

Pluckley Parish Council

Minutes of the Pluckley Parish Council meeting held on Monday 10 January 2005, at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Trevor Oliver, Peter Campbell, Russell Keep, Alan Davies, Ann Murray, James Ashby, Andrew Wickham.

Members of the Public: Alex Campbell, Karen Thomas, P Fisher, S Hameed, and Andrew Buchanan
Clerk to the Council: Jackie Grebby

- 1 Apologies for Absence: Andrew Wickham had sent his apologies, asking members to note that he would be arriving late. Once he arrived, all members were present
- 2 The Chairman welcomed Mr Buchanan to the meeting and said that members looked forward to him serving on the parish council once the required paperwork was in place. Andrew Buchanan passed to the clerk his: Declaration of Acceptance of Office; Undertaking to comply with the adopted Code of Conduct; and Register of Interests and confirmed that other paperwork would be with Ashford Borough Council shortly. He would be able to take his seat at the next meeting
- 3 Other Declarations of Interest on Items on the Agenda and any update of Register of Members Interests there were none
- 4 Minutes of the Meeting held on Monday 13 December 2004 were approved and signed as correct (proposed Peter Campbell, seconded Russell Keep)
- 5 Report on matters arising from minutes.
 - a) Annual Village Clean Up: this was in hand
 - b) Village Hall heating – the heaters had been installed, but a further adjustment was needed to the one in the main hall
 - c) The opening of a new account for the Hills & Other Unknown Donors Charity was still ongoing.
 - d) Christmas Tree: the clerk thanked members for helping take down the Christmas tree. It was agreed that, if possible a larger tree would be purchased next year. It was further agreed that there was no way Pluckley could emulate Charing's display due to both lack of funding (Charing had far more shops) and lack of anchor points for hanging lights across the highway.
 - e) Recreation Ground: neither Ann Murray nor Janet Gwillim had had any opportunity to contact Lawrence Fisher
- 6 The clerk brought to members' notice the following items of correspondence:
 - a) The following planning decisions were noted
 - i. 04/01970 Brockton Farm, New House Lane: barn conversion to one bedroom annexe – ABC planning permission granted
 - ii. 04/01790 Oven Green, Smarden Road: Agricultural machinery shed & new access – withdrawn at applicants' request
 - b) The following Invitations/Seminars were noted
 - i. Thursday 3 February, 9am to 4pm : KCC Kent & Medway Funding Fair, Ramada Hotel, Hollingbourne – Ann Murray would attend
 - ii. Tuesday 8 February, 1:30pm: KRCC, Defra's new social & community programme, explanation & consultation, Lenham Community Hall – Ann Murray would attend
 - iii. Friday 18 February, 10:30am: KCC consultation conference on Regional Assembly's South East Plan, Ramada Hotel, Hollingbourne – noted
 - iv. Saturday 26 February, 9am to 4pm Neighbourhood Watch Seminar, Police HQ – NHW coordinator Jack Reason would be attending.
 - v. Wednesday 2 March 6 – 8:30pm ABC Annual Parish Council Evening Civic Centre. theme: Anti-social behaviour & community safety. Janet Gwillim would attend
 - c) Transfer notice for Black Horse from Christopher Wayne Delahoyde and Hayley Ann Conti to Karen Ann Marshall, John Anthony Marshall, and Alexei Peter Frederick Romang. Noted
 - d) Kent Highways – road closure notice of Pinnock Road for approx 2 weeks from 14 February 2005.
 - e) Ashford YMCA request for donation: After some discussion it was agreed that, as the budget for the next financial year (2005/6) had already been set, there were no funds currently available. It

was further suggested that the project would need constant funding if a youth centre at the Little Chart parish church was to be effective. It was proposed by Ann Murray and seconded by Alan Davies that a donation in the region of £500 would be considered at the budget meeting in October 2005 for the following financial year (2006/7). Agreed

- f) Kent Police – policing in Kent – copies were passed interested members
- g) Parish Forum meeting postponed from 5 January to February: noted
- h) Village Hall signing – a letter had been received from Kent Highways saying that there were no funds in the current budget to provide signing for the village hall and inviting the parish council to make a contribution towards the purchase of such signs if they wanted them to be provided prior to the proposed speed management proposals. The clerk would write reminding Kent Highways that they had already been promised the signage several years ago.
- i) The following items of correspondence were circulated to members during the meeting
 - i. Kent & Medway Rural Transport Partnership – Annual Report summary
 - ii. Raise regional network newsletter (copy for Ann)
 - iii. Raise APSU newsletter (copy for Ann)
 - iv. Police forum minutes (copy for Ann)
 - v. CAB Mid Kent Money Advice Project
 - vi. ABC Forward Plan of Key Decisions
 - vii. KAPC minutes of last meeting
 - viii. Christmas Cards received by the parish council
- j) The following publications were made available to members
 - i. Local Council Review
 - ii. The Clerk
 - iii. Licensing Act information
 - iv. Managing the Freedom of Information Act
 - v. SLCC Conditions of Service for Clerks of Local Councils

7 The following planning applications were considered:

04/02175/AS Saracens, Pluckley Road: Retention of barn for storage of second-hand flooring materials and tiles including the recladding of the exterior in black stained weatherboarding and insertion of a pair of traditional timber barn doors. It was agreed not to support the application on the ground that it was not consistent with earlier planning decisions.

04/02209/AS The Lodge, Dowle Street: Extension, loft conversion and garage.

04/02200/AS Byways, Iden Lane Development of one residential house to replace former dwelling. It was agreed to support the application but to request that the garage was screened by native landscaping.

04/02200/AS Byways, Iden Lane: Development of one residential house to replace former dwelling. It was agreed to object to the application on the grounds that there was too greater time lapse between the destruction of the previous dwelling and the current application.

04/02234/AS Land to rear of Blacksmiths Arms Erection of a pair of semi-detached two-storey dwellings. It was agreed to object to the application on the grounds that the proposed dwellings are: over-large, in-filling, out of context with their surroundings, and do not conform to the criteria set out in the Pluckley Design Statement. It also impinged on the access to nearby properties. Members also noted that, while there was permission for a change of use for the Blacksmiths Arms to residential, this option had not been taken up and it was still operating as a public house. The proposal would remove all the pub's car park forcing customers onto the road. The clerk asked members to note that she had received several verbal comments from resident objecting to the proposal.

04/02166/AS Shaw House, Station Road demolition of existing house and reconstruction of new dwelling (re-submission). It was agreed to support the application.

8 The following committee reports were received:

- a) Brickworks. The minutes of the previous held on Thursday 16 December were noted. A further meeting would be held on 19 January.
- b) Village Hall. A meeting of the hall committee would be held on Monday 24 January. The clerk reported that Mr Cassidy, of Cass's Convenience Store was a current licence holder and was prepared to act as the Designated Licence Holder for the Village Hall, but there were further anomalies between ABC's understanding of the new licensing act and the information given out be KRCC. She would be investigating the matter further.

- c) Wealden Wheels: Alan Davies circulated the latest newsletter, the contents of which were noted. There had been a 97% achievement of the target, two vehicles had been purchased, the second of which was still being converted.

[Andrew Wickham joined the meeting]

- 9 The clerk reported that Ashford Borough Council had granted £1,200.23 towards concurrent functions. Since this was only marginally higher than the estimated amount, she had not reduced the precept. The total sum expected from Ashford Borough Council for the next financial year was therefore £17,266.23.

Following the letter from the Southern Housing Group regarding the ownership of the land between the walls/fences and the footway at Westfields, she had requested further information from ABC whose immediate information was that planning permission conditions required that the landscaping scheme be kept for 10 years. After that period there was no requirement to stick to the named planting, but the land was still in the ownership of the resident. ABC would forward a copy of some of the land registry.

Following a complaint from a resident regarding building works and a children's nursery at Southfields, the clerk had investigated the matter with other residents before contacting ABC. She had come to the conclusion that the matter of the nursery was unfounded, and the building works, according to ABC were lawful.

10

- a) The following accounts for payment were approved – proposed James Ashby, seconded Ann Murray

Name	Description	Amount			Cheque No
		PC	Hall	Cash	
Clerk to the Council	Postage			7.04	
Clerk to the Council	Advertising - mug			1.10	
Clerk to the Council	Salary less tax & NI	503.87			1167
Clerk to the Council	Agreed expenses	40.00			1167
David Heasman	Street Sweeping	69.24			1168
Inland Revenue	Tax & NIC	180.51			1169
BT	Clerk's telephone	74.00			1170
Staples	Stationery	16.69			1171
SLCC	Subscription	91.00			1172
Dering Organ Fund	Hog Fair Share	1,981.17			1173
Dering Organ Fund	Golden Jubilee Share	700.00			1173
Sue Exell	Cleaner		92.70		191
BT	Hall telephone		34.87		192
Seeboard	Hall Electricity		79.67		193
Initial Textile Services	Hygiene & door mat		35.68		194

- b) The clerk circulated the accounts for the 3rd quarter.
- c) Appointment of a new independent auditor. Trevor Oliver had contacted Mr Trevor Smith, The Stables, The Street who was willing to carry out an independent audit. He would consult further before the clerk contacted him.

- 11 Resolution that the council wishes to put in hand any event to celebrate either VE and VJ day (10 July 2005) and/or Trafalgar Weekend 22-23 October 2005. Alan Davies said that the Hog Fair had been planned for either 18 or 25 June 2005. Under the circumstances it would be impracticable to hold an additional celebration two or three weeks later. If the Hog Fair was held on 9 July it might not generate sufficient interest if surrounding villages were also holding similar events. It was therefore agreed that the parish council would not undertake to mark the occasion with a village celebration. On the other hand they would not object if other residents wished to put together their own event. Similarly, it was agreed that it was unlikely that sufficient interest could be generated within the parish for a Trafalgar celebration. It was therefore resolved not to put in hand celebrations for either event.

- 12 Arrangements for the parish council surgery to be held on Saturday 15 January 9:30 to 10:30am in the village hall. It was agreed that Janet Gwillim, James Ashby, and Alan Davies would support the clerk at the surgery. Tea and coffee would be provided.

13 Parish matters:

- a) the clerk was requested to contact highways regarding the overgrown hedge in Swan Lane opposite Wallfield Farm and Garden House.
- b) Station action group. It was noted that a public meeting was being held at Staplehurst to discuss the situation. The current situation was that the 6:42 and 17:22 trains were being withdrawn as from the June 2005 timetable.

14 Additional items for next month's agenda: Alan Davies requested that the Hog Fair be placed on the next agenda.

15 Date of Next Meeting: Monday 14 February 2005, 8pm, Pluckley Village Hall

There being no further business the meeting closed at 9:56pm

Pluckley Parish Council Brickworks Sub-committee of the Plans Committee

Minutes of Meeting held on Wednesday 19 January 2005, 8pm in Pluckley Village Hall

Present: Janet Gwillim (in the chair), Andrew Buchanan, Russell Keep, Alan Davies, Ann Murray, Paula Malpeli, and Jackie Grebby. Also Mike Whatman, Jackie Allen,

Apologies for absence were received from: James Ashby, Stephanie Banham, Brian Bristow, Jessamy Blanford, Richard King

The minutes of the meetings held on 24 November and 16 December 2004 were agreed.

It was decided that a meeting with KCC should be arranged as soon as possible. Paula Malpeli would contact Jackie Grebby to let her know her most suitable dates.

The letter sent to the Environment Agency before Christmas had not had a reply. Jackie Grebby would chase this up. Following a telephone conversation with David Elliott of the EA immediately before Christmas, it was understood that the EA had taken legal advice. This was that there was planning permission in place and that the EA could now include in their considerations highways issues. It was unclear whether this legal opinion meant that the conditions set out within the CLOPUD were binding.

It was agreed that the current situation was most dissatisfactory and that the Environment Agency had been more than dilatory in requesting proper information from the applicant. It was observed that the EA had had the application since December 2003, although it did not go out to consultation until July 2004. The question was asked as to why the EA had only apparently requested data regarding the proposed plant in December 2004 since the sub-committee considered that this should have been of prime importance. The absence of either environmental and ecological surveys was also worrying and it was noted that these should only be done during the summer months. It was suggested that, after the meeting with KCC, a meeting with the EA could be requested.

Jackie Grebby would contact Damian Green MP to enlist his assistance, especially with the current situation at the EA.

Paula Malpeli would contact a waste planning consultant prior to meeting once again with the barrister. This would be expensive, but it was noted that there was the offer of more funds and that these should be accepted.

It was reported that Mike Whatman had been offered a meeting with a company operating crushing machinery in Erith. He was requested to take up this offer and report back to the committee.

It was agreed that another mail shot be set up. This would include suggestions of what to put into letters to the EA. It was hoped that this would encourage all those who had so far not written to do so, and perhaps some of those who had already written might write again. There had been offers from 22 people to distribute newsletters and they would be contacted as soon as it was ready. Jackie Allen and Stephanie Banham would meet and put together some copy for the newsletter, which would then be sent to Jackie Grebby for editing and typesetting. Further publicity was discussed and it was agreed that a new sign for the recreation ground be made. Also it would be advisable to make sure that the local papers were aware of the current situation.

The proposal that Jackie Allen be co-opted onto the sub-committee in the place of Paul Ellard who had resigned was discussed and this was unanimously agreed.

The date for the next meeting was set for Friday 18 February, 8pm, in Pluckley Village Hall

There being no further business the meeting closed at 9:35pm.

Pluckley Parish Council

Minutes of the Pluckley Parish Council meeting held on, Monday 14 February 2005 at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Trevor Oliver, Andrew Wickham, Russell Keep, Alan Davies, Ann Murray, James Ashby, Andrew Buchanan.

Members of the Public: Mr J Nixon, Mr B MacDonald, Mrs R MacDonald, and

Clerk to the Council: Jackie Grebby

- 1 Apologies for Absence: Peter Campbell. Andrew Buchanan had sent his apologies, asking members to note that he would be arriving late.
- 2 Declarations of Interest on Items on the Agenda and any update of Register of Members Interests
Russell Keep notified members that he had a prejudicial interest in the planning application number 05/00146.
- 3 Minutes of the Meeting held on Monday 10 January were approved and signed as correct (proposed Alan Davies, seconded Russell Keep)
- 4 Report on matters arising from minutes.
 - a) Council Surgery/Freedom of Information Act: Janet Gwillim, James Ashby, and Trevor Oliver were at the January surgery with the clerk. No members of the public had attended. The next surgery was on Saturday 19 February. To date the clerk had had no requests for information
 - b) Annual Village Clean Up: the clerk had arranged for delivery of gloves, sacks, and tabards, and the collection of rubbish. James Ashby was happy to provide a tractor and trailer. The matter would be finalised at the March meeting
- 5 The clerk brought to members' notice the following items of correspondence:
 - a) The following planning decisions were noted
 - i. 04/02166 Shaw House – Refused
 - ii. 04/02200 Byways – refused
 - iii. TP/05/00003 ; Weald House – granted. The clerk was requested to write to ABC noting members' displeasure at the decision.
 - iv. 04/00929 Weald House – details of conditions
 - v. Listing of Brickworks chimney – refused
 - vi. KCC AS/93/1204/R18 Pluckley Quarry, Smarden Road – dewatering – approved
 - vii. 04/02209 The Lodge, Dowle Street – granted
[8:35pm Andrew Buchanan arrived]
 - b) The following Invitations/Seminars were noted
 - i. Legislation Info Day – Wed 23 Feb – It was agreed that the clerk should attend
 - ii. Planning Info day: – Sat 19 March
 - iii. Annual Parish Council Evening – Wed 2 March – Janet Gwillim would attend
 - iv. Parish Forum – Wed 23 March
 - v. Rural Community Funding meeting – Wed 16 March, Harrietsham – members would email the clerk if they wished to attend
 - vi. SEE Regeneration Network Conference – Fri 11 March, Winchester
 - vii. SLCC SE Regional Conference for Clerks & Councillors Wed 6 April, Crawley
 - viii. FWAG – Environmental Stewardship workshops
 - c) Parking at Station: complaint via email. Cars are now parking towards the railway bridge. It was noted that more people were using the station and that there was now a shortage of parking spaces in the official car park. The clerk was requested to write to BR asking them to consider additional parking at the station. A suggestion that the grassed area might be used was vetoed because it was part of the conservation area. It was also noted that sleepers had been placed by Dering Close. The clerk was requested to speak to ABC Highways with regard to these.
 - d) Standards Committee special meeting 17 January: report – noted
 - e) Housing Needs Survey – this was just for information only – noted
 - f) ABC Precept acknowledgement. It was confirmed that the parish precept for 2005/6 was £16,000 plus £1,266.23 towards concurrent functions.

