABC had rejected all but one of the roof tiles offered and there is only one source of supply. Heating and hot water arrangements are being reassessed due to new regulations that preclude the sole use of electricity.

10 To consider the following items of correspondence.

- a) KCC £2m funding for Kent Teenagers: noted
- b) ABC: Clear-up of waste after parish events. It was noted that up to 3 sacks of rubbish per week will be removed by ABC from village halls. Under these circumstances it was agreed that the current arrangement with Cleanaway should be discontinued and that 3 dustbins be purchased. It was further agreed that alternative arrangements for the removal of rubbish after village events would be made in the relevant risk assessments.
Little Chart PC had asked if Pluckley would be carrying out a village clean-up in 2007 and if a date had been set. It was agreed to hold the Annual Village Clean Up on Saturday 31 March.
- c) Kent Waste Development Framework – explanation of the current consultation. 13 September, Sandwich Guildhall. The contents were noted. Ann Murray wished to attend as the parish council representative. The clerk would contact KCC.
- d) ACRK: funding for parish plans. Noted
- e) Environment & Waste: Clean Kent Campaign October. Noted
- f) Kent Highways Services: Circular Roads 1/2006 'Setting Local Speed Limits' noted
- g) ABC Parish Forum 27 September. Noted
- h) Consultation: KCC Partial Review of SE Plan: provision for Gypsy & Traveller Sites. James Ashby, Janet Gwillim, Ann Murray, and Trevor Oliver would read the documents and send in a reply.
- i) Planning:
 - i. 06/01183: Station Garage demolition of garage and erection of 7 2-bed houses. ABC permission refused
 - ii. 06/01264/AS: Meadow View, Station Road: erection of rear dormer to create room in loft: ABC permission refused.
 - iii. ABC notice of approval of amended plans (Old Kingsland Cottage) and notices of consent required by conditions (Old Kingsland Cottage, Sports Pavilion, Pluckley School)

11 The motion "that this council purchase the bespoke hog roaster and BBQ equipment from Mr Peter Russell for £3,500 plus vat to use at village events to help with fundraising and that this council apply for a loan of £4,000 to cover the cost of the purchase." Was considered. The clerk advised that the minimum sum allowed for borrowing was the maximum allowed under Special Powers (S137). An amendment was proposed that the sum borrowed be increased to £4,500. Proposed Andrew Buchanan, seconded Trevor Oliver. After a brief discussion the motion was carried and the clerk requested to put in place the necessary paperwork.

12 Proposal from Ann Murray that the Housing Committee be delegated to attend initial meetings with Ashford Borough Council to discuss the Local Needs Housing Survey. The clerk had circulated a report from ABC setting out the steps that needed to be taken. It was agreed that the Housing Committee would meet at their earliest convenience.

- 13 Proposal from Ann Murray, seconded by Andrew Buchanan "that the Housing committee should bring to the attention of Ashford Borough Council when they are discussing the Local Needs Housing Survey, the conditions placed on the Westfields houses owned by Sanctuary Housing." Carried.
- 14 Recent actions taken on behalf of the council by the clerk were approved the report from the clerk regarding other items needing attention was noted. Mr Oliver requested that Miss Murray does not put in hand the proposed clearing of the churchyard until she had met with the churchwardens.
- 15 The date for the next parish council surgery was agreed for Saturday 30 September 2006, 9:30 to 10:30am. Trevor Oliver would attend.
- 16 Requests for items to be placed on the next agenda.
 - a) Salaries, rents, budget, and precept for 2007/8
 - b) Hog Fair 2007
- 17 Date of next meeting: Monday 9 October, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 9:39pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 9 October 2006, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), James Ashby, Andrew Buchanan, Peter Campbell, Alan Davies, Ann Murray, Andrew Wickham.