- g) ABC Housing bathroom refurbishment – this was just for information only – noted
 - h) Parish News – circulated to all
 - i) ADAS – short presentation for Parish Councils. It was suggested that ADAS could be invited to give their presentation at the Annual Parish Meeting
 - j) Smarden PC – speed management – this was just for information only – noted
 - k) Village of the year competition. Ann Murray intimated that she would be prepared to submit an entry for one of the categories.
 - l) DEFRA: Clean Neighbourhoods Bill - noted
 - m) Freedom of Information Act: Letter from the ODPM authorising the Clerk to the Council as the primary qualified person for authorisation of information. In the absence of the clerk the Chairman of the Council was able to deputise.
 - n) Consultation Documents: the clerk requested that, since the number of consultation documents had increased considerably, individual members would be passed a document so that he/she could prepare a report and circulate it via email to all members. The comments would then be forwarded to the issuing authority by the clerk.
 - i. ODPM: Citizen Engagement & Public Services: Why Neighbourhoods Matter
 - ii. ODPM: Vibrant Local Leadership
 - iii. KCC Statement of Community Involvement for Kent Minerals & Waste Development Framework (4 March) – Janet Gwillim
 - iv. ABC Nature Conservation Strategy [passed to Ann] (18 February)
 - v. ABC Community Safety Partnership (11 February) – past deadline
 - vi. SE Plan [information already distributed] (8 April) Ann Murray was attending meetings and would prepare a report.
 - o) The following items of correspondence were circulated to members during the meeting
 - David Webster Street lighting
 - NALC Employment update inc. revised scales for clerks
 - KRCC Rural News
 - Fine Line windows
 - Regional network newsheet
 - Rural Housing scheme newsletter
 - Glasdon street furniture
 - ABC forward plan of key decisions
 - Omega windows
 - Home Front Recall
 - p) The following publications were made available to members
 - Clerks & Councils Direct
 - The Clerk
 - Business Works
 - Kent Early Years Development News
- 6 The following planning application was considered:
- 05/00146 Land to rear of Wheelers Garden, Station Road – Erection of a single dwelling. [Russell Keep, having declared a personal and prejudicial interest left the room at this juncture.] After a brief discussion it was agreed to hold a site meeting on Sunday 20 February, at 10am.
- Mr Keep was recalled to the meeting
- 7 Reports from committees and sub-committees and updates of parish matters
- a) Hog Fair. The agreed date for this event was Saturday 9 July. It would have a sports theme as the proceeds were earmarked for the new Sports Pavilion. The next meeting had been called for Wednesday 23 February, 8pm in the Black Horse.
 - b) Village Hall. The minutes of the last meeting had been circulated. The clerk reported that following the installation of the new heater it had been discovered that the fuse box needed to be replaced urgently. The estimated cost was £250 to £270. She recommended that AMES be contracted to carry out the installation on the grounds that they had probably a far better knowledge of the wiring system.
The clerk further reported on a meeting she had had with Initial Textile Services. They had a system for cleansing the men's urinals. It was agreed that the contract be placed but reassessed in a year's time. Proposed Ann Murray, seconded James Ashby.
Further correspondence regarding the new licensing act had been received and it was apparent that ABC's understanding of the requirements did not coincide with those of NALC or the ACRE

lawyers. Ashford is insisting that the Designated Premises Supervisor handles the day-to-day running of the hall, while NALC maintain that the DPS just needs to be on the committee. The clerk also pointed out that the PC should consider applying for a licence for the recreation ground as a Temporary Events Notice only allows 500 people on the site at any one time. KRCC would be providing information about DPS training as soon as possible. The clerk was prepared to undertake this if necessary. Andrew Buchanan was also prepared to be trained.

- c) Brickworks. Notes of a meeting with KCC were circulated, together with a letter from Damian Green, MP. The current situation was more hopeful than previously and the next meeting of the Brickworks Sub-committee had been called for Friday 18 February, 8pm in the village hall.
- d) Wealden Wheels: Alan Davies reported that the January revenue was excellent and they were ahead of their targets. The second vehicle would be available by the end of February. It was a 15-seater with wheelchair access. They had been offered grants of £18,000 and so far £127,000 had been raised. Challock had joined the group and had made their contribution to the scheme. It was possible that a third vehicle might be obtained.
- e) Meeting Place: Ann Murray reported that she was in the process of setting up a 'pop-in' in St Nicholas' on Thursday mornings – probably fortnightly. It had not yet been officially started and a committee and helpers were needed. They would be using Wealden Wheels to provide transport to housebound people in the village to the 'pop-in'
- f) PSAG: Andrew Buchanan reported on the current situation at the station. An article was to be found in the parish magazine. Car parking was a separate issue, but needed to be addressed. The loss of trains was due to a change in the rolling stock to the 'unreliable' Networkers. Thousands of letters need to be sent to the SRA complaining. Apparently they were unable to modify the trains – all the doors open. They are also unable to split the train at Tonbridge. They were also proposing shorter trains – this would mean overcrowding.

- 8 The clerk reported that ABC planning had inspected the caravan at Saracens Bungalow and decided that it was part of the day-to-day living accommodation of the main dwelling. They would need further proof if this was not so. They had also inspected the lights at Chart Court and reported that they did contravene planning regulations in as much as the posts were over the permissible height. Action was being taken.

Following a complaint from a resident the clerk had spoken to Highways who were inspecting stones on the verge opposite Millpond Cottages and the overgrown hedge opposite Garden House, Swan Lane. It was also understood that, although Highways had frequently requested funds to resurface Elvey Lane, such had not been allocated. Cars are now in danger of grounding.

Following a report that a high-sided container/vehicle operated by Clearers SE Ltd had been seen to shed part of its load onto the highway. Its registration number had been taken and reported to both KCC and the EA.

Complaints had been received about the number of white vans currently being parked on the Victoria Cottages lay-by. It was noted that there were far more vehicles belonging to one particular dwelling parked there than there were adults to drive them.

9

- a) The following accounts for payment were approved – proposed Ann Murray, seconded Alan Davies.

Name	Description	Amount			Cheque No
		PC	Hall	Cash	
Cleanaway	Waste bins		175.20		203
J & C Cleaning (Pevy)	Cleaning village sign	32.00			1180
Mid Kent Water	Rec ground	13.15			1179
Mid Kent Water			51.41		202
Chubb Fire Ltd	Fire extinguishers		290.36		201
Clerk	Canon Toner for copier			15.99	1177
Clerk	Royal Mail Smart stamp sub			49.99	1177
AMES	Heaters, etc		637.45		200
Initial Textile			35.68		199
David Missing	Drain Covers		47.00		198
KCC Supplies	Vat on tables		60.00		197
Sue Exell			92.70		196
David Heasman	Road sweeping	69.24			1174
Jackie Grebby	Salary & Expenses	542.11			1176

Cyril Hoad	Bus shelters	69.24		1175
Travel Maidstone	Brickworks		11.60	1177
Postage			9.59	1177
KRCC (Info Day)		47.00		1181
Performing Rights Soc		39.95		195
Pluckley Village Hall		3,000.00		1178

b) Appointment of a new independent auditor. Trevor Oliver had consulted further with Mr Trevor Smith, The Old Stables, The Street and the matter was passed to the clerk to follow up.

- 10 The matter of the annual parish meeting was considered and it was agreed that this should be held in April, the date being dependent upon ADAS (see above). It was noted that an annual parish newsletter/report must be prepared prior to the meeting. Alan Davies would submit something on Wealden Wheels; Ann Murray on the meeting place; Andrew Buchanan on PSAG; and Andrew Wickham on ABC. The clerk would prepare something on the brickworks and other matters. These articles would be emailed to the clerk as a matter of urgency.
- 11 A request had been received from Pluckley Cricket Club to remove the 'fir trees' ready for the pavilion and to site a garage on the triangular patch where the bonfire is to store the mowing machines in when the existing pavilion is demolished. It was agreed that the Leylandii could be cut down. The clerk would ask the cricket club how they proposed to take them down. If necessary estimates would need to be obtained. Alternatively if PCC were proposing to do the work themselves a full risk assessment must be carried out. It was further agreed that the timber could be burnt on the recreation ground. With regard to the request for a garage. After some discussion it was agreed that the proposal did not meet with the approval of the council as the proposed building was understood to be of a prefabricated concrete structure and not in keeping with the rest of the area. It was further understood that planning permission would have to be sought.
- 12 A request had been received from Pluckley Cricket Club to set up of a credit account with Jewson to allow for the purchase of materials for the sports pavilion. After much discussion it was agreed that such an account should be set up but that there must be a designated person from PCC who would liaise with the clerk prior to any purchase being made. All purchases must be accompanied by an official purchase order. There would be a limit on the size of any order placed without confirmation of the parish council.
- 13 Additional items for next month's agenda: there were none
- 14 Date of Next Meeting: Monday 14 March 2005, 8pm, Pluckley Village Hall

There being no further business the meeting closed at 10:15pm

**Pluckley Parish Council,
Brickworks Sub-committee of the Plans Committee**

Minutes of Meeting held on, Friday 18 February 2005, at 8pm in Pluckley Village Hall

Present: Janet Gwillim (in the chair), Paula Malpeli, Jessamy Blanford, Jackie Allen, Brian Bristow, Andrew Wickham, James Ashby, and Jackie Grebby. Also Mike Whatman, Sue Whatman

Apologies for absence were received from: Russell Keep, Alan Davies, Ann Murray.

The minutes of the meetings held on Wednesday 19 January 2005 were agreed and signed.

Matters arising:

The KCC Meeting had taken place and notes of that meeting were circulated. Basically it was a very positive, wide-ranging discussion. Pluckley PC had received notification from the EA that they had requested the Applicant to produce a traffic impact assessment, a noise and dust assessment, and a survey for protected species. KCC were able to add more information to this, as the EA had written to Clearers' agent requiring that these assessments were to be to the standard required by both KCC and ABC if planning permission were being sought.

Mr Murphy reported that *Circular 11/94 Environmental Protection Act 1990 Part II Waste Management Licensing The Framework Directive on Waste* clearly showed that the EA had a duty to assess the application along the same lines as either the KCC or ABC would have to if it had been submitted as a new application. KCC had pointed this out to the EA, who had subsequently requested the aforementioned assessments. The EA had also put a time limit on the submission of these surveys of no later than 8 March 2005, although it was appreciated that Clearers would no doubt request an extension, especially since any ecological survey would usually have to be undertaken during the summer months.

KCC were confident that the surveys would show that the application fell outside what would be permitted planning and would therefore cause it to be rejected. They were also confident that, if it went to appeal, the decision would be upheld.

It was understood that David Elliott of the EA would be visiting a site where similar machinery was currently being used to personally assess the noise and dust levels. KCC had requested that one of their officers also attended with Mr Elliott and this had been agreed.

Jackie Grebby brought up matter of the lack of drainage on the site. Apparently the draft licence conditions required this to be in place, but the working plan did not seem to cover it. It was agreed that KCC would investigate this.

A letter had also been received from Damian Green MP enclosing a reply to him from the EA. The clerk would write to Mr Green thanking him for his assistance.

A letter from the EA had been received notifying the parish council that any decision on the application had been put 'on hold' until after 8 March or such time as the surveys had been submitted.

Mike Whatman reported that he hadn't had an opportunity to visit Erith, but would do so as soon as possible.

English Heritage had written saying that they did not consider the remaining chimney worthy of listing. Paula would enquire further.

It was agreed that, although the news was in the village's favour, a note of caution should be made. The next newsletter should let everyone know the current situation, but warn everyone that further letters may have to be written if the requested surveys are produced.

Date of next meeting: this would be called as soon as news is received regarding the situation with the surveys

There being no further business the meeting closed at 8:45pm

Pluckley Parish Council

Minutes of a site meeting held on Sunday 20 February, 10am in Station Road.

Present: Janet Gwillim (Chairman), Ann Murray, Andrew Wickham, James Ashby, Trevor Oliver, Alan Davies, and Jackie Grebby (Clerk to the Council).

Apologies for absence were received from Andrew Buchanan.

The meeting was to consider planning application 05/00146 Land to rear of Wheelers Garden, Station Road – Erection of a single dwelling.

Councillors were invited and accompanied onto the site by the applicant, Mr Paul Cornwell, who had obtained access permission from the owner.

They were also invited and accompanied into the gardens of Little Aden by Mr John Nixon and into the garden of Cherry Trees, by Mr Russell Keep.

Councillors (with the exception of Russell Keep who had a declared prejudicial interest) then moved to the church to consider their recommendations.

The following comments were made:

- Fundamentally nothing had changed since the last application. It is still back-filling
- It doesn't conform to the Pluckley Design Statement
- The building was out of proportion with its surroundings. The size of the building is big in bulk on the hill. The roof pitch was queried. The applicant had intimated that the height of the building could be lowered, and that other dimensions could also be altered.
- It's a scrubby piece of land not doing anything at all. It would make a good village amenity site.
- Access is a problem – it impinges on two properties and is not safe. The access is wide enough for vehicles. Access is a Highways problem and it is down to Highways to come to a decision. The access is an existing one. The occupiers of both adjoining properties were aware of its existence when they moved in.
- The cherry tree is coming to the end of its natural life and can't be expected to last more than another 10 years at the very most. It is showing signs of rotting on several branches and cherry trees do have a habit of dying suddenly. On the other hand the carriageway would need to be raised considerably to pass over the root.
- No one has a 'right to a view'

It was proposed that the council object to the proposal and comment that 'the proposed dwelling is back filling and contrary to the recommendations of the Pluckley Design Statement. It also is a bulk in the skyline.' This proposal was carried 4 votes to 1, with 1 abstention.

There being no further business the meeting closed at 11:45am.

Pluckley Parish Council: Plans Committee

Minutes meeting held on Monday 28 February, 8pm in Pluckley Village Hall.

Present: Alan Davies (Chairman), Ann Murray, James Ashby, Trevor Oliver, Russell Keep.

Jackie Grebby (Clerk to the Council).

John Nixon

Apologies for absence: All members of the committee were present.

Planning application: 05/00234 Malmains Manor Barn – renewal of planning permission 00/00479 for conversion of barn to form a residential dwelling and construction of a detached double garage.

After discussion it was resolved to support the application and, on the proposal of Ann Murray, to comment that this support was 'subject to the building being worthy of conversion.'

There being no further business the meeting closed at 8:15pm.