Members of the public: Michael Bushell, Kevin Hart
Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 **Apologies for Absence:** The written apology from Russell Keep (business commitments) was accepted unanimously.
- 2 **Declarations of Interest** on items on the agenda and any update of members' interests. Alan Davies declared a personal interest in payments relating to the hog fair. He would abstain from any decision. James Ashby and Andrew Wickham each declared a personal interest in that they were acquainted with the owner of Garden Cottage. They would keep an open mind when discussing the application.
- 3 **Minutes of the Meeting** held on Monday 11 September 2006: These were proposed James Ashby, seconded Andrew Wickham and signed as correct.

The chairman moved that item 6 Planning be discussed at this juncture. Carried

6: planning

a) 06/00538/AS: Garden Cottage, Swan Lane. Partial demolition and re-build of garden wall – re-consultation of application originally sent out in July. Proposed by Alan Davies, seconded Ann Murray that the application be supported. Carried.

b) 06/01489/AS: Saracens Cottage, Bethersden Road: install two Velux windows in north and east loft space. Proposed by Alan Davies, seconded by James Ashby that the application be supported. Carried.

4 **Reports on matters arising** from minutes:

- a) Page 1064, 4a & 4b: Youth Forum & Youth Shelter. This did not take place as the youth club was no longer operating. The situation would be reassessed in the New Year.
- b) Page 1064, 4c: village sign. Mr Ashby produced a sample of the proposed material and suggested that the printer be asked to tidy up the photograph prior to printing. Agreed. A short discussion followed regarding the frame. James Ashby would consult with Trevor Oliver.
- c) Page 1064, 4d: marquee. It was agreed that the clerk would order new tent pegs and bungees from Essex Camping Supplies. These would be kept in a marked box and inspected before and after every use.
- d) Page 1064, 4e: station parking. Following a newspaper report the parking situation had worsened rather than improved. There were now no parking spaces in the morning.
- e) Page 1064, 4g: Community Payback. They were continuing to visit the village. The clerk reported that given the materials they could renovate the old pavilions. The Sports Association was meeting that week and this would be discussed.
- f) Page 1064, 5: The Street/Forge Hill junction. A reply had been received from Kent Highways saying that nothing could be done as the earmarked funds had been reallocated.
- g) Page 1065, 7b: purchase order for tiles. This had been agreed and the order placed.
- h) Page 1066, 10h: Consultation: KCC Partial Review of SE Plan: provision for Gypsy & Traveller Sites. Ann Murray reported that she had drawn up a reply and would submit it.
- i) Page 1066, 11: Purchase of Hog roasting and barbecue equipment and council loan application. The clerk replied that since the current finances showed a balance at the end of the financial year and the sum required was less than the minimum allowed for borrowing, she had not made the application, but intended to put in an early VAT return in the hope of receiving at least half of this year's VAT already paid. Approved.
- j) Page 1066, 12: Local Needs Housing. It was agreed that the housing committee meet informally with ABC on 11 October 2006 at 10am.

5 Questions from Councillors: none had been submitted

6 Planning applications as received by the clerk prior to the meeting – see item 3 above.

7 Finance:

- a) Accounts for payment. Alan Davies having declared an interest took no part in the discussion. It was proposed by James Ashby, seconded by Andrew Buchanan that the following payment be made.

Chq no	Payee	Description	Amount	
1368	Jackie Grebby	Salary less tax & NIC	£575.51	
1368	Jackie Grebby	agreed expenses for month	£48.50	
1369	Inland Revenue	Tax & NIC	£70.09	
1370	David Heasman	Street cleaning	£73.44	
1371	Cyril Hoad	Notice board cleaning	£24.48	
1372	Jenny Johns	Rec cleaning	£24.48	
1366	BT	Clerk's telephone	£86.27	paid
1373	All Seasons Garden Care		£27.50	
1374	Kent FWAG	Subscription	£35.00	
1375	British Legion	wreath	£16.50	
				£981.77
	Sports Pavilion			
415	EDF Energy		£3,973.29	Paid
416	Alan Davies	hog fair	£125.81	
417	Hire Station	additional deposit	£150.00	
418	Parish Magazine	Hog Fair advertisement	£39.00	
				£4,288.10
	Village Hall			
414	BT		£40.99	paid
419	Sue Exell	Village Hall	£98.48	
420	Cleanaway	Waste bin	£207.28	
421	Missing	Flat Roof	£58.75	
421	Missing	Ladies cloakroom	£730.00	£788.75
422	All Seasons Garden Care		£80.00	
423	Initial		£37.42	
425	Southern Water		£37.66	
				£1,290.58
	postage		£8.49	
	travel		£32.03	
	parking		£0.30	
				£40.82
	Receipts			
	Precept & concurrent functions grant balance		£11,778.95	
	Grant ABC	Sports Pavilion	£8,000.00	

- b) Budget for 2007/8, including salaries and rents and precept required: it was proposed by Ann Murray, seconded by Andrew Wickham that the Finance Committee be delegated to set the budget and precept for 2007/8 for presentation at 13 November meeting. Carried.
- c) Internal Audit: it was agreed that Alan Davies would carry out an internal audit.

- 8 The recommendations set out in the minutes of the following committees were unanimously approved. Proposed Andrew Buchanan, seconded Alan Davies.

- a) Recreation Committee – minutes circulated
 - b) Halloween Committee – minutes circulated. The clerk reported that following consultation with ABC regarding additional requirements for an outside bar/beer tent a further cost of £360 would be incurred. The Black Horse had kindly offered to raise their prices for the evening and make a donation to the village hall. It was agreed that there would be no beer tent.
 - c) Village Hall Committee – minutes circulated
 - d) Plans Committee – minutes circulated
- 9 To consider written reports from representatives as submitted prior to the meeting
- a) Wealden Wheels: Alan Davies reported that September was again a busy month and they continue to build up cash reserves in anticipation of their main grant funding ending next year. They continue to research funding options for the period after April 2007.
 - b) Sports Pavilion: The pavilion continues to progress. The roof is now on and tiling should start later this week. By the end of October it should be closed in and secured. Internal works will start then. How much they can do depends on how much is leftover from the main build. Currently it looks like they may well complete the pavilion structure within our original budget (which included a 10% contingency). If so the funds remaining together with donated labour and goods will enable them to provide enough internal services to make it useable early next year.
The chairman reported that she had received an offer from Mr Gunther for a plaque. This was gratefully accepted.
 - c) Speed Watch: Ann Murray had not submitted a report by said that, following her personal correspondence with Kent Police, she was not prepared to continue with the project. The clerk raised the issue of the £1,000 received from KCC towards the project, saying that she had already had a letter from KCC asking for confirmation that the money had been spent as agreed. It was proposed by James Ashby, seconded by Ann Murray and agreed that the clerk should contact KCC and ask if the sum could be reallocated for the proposed disabled access onto the recreation ground.
- 10 The following items of correspondence were laid before the council
- a) KAPC newsletter 319 – circulated: noted
 - b) KAPC Finance Information Day Sat 14 October: noted. The clerk regretted that she was not able to attend
 - c) Planning:
 - i. 06/01123/AS Shaw House, Station Road: planning permission granted for replacement dwelling: noted
 - ii. 06/01528/AS Weald House, Smarden Road: planning permission granted for conservatory and workshop: noted
 - iii. 4 Appeals on land at Chart Court Farm, Little Chart. 2 dismissed and 2 allowed: noted
 - d) Email from Little Chart PC regarding annual village clean-up. They were unable to do 31 March and suggested 24 March 2007. Agreed.
- [Other items of correspondence for general interest will be circulated during the meeting]*
- 11 Pluckley Hog Fair 2007. Andrew Buchanan reported that the PCC wished to run it along the same lines as previous fairs. The preferred date was 28 July 2007. Noted.
- 12 Proposal that the Recreation Committee put in hand arrangements for the village Christmas Tree. Proposed Andrew Buchanan, seconded Janet Gwillim, carried.
- 13 The clerk presented her monthly report, the contents of which noted and approved.
- 14 The clerk reported that as she was expecting to be unable to attend the November meeting arrangements should be made for minute-taking. The clerk was requested to contact Dawn Stamper in the first instance. Alternatively, Vicky Buchanan may be able to do it. It was noted that both ladies would probably require baby sitters and that the council should bear any cost.
- 15 Date for the next parish council surgery was agreed for Saturday 28 October 2006, 9:30 to 10:30am Alan Davies and Ann Murray would attend with the clerk.
- 16 Requests for items to be placed on the next agenda. There were none.
- 17 Date of next meeting: Monday 13 November, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 9:26pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 13 November 2006, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Wickham, Trevor Oliver, Ann Murray, Andrew Buchanan, Russell Keep, Peter Campbell