Pluckley Parish Council

Minutes of the Pluckley Parish Council meeting held on, Monday 14 March 2005 at 8pm, in Pluckley Village Hall

Present: Trevor Oliver (in the chair), Ann Murray, Andrew Wickham, Alan Davies, Andrew Buchanan, James Ashby, Peter Campbell, Russell Keep.
Members of the Public: Mr David Bilcliffe, and
Clerk to the Council: Jackie Grebby

- 1 Apologies for Absence: Janet Gwillim.
- 2 Declarations of Interest on Items on the Agenda and any update of Register of Members Interests.
- 3 Minutes of the Meeting held on Monday 14 February were approved and signed as correct (proposed Alan Davies, seconded Andrew Buchanan)
- 4 Report on matters arising from minutes.
 - a) Parking at Station: the clerk was still awaiting a reply from ABC
 - b) Oak Trees at Weald house. The clerk read out the reply from ABC in response to the letter from the parish council noting their displeasure at the decision to permit the application
- 5 The clerk brought to members' notice the following items of correspondence:
 - a) The following planning decisions were noted
 - i. 04/00929 ABC Weald house – refusal of consent – roof tiles specifications. Noted.
 - ii. 04/02234 Blacksmiths Arms erection of a pair of semi-detached two-storey dwellings – withdrawn at applicants' request.
 - b) A letter had been received from the applicant of the Byways development expressing their disappointment at the decision. The clerk had sent an acknowledgment. Noted.
 - c) A letter had been received from Mr M Barton suggesting that the parish council did a Village Clean up similar to that proposed by Charing – noted.
 - d) RoSPA. The clerk had completed the form requesting the annual inspection. It was noted that RoSPA were now recommending annual inspections of playing fields. If under 5 acres this would cost £66. It was agreed not to request this inspection this year.
 - e) CPRE membership – it was agreed that, since Ann Murray is an active member the PC would not join. The cost was £25. It was also noted that there could well be a conflict of interests if the PC became members.
 - f) Consultation Documents
The clerk reported that the Standards Board had sent notification of further consultation.
 - g) The following Invitations/Seminars were noted
 - i. Training courses Canterbury College. This was rather short notice, but the one on First Aid was being held at Canterbury on 6 April. The information would be passed on to Janet Gwillim, who might be able to attend an autumn course.
 - ii. NALC – annual conference at Eastbourne 23 to 25 September. Noted
 - iii. Civic Service at Canterbury Friday 29 April, 11am. It was agreed to pass the invitation on to the chairman. If she was unable to attend, Ann Murray thought she might be able to go.
 - h) Parish News – circulated to all
 - i) The following items of correspondence were circulated to members during the meeting
 - i. FWAG environmental Stewardship
 - ii. KAPC Minutes
 - iii. ABC Forward Plan of Key Decisions
 - iv. Various leaflets relating to playground equipment, street furniture, etc.
 - v. The following publications were made available to members
The Playing Field
Kent Libraries Annual Report
- 6 The following planning application was considered:
05/00352: Julian Swift, Pivington Mill: a steel-framed building extending from an existing industrial unit for the intended use as a material store. It was resolved to support the application. Proposed Peter Campbell, seconded, Alan Davies

05/00376 Pinnock Byre: single storey rear extension. It was resolved to support the application. Proposed Alan Davies, seconded, James Ashby

7 Parish matters

- a) Hog Fair: 9 July. It was still to be agreed whether to hold an evening event as this would be in conflict with Egerton's Music Festival event. There were further grants available and Ann Murray would liaise with Alan Davies. All funds raised by the Hog Fair were to be paid into the parish council account
- b) Village Hall. New signs had been erected for the hall. These had been made by Leita Davies. Keith Edwards helped her put them up. Members asked the clerk to record their thanks.
- c) Brickworks. There was nothing to report beyond the fact that the deadline set by the Environment Agency of 8 March for submission of assessment sand surveys by the applicant had been extended to 8 April.
[Russell Keep arrived 8:40pm]
- d) Wealden Wheels: Alan Davies reported that February had been the best month ever. The second vehicle had been delivered and a launch event would be held in the first week of April at Challock. Various dignitaries would be in attendance. Currently under discussion is a third vehicle.
- e) PSAG: Andrew Buchanan reported that there have been a number of meetings. The KAPC had set up a meeting with the SRA and PSAG had been invited to attend together with other parishes. PSAG had met with three of the four franchise bidders. Apart from commuting to London, there was a real need to get people into Ashford.
- f) Black Horse: it was reported that the current landlords had requested visitors to the village not to use their car park even when the pub was closed. The clerk would contact the council's solicitors to see if the agreement that school teachers could use the car park had been recorded.
- g) Council surgery: this would take place on Sat 19 March and conflicted with the village clean up. The clerk was happy to attend alone since the youth club would be on the premises setting up their jumble sale.
- h) Telephone boxes: the box in The Street had been vandalised, as had the one near the station. The clerk was requested to contact BT and ask their intentions.
- i) Sports pavilion: the clerk reported that, following correspondence with HM Customs & Excise it appeared that, although the pavilion would be a new building, it may not be possible to reclaim VAT. Several anomalies had arisen and there needed to be a decision made over the management of the pavilion once it was built. There were currently three requests for payment made by the cricket club see 9a below. It was agreed that a meeting with all interested parties be set up as a matter of urgency.

8 The clerk reported that she had received a survey on Anti-Social Behaviour. This had been completed and returned. Further requests for information relating to parish council expenditure falling under concurrent functions had been sent to the chairman. This had been passed to the clerk who had forwarded paperwork to ABC.

9 Finance

- a) The following accounts for payment were approved – proposed Ann Murray, seconded James Ashby.

Name	Description	Amount			Cheque No
		PC	Hall	Cash	
Pluckley PTFA	deposit refund		£165.00		204
DR & PD Missing	Hall toilets		£49.34		205
DR & PD Missing	PIR light bulbs		£58.63		205
KAPC	Annual subscription	£294.34			1182
KAPC	Local Council Review	£13.00			1182
KAPC	Parish News	£15.00			1182
Jackie Grebby	Clerk's salary	£593.00			1183
Jackie Grebby	agreed expenses (includes extra £10 for winter heating)	£50.00			1183
Sue Exell	Hall cleaning		£92.70		206

Cyril Hoad	Bus Shelters & notice boards	£23.08		1187
David Heasman	Street Sweeping	£69.24		1184
G R Boodle	Hills voucher payment £70			1
Cass's	Hills voucher payment £430			2
ABC	Theatre licence		£32.50	207
Initial			£35.68	208
Parish Magazine	Annual advertising		£39.00	209
Postage			£5.67	
Travel			£10.80	
James Ashby	spray mount	£9.45		1185
Four Jays	Event toilets – Hog Fair	£301.98		1186
*M & E Civil Engineering Foul sewer connection – sports pavilion (proforma)				£4,112.50
*Mid Kent Water providing, laying & connecting standard service (proforma)				£1,039.88
*Mid Kent Water Infrastructure charge (proforma)				£388.22
*Seeboard New power supply (proforma)				£2,686.38

*It was unanimously agreed not to pay these four items. The PC had only £3,000 reserved for the sports pavilion, the other sum of £1,981.17 having been paid to the Pluckley Sports Pavilion at the request of the cricket club. The Sports Association currently had no cheque book and was therefore unable to pass any funds to the council to cover these payments. In addition, Standing Orders require that all works of £1,000 or more must be placed by the parish council after receipt of a minimum of three quotations. While it was accepted that where utility companies were concerned this was difficult, the proforma invoice from M & E should have been accompanied by at least two others. It was further understood that applications for grants were still being made. Recent experience with such agencies showed that, if work had commenced, any grant still in the application stage would not be forthcoming.

b) Internal Audit. The clerk asked members to note that the end of the financial year was imminent and that the second internal audit should be completed without delay. Alan Davies offered to meet with the clerk on Tuesday 22 March.

- 10 The arrangements for the annual parish meeting and distribution of the annual parish newsletter/report were considered and it was agreed that everyone would send their reports to the clerk as a matter of urgency so the newsletter could be sent out in good time. It was agreed that, having requested all village organisations to attend and give a report over the past two years, it could be dropped this year. Keith Scandrett from ADAS had replied and would be giving a presentation. The clerk would purchase wine and nibbles.
- 11 The arrangements for the annual village clean up on 19 March were finalised. James Ashby would meet the clerk at the village hall at approximately 9:30am to collect the road cones, refuse sacks, gloves, posters, and risk assessment sheets. Everyone would meet on the recreation ground at 10am.
- 12 Additional items for next month's agenda: Recreation ground and verges.
- 13 Date of Next Meeting: Monday 11 April 2005, 8pm, Pluckley Village Hall

There being no further business the meeting closed at 9:50pm

Pluckley Parish Council

Minutes of a special meeting held on Monday 21 March 2005, 8pm in Pluckley Village Hall to consider the proposed Sports Pavilion on Pluckley Recreation Ground

Present: Janet Gwillim (in the chair) Alan Davies and Ann Murray (Pluckley Parish Council), Ray Locke (representing Pluckley Cricket Club), Nigel Dawson and Lee Mackelden (representing Pluckley Junior Football), Brian Sims (representing Surrenden Tennis Club), and Jackie Grebby (Clerk to the Council).

The Clerk to the Council had contacted all interested parties: i.e. Pluckley Cricket Club, Surrenden Tennis Club, Pluckley Junior Football Club, Pluckley CE School, and all parish councillors inviting them to the meeting.

Apologies for absence: James Ashby, Russell Keep, and Andrew Buchanan.

Following a written request to HM Customs & Excise for a decision as to whether the parish council could recoup VAT paid on building the sports pavilion certain anomalies had arisen. Customs and Excise had requested details of how the pavilion was to be managed. They also reported "that if the Pluckley Sports Association, cricket club, football club, tennis club or any other organisation, have applied for a grant, and that grant has been awarded to it (as opposed to being applied for and awarded to the Parish Council), any VAT incurred on goods/services using those funds will not be claimable by the Parish Council."

While a certain amount of funding had been raised, much of this had been via the Cricket Club's various applications and therefore granted to that club. The tennis club had also received £1,000, which had been passed to the Sports Association.

The parish council situation was that £3,000 was held in funds for the pavilion, all other money having been passed to the Pluckley Sports Association. The council was not allowed to make any payments for sums greater than £999 unless a minimum of three quotations had been received and all orders must be placed by the parish council after full consideration of those quotations.

The planning application had been made in the name of Pluckley Sports Association. The application paperwork had not been deposited with the parish council, although the clerk has obtained it off the website.

Currently the Pluckley Sports Association consisted of one person – Janet Gwillim – who was in receipt of bank statements and had a paying-in book but no cheque book.

It was agreed that there would need to be a management committee set up to run the pavilion if it was not to be run by the parish council. Running costs were estimated to be in the region of £2,000 to £3,000 per annum, based on the running cost of the village hall.

The Football Association were prepared to discuss funding, but the interior layout of the pavilion would need to be redrawn and they were generally not in favour of self-build projects.

It was noted that, in general, grant-funding agencies would not make grants to projects already underway.

It was agreed that a new committee of the Pluckley Sports Association would be set up and include members of Pluckley Cricket Club, Pluckley Junior Football Club, Surrenden Tennis Club, Pluckley Parish Council, and Pluckley CE School. Alan Davies agreed to represent the parish council. A new bank account would be set up with the Alliance & Leicester.

There being no further business the meeting closed at 9:15pm.

Pluckley Parish Council

Minutes of the Pluckley Parish Council meeting held on, Monday 11 April 2005 at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Ann Murray, Andrew Wickham, Andrew Buchanan, Peter Campbell, Russell Keep, Trevor Oliver

Members of the Public: Ian Vaughan, Kate Say, Barbara Lucas, Steve Lucas, and

Clerk to the Council: Jackie Grebby

- 1 Apologies for Absence: These were accepted from James Ashby and Alan Davies.
- 2 Declarations of Interest on Items on the Agenda and any update of Register of Members Interests. Peter Campbell declared a personal and prejudicial interest in item 6 a (planning application Oven Green)
- 3 Minutes of the Meeting held on Monday 14 March were approved and signed as correct (proposed Andrew Buchanan, seconded Peter Campbell)
[the meeting was then closed to hear representations from members of the public regarding vandalism at Pluckley Brickworks] Following this item 7e was brought forward for discussion.
- 7 e Brickworks: The information given to the parish council that youths regularly visit the brickworks site, lighting fires, and intimidating local residents was discussed. It was noted that the recent vandalism of the telephone box and the bus shelter might well have been caused by the youths. The worst times were from Thursday evenings and over the weekends. It was agreed that the clerk would contact the community officers and write to Supt Peter West, the British Rail Police, and Rivermile. Andrew Wickham would contact PC Chic Cameron at ABC. It was further felt that this would possibly result in ASBOs. The clerk reported that the applicants' solicitors had written to the EA objecting to the EA's request for highways, noise & dust, and ecological surveys. The EA had passed the matter to their solicitors and it was in their hands. It was understood that the application was now on indefinite hold until these matters had been resolved.
- 4 Report on matters arising from minutes: there were no matter arising not dealt with elsewhere.
- 5 The clerk brought to members' notice the following items of correspondence:
 - a) The following planning decisions were noted:
Weald House – approval of materials
 - b) Consultation Documents:
Ashford NHS Rural Health Strategy – this was passed to Janet Gwillim to study and complete
 - c) The following Invitations/Seminars were noted
 - d) ABC housing needs study – Tuesday 26 April at Lenham
 - e) ABC Affordable Rural local needs housing information sessions: 13 & 27 April
Ann Murray intimated she wished to attend.
 - f) Smarden Parish Council had written advising that they would be holding an Elizabethan Charter Fair on 12 August 2006. Noted. The information would be passed to the parish magazine
 - g) Smarden PC had written regarding the KCC managed Community Wardens Scheme – the clerk to reply that Pluckley was interested and to request more information
 - h) ABC, Parish Design Statements, & the new planning system. Ann Murray gave a brief resume of the content. The main point was that as part of the arrangements for transferring to the new planning system, all existing supplementary Planning Guidance (including Pluckley's DS) would be saved for 3 years. At the end of the 'saved' period, the SPG will be adopted as SPD (Supplementary Planning Documents). This is likely to entail a consultation stage and a sustainability appraisal, but the contents of PDS do not need to be reviewed.
 - i) KCC Highways: advice of new changes to the highway service. Pluckley is in the Mid Kent Division.
 - j) South Eastern Trains: impending removal of 2 Cannon Street Services. The clerk was instructed to write voicing the council's disquiet at the proposal.
 - k) Mid Kent Water: Information that the company now specialised in surfacing and installation of street furniture. Noted.
 - l) Kent County Playing Fields Association. Request for annual subscription of £15 – agreed.

- m) Staples: 20% discount card for next week. The clerk proposed to restock the stationery. Agreed.
 - n) ABC Disposal of Discarded needles. It was noted that although it was possible to request that ABC collect discarded needles, the time taken to do so was too long. It was suggested that David Heasman and Sue Exell be supplied with a 'sharps' box.
 - o) Parish News – circulated to all
 - p) The following items of correspondence were circulated to members during the meeting
 - i. DEFRA Quality & Parish Planning
 - ii. KAPC Agenda for April meeting
 - iii. FWAG Workshops
 - iv. Rural Housing Scheme Newsletter
 - v. Various promotional leaflets.
- 6 The following publications were made available to members
- i. Oast to Coast (Taken by Ann Murray)
 - ii. Rural News (Taken by Ann Murray)
 - iii. SERPA Newsletter
 - iv. Business Works
 - v. Council Direct
 - vi. Local Council Review
 - vii. Kent county Playing Fields Annual Report
 - viii. Neighbourhood Wash
 - ix. Ashford Development Update.
- 7 The following planning applications were considered:
- 05/00496/AS Malmaims Cottage, Rushbrook: Porch extension. It was unanimously agreed to support the application.
- 05/00466/AS Spinneyhem, Forge Hill: Removal of existing single garage and erection of new single storey triple bay garage. It was unanimously agreed to support the application as long as no trees are felled.
- 05/00435/AS Land to East of Dering Arms: Erection of Dwelling (Outline PP). After some discussion it was agreed not to support the application on the grounds of over development and that it would detract from the Dering Arms and Dering Lodge.
- 05/00474/AS Oven Green: agricultural machinery shed. Peter Campbell, having declared a prejudicial interest left the room while the matter was discussed. It was unanimously agreed to support the application.
- 05/ 05/00531/AS – Chart Court change from personal to commercial use as a livery yard (retrospective); 05/00531/AS - conversion of a barn to additional stables; and 05/00533/AS - floodlights for ménage (retrospective). After some discussion it was resolved not to support any of the applications. The clerk had received several complaints with regard to the flood lighting. It was agreed that the clerk would liaise with Ann Murray who had the relevant details of the Inspector's report when an earlier appeal was dismissed.
- 8 Parish matters
- a) Annual Village Clean Up: the chairman reported that more people were needed and that each road, or part of road, should be clearly defined. She suggested that the council write to selected residents requesting them to keep their section of highway clean. It was agreed that the chairman would give the matter further thought and report back to the council at a later date.
 - b) Annual Parish Meeting; it was agreed that it went well. The clerk had sent a letter of thanks to Mr Scandrett of ADAS for his presentation.
 - c) Hog Fair: the next meeting would take place on Thursday 21 April in the village hall
 - d) Village Hall: the new carpet had been fitted in the committee room and the entertainments officer had carried out his inspection.
 - e) Brickworks: See above.
 - f) Wealden Wheels: It was agreed make the 2005/6 donation to Wealden Wheels. (£137 powers)

- g) Pluckley Station Action Group: Andrew Buchanan, having distributed the Passenger Survey to all members, gave a brief resume of the report. Basically two Cannon Street trains will cease to stop at Pluckley as from June. The chairman thanked him for all the work he had been doing.
- h) Station Parking: the clerk had contacted Richard King, who had offered to arranged a site meeting with the new highways manager for the area, Kim Hills, together with the KCC railways consultant, Mick Such. This could not take place until May.
- i) Village centre parking & Black Horse car park: the clerk was continuing to pursue her investigations. Further discussions with Thorneloe were needed to ascertain how that part of the recreation ground land, now forming access to the Black Horse car park, had been disposed.
- j) Parish council surgery, Saturday 16 April: it was agreed that Ann Murray and Andrew Buchanan would attend with the clerk.
- k) The clerk reported there were no further items that she had undertaken during the month.