Members of the public: Jenny & Martin Newman, Ian Mills

Minutes Secretary: Dawn Stamper

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 18 **Apologies for Absence:** The written apologies from Alan Davies (holiday) and James Ashby were accepted unanimously. [The Clerk to the Council was unable to attend having just come out of hospital after a replacement knee operation. Mrs Dawn Stamper kindly agreed to take the minutes.]
- 19 **Declarations of Interest** on items on the agenda and any update of members' interests. There were none declared.
- 20 **Minutes of the Meeting** held on Monday 9 October 2006: These were proposed by Ann Murray, seconded Janet Gwillim and signed as correct.
- 21 **Reports on matters arising** from minutes:
- a) Page 1068 4b: Village Sign. Mr Ashby reported that it should be ready by Christmas.
 - b) Page 1068 4i: Hog Roast & BBQ equipment: a cheque had been drawn and was awaiting signatures.
 - c) Page 1068 4j: Local Needs Housing: nothing to report
 - d) Page 1069 7c: Internal Audit. This had been completed to the satisfaction of Mr Davies.
- 22 Questions from Councillors: although none had been submitted, the following were allowed:
- a) Miss Murray distributed a copy of the Core Strategy for Ashford Borough Council Local Development Framework. She drew particular attention to points 6.10, 6.14, 6.16, 6.18 and 6.19. The Core Strategy for Ashford Area is up for consultation. It is hoped to add 655 units in Tenterden and surrounding villages. Pluckley is not mentioned.
 - b) Russell Keep reported that Richard Lilley had raised following three points with him. Mr Keep was interested to know why nothing had been done.
 - i. Mr Lilley had asked if he could park two vans outside the village hall and donate £1,000 a year.
 - ii. Mr Lilley had offered to pay for the village sign.
 - iii. Mrs Carter-Lilley had asked if she could use the village hall 3 days a week – will pay of course.

Concern was voiced about them acquiring the right to park so would have to be legally documented and the chairman pointed out that nothing had formally been brought before the council so therefore they were not in a position to say consider the issues. They need to write and have it put on the next agenda.
- 23 Planning applications as received by the clerk prior to the meeting
- a) 06/01896/AS: The Lodge, Dowle Street Farm, Pluckley. Erection of a garage and change of use of land to residential curtilage ****Description changed**** Proposed Trevor Oliver, seconded Andrew Wickham and Resolved unanimously to support the application.
 - b) TP/06/00152/AS: Shaw House, Station Road. Prune back overhanging branches to old pollard points, reduce 4 vertical shoots to 2m and rebalance crown to approx 5m x 1 Horse Chestnut (T1); remove x 3 Sycamore (T2, T3, T4); recoppice x 1 Ash (T5). Miss Murray objected because the Design Statement showed Station Road as having trees on both sides, and heavy pruning is likely to reveal the new property. Mr Wickham would like to hear Linda Cross's opinion. Trevor Oliver agreed.
 - c) Item not on agenda: Thorne Yard, Pinnock Lane. The chairman read a notice from the KM Extra. The Parish Council object because: it will disturb local neighbours, dangerous access – there are no sight lines, located outside the 40mph limit, site too small to accommodate two

lorries and working areas, busy road and too narrow for two lorries to pass, increased unsightliness

- 24 The question that the council should renew its Lottery Registration for the year 2007 at a cost of £17.50 was considered. It was proposed, Trevor Oliver, seconded, Andrew Wickham. seconded and resolved that it be renewed for 2007.
- 25 The request from Victim Support for a donation either from surplus at the end of the current financial year, or to budget for a donation during the year 2007/8 was considered. It was unanimously resolved not to make a donation.
- 26 Finance:
- a) Accounts for payment. It was proposed by Trevor Oliver, seconded Andrew that the following payment be made. It was noted that the payment to the Dering Organ Fund of £80 for Christmas Cards was purchased under S137 powers.

Chq no	Payee	Description	Amount	Bank Balances	
				£21,136.87	
1376	KAPC	AGM Lunch: Ann Murray	£7.50	£21,129.37	paid
1377	Jackie Grebby	Salary less tax & NIC	£679.35	£20,450.02	
1377	Jackie Grebby	agreed expenses for month	£48.50	£20,401.52	
1378	Inland Revenue	Tax & NIC	£141.09	£20,260.43	
1379	David Heasman	Street cleaning	£76.44	£20,183.99	
1380	Cyril Hoad	Notice board cleaning	£24.48	£20,159.51	
1381	Jenny Johns	Rec cleaning	£24.48	£20,135.03	
1382	Information Commissioner	Data Protection Act	£35.00	£20,100.03	
1383	Viking Direct	Stationery: Paper & Envelopes	£70.48	£20,029.55	
1384	KAPC	Local Council Admin: Book	£51.95	£19,977.60	
1385	All Seasons Garden Care	Rec maintenance	£27.50	£19,950.10	
1386	Staples	Stationery: misc	£48.92	£19,901.18	
1387	Scribe	software update	£195.00	£19,706.18	
1388	Pluckley CE School	rec mowing	£442.57	£19,263.61	
1389	Dawn Stamper	Minute Taking	£20.00	£19,243.61	
1390	All Seasons Garden Care	Rec maintenance	£55.00	£19,188.61	
1391	Dering Organ Appeal	Christmas cards	£80.00	£19,108.61	
		Total	£2,028.26		
Village Hall Account				£12,839.72	
426	Cooks Scaffolding	Pavilion	£293.75	£12,545.97	paid
427	Sue Exell	Village Hall	£98.48	£12,447.49	
428	Initial		£37.42	£12,410.07	
429	All Seasons Garden Care	Gardening	£80.00	£12,330.07	
430	P J Russell	Hog Roaster & BBQ	£4,112.50	£8,217.57	
431	Brooks	Beef burgers	£58.50	£8,159.07	
432	Barclaycard	Essex Camping Centre: tent pegs etc.	£60.60	£8,098.47	
432	Barclaycard	Wealden Advertiser: Ad	£82.91	£8,015.56	
433	Faversham Joinery	Pavilion PO 4013	£2,397.00	£5,618.56	
434	All Seasons Garden Care	Gardening	£80.00	£5,538.56	
		Total	£7,007.41		
Petty Cash	postage		£33.19	£23.52	
	travel		£12.68	£10.84	
		Total	£45.87		

- b) The recommendations of the Finance Committee for the budget for 2007/8 and the precept required were laid before the council. Andrew Buchanan proposed, Janet Gwillim seconded, and it was resolved that the recommendations be accepted and that a precept of £22,700 be set and that the full amount of any concurrent functions grant made by Ashford Borough Council be accepted. [Budget 2007/8 attached]
- c) Internal Audit: see item 4d
- 27 The recommendations set out in the minutes of the following committees were unanimously approved. Proposed Trevor Oliver, seconded Russell Keep.
- a) Recreation Committee – minutes circulated
- b) Halloween Committee – minutes circulated
- c) Plans Committee – minutes circulated