9 Finance:

- a) The following accounts for payment were approved

Name	Description	Amount			Cheque No
		PC	Hall	Cash	
Clerk to the Council	Postage			£0.84	
Exell, Sue	Cleaner		£95.48		210
Heasman, David	Street Sweeping	£89.10			1188
Cyril Hoad	Village maintenance	£29.70			1189
Grebby, Mrs J	Clerk's Agreed Expenses	£47.25			1190
Grebby, Mrs J	Clerk's Salary less T&NIC	£514.86			1190
Inland Revenue	Clerk's Tax & NIC	£113.17			1191
Inland Revenue	Council NIC	£67.56			1191
AMES	Electrical repairs		£346.63		211
AMES	Electrical Inspection		£334.88		211
BT	Telephone - clerk's	£77.87			1192
BT	Telephone		£34.66		212
Initial Textile Services	Hygiene & Mat		£35.68		213
Wealden Wheels (S137)	Donation	£500.00			1193
All Seasons Garden Care	Gardening		£40.40		214
Carpets Direct	Committee Room Carpet		£388.77		215
NatWest	Bank Charges		£3.25		
NatWest	Bank Charges	£3.25			
Seeboard	Electricity		£201.83		216
Kent Playing Fields Ass	Subscription	£15.00			1194
Staples	Stationery	£20.44			1195
KBE	newsletters	£50.00			1196
		Total		£3,010.62	

- b) End of year accounts, 2004/5 for presentation to the Audit Commission. Sets of 2004/5 accounts had been distributed to all members. The clerk was meeting with Trevor Smith at the weekend for the independent audit. The Audit Commission had set 31 May 2005 for the date of the council audit and the paperwork would need to agreed by the next council meeting at the latest.

10 Additional items for next month's agenda: verge tidying

11 Date of Next Meeting: Monday 9 May 2005, 8pm, Pluckley Village Hall. Note: this will be the Annual Meeting of the Parish Council.

There being no further business the meeting closed at 10:16pm

Pluckley Parish Council

Minutes of the Annual Meeting of Pluckley Parish Council held on Monday 9 May 2005 at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (in the Chair), Ann Murray, James Ashby, Andrew Buchanan, Peter Campbell, Russell Keep, Trevor Oliver

Members of the public: Alex Campbell

Clerk to the Council: Jackie Grebby

- 1) Apologies for Absence: These were accepted from Andrew Wickham and Alan Davies.
- 2) Declarations of Interest on Items on the Agenda and any update of Register of Members Interests. Trevor Oliver, James Ashby, and Ann Murray as members of Pluckley Parochial Church Council each declared a personal interest in item 9ii.
- 3) Election of Chairman: Ann Murray proposed and James Ashby seconded that Janet Gwillim be re-elected chairman for the ensuing year. There being no other nominations Mrs Gwillim was re-elected unopposed.
- 4) The chairman then signed her declaration of acceptance of office.
- 5) Election of vice-chairman: Russell Keep proposed and Andrew Buchanan seconded that Trevor Oliver be re-elected vice-chairman for the ensuing year. There being no other nominations Mr Oliver was re-elected unopposed.
- 6) Appointment of two trustees to the Hills and Other Unknown Donors Charity. Ann Murray proposed and James Ashby seconded that Janet Gwillim and Jackie Grebby be reappointed trustees to the charity for the next four years. Carried.
- 7) Appointment of committee members:
 - i) Plans committee: it was unanimously agreed that members of the committee would be: James Ashby, Alan Davies, Russell Keep, Ann Murray and Trevor Oliver
 - ii) Audit Committee: it was unanimously agreed that members of the committee would be: Andrew Buchanan, Alan Davies, and Russell Keep.
- 8) Appointment of representatives to outside bodies:
 - i) Wealden Wheels: Alan Davies
 - ii) Pluckley Station Action Group: Andrew Buchanan, Alan Davies, and Andrew Wickham
 - iii) Village Hall Committee: Andrew Buchanan, Alan Davies, Ann Murray. Jackie Grebby, Cyril Hoad, Judy Pool, Michael Barton.
 - iv) KAPC: Peter Campbell, Ann Murray
 - v) Police Forum: Ann Murray
 - vi) School: Paul Cornwell
 - vii) Parish Forum: Janet Gwillim, Jackie Grebby.
- 9) Payment of annual subscriptions and donations under the 'free resource' powers (S137).
 - i) It was unanimously agreed to continue to make donations of paper, inkjet cartridges, photocopying, etc to enable the smooth running of the Egerton-with-Pluckley Parish Magazine.
 - ii) St Nicholas grass cutting. James Ashby, Ann Murray, Trevor Oliver, each having declared interests as members of the Pluckley PCC, took no part in the discussion other than to provide other members with requested information. It was agreed to make a payment of £300 to Pluckley PCC towards grass cutting in the churchyard, but to reassess the situation in October when the following year's budget is set.
 - iii) Kent County Playing Fields Association £15. Approved
 - iv) Wealden Wheels: £500. Approved. [note this was pre-approved and paid in April]

- v) Ashford YMCA: as minuted on page 985, it was agreed to assess the situation and consider a donation in October when the following year's budget is set.
- vi) FWAG: £35. Approved
- vii) BTCV: towards Pond Warden and Tree Warden schemes. Although each scheme requested a donation of £100, it was agreed to pay £100 in total.
- 10) Inspection of deeds and trusts: The clerk reported that she had visited Thorneloe's Solicitors and had ascertained that deeds of the Recreation Ground and Village Hall were still in their keeping. Also lodged with them were the trust agreement of the village hall management, the leasehold agreements of the Tennis Club/Sports Association and the Pluckley Cricket Club. She had at the same time deposited a copy of the lease agreement between Pluckley Cricket Club and the Phantoms Junior Football Club. She asked members to note that the lease for the Tennis Courts, established on 1 April 1980, was for 28 years and consequently was due to expire in 2008. The trust deed for the Hills and Other Unknown Donors Charity was lodged with the Charity Commission and a copy was in the parish office.
- 11) Minutes of the Meeting held on Monday 11 April were approved and signed as correct (proposed Trevor Oliver, seconded Andrew Buchanan)
- 12) Matters arising from minutes and other parish matters:
 - i) Hog Fair: It was noted that an occasional permission would be required for the Beer Tent. The next meeting would take place on 18 May. The emphasis on sporting activities on the day has been affected by the mini football and netball events planned at Julie Rose stadium on the same day. There will still be plenty of activities for families on the day, and the possibility of grant funding for VE/VJ day events is being actively followed up.
 - ii) Village Hall: a window cleaner had been engaged to clean the outside windows for £16 per visit. He had been requested to call quarterly. The wheelie bin had been set alight and destroyed. The clerk would organise a new one and contact the insurers. Richard King had made a KCC grant of £500 towards architect's fees for an extension. The plans submitted by Chris Law were unsuitable and Ann Murray would be contacting other architects. The fire safety officer had carried out an inspection of the premises to his satisfaction.
 - iii) Brickworks: The applicant had asked for further time to submit the required assessments and surveys from the Environment Agency and had been given until 8 July. Ann Murray requested the clerk to ask if the Environment Agency knew if the applicant had started to carry out the surveys.

Following last month's meeting the clerk had written to the police, copying the letters to both Rivermile and British Rail Police. She had also spoken to PC King who had promised to visit the site and local residents. PC Cameron had also liaised with PCs King and Barney and a sergeant was sending out patrols. Patrols from the probationary unit would also visit the site.

- iv) Wealden Wheels: the project continues to prosper with revenues for both vehicles running ahead of target for last month. Some 68 organisations from the 5 villages have now paid to join as members.
- v) PSAG: members approved a proposed letter to be sent to Michael Holden of SE Trains. Latest information was that except for one train that arrives at Cannon Street at 9am and one leaving Cannon Street at 6:30pm there was no alternative other than an extremely tortuous journey necessitating several changes. Other letters sent by PSAG and the clerk, and replies received were circulated prior to the meeting. A press release was shortly to go out from PSAG and another public meeting would be held as soon as possible. This was dependent on Damian Green, MP's diary. The council noted that it seemed residents of rural areas were becoming second class citizens. Members agreed that all costs of photocopying and producing posters would be born by the council.
- vi) Station Parking: verge posts had been placed beyond Dering Close. The clerk would liaise with Richard King and remind him of his offer to set up a site meeting with KCC officers to discuss the situation.
- vii) Village centre parking and Black Horse: The clerk was requested to clarify the extent of the public highway in The Street.
- viii) Parish Council Surgery: this has been set for Saturday 28 May, 9:30 to 10:30am. The clerk would be supported by Russell Keep, Peter Campbell and James Ashby.

- ix) Newsletter: it was agreed that the next newsletter would include an item about access to the countryside. In particular to the current habit of walkers making holes in hedgerows to gain access. This was especially bad along Upper Station Road, although all farmers were experiencing similar problems. It was noted that not only was this criminal damage, but could cause traffic accidents if a pedestrian suddenly emerged in front of a vehicle. The clerk had had no time to investigate the cost of distribution by the Royal Mail, but hoped to do so before the next meeting
- 13) The clerk brought to members' notice the following items of correspondence:
- i) Planning Applications
 - a. Spinneyhem – removal of single garage & erection of single storey triple bay garage: ABC permission granted
 - b. Pinnock Byre – rear storey extension: ABC permission refused
 - c. Weald House – notice of consent of proposed tiles
 - d. Weald House – notice of approval of minor amendments (infilling to sides of open sided garage)
 - ii) Invitations/Seminars:
 - a. Clerks' Information Day 17 May. The clerk suggested, since she had attended the last two such seminars, that she did not need to attend this one. Agreed.
 - b. ABC Integrated Kent Franchise Meeting: 26 April & 10 May. This had already been passed to Andrew Buchanan who had deputed Wendy Toms to attend in his place if he couldn't go.
 - iii) Hi-Kent provision of facilities for heard of hearing: the clerk would contact them for advice regarding the village hall
 - iv) Kent Police – special constable recruitment campaign: noted
 - v) ABC Scrutiny Committee Tues 17 May, 7pm: the clerk had been requested by ABC to attend and give a report on anti-social behaviour within the village.
 - vi) Michael Barton: Charing Newsletter and use of Caxton Facilities Management for grounds maintenance: noted
 - vii) NALC Trafalgar Weekend: It was agreed to place this on the next agenda.
 - viii) The BumbleBee Alliance – request for donation of £150 to £300. It was agreed not to make a donation. The clerk was requested to find out if they were a bonafide organisation.
 - ix) ABC Standards Committee. Copy of agenda and reports. One copy passed to chairman, the other kept on file. Noted.
 - x) Consultation Documents:
 - a. KCC Kent Minerals & Waste Development Framework: Submission of the Statement of Community Involvement to the Secretary of State.
 - b. KCC Minerals & Waste Discussion Pack: passed to Peter Campbell to appraise and reply
 - c. ABC Local Development Framework: pre-submission consultation on the statement of community involvement. Passed to Janet Gwillim and Ann Murray to appraise and reply.
 - xi) Misc. information: this was circulated during the meeting and contents noted.
 - xii) ABC Forward Plan of Key Decisions
 - xiii) Various leaflets:
 - a. Newsletters, Reports & Magazines were made available to members
 - b. KCC response to ODPM paper on 'Planning for Gypsy & Traveller Sites
 - c. KRCC Annual Report
 - d. ABC Standards Committee Agenda for 11 May & Report 'A Code for the Future' (agenda item 7)
 - e. FWAG Farming & Wildlife Conservation magazine – passed to Janet Gwillim
 - f. Local Council Review
 - g. Clerks & Councils Direct
- 14) The following planning applications were considered:
- i) 05/00594/AS: 5 Dering Terrace, Station Road – Loft Conversion. It was resolved to support the application for the rear extension, but to raise an objection to the rooflight at the front.
 - ii) 05/00613/AS & 05/00614/AS: Thorne Manor (Bakes Mead), Smarden Road. Demolition of existing modern conservatory & construction of replacement garden room; internal alterations to return fabric to 'original' form by removal of 20th C non-original ceilings/walls, etc.; proposed timber summer house to orchard garden; widening of existing driveway and installation of replacement driveway gates/wattle hurdle fencing. Members were of the understanding that the internal work had been carried out and was therefore retrospective. They also noted that the replacement driveway gates/wattle hurdle fencing were also retrospective. It was resolved to support the application, but to raise the question as to whether the gates to the south of the property affected

access and amenity to the residents of the Oast House whose only access to their property was via that entrance.

- iii) 05/00742/AS: Hinton, The Grove: renewal of outline application for one dwelling. It was resolved to support the application.

15) The clerk requested members to note that Standing Orders and the Code of Conduct were available for any member who had mislaid their copies. She reported that she had attended a legislation information day, which had proved most informative. The clerk had also attended David Missing's funeral.

16) A request of Messrs Highwood that the parish council remove, or cut down, the hedge bordering the top end of the recreation ground to allow for the erection of a fence by Messrs Highwood was considered and it was agreed to hold a site meeting at 8pm on Monday 16 May. The matter would then be discussed at the next meeting.

17) Finance:

- a) The following accounts for payment were approved.

Name	Description	Amount			Cheque No
		PC	Hall	Cash	
Clerk to the Council	Travel - Staples: 15			£6.00	
NatWest	Bank Charges			£3.25	
NatWest	Bank Charges			£3.25	
Clerk to the Council	Binding Accounts			£20.00	
Clerk to the Council	Land registry			£4.00	
Clerk to the Council	Postage			£9.15	
Clerk to the Council	Postage			£2.82	
Grebby, Mrs J	Clerk's Salary less Tax & NI	£514.76			1197
Grebby, Mrs J	Clerk's Agreed Expenses	£47.25			1197
Cyril Hoad	Village maintenance	£23.76			1198
Heasman, David	Street Sweeping	£71.28			1199
Inland Revenue *	Clerk's Tax & NIC	£56.62			1200
Inland Revenue *	Council NIC	£34.58			1200
Staples	Stationery	£70.25			1201
KRCC	Subscription	£35.00			1202
Cornhill	Insurance	£784.14			1203
Exell, Sue	Cleaner			£95.48	217
All Seasons Garden Care				£80.80	218
Initial Textile Services	Hygiene & Mat			£35.68	219
Dylan Hyson	Window cleaning			£16.00	220
Cleanaway Ltd	Waste bin			£185.89	221
	Sub totals	£1,640.89		£417.10	£41.97
				Total	£2,099.96

* The Independent auditor had advised that Inland Revenue payments were made monthly at the same time as salaries were paid rather than quarterly. The accounts would show a higher amount of IR payments over salary deductions this current year but be equal the following year.

The clerk presented a Receipts and Payments Budget comparison report for the month ended 30 April 2005.

- b) End of year accounts. These, having been presented at the April meeting and the Independent Auditor having inspected the accounts to his satisfaction, were approved and it was resolved that the chairman and Responsible Financial Officer (Clerk to the Council) sign the Annual Audit documents (proposed Russell Keep, seconded Trevor Oliver).