- 28 The following written reports from representatives as submitted prior to the meeting were considered
- a) Wealden Wheels: October was again a busy month and helped to continue building up cash reserves in anticipation of their main grant funding ending next year. They continue to research funding options for the period after April 2007 and both additional grant applications and current grant rescheduling are under active discussion.
 - b) Sports Pavilion: The Pavilion continues to progress. The roof tiling was completed during October with the generous aid of 15 Cricket Club members and friends at one point. Significant labour cost savings have resulted from this which will help to keep costs within plan. Doors and shutters will go on in early November and spending that money left on internal fittings will follow.
Further grant applications and requests for materials in kind have been made and two fund raising activities are being planned for the winter to help get nearer to a fully fitted Pavilion.
- 29 The following items of correspondence were considered
- a) Letter from Countryside Alliance: it was agreed to write to Jim Fitzpatrick and state: where Pluckley village is, lack of transport to other villages, cost and infrequency of bus service to Ashford, essential to support the Post Office, and add perhaps the government should reconsider closing the post office account and give a subsidy instead!
 - b) ABC Youth Strategy: noted
 - c) KCC Promoting Kentcarshare: after some discussion it was agreed to make no comment based on the facts that it hasn't worked before, not appropriate for our diverse needs.
 - d) KCC Towards 2010 – how does it affect you? Noted
 - e) ABC: Towards a Play Strategy – consultation. Noted
 - f) The following planning decisions were noted:
 - i. 06/01776/AS 47 Westfields, ABC planning permission granted
 - ii. TC/06/00127 The Old Bakery: ABC permission granted
 - iii. TC/06/00125 Forge Ridge: ABC permission granted
 - iv. 06/01489/AS Saracens Cottage: ABC permission granted
- [Other items of correspondence for general interest were circulated during the meeting]*
- 30 To consider the current parking problems in The Street. It was agreed to discuss the matter fully at the next meeting
- 31 To consider the email from ABC Housing as forwarded to the Chairman and Trevor Oliver. It is partly dealt with. Mr Oliver is waiting for the clerk to get back to him. He will have a report for the next meeting.
- 32 To approve recent actions taken on behalf of the council by the clerk and to receive a report from the clerk regarding other items needing attention.
- 33 The date for the next parish council surgery (Saturday 25 November 2006, 9:30 to 10:30am) was agreed. Mr Davies and Miss Murray would attend.
- 34 Requests for items to be placed on the next agenda: there were none.
- 35 Date of next meeting: Monday 11 December, 8pm in Pluckley Village Hall. Mr Wickham presented his apologies for absence due to work commitments.
- There being no further business the meeting closed at 10:10pm.

Agreed Budget for 2007/8

Income		Expenditure	
Est. Balance b/f	£1,511		
Admin - VAT owing	£5,000	Clerk's Salary	£8,402
ABC road sweeping grant	£820	Employers NIC	£398
Rec Grants/Donations		Clerk's agreed expenses	£602
Village Hall income -bookings	£1,000	Admin	£1,854
Village Hall income -donations		Audit	£308
Village Hall income -fundraising		Insurance (Council)	£851
Village Hall income - grants		Subscriptions	£567
Village Hall income - meters	£250	Chairman's Allowance	£100
Village Hall income - other income		Training Days	£400
Village Hall income - table hire	£50	Equipment	£250
Village hall income - chair hire		Software	£400
Village Hall income - Marquee	£50	Entertainment	£50
Website		Clerk's Travel Expenses	£200
Precept	£22,700	Donations	£400
Concurrent Functions	£1,300	S137 payments	£150
Bank Interest	£100	Footpaths	£0
Rent Cricket Club	£210	Road Sweeper	£984
Rent Tennis Club	£63	Bus shelters	£0
Sales Village Appraisal		Bus shelters tidying	£328
Sales Design Statement		Rec Inspections	£94
Sales Jubilee Mugs		Rec Mowing	£742
Sales Photocopies	£200	Rec Gen Maintenance	£400
Pavilion income		Rec: tidying	£328
Speed watch		Rec: Play area	£2,000
Recycling credits	£2,000	Cricket Ground	£0
Total Income	£35,254	Tennis Courts	£250
less sub total exp	£31,574	VH Caretaker	£1,229
Estimated balance at end of year 2008	£3,680	VH Cleaning supplies	£142
		VH Equipment	£412
		VH Admin	£2,060
		VH Utilities	£2,343
		VH Grounds	£974
		VH Gen Maintenance	£927
		VH Events	£0
		Wealden Wheels (S137)	£250
		Sports Pavilion	£1,000
		Website	£180
		Capital Expenditure:	£0
		Contingency	£2,000
		Sub total	£31,574