18) Additional items for next month's agenda: Playground strimming

19) Date of Next Meeting: Monday 13 June 2005, 8pm at Pluckley Village Hall

There being no further business the meeting closed at 10:45pm

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 13 June 2005 at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Ann Murray, James Ashby, Andrew Buchanan, Russell Keep, Trevor Oliver, Andrew Wickham

Members of the public: Ian Mills, John Nixon

Clerk to the Council: Jackie Grebby

- 1 Apologies for Absence: These were accepted from Peter Campbell and Alan Davies.
- 2 Declarations of Interest on Items on the Agenda and any update of Register of Members Interests. There were none declared.
- 3 Minutes of the Meeting held on Monday 9 May were approved and signed as correct (proposed James Ashby, seconded Andrew Buchanan)
- 4 Matters arising from minutes and other parish matters:
 - a) Hog Fair: Alan Davies had forwarded a report that read: The original concept of a sports led event has been changed following the impact of the schools sports event at Julie Rose Stadium. We are now pursuing a theme related to the joint VE/VJ day 60th commemoration. A grant has been applied for from the Lottery for this and we expect to hear soon whether we will get this.
 - b) Village Hall: The Wheelie Bin on hire from Cleanaway had been burnt. A replacement had been supplied and the cost was expected to be approx. £200. Ann Murray and the clerk had met with another architect who was prepared to draw up basic plans for an extension but this would cost an additional £500 (£500 having already been granted by Cllr Richard King, KCC)
 - c) Brickworks: the clerk had received a reply via email from the EA that read: 'The applicant has not requested a further extension of time beyond the July 8th 2005 deadline (we spoke to each other a couple of weeks ago). I can only assume that the required assessments are under way.' It was reported that youths were still congregating on the site.
 - d) Wealden Wheels: Alan Davies had forwarded a report that read: Last month was a very satisfactory month with revenue some 250% of the target for both vehicles. The second larger vehicle proving very popular and a number of additional organisations have now joined because of its size and disabled access capability. 76 organisations are now members and of the 12 of these due for annual renewal, all have rejoined. We are currently looking at a 3rd smaller (7 seat) vehicle which may possibly be transferred (at no cost to W.W.) from another project. This size would give us an excellent range of vehicles and the currently projected traffic certainly supports its acquisition. We would only take this on however if we obtained a satisfactory grant from Leader+ for the extra administration and support costs of the vehicle.
 - e) PSAG: Andrew Buchanan reported that the public meeting he had attended was packed out. Damian Green had been keeping the Kentish Express informed and was pressing for a platform extension. There was a further meeting at Guildford on 8 June and he had attended with Wendy Toms. The new timetables had come into force on Monday 13 June.
 - f) Station Parking: The clerk reported that the meeting set up with KCC (Richard King and Kim Hills) was still going ahead for Wednesday 16 June.
 - g) Village centre parking and Black Horse: there was nothing further to report.
 - h) Parish Council Surgery: As the clerk was attending a training morning on Saturday 18 June, she requested that the surgery morning be changed to Saturday 25 June, 9:30am to 10:30am. All councillors had attended at least one of these mornings, so the chairman requested that one of them goes along to support the clerk on the 25th.
 - i) Newsletter: nothing to report

- j) Recreation Ground: General littering of the ground had increased recently.. The clerk was requested to ask ABC if they could empty the litter bins twice a week during the summer.
- i. Sports pavilion: in the absence of Alan Davies there was nothing to report.
 - ii. Hedges: It was noted that the cricket club continued to deposit grass cuttings along the bases of the hedges. Members considered this to be a 'dirty' habit that must be discouraged. It was agreed that there was a compost area at the end of number one court, although it needed regular attention if it was to work properly. The clerk was requested to write again to the cricket club asking them to stop their current practice as it will eventually kill the hedges. She would also ask if they were responsible for putting weed killer along the perimeter of the recreation ground. Not only is it detrimental to the health of the hedges, but there must be the requisite notices displayed where any weed killer is used especially as children use the play area and residents walk their dogs.
Following the site meeting at the recreation ground on Monday 16 May, further discussion ensued regarding the hedge to the north of the tennis courts, [item 16 page 1007]. It was noted that the whole of the recreation ground fell within the conservation area and that the ownership of the hedge fell to Messrs Highwoods. It was agreed that the parish council would support any application from Messrs Highwood for grant funding to lay the hedge and the clerk would write to Mr James Highwood indicating the council's views.
 - iii. Children's play area: All Seasons Garden Care had strimmed the area on a one-off basis. They have been asked to quote for regular care of the two sites.
 - iv. NALC Trafalgar Weekend: it was agreed that the Hog Fair was enough for the village to cope with.

5 The clerk brought to members' notice the following items of correspondence:

- a) Planning Applications
 - 05/00496: Malmain's Cottage – porch extension ABC Permission granted
 - 05/00474: Oven Green – Agricultural machinery shed ABC Permission granted
 - 04/02175: Saracens – retention of barn ABC Permission granted
 - 05/00594: 5 Dering Terrace – loft conversion ABC Permission granted
 - 05/00234: Malmain's Manor Barn – renewal of planning permission for conversion to dwelling ABC Permission granted
 - 05/00742: Hinton, The Grove – renewal of outline permission for dwelling ABC Permission granted
 - 05/00614: Thorne Manor (Bakers Mead) – demolition of conservatory, replacement garden room, internal alterations ABC Permission granted
 - AS/02/15: Pluckley landfill site – details condition 12 electricity generating plant KCC Permission granted
- b) Kent Highways: County Lengthsmen – it was agreed that the clerk would be responsible for liaising with Highways.
- c) Payphones: BT, having assessed the three telephone kiosks in Pluckley were proposing to change those at The Thorne and in The Street to cashless machines. The one at the station would remain unchanged. This was dependent on discussions with Ofcom
- d) Conservation Area Appraisals: ABC was currently reassessing all borough conservation areas over the next 5 years. Appledore, Bethersden, Boughton Lees, and Smarden were those in the first assessment year.
- e) Licensing Act 2003: ABC had written stating that they did not consider that a parish council was a 'responsible authority' so could not make representation in its own right. It was understood that KAPC were taking the matter up.
- f) Notice of intention to apply for a transfer of a Justices' Licence by Janis Page and Timothy Bener of the Blacksmiths' Arms
- g) Invitations/Seminars:
 - i. 8 July SLCC Website Training day (clerks) (£3.50) It was agreed that the clerk would attend
 - ii. 16 July KAPC Councillors' Information Day, Lenham (£52.88) – Noted
 - iii. 15 June, 2pm KCC Overview & Scrutiny of the NHS Induction Day, Sessions House, Maidstone – noted
 - iv. Quality Councils Training Days – 6, 13, & 20 July, Lenham £20 per day. It was decided that the clerk should attend all three sessions and that the council would pursue Quality Council status as soon as possible.

- v. 5 July, 7:30pm Licensing Act – filling in the forms, KRCC. It was agreed that the clerk and Trevor Oliver would attend.
- vi. 23 June, 1pm KAPC & KRCC explanation of, & consultation on Defra's New Rural Social & Community Programme. It was agreed that Ann Murray would attend.
- vii. 30 June Kent Learning Showcase, Ashford International Hotel – noted
- h) Consultation Documents:
 - i. Channel corridor – community transport study for Maidstone, Ashford & Shepway – passed to Ann Murray prior to meeting.
 - ii. Update of the SA Plan – for information only.
- i) Misc. information: this was made available during the meeting and contents noted.
- j) Newsletters, Reports & Magazines were made available to members

6 Planning

- a) The following planning applications were considered:
 - i. TP/05/00058: Cherry Tree, Little Aden Station Road. After some discussion and interruptions from the floor, it was resolved to comment that Pluckley Parish Council objects to the application unless they can be assured that, prior to any decision being made, the cherry tree will have the benefit of an assessment by an experienced, independent, tree surgeon and that, if permission is granted, all work carried out will be done by a suitably qualified practitioner. Members were concerned that any symmetry is not compromised. They also noted that some access onto the site is possible via both The Wheelers Garden and Little Aden.
 - ii. 05/00531 & 05/00532 (Amended) Chart Court Farm, Little Chart. It was agreed that the parish council's views previously submitted on 12 April 2005, opposing the applications remain unchanged, although they appreciated the revised method of waste disposal. They noted that there is continued reference to 'holiday lets' in Mr Simmonds' letter and ask that Ashford Borough Council bear in mind, when considering these two applications, that the holiday units were refused and that this refusal was upheld on appeal. There continues to be no reference to measures to be taken to protect the bats even though the inspector included this in his comments. It has also been noted that the floodlights to the manege are still evident, although permission was refused on 24 May 2005.

- b) The minutes of the Plans Committee meeting held on Monday 28 May 2005 were noted and the resolutions therein adopted.

Pluckley Parish Council Plans Committee: Minutes of meeting held Monday 23 May 2005, 8pm in the committee room of Pluckley Village Hall. Present: James Ashby, Alan Davies, Ann Murray, Trevor Oliver. Three members of the public: David Williams, Josephine Williams, and Margaret Lang. Clerk to the Council: Jackie Grebby.

Apologies for absence: These were received from Russell Keep.

Declarations of interest: there were no declared interests for items on the agenda.

Election of Chairman: It was proposed by Trevor Oliver, seconded by James Ashby that Alan Davies be re-elected as chairman for the ensuing year. Carried unanimously.

The chairman then closed the meeting to hear representations from members of the public

Planning Application 05/00783 Cedar Lodge, Station Road. Demolition of existing colt bungalow and erection of single replacement dwelling: After considerable discussion it was resolved to object to the application for the reasons set out below:

The proposed 2 storey dwelling would present a far greater visual impact on the street scene than the existing single storey dwelling due to its height and bulk.

It would have a detrimental effect on the residential amenities of some nearby dwellings.

It is surrounded by several mature trees, most on adjoining properties. The parish council is concerned that these trees, which form part of the integrity of the parish landscape, are not damaged by any proposed building works and ask that consideration be given for Tree Preservation Orders to be placed on them and, if such TPOs are made, that no significant lopping is allowed to facilitate any construction work that may be carried out in the future nor to gain greater access to light either within the dwelling itself or the garden.

The parish council note that, while the application is for the 'Demolition of existing colt bungalow and erection of single replacement dwelling,' the site plan (figure 4) shows a proposed new garage. There do not seem to be any further details supplied for the said new garage, therefore they are unable to comment beyond the fact that the site plan seems to suggest that the garage has a large footprint. It is also unclear whether the garage is single or two-storey. The council,

however do note that the position of the proposed garage is very close to the perimeter of the site.

There being no further business the plans committee meeting closed at 8:45pm.

7 The clerk reported that

- a) she had attended the ABC Overview & Scrutiny Committee – Anti-Social behaviour Review and had reported on the situation within Pluckley. She had received a thank you letter from the chairman Cllr Rita Hawes.
- b) The proposed ghost hunt advertised on www.hauntedpluckley.com had been cancelled following representations from ABC planning
- c) The Hills and Unknown Donors accounts books had been passed into the keeping of the clerk by Mrs Barbara Warner.
- d) Polystyrene had been fly-tipped in the Southside Coalyard. ABC had been informed.
- e) The railings for the steps at Shiplands had been replaced at last, but the work was unsatisfactory – Kent Highway had inspected and would be replacing as soon as possible. The contractors were Ringway.
- f) Some residents had voiced concerned regarding the access off The Street into the church. It was a fairly steep slope and had no barrier and went straight onto the highway. Trevor Oliver commented that it was the concern of the church and not the parish council.
- g) Daniels Farm: the clerk had received notification that ABC planning were aware that the present occupant was not carrying out egg production, but seemed to be using the site for white goods storage.

8 Finance:

- a) The following accounts for payment were approved.

Cheque No	Name	Description	Amount		
			PC	Hall	Cash
	Clerk to the Council	Postage			£2
	Clerk to the Council	Postage			£6
	Clerk to the Council	Postage			£2
1204	Inland Revenue	Council NIC	£35		
1205	Clerk to the Council	Clerk's Salary less Tax & NI	£620		
1205	Clerk to the Council	Clerk's Agreed Expenses	£47		
	(Subtotal Cheque No. 1205 = £667)				
1206	Heasman, David	Street Sweeping	£71		
1207	Cyril Hoad	Tidy Bus Shelters	£24		
1208	Bison Paper	Stationery - minute paper	£10		
1208	Bison Paper	Stationery - minute paper	£10		
1208	Bison Paper	Stationery - poster paper	£172		
	(Subtotal Cheque No. 1208 = £193)				
1209	All Seasons Garden Care	Rec - mowing	£55		
1210	Pluckley PCC	Donation *	£300		
223	Exell, Sue	Cleaner		£95	
224	Initial Textile Services	Hygiene & Mat		£36	
225	All Seasons Garden Care	Gardening		£81	
226	Missing, DR & PD	Repairs		£134	

* S137 payment

9 Requests for additional items for next month's agenda: none

10 Date of Next Meeting: Monday 11 July 2005, 8pm at Pluckley Village Hall

There being no further business the meeting closed at 10:09pm

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 11 July 2005 at 8pm, in Pluckley Village Hall

Present: Trevor Oliver (in the chair), Ann Murray, Andrew Buchanan, Peter Campbell, Alan Davies, Russell Keep, Andrew Wickham
Clerk to the Council: Jackie Grebby

- 1) Apologies for Absence: These were received from Janet Gwillim (family illness) and James Ashby (work commitments) and accepted unanimously.
- 2) Declarations of Interest on Items on the Agenda and any update of Register of Members Interests. Ann Murray and Trevor Oliver declared personal and prejudicial interests in item 6 (planning) in that they were both active members of Pluckley PCC, which had met to discuss the application and already formulated a decision.
- 3) Minutes of the Meeting held on Monday 13 June were approved and signed as correct (proposed Andrew Buchanan, seconded Russell Keep)
- 4) Matters arising from minutes: there were no matters that were not dealt with elsewhere.
- 5) Parish matters:
 - a) Hog Fair: Alan Davies reported that this had been quite successful and the expected revenue would be in the region of £7,500 gross. The costs had been enormous, but the "lottery are processing the grant payment." A vote of thanks to Alan Davies for his hard work in putting on the event was proposed and unanimously carried. An email from the Mayors secretary said how much his Worshipfulness had enjoyed the afternoon. There were still some cheques to be received.
 - b) Village Hall: the minutes of the last committee were laid before the meeting and the contents noted.
 - c) Brickworks: it was noted that the date for the applicant to submit the required surveys had been put off until 8 September and KCC had reported that Cronin Management Services have instructed a number of consultants to undertake the necessary assessments.
 - d) Wealden Wheels: Alan Davies reported that bookings had more than doubled over the last month and there was now a shortage of volunteer drivers. It was likely that a third vehicle would be obtained from Romney Marsh. A suggestion that Pluckley Parish Council hired a vehicle to take residents, for a charge, to Egerton Farmers' Market on a Friday met with approval. The clerk was instructed to write to the other villages in the group to see if they wished to join the enterprise.
 - e) PSAG: Andrew Buchanan said there was little to report, but that Damian Green, MP was still writing and keeping the issue to the fore.
 - f) Station Parking: Following the clerk's meeting with KCC, Kim Hills and Richard King at the station, a further meeting would be arranged with the Railways to discuss the situation further. The number of commuters using the station had dropped when the new timetable came into force, but were on the increase again. Vehicles were still causing obstructions, especially on the approach to the bridge. It was agreed that the police should be called as often as possible.
 - g) Parish Council Surgery: The clerk reported that at the last surgery, on 30 June, there were two visitors. It was agreed to hold the surgery on the last Saturday of each month. A request from one resident for something to be done about the bus shelter was considered and it was resolved that the clerk would contact DR & PD Missing and ask that it be repaired, if possible with a plywood panel lining the inside to prevent further vandalism via kicking out the weatherboarding.
 - h) Recreation Ground
 - i. Sports Pavilion: Alan Davies reported that the grant application was on hold as other sources of funding were being sought.
 - ii. Hedges: the clerk had written to Pluckley CC, but had had no reply