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 11 December 2006, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), ~~Andrew Wickham~~, Trevor Oliver, Ann Murray, Andrew Buchanan, Russell Keep, Peter Campbell

Members of the public:

Clerk to the Council: Jackie Grebby

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 Apologies for Absence: The written apologies from Alan Davies (illness) Andrew Wickham (business), Andrew Buchanan (work) and Russell Keep (work) were accepted unanimously.
- 2 Declarations of Interest on items on the agenda and any update of members' interests. Janet Gwillim and James Ashby both declared a personal interest in item : accounts for payment in that they were recipients.
- 3 Minutes of the Meeting held on Monday 13 November 2006: These were proposed by Trevor Oliver, seconded Ann Murray and signed as correct.
- 4 Reports on matters arising from minutes:
 - a Page 1071 4a: Village Sign. Mr Ashby reported that delivery was expected on Wednesday 13 December. He would contact Mr Keith Edwards to ask if he would be able to help and carry out a risk assessment prior to installation. The sign fittings may need further modification, but it was hoped that it would be fitted before Christmas.
 - b Page 1071 4c: Local Needs Housing: a meeting was being arranged for the New Year.
 - c Page 1071 5b: Village Hall Parking. The clerk was instructed to write officially from the parish council to the owners of the vehicles who regularly use the village hall car park as an overflow parking area for their business.
- 5 Questions from Councillors: There were no questions received from members prior to the meeting.
- 6 The current parking problems in The Street – carried over from previous meeting. The ensuing discussion noted that the problem had, hopefully been alleviated by the cessation of building work on the church and school. It was agreed to monitor the problem during the school holiday. Mr Oliver, as a school governor, would speak to the Black Horse about teachers' use of their car park and then meet with the teachers' to discuss their parking. His report would be considered at the next meeting.
- 7 Email from ABC Housing as forwarded to the Chairman and Trevor Oliver – carried over from previous meeting. The garden had been cleared, but the resident's health problems had prevented him from disposing of the bulk rubbish at the far end of the property. It was agreed that another member would visit the occupant. It was also suggested that perhaps a bungalow could be found.
- 8 Planning applications as received by the clerk prior to the meeting
 - a 06/02249/AS Cedar Lodge, Station Road. Replacement dwelling and detached garage. Following a full discussion it was resolved to object to the application and to comment that the members considered that it would still present a far greater visual impact on the street scene than the existing dwelling; it is surrounded by several mature trees, most on adjoining properties. The parish council is concerned that these trees, which form an important part of the integrity of the parish landscape may be damaged, especially as it is proposed that a large quantity of soil would be removed to allow the proposed dwelling to be in a lower position; it is difficult to see how the occupiers of the proposed dwelling would get enough light as it would be enclosed by the above mentioned trees; and concern was expressed by the council that the land on which the dwelling will situated is of pure gault clay in a already high water table, thus presenting a possible problem of future flooding. Proposed Ann Murray, seconded James Ashby.

- b 06/02173/AS South Garth: double garage. It was resolved to support the application. Proposed Ann Murray, seconded Peter Campbell

- 9 Finance: The following accounts were approved for payment. Proposed Trevor Oliver, seconded Peter Campbell. Janet Gwillim and James Ashby having both declared interests took no part in the discussion.