- iii. Children's Play area: All Seasons Garden Care had quoted a price of £25 per visit to keep the area short. It was resolved to accept this estimate.
The amount of litter on the recreation ground was increasing, especially broken glass. It was resolved that Ann Murray would visit Jenny Johns to see if she would be prepared to tidy up the area on a regular basis and it was further resolved that a wage of £5.94 per hour, commensurate with that paid to David Heasman and Cyril Hoad, be offered.
 - iv. Motorcycles and mopeds are appearing on the recreation ground during evenings. Usually mid week.
- 6) The clerk brought to members' notice the following items of correspondence:
- a) Planning: 05/00783: Cedar Lodge – demolition of Colt bungalow & erection of replacement dwelling – ABC permission refused
 - b) Mid Kent Water restrictions. Notices have been displayed around the village.
 - c) Housing maintenance programme of works 2005/6 [confidential]
 - d) Black Horse – transfer notice
 - e) Coal yard & storage depot – ABC enforcement notice
 - f) DEFRA Clean neighbourhoods & Environment Act 2005.
 - g) Cleanaway – increase of costs.
 - h) Invitations/Seminars:
 - i. SLCC 28 November, Lenham: Training day – devising an MOT for your council: what must do, should you do & could you do. Noted
 - ii. Voluntary Infrastructure Consortium – consultation events 15 July, Herne Bay; 19 July, Tunbridge Wells; 21 July Lenham. Ann Murray to attend
 - iii. Consultation Documents
 - i) ABC LDF consultation on core strategy – leaflet dispensers
 - j) ABC LDF preferred options report – consultation period 17 June to 26 August
 - k) Newsletters, Reports & Magazines
 - a. Tenterden & Headcorn bus timetables
 - b. Various leaflets
 - c. Rural News – copy passed to Alan Davies
 - d. Parish Wish list summaries – copy passed to Ann Murray
 - e. ABC Housing news & Rural Housing Scheme Newsletter
 - f. KAPC minutes of 1 June meeting
 - g. North Weald Police Forum – speedwatch being re-launched 17 August copy passed to Ann Murray & Alan Davies
 - h. ABC Overview & Scrutiny Committee ASBO recommendations
- 7) Planning
- a. The following planning application was considered:
05/00989 Installation of new Portland Stone memorial seat in south part of churchyard, St Nicholas Church. Miss Murray and Mr Oliver, having declared personal and prejudicial interests [see above] left the meeting while the matter was discussed. In the absence of the chairman, Alan Davies, chairman of the Plans Committee temporarily took the chair. After a short discussion, it was unanimously resolved to support the application and that no comments would be made.
Miss Murray and Mr Oliver were recalled to the meeting and Mr Oliver resumed the chair.
 - b. The minutes of the Plans Committee meeting held on Monday 27 June 2005 were noted and the resolutions therein adopted.
Pluckley Parish Council Plans Committee: Minutes of meeting held Monday 27 June 2005, 8pm in the committee room of Pluckley Village Hall. Present: Alan Davies (Chairman), James Ashby, Ann Murray.
Clerk to the Council: Jackie Grebby.
Apologies for absence: These were received from Russell Keep.
Declarations of interest: there were no declared interests for items on the agenda.
Planning Applications: 05/00959 & 05/00960 (Listed building) 1 Mill Pond Cottage, Malmaims Road – Internal alterations ground floor garden room conservatory and first floor, enlarged dormer within cat slide – It was unanimously resolved to support the application.
There being no further business the meeting closed at 8:10pm.

- 8) Andrew Buchanan submitted a proposal that a bonfire and barbecue celebration be held on the recreation ground on Monday 31 October 2005 to raise funds for the village hall. This was discussed at length and agreed that the proposal was a 'worth a try.' The clerk would contact Weald Police for their reaction to the suggestion. A decision would be made at the next meeting.
- 9) The following actions taken on behalf of the council by the clerk during the past month were approved.
- Several residents had recently contacted her with complaints about the state of the churchyard, in that it was becoming overgrown and unattractive.
 - Mr Barton had made a complaint about the overgrown footway on Egerton Road at Westfields. He also made a complaint about the rubbish collecting on the recreation ground and suggested that the wrong sort of waste bin had been purchased. He reported that the post of the village sign was splitting. The clerk had reported this to the chairman who was contacting Mr Pevy for his advice.
 - The clerk had attended the KCC website course on Saturday 18 June at Associate House, Ashford. This introduced the countywide parish council websites set up by the KCC. It was easy to keep this site up-to-date, but she considered it did not have the same advantages that www.pluckley.net had. She attended a further course held on 8 July in Sturry by the SLCC, but this was on the same lines as the KCC site although the company presenting the course (Vision ICT Ltd) charged up to £350 for hosting the site. The current provider (Chrysalis Computer Solutions) charged £30 for the domain name and £129 for hosting last year. A link from the KCC site to the [pluckley.net](http://www.pluckley.net) site was in place and council minutes were now on the KCC site. Associate House had two courses on Web Design on the autumn. A one-day course for £17 and a 10-day course for £75. The clerk requested that she attend one of these so that the [pluckley.net](http://www.pluckley.net) site could be updated without relying on Chrysalis Computers, who were currently doing it at no charge. It was resolved that the clerk apply for the 10-day course and that cost would be covered by the council.
 - She has requested that the waste bins on the recreation ground are emptied twice a week during the summer months, and following up on a request from residents, asked for a waste bin to be placed at the station bus shelter, although there would be a charge.
 - A resident had offered to help a council house tenant by tidying his garden and cutting the hedge. The clerk had liaised with ABC housing over this.
 - Mr Ingleton had made a complaint over the unsafe and poor workmanship of the railings to the steps from Forge Hill up to Shipland Houses. Highways had been chased up over this.
 - The clerk had notified ABC that it appeared an access was being made to the field on Monday Bois Road although planning permission had been refused. This matter would be carefully monitored
 - Following a large amount of photocopying undertaken for the Hog Fair a replacement drum unit was needed for the copier. The clerk had searched the internet for the best price before ordering.

10) Finance:

- a) The following accounts for payment were approved.

<i>Cheque No</i>	<i>Name</i>	<i>Description</i>	<i>Amount</i>	<i>Minute No</i>
1213	Jackie Grebby	Clerk's salary	£516.86	978 8c
1213	Jackie Grebby	Clerk's agreed expenses	£47.25	978 8c
1214	Inland Revenue	Tax & NIC payments	£43.55	978 8c
1215	David Heasman	Street Sweeping	£89.10	978 8c
1216	Cyril Hoad	Bus Shelter	£29.70	978 8c
229	Sue Exell	Village Hall Cleaner	£95.48	978 8c
230	All Seasons Garden Care	3 visits to hall	£121.20	
1217	All Seasons Garden Care	1 visit recreation ground	£25.00	1013 h:iii
cash	Postage		£4.55	
cash	Postage	Hog fair	£9.87	991 7b
cash	Travel Ashford & parking	Banking, etc.	£8.10	
cash	Travel Ashford & parking	Parish Forum	£7.50	1004 7:vii
cash	Travel Ashford	Website Training	£7.20	
cash	KCC	Website Training	£0.60	
cash	Travel Lenham	Licensing evening	£8.00	1010 5g:v
cash	Travel Lenham	CiLCA training	£8.00	1009 5g:iv

cash	Travel Hersden	Website training	£19.20	1009 5g:i
cash	SLCC	Website Training	£3.50	1009 5g:i
1218	E-clear [Barclaycard]	Copier drum unit & toner	£160.67	1014 9h
1219	Kent Business Equipment	Hog Fair Programmes	£300.00	991 7b
231	Initial Textile Services	Fem Hygiene & Mat	£35.68	831 3e
1211	BT *	Clerk's telephone	£80.91	
228	BT *	Hall telephone	£39.49	
1212	KAPC *	CiLCA training course	£60.00	1009 5g:iv
1220	SLCC	CiLCA Registration	£70.00	1009 5g:iv
233	Seeboard	Electricity	£145.58	
1221	HSS Hire **	Generator	£433.11	991 7b
1222	Ham St Sports & Leisure Assoc **	Train	£60.00	991 7b
	* already paid ** Hog Fair		£ 2,430.10	

b) The clerk reported that the annual audit had been completed to the satisfaction of the audit commission and that the required noticed had been posted and that a copy of the Annual Return had been placed on the website [www.pluckleypc-kentparishes.gov.uk]

11) Requests for additional items for next month's agenda: Andrew Wickham requested that the situation at Daniel's Farm be placed on the next agenda.

12) Date of Next Meeting: Monday 8 August 2005, 8pm at Pluckley Village Hall

There being no further business the meeting closed at 10pm

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 8 August 2005 at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Trevor Oliver, Ann Murray, Andrew Buchanan, Peter Campbell, Russell Keep, Andrew Wickham
Clerk to the Council: Jackie Grebby

- 1) Apologies for Absence: These were received from James Ashby (holiday commitments) and Alan Davies (illness) and accepted unanimously.
- 2) Declarations of Interest on Items on the Agenda and any update of Register of Members Interests. There were none declared.
- 3) Minutes of the Meeting held on Monday 11 July: Ann Murray queried item 9d and the absence of a full stop at the end of item 9g. The minutes were then approved and signed as correct (proposed Andrew Buchanan, seconded Ann Murray)
- 4) Matters arising from minutes:
 - 5f: Station Parking – Ashford Highways had requested information so that they could set up a meeting with a railways representative. The clerk had forwarded details.
 - 5g: Parish council surgery – two visitors at the last surgery, No councillors in attendance.
 - 9g: Field 1081, The Pinnock, caravans having moved in on the evening of 2 August, left the following morning. No further activity apparently carried out to the 'new' access.
 - 11: Daniels Farm – The clerk had written to ABC and had a reply from Mr Jarvis promising to keep the council informed of any progress.
- 5) Parish matters:
 - i) Hog Fair: in his absence, Alan Davies' report was read to the meeting. The net was £6,200 to £6,300, but the final figure has still to be set.
 - ii) Village Hall: The clerk had delivered the new license forms to ABC. At present she had just asked for a straight transfer of existing permissions. There was still time to put in a new application to include the sale of alcohol and extending the curtilage. It was hoped that this could be done to coincide with the publication of the November parish magazine (at the very latest) to avoid excess advertising charges.
 - iii) Halloween: an article would be published in the September issue of the parish magazine. A meeting would be called in early September for all interested parties. It was noted that proper fencing was needed to protect the cricket table. Although the police had been approached, there had been no comments from them.
 - iv) Wealden Wheels: in his absence, Alan Davies' report was read to the meeting. WW is doing well. The last three months' revenue was double their original targets. Negotiations are ongoing for a 'free transfer' of a third, smaller bus with a bit of a grant to cover costs.
 - v) PSAG: Damian Green had forwarded a letter from Network Rail in which it said there were no plans to extend the platforms. Andrew Buchanan reported that there was plans to reduce station attendant hours. This would mean that there would be no ticket offices open between Ashford and Tonbridge, and no-one to clear ice from platforms on winter mornings.
 - vi) Parish Council Surgery: Sat 27 August, 9:30 to 10:30am It was agreed that Peter Campbell and Janet Gwillim would attend.
 - vii) Recreation Ground
 - a. Sports Pavilion: in his absence, Alan Davies' report was read to the meeting. The next meeting was set for Thursday, 11 August. The cricket club were pressing for a decision over the proposed drainage easement through the Black Horse land. The clerk was unable to advise that this be accepted as it stood. She would re-send it to all members, and arrange a meeting with Thorneloe, at which Alan Davies would also attend.
 - b. Hedges: There were still no replies from Pluckley CC or James Highwood.

- c. Children's Play area: Ann Murray had been unable to visit Jenny Johns but hoped to do so in the near future.
- h) Memorial Field: It was reported that there were campers (3 girls and one boy) there for the night. They were being victimised by youths. It was understood that the youths were from the parish. The police had been called.
- 6) The clerk brought to members' notice the following items of correspondence:
- i) Planning Applications:
 - 05/00959: 1 Millpond Cottages – internal alterations etc. ABC Refused
 - 03/01803: Snagsmount details of tiles & bricks ABC notice of consent
 - TP/05/00058 Cherry tree, Little Aden. ABC refused
 - 05/00613: Thorne Manor (Bakers Mead) details of summer house notice of consent
 - ii) Parish News – passed to all members
 - iii) Affordable Homes website: www.affordablehomeskent.org
 - iv) Local Needs Housing - noted
 - v) Wish lists: housing survey – noted meeting requested by ABC, set for 12 September, 7:30pm.
 - vi) Water restrictions – the clerk had posted notices around the parish
 - vii) Connexions Kent & Medway – www.connexionskentandmedway.co.uk service to young people
 - viii) Traffic Regulation order – to install 40mph speed limits from existing 30mph in Station Road to Village Hall and from 30mph on Forge Hill to just beyond Lambden Road. It was commented that a change from 30 to 40 could be confusing to drivers and that, once outside the limit, drivers would automatically speed up.
 - ix) Technology Enterprise, Kent – request for grant. It was resolved not to support it.
 - x) ABC Website update on Parish & Village details – noted.
 - xi) Kent Fire & Rescue Service – service performance plan on www.Kent.fire-uk.org
 - xii) Hallet & CO offer to fill out licence forms – noted, not required.
 - xiii) Community Paths Projects – Grants. Ann Murray requested that this be copied to Mr M Newman.
 - xiv) Invitations/Seminars:
 - Speed Watch Launch 7pm Wednesday 17 August, Kent Police College, Maidstone – A Murray to attend.
 - BIIAB National Certificate for personal Licence Holders – Sat 24 September, Lenham Community Centre, 10:30am to 4pm. Cost £126 plus vat. It was agreed that Andrew Buchanan would undertake the training.
 - Managing Cleaner Safer Greener Communities: SLCC Annual Conference 8 October to 10 October, Stratford-upon-Avon. Cost £355
 - Jon Aspinall Foundation Charity Music Event 2, 3, 4 September
 - xv) Consultation Documents:
 - Ashford Borough Council LDF – circulated to all members 21 July 2005.
 - KCC Waste & wastewater – emailed to all members.
 - VICK – Voluntary Infrastructure Consortium Kent – Improving services for voluntary & community groups in Kent – taken by J Gwillim
 - xvi) Miscellaneous leaflets, etc.
 - Safer Kent Awards
 - Funding for New Parish Plans – KRCC
 - ABC Forward plan of key decisions (passed to A Buchanan)
 - Rural Housing Scheme Newsletter
 - Newsletters, Reports & Magazines
 - Local Council Review (NB this issue includes articles by Sir Sandy Bruce-Lockhart on Local power; Dr Wendy Le-Las on Landscapes areas and landfill; future direction for clerks; skate parks & youth shelters; local heritage grants; parish charters.
 - Kent Trails – several copies for distribution.
 - ABC Review of Anti-social Behaviour in Ashford Borough. (passed to J Gwillim)
 - KCC Annual Plan 2005/6 (passed to P Campbell)
- 7) Planning
- a. The following planning application was considered:
 - 05/01045: Southfield, Station Road, Pluckley for a single storey wooden building for use as a home office. Members resolves neither support, nor object to the proposal, but to comment that it would seem the application is retrospective. If the application is granted then

set working hours should be made as a condition. The working hours as proposed are unrealistic and that although the applicants envisage that there would be no parking requirements, this is also unrealistic, especially since the residents already regularly use the village hall car park for transit-type vehicles.

- b. The minutes of the Plans Committee meeting held on Monday 25 July 2005 were noted and the resolutions therein adopted.
Minutes of meeting held Monday 25 July 2005, 8pm in the committee room of Pluckley Village Hall.
Present: Alan Davies (Chairman), James Ashby, Russell Keep, Ann Murray, Trevor Oliver, Clerk to the Council: Jackie Grebby.
Apologies for absence: All members were present.
Declarations of interest: there were no declared interests for items on the agenda.
Planning Application: 05/01094 Old Rose House, Rose Farm Road. New Front Porch & single storey side extension. After some discussion it was resolved to support the application, but to comment that some members considered the plans submitted were 'sketchy'
There being no further business the meeting closed at 8:12pm.
- 8) **Resolution** that "a Bonfire, Hog Roast, and Barbecue be held on the Recreation Ground on Monday 31 October 2005 to raise funds for the Village Hall." Proposed Andrew Buchanan, seconded Russell Keep. The resolution was put to the meeting and resolved unanimously without further discussion.
- 9) **To consider** the ABC LDF and the Parish Wish List Summaries provided by Ashford Borough Council, and to **Resolve that** "Pluckley Parish Council request a meeting with Ashford Borough Council to discuss the addendum of the Pluckley Parish Plan/Wish List of August 2004, prior to 26 August 2005 in relation to the published 'Preferred Options' Report of the Core Strategy for the Ashford LDF." Proposed Ann Murray, seconded by Trevor Oliver. Miss Murray discussed her report as presented to members prior to the meeting and it was resolved that the clerk would request a meeting with Mr Alderton of ABC.
- 10) **Resolution that** "Pluckley Parish Council invite Cllr Richard King (KCC) to attend a council meeting to explain KCC policy for traffic management." Proposed Ann Murray, seconded by Andrew Buchanan. After a short discussion, the resolution was put to the meeting and resolved unanimously.
- 11) The following actions taken on behalf of the council by the clerk during the past month were approved:
- a) Standing orders/financial standing orders report: due to lack of time the clerk proposed that she submit this at the next meeting – agreed
 - b) Estimate for repairs to Station Bus Shelter: DR & PD Missing has submitted an estimate of £305 plus vat for repair of the Station bus shelter. It was resolved that the clerk put the work in hand.
 - c) Estimate for felling leylandii at tennis courts. The clerk reported that she had been contacted by Ravensdane Contractors regarding an estimate they had submitted for felling the trees around the tennis courts. As this was over the £1,000 limit the clerk advised that further estimates be sought. Agreed.
 - d) The clerk reported she had completed the CiLCA course and had sent off the application forms.
 - e) Newsletter: the door-to-door service from Royal Mail costs £500 per annum. During that period any number of deliveries could be made, but they must be booked in advance. To be cost effective there would need to be a minimum of 9,500 leaflets delivered per year. The deliveries need to be booked at least 8 weeks in advance, but currently one parish council is having to wait for a year for a delivery. As there are 450 properties in Pluckley the cost of posting each at 21p would be approximately £95 per mailing. It was agreed that a more suitable system of delivery would be investigated. Perhaps a volunteer could be found.
 - f) A further complaint had been received regarding the grass in the churchyard.
 - g) A fire on Sunday 24 July at the Southside coal yard and removed much of the fly-tipped polystyrene, but other items, including tyres remained. ABC had written to the owner advising him of his duty to keep the site secure.

- h) It had been reported that cars were using the Street and Forge Hill as race tracks during the night.(1:30 to 4:30am) They were driving without lights, revving engines in the recreation ground entrance. The police had been called by local residents. The clerk had spoken to PC Matt King, but he and Alison Barney no longer policed this area. It had been passed to PC Keith Dowling, who was currently on sick leave.

12) Finance:

The following accounts for payment were approved. Proposed Trevor Oliver, seconded Andrew Buchanan, carried unanimously.

<i>Cheque No</i>	<i>Name</i>	<i>Description</i>	<i>Amount</i>	<i>Minute No</i>
	Clerk to the Council	Travel		
1223	Jackie Grebby	Clerk's salary	£514.76	978 8c
1223	Jackie Grebby	Clerk's agreed expenses	£47.25	978 8c
1224	Inland Revenue	Tax & NIC payments	£45.65	978 8c
1225	David Heasman	Street Sweeping	£71.28	978 8c
1226	Cyril Hoad	Bus Shelter	£23.76	978 8c
1227	James Ashby	Stationery per Cross's	12.09	
1228	Barclaycard	Kent AE/Website Training	75.00	1014 9c
1229	Audit Commission	Audit fees	293.75	1007 17b
1230	Staples	Stationery	57.75	
1231	Mid Kent Water	Rec Water Rates	13.66	
234	Martin Newman	Hog Fair reimbursement	205.64	998 7a
235	Janet Gwillim	Hog Fair reimbursement	114.10	998 7a
236	West Kent (Eurofoods)	Hog Fair plates & cups	121.40	998 7a
237	Sue Exell	Village Hall Cleaner	£95.48	978 8c
238	Dylan Hyson	Hall Window Cleaning	16.00	1005 12ii
239	Cleanaway	Waste Bin	192.77	
240	Initial Textile Services	Fem Hygiene & Mat	£35.68	831 3e
241	Mid Kent Water	Hall Water Rates	28.96	
cash	Postage	Gen Admin	2.22	
cash	Postage	Hall	2.17	
cash	Postage	Hog fair	£4.50	991 7b
cash	DABS	USB Hub	34.96	
cash	Travel		36.52	
cash	Parking		0.50	

- 13) Items of information from members: Trevor Oliver reported that disturbances at the Brickworks at weekends and some evenings still continued, although the council had not received further complaints from nearby residents. Ann Murray asked members to note that the footway round Westfields was still impassable in places.
- 14) Additional items for next month's agenda:
- i) Presentation on Local Needs Housing by Alison Thompson
 - ii) Halloween
 - iii) Village Christmas Tree.
- 15) Lambden Road. [Standing order 67] The current situation was noted, Mr Oliver having been present at a recent meeting with Mr Moss from ABC.
- 16) Date of Next Meeting: Monday 12 September 2005, 8pm in Pluckley Village Hall.
This would be preceded at 7:30pm, by a presentation by Alison Thompson from ABC on Local Needs Housing & the Survey and a question and answer session
[Clerk's note: Following up on item 10, Richard King was unable to meet during October or November, so will be attending at 7:30pm on 12 September in place of Ms Thompson, who is now scheduled for 14 November]

There being no further business the meeting closed at 10:35pm

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 12 September 2005 at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Trevor Oliver, Ann Murray, Andrew Buchanan, Peter Campbell, James Ashby, Cllr Robert Taylor (standing in for Cllr Andrew Wickham) plus 31 members of the public
Clerk to the Council: Jackie Grebby

[Prior to the meeting commencing the Clerk to the Council, carried out the required 'housekeeping' risk assessment procedures and the chairman reminded visitors that they were only able to speak during the designated 'open' period.

KCC Councillor Richard King was unable to attend, due to a bereavement, his visit would be rescheduled.]

- 1) Apologies for Absence: These were received from Andrew Wickham (holiday commitments) and Alan Davies (illness) and accepted unanimously.
- 2) Declarations of Interest on Items on the Agenda and any update of Register of Members Interests. There were none declared.
- 3) Minutes of the Meeting held on Monday 8 August: These were approved and signed as correct (proposed Ann Murray, seconded Russell Keep)

The meeting was then closed for 45 minutes to hear representations from members of the public regarding planning application 05/01304/AS [discussed below]

- 4) Matters arising from minutes:
There were no matters arising that were not dealt with elsewhere.
- 5) Planning
 - i) The following planning matters were considered:
 - a. 05/01304/AS Field 1081 The Pinnock: Change of use from grazing to residential. Stationing of one mobile home and one touring caravan for a gypsy family. After a wide-ranging discussion **it was resolved not to support the application** (proposed Trevor Oliver, seconded Russell Keep) on the grounds that the site was within a special landscape area; the foul drainage specifications were undesirable; the plans were inaccurate in that they did not show the new entrance already constructed and the application forms stated there would be no new access; it was likely that there would be business activities on the site and these should be restricted; the site would be visible in winter; it would have a detrimental effect on the amenities of the surrounding properties; ABC should vigorously examine the applicant's claim of gypsy status. The Clerk to the Council was further requested to ask that the application was laid before the ABC plans committee if officers were inclined to support the application.
 - b. 05/01045/AS Revised Southfield, Station Road: Change of use to residential curtilage and single storey wooden building for use as home office. It was resolved that the clerk should copy the council's earlier comments to ABC and reiterate the concerns the council has over parking (proposed Ann Murray, seconded Russell Keep)
 - c. 05/01250/AS The Low Barn, Dowle Street Farm: Fitting of two rooflights on rear elevation of property to provide natural daylight and ventilation to kitchen area and en-suite. Ann Murray proposed that the council send no comment to ABC, seconded Andrew Buchanan, carried.
 - d. APP/E2205/AS Byways, Iden Lane – Appeal against decision. It was noted that the appellant's claim that the property was situated on a 'dead end' was incorrect. The clerk was requested to write to the inspector, reiterating members' earlier resolution.
 - ii) The minutes of the Plans Committee were noted and the resolutions therein adopted (proposed Ann Murray, seconded Andrew Buchanan):
Minutes of meeting held Monday 22 August 2005, 8pm in the committee room of Pluckley Village Hall.
Present: Alan Davies (Chairman), James Ashby, Ann Murray, Cllr Andrew Wickham, Mrs Whitford, Mr W Witford, Mr C Hoad, Clerk to the Council: Jackie Grebby.
Apologies for absence: Written apologies were accepted from Russell Keep who was away on business.
Declarations of interest: there were no declared interests for items on the agenda.

Planning Applications

05/01292/AS: Daniels Farm, The Pinnock, Pluckley – internal modifications, alteration of side porch, creation of open car port, new entrance porch, and new triple garage. After much discussion, **it was resolved not to support the application** on the grounds that the proposed alterations would result in a dwelling overlarge for its original purpose. The need for parking for 4 vehicles was queried (a 3-car garage and an open car port) since the property was intended solely for agricultural accommodation associated with the chicken business. It was noted that, although the application mentioned an open car port, this was not shown on the plans. The height of the 3-car garage seemed to be excessive, and concern was expressed over the possible conversion at a later date to contain either further accommodation or office space. Concern was expressed over the timing of this application as members were aware that the chicken business had ceased operation at least four or five months ago and that previous planning conditions required the land to be returned to its original state. The clerk was requested to draw these facts to the attention of the planning officer.

05/01297/AS: Land opposite 1 Millpond Cottage, Malmaims Road – erection of two-bay oak framed garage. After some discussion, **it was resolved not to support the application** on the grounds that the proposed building was outside the curtilage of the dwelling and would create an unnecessary visual impact on the surrounding landscape.

TC/05/00083/AS: Lantern Hall, 2 The Grove, Pluckley: to fell one blue foliage Lawson Cypress (T1) and one green foliage Lawson Cypress (T2). **It was resolved to support the application** and to request that, if a further survey is carried out on the Oak (T3), the parish council be informed of the content.

There being no further business the meeting closed at 8:29pm

- 6) The Clerk to the Council presented the draft Financial Regulations and the revised Standing Orders for consideration. It was resolved that this matter be passed to the Finance Committee, who were requested to meet at the earliest opportunity.

7) To answer Questions from Councillors

- i) Ann Murray requested that the council consider replacing the finger post at the junction of Rushbrook Road with Malmaims Road, and to repaint the village entrance sign on Smarden Road near Lower Thorne Farm. James Ashby thought he might be able to provide a new 'Invicta' sign for this latter. It was agreed that this should be painted as soon as possible and the Clerk was requested to place this in the hands of DR & PD Missing. She was further instructed to ask for an estimate from Messrs Missing for a replacement finger post. It was noted that the arm pointing to Rushbrook read 'Smarden & Bethersden' this was misleading.
- ii) It was noted that golf was being practiced on the recreation ground. It was agreed that a set of bylaws should be drawn up. The clerk would investigate the procedure, in the meantime a notice would be placed in the parish magazine saying that golf was prohibited.

8) Finance:

It was resolved that the following accounts for payment be approved, Proposed James Ashby, seconded Trevor Oliver.

Cash	Cheq. Code	Name	Description	Amount	min no
cash		Clerk to the Council	Postage	12.78	
cash		Clerk to the Council	travel	26.00	
	4	NatWest	Bank Charges	3.25	
	53	NatWest	Bank Charges	3.25	
1232	9	KRCC	Licensing Training	148.05	Paid 1213 6n
1233	1	Mrs Jackie Grebby	Clerk's Salary less Tax & NI	604.37	978 8c
1233	3	Mrs Jackie Grebby	Clerk's Agreed Expenses	47.25	978 8c
		Subtotal Cheque No. 1233	651.62		
1234	1	Inland Revenue	Clerk's Tax & NIC	54.38	978 8c
1234	2	Inland Revenue	Council NIC	32.10	
		(Subtotal Cheque No. 1234	86.48)		
1235	32	David Heasman	Street Sweeping	89.10	978 8c
1236	34	Cyril Hoad	Tidy Bus Shelters	29.70	978 8c
1237	41	Pluckley CE School	Rec - mowing	439.55	
1238	4	Staples	Stationery	59.99	
1239	41	All Seasons Garden Care	Rec - mowing	75.00	1013 hiii
1240	40	Playground Management Ltd	PG inspection	90.48	
1241	23	Royal British Legion	Remembrance Wreath	16.50	
1242	33	Missing, DR & PD	Repairs - bus shelter	358.38	1012 5g
242	91	Wolseley	paid by Keith Edwards	93.65	Paid 998 7a
242	91	Hewden Plant Hire	paid by Keith Edwards	70.50	Paid 998 7a
242	91	Keith Edwards	Hog Fair - train transport	40.00	Paid 998 7a
		(Subtotal Cheque No. 242	204.15)		

243	91	Buchanan, Andrew	Licence	10.00	Paid	998 7a
243	95	Buchanan, Andrew	Licence	10.00	Paid	998 7a
		Subtotal Cheque No. 243	20.00			
244	91	Farm & Gen Services	Petanque pitch	376.01	Paid	998 7a
245	91	Pluckley School PF Assoc	Hog Fair: Tables/Chairs	60.00	Paid	998 7a
246	91	Tracy Vennai	Hog Fair: Balloons	50.50	Paid	998 7a
246	91	Tracy Vennai	Hog Fair: Food	18.72	Paid	998 7a
		Subtotal Cheque No. 246	69.22			
247	91	English, Eileen	Hog Fair: Exhibition	39.00	Paid	998 7a
248	91	War Department	Hog Fair: Exhibition	635.00	Paid	998 7a
249	91	Pivington Pots	Hog Fair: Food	150.00	Paid	998 7a
250	91	B&Q	Alan Davies - Marquee	74.48	Paid	998 7a
251	91	Kent on Sunday	Hog Fair: advertising	70.50	Paid	998 7a
252	91	Kent Messenger	Hog Fair: advertising	153.50	Paid	998 7a
253	91	Fordham	Hog Fair: Food	73.09	Paid	998 7a
254	91	Shepherd Neame	Hog Fair: Bar	1,208.51	Paid	998 7a
255	91	Brooks	Hog Fair: Food	130.00	Paid	998 7a
256	91	Jonathans	Hog Fair Wine	313.40	Paid	998 7a
257	50	Mrs Sue Exell	Cleaner	95.48		978 8c
258	55	All Seasons Garden Care	Gardening	80.80		
258	55	All Seasons Garden Care	Gardening	40.40		
		(Subtotal Cheque No. 258	121.20)			
259	53	Initial Textile Services	Hygiene & Mat	35.68		831 3e
260	56	Missing, DR & PD	Hall guttering	47.00		

9) The clerk brought to members' notice the following items of correspondence.

i) Planning Applications:

05/00314: Thorne Manor (Bakers Mead) notice of consent of plans and details

05/01094: Old Rose House, Rose Farm Road – new front porch & single storey side extension – ABC approved

ii) BTCV – Pond Warden & Tree Warden schemes. Request for £100 per tree warden and £100 per pond warden. It was noted that there appeared to be two pond wardens registered with the scheme, but as far as the council were concerned, Mrs Ros Rowan was the official parish warden. The clerk was requested to ask Mr Nick Mengham for either a written report of his activities, or to come to a council meeting and make his report. It was resolved to make a £200 payment as preciously budgeted.

iii) CiLCA Registration: the clerk's application for the examination had been accepted.

iv) Licensing Act: the village hall application for 'grandfather rights' had been accepted by ABC.

v) Charities website: www.guidestar.org.uk: noted

vi) Acknowledgement of PC reply to ABC LDF core Strategy preferred options document: noted

vii) ABC – e-communications: noted

viii) Parish Wish lists – contacts have been advised of the council's wishes and would be contacting parish councils shortly.

ix) School Governance Regulations – Parish councils may no longer appoint school governors: noted

x) Modification of Definitive Maps. Noted. The clerk had requested updated maps.

xi) Invitations/Seminars: KRCC Consultation Event: DEFRA Rural Social & Community Programme, Wed 28 September 11am to 3pm, Harrietsham; Public Meeting: Care of the Elderly in Ashford & news on M20 Junction 10. Monday 19 September 5pm, Ashford North Youth Centre; Sustainable Communities Bill – public meeting Thurs 22 September 6:30 – 8:30pm. Rye; Cityscape Conference – future of Britain's cities, towns, and suburbs. London 20-21 September - £550 plus £80 per conference module.