Chq no	Payee	Description	Amount	
1392	Jackie Grebby	Salary less tax	£510.39	
1392	Jackie Grebby	agreed expenses for month	£48.50	
1393	Inland Revenue	Tax & NIC	£135.21	
1394	David Heasman	Street cleaning	£91.80	
1395	Cyril Hoad	Notice board cleaning	£30.60	
1396	Jenny Johns	Rec cleaning	£30.60	
1397	H Cuthbert	Christmas tree	£64.63	*
1398	DR & PD Missing	Children's play area	£1,128.00	
1398	DR & PD Missing	Additional work on play area	£364.25	
1399	SLCC	Subscription	£105.00	
1400	Chrysalis Computers	Website hosting & domain name	£246.75	
1401	Janet Gwillim	Chairman's allowance	£100.00	
1402	James Ashby	Electrical items for Christmas tree	22.16	*
		Total	£2,877.89	
Pavilion				
435	Jewsons	misc items	£457.45	
Village Hall				
436	Sue Exell	Village Hall	98.48	
437	Initial Textile Co		£37.42	
438	All Seasons Garden Care	garden	£40.00	
		Total	£175.90	
Petty Cash				
	postage		£39.71	
	travel		£6.20	
		Total	£45.91	
*	S137 payment			

- 10 The recommendations set out in the minutes of the following committees were approved:

- a Halloween Committee
- b Plans Committee
- c Village Hall Committee

- 11 There were no written reports from representatives of Wealden Wheels, Pluckley Sports Pavilion, Pluckley Station Action Ground, or Pluckley Hog Fair 2007 submitted prior to the meeting

- 12 Items of correspondence.

- a The following planning decisions were noted:
 - i) 06/02107/AS Lismore, Station Road. Application for a Lawful Development Certificate for two garden sheds. ABC decision that planning permission is not required.
 - ii) 06/01123/AS Shaw House, Station Road. Notice of amended plans
 - iii) 06/00538/As Garden Cottage, Surrenden Road. Partial demolition and re-build of garden wall. ABC consent granted.
 - iv) 06/01489/AS Saracens Cottage, Surrenden Road. Install 2 Velux windows. ABC consent granted.

- b Code of conduct training for parish councillors, Wednesday 7 February, 6pm Council Chamber, Civic Centre, Ashford Borough Council. Ann Murray intimated that she would attend. It was noted that further training would be held after the local elections.
 - c Email from Headcorn Health Check Partnership. Following a brief discussion it was agreed that the clerk should offer an invitation to Cllr Penny Kemp to give a brief presentation at the February council meeting prior to its commencement.
 - d [Other items of correspondence for general interest were circulated during the meeting]
- 13** To approve recent actions taken on behalf of the council by the clerk and to receive a report from the clerk regarding other items needing attention.
- a The clerk had spoken to Mr Geoghegan of KCC and Richard King re grant of £1,000 for Speedwatch. Obtained written confirmation from Cllr King that he is happy for the grant to be transferred to the disabled access on recreation ground. Wrote to Egerton PC thanking them for their offer of £300 towards purchase of equipment and telling them Pluckley Parish Council was no longer proceeding with the project.
 - b Request from Kent Highways regarding the stopping up of part the highway at Dowle Street Lodge. After a brief discussion it was agreed to support the recommendations of Kent Highways. It was further noted that a similar request might be received from Kent Highways regarding adjacent land to the north west. It was further decided that the council would also support such an application and the clerk was instructed to reply according if and when such an application was made.
 - c Planning application 06/00170/AS Field no 1081, The Pinnock. Ashford Borough Council was recommending approval and the application was being placed before members of the plans committee on 13 December. As parish council members were unable to attend Miss Murray was requested to liaise with Cllr Dr Robert Taylor and ask him to represent the parish's views.
 - d Council Christmas cards: the clerk presented a suggested list of recipients. Members approved and further names were proposed.
- 14** Proposal that the next parish council surgery should be postponed until 27 January 2007. This was unanimously approved.
- 15** Items to be placed on the next agenda. There were no requests.
- 16** Date of next meeting Monday 8 January 2007, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 9:23pm.