xii) Minutes: KAPC Ashford Area Committee Minutes – copies already forwarded to Ann Murray & Peter Campbell

xiii) Consultation Documents: Consultation on the SE Plan – already circulated; KCC online consultation on Issues and options that will impact on the Kent Minerals & Waste Development Framework – details emailed to members; SEERA Proposes Changes to Regional planning guidance for the SE – Waste & Minerals

- xiv) Newsletters, Reports & Magazines, etc.: Campaign for the Sustainable Communities Bill – Ghost Town Britain; Ashford Rural Trust – Autumn Newsletter; Local Council Review; ABC Forward Plan of Key Decisions; KRCC Rural News
- 10) The recommendations presented by the Clerk to the Council in the report: Bank Accounts were considered and after some discussion it was resolved that the clerk should set up four new bank accounts with the Co-operative Bank as proposed in the report and transfer all funds held in the three NatWest Bank Accounts to the new accounts. Proposed Ann Murray, seconded Andrew Buchanan, carried unanimously.
- 11) Parish Christmas decorations were considered and it was resolved that the clerk would place an order for a Christmas Tree to be delivered at the beginning of December. It was suggested that a 25 foot tree was desirable. The clerk would also investigate the purchase of more lights. A brief discussion on the merits of a village contest for the best decorated house that proposal was dismissed.
- 12) To consider reports and minutes from committees and representatives as submitted:
- i) Hog Fair: The clerk presented the accounts for the Hog Fair as received by the parish council: Receipts = £7,089.29, payments = £5,442.35. There was still £86 outstanding from programme advertisers, once received the income over expenditure would be £1,646.94. It was understood that there was still a payment outstanding for the hire of the marquees and there was further income still held by Alan Davies that would be paid into the village hall account in due course.
In his emailed report Mr Davies said that: Details regarding selling on of surplus drinks progressing; lottery money (£5,625) was paid to us immediately after Hog Fair; final Report to Lottery will be sent this month (after all receipts have been retrieved); and final outcome likely to be £6,350 surplus
 - ii) Halloween: the minutes of the previous meeting, having been circulated, were noted. Due to a £101 license cost there would be no disco. The next meeting was on Monday 19 September, 8:15pm.
 - iii) Wealden Wheels: In his emailed report Mr Davies said that: it continues to achieve revenues well ahead of monthly targets; a third vehicle (7-seater) 'free' from Romney Marsh project awaits approval of Asset Transfer process from SEEDA and approval of our grant applications to fund extra costs (insurance, office costs, administration time); increased need for volunteer drivers from all villages as demand for service continues to grow (KCC training provided, plus a logo-ed Driver fleece for fashionable winter wear!). Pluckley has only one (AJD) at the moment, please encourage others to volunteer.
 - iv) Sports Pavilion: In his emailed report Mr Davies said that: two significant concerns regarding VAT due on construction and the sewerage right of way across Black Horse grounds are under discussion; VAT: most published literature suggest that VAT will not be due on the Pavilion whether it is built by the Parish Council, or by Pluckley Sports Association, the real issue being whether it has a business use or not. Charging members (eg Tennis Club etc) Fees for its use is clearly defined as business. We believe we can set ourselves up in a way which is not business and are in dialogue with the Inland Revenue at the moment to achieve this; the sewerage right of way 'Easement' offered by Enterprise Inns includes a clause requiring us (Parish Council/PSA) to relocate the sewer at our entire expense if they decide they want to do anything to the site which it may hinder. This undefined (in time) and uncapped (in cost) liability is one we feel we cannot accept. After visiting Thorneloe's Solicitors with the Parish Clerk, he has volunteered to try to remove this in negotiations with Enterprise Inns; our current view is that the Pavilion should be built by the PSA through a prime contractor (take the effort away from the P.C., subject to proper audit) and then donated to the Parish Council who can run it through a VAT efficient management approach; the current funding position is healthy on the basis of monies raised to date and Grant offers. If we do not have to pay VAT on construction then we have sufficient funds to cover the original construction estimate, with a limited contingency fund in addition. The cost estimate is being rechecked in the light of the elapsed time scale and the creation of a reasonable (10%) contingency. It is likely that some limited further fund raising will be needed to finalise the funding.
The clerk was instructed to write to the Sports Association and ask for a detailed breakdown of what funds were already held for the pavilion and where. She should also establish what was required of the Sports Association over the building of the pavilion.

- v) Recreation Ground: The clerk presented four estimates from contractors for cutting down and removing the leylandii around the tennis courts. It was resolved that the clerk would liaise with the Tennis Club regarding whether they wished all trees to be removed, or just some of them, before making an application to ABC for their removal. She would also liaise with the tennis club over the preferred contractor, but members intimated they were in favour of using the cheapest quotation.
 - vi) Parish Council Surgery: Sat 24 September, 9:30 to 10:30am It was agreed that Peter Campbell would attend.
- 13) The clerk submitted a report of her activities during the past month and drew members attention to items requiring their attention:
Southside coal yard: It was agreed that although the site had been cleared, it still required further tidying. The clerk was requested to ask ABC to continue to keep it under surveylance.
- 14) Items to be placed on the next agenda,
- i) Salaries, rents, and donations
 - ii) 2006/7 budget and precept
 - iii) RoSPA Report
 - iv) New Year's Honours List
- 15) Date of next meeting: Monday 10 October 2005, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 10:34pm

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 10 October 2005 at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Ann Murray, Andrew Buchanan, Alan Davies, Russell Keep.
Members of the public: Ian Mills, Michael Cowdry.
Clerk to the Council: Jackie Grebby

- 1 Apologies for Absence: Written apologies were received from Andrew Wickham (away on business) and James Ashby (illness) and accepted unanimously. Trevor Oliver and Peter Campbell had also sent apologies.
- 2 Declarations of Interest on Items on the Agenda and any update of Register of Members Interests.
Janet Gwillim: personal, but not prejudicial, and would keep an open mind when considering the application. (Items 5 a i & ii)
Andrew Buchanan: personal, but not prejudicial, and would keep an open mind when considering the application (Items 5 a i & ii)
- 3 Minutes of the Meeting held on Monday 12 September 2005: These were approved and signed as correct (proposed Ann Murray, seconded Andrew Buchanan)
- 4 Matters arising from minutes:
 - a) Recreation Ground: permission had been received for felling the Leylandii and the clerk would make arrangements to have the work carried out at the earliest opportunity. G Bridgland had proved to be the lowest quotation.
 - b) Village signposts: the clerk had received an quotation from Missing Builders of £515 for replacing the finger post and repainting the village entrance sign. She had applied to WKPS for grant funding and they had replied requesting further details. These would be supplied.
 - c) Bank Accounts: the clerk regretted that she had not been able to complete the forms due to pressure of work.
 - d) Christmas Tree: the clerk regretted that she had not been able to place an order for this due to pressure of work. The chairman undertook to find a suitable one and report back to the clerk who would issue a purchase order.
- 5 Planning
 - a) The following planning matters were considered:
 - i. 05/01596/AS Southfields, Station Road. First floor extension alterations to rear and side elevations. It was resolved to support the application as long as neighbours' light was not affected.
 - ii. 05/01665/AS Southfields, Station Road. Proposed conversion of redundant agricultural building to provide annex accommodation for elderly parent/relative. It was resolved to support the application but to recommend that a section 106 condition was placed upon the conversion.
 - b) The minutes of the Plans Committee were noted and the resolutions therein adopted (proposed Ann Murray, seconded Andrew Buchanan):
Minutes of meeting held Monday 26 September 2005, 8pm in the committee room of Pluckley Village Hall.
Present: Alan Davies (Chairman), Andrew Buchanan, James Ashby, Ann Murray, Trevor Oliver.
Member of the Public: Janis Page. Clerk to the Council: Jackie Grebby.
 - i. Apologies for absence: Written apologies were accepted from Russell Keep who was unable to attend for family reasons.
 - ii. Declarations of interest: there were no declared interests for items on the agenda.
 - iii. Planning Applications
 1. 05/01553/AS The Blacksmiths Arms & Thorne Cottage, Smarden Road, Pluckley: Demolition of existing properties and erection of 5 no. new residential dwellings including garaging. After much discussion, it was unanimously resolved **not to support the application** on the grounds that:

- Five dwellings on the site is 'high density' building and are not of a rural character and are not consistent with the recommendations of the Pluckley Design Statement and Ashford Borough Local Plan HG8 & HG9
- The proposed dwellings would make a greater impact on the street scene than the existing 2 dwellings. They are taller than the adjacent 1 to 4 Thorne Cottages and Little Thorne. The council appreciates that Thorne View is larger, but this has always been regretted and, if proposed now would not conform to the recommendations of the Pluckley Design Statement. (Ashford Borough Local Plan HG8)
- Placing five properties on the site is considered to be 'cramming' and unnecessary infilling. (Ashford Borough Local Plan HG6)
- Dwelling 5 is 'backfill' even though it is on the same line as Little Thorne, it is behind the proposed row of numbers 1 to 4 dwellings.
- There is not enough parking space provided. Only 10 spaces for 5 houses. There is no where for visitors to park. It is not on a bus route and the railway station is some 1.25 miles away so vehicles would be needed. (Ashford Borough Local Plan HG6)
- The Blacksmiths' Arms opened as a public house in 1627, therefore both properties are worthy of conservation not demolition. It should be borne in mind that the front façade of the Blacksmith's Arms is a recent addition, and the original line of the property was probably similar to that of the adjoining property. The parish council recommend that they should be 'spot listed' (Ashford Borough Local Plan EN19). Alternatively, they should be considered of local historical and architectural significance and are important in their own right.
- Highway access is out to a difficult corner and would constitute a danger.

The clerk was requested to pass these comments on to the ward members and request that it go before the ABC plans committee.

- iv. 05/01019/AS Fig Tree Cottage, The Street, Pluckley: to replace existing aluminium patio doors and window, with new frames and French doors all in oak to match house and glazed with toughened glass. After a brief discussion it was unanimously resolved **to support the application.**
- v. 05/01594/AS Green Hedges, Chambers Green Road: replacement conservatory. After a brief discussion it was unanimously resolved **to support the application.**
- vi. 05/01596/AS Southfields, Station Road: first floor extension alterations to rear and side elevations. It was unanimously agreed to hold this over for discussion at the next full council meeting due to there being little time to fully assess the implications of the application. The clerk would visit neighbouring properties prior to that meeting.

There being no further business the meeting closed at 8:52pm.

- 6 Draft Financial Regulations and the revised Standing Orders. These had been passed to the Finance Committee last month for consideration. They were requested to meet at the earliest opportunity.
- 7 The RoSPA report, having been circulated to all members present, it was resolved to consider the implications at the December meeting.
- 8 It was resolved that the chairman would represent Pluckley Parish Council at the Remembrance Service on Sunday 13 November, 11:55am.
- 9 Proposal that the council consider making a nomination to the New Year's Honours List. The chairman reported that she had received requests from members of the community for an honour to be made to a resident. This was discussed. A proposal that a community award be made was also discussed.
- 10 To answer Questions from Councillors
 - a) The matter of inconsiderate residents' bonfires was again brought to the notice of the meeting. Some were lasting for several days. The clerk would place an item in the next parish magazine.
 - b) It was agreed that a newsletter should be produced before the end of the year. Members would submit items for inclusion to the clerk.
- 11 Finance:

- a) It was resolved that the following accounts be approved for payment, Proposed Andrew Buchanan, seconded Ann Murray.

Cheq.	Name	Description	Amount	
1243	BT (Post Office)	Clerk's Telephone	£76.10	NB: Paid
1244	Inland Revenue	Tax & NIC	£43.85	
1245	Jackie Grebby	Clerk's salary & agreed expenses	£563.81	
1246	David Heasman	Street sweeping	£71.28	
1247	Cyril Hoad	Bus Shelter & notice board	£23.76	
1248	KAPC	Finance information	£52.88	
1249	SLCC	Clerk's Manual	£40.00	
1250	BTCV	Pond & Tree Wardens	£200.00	
1251	All Seasons	Rec	£25.00	
1252	Jackie Grebby	Petty Cash adjustment	£72.73	
				sub total £1,169.41
261	BT	Hall Telephone	£34.56	NB: Paid
262	Sue Exell	VH Cleaning	£95.48	
263	Initial	Fem Hygiene & Mat	£35.68	
264	Missing	Extinguisher bracket, screen, trolley	£105.75	
265	Alan Davies	Kent Marquees	£934.34	
266	Cornhill	Insurance	£881.87	
	Seeboard	Electricity	£15.89 cr	
267	All Seasons	Garden	£80.80	
				sub total £2,152.59
cash		postage	£6.84	
		travel	£59.56	
	Amazon:	Risk Assessment books	£40.26	
				sub total £106.66
				Total £3,322.00

- b) The clerk presented the accounts to date and projection for rest of the year, together with suggested figures for the year 2006/7. After some discussion it was agreed to consider the matter fully at the November meeting before setting next year's precept.

12 The clerk brought to members' notice several items of correspondence including

a) Planning Applications:

- i. 05/01250/AS The Low Barn, Dowle Street Farm, fitting of 2 rooflights on rear elevation. ABC Consent granted
- ii. 05/01292/AS Daniels Farm. Internal modifications, open car port, entrance porch & triple bar garage. ABC refused.
- iii. TC/05/00083 2 The Grove – fell cypresses ABC Consent granted
- iv. 05/01297/AS 1 Millpond Cottages, 2-bay oak framed garage on land opposite – ABC consent granted.
- v. 05/01045/AS Southfield, Station Road. Change of use to residential & single storey wooden building for use as home office – ABC consent granted
- vi. 05/00989/AS St Nicholas Church. Installation of new Portland stone memorial seat – ABC consent granted
- vii. Invitations/Seminars: KAPC AGM, Sat 5 November, Ditton Community Centre. Lunch £7.50 per head and 'KRCC' Annual meeting Wed 19 October Harrietsham Hall, 2pm. Lunch £10 per head. Ann Murray would attend.

b) Special events recommendations from Cornhill Insurance: noted

c) FWAG request for grant/subscription of £35. It was resolved to continue to subscribe.

d) KAPC – Moorby Housing in Rural Kent: noted

e) Cornhill bonfire event – PC covered. Noted

f) Shipland Railings. The clerk was continuing to press Highway for a satisfactory repair.

g) Land Registry – voluntary first registration of title. The clerk would investigate.

h) Winged Fellowship Trust request for grant. It was resolved not to make a donation.

13 Reports and minutes from committees and representatives were noted:

- a) Hog Fair: it was reported that the profit from the event amounted to £6,901.60. Although payment to the Kentish Express for photographs was pending, some £250 worth of beer would be underwritten by the Halloween event, and Regency Marquees would be making a credit of some £30 to balance their invoice.

- b) Halloween: the minutes of the previous meeting, having been circulated, were noted. The request of the committee that a marquee be purchased was discussed and it was resolved that the clerk should purchase a 4m by 10m marquee from Essex Camping Centre. Proposed Alan Davies, seconded Russell Keep.
 - c) Wealden Wheels: Alan Davies reported that 100 organisations would have joined by the end of the month. Finances were buoyant and there was an over-demand for the buses so a third vehicle, a 7-seater Citroen CF – had been acquired free of charge from another similar enterprise that had foundered.
 - d) Sports Pavilion: Costs had changed due to various alterations in the building's design. Further funding would be needed. Ann Murray agreed to liaise with Michael Cowdry and offer advice.
 - e) Parish Council Surgery: This would be held on Saturday 29 October. Ann Murray would be in attendance.
- 14 The clerk submitted a report of her activities during the past month and drew members attention to items requiring their attention:
- 15 Items to be placed on the next agenda.
- a) PSAG
- 16 Date of next meeting: Monday 14 November 2005, 8pm in Pluckley Village Hall. This would be preceded at 7:30pm by a presentation from Alison Thompson, Area Programme Manager, Rural Housing Trust

There being no further business the meeting closed at 10:18pm

***Pluckley Parish Council,
Brickworks Sub-committee of the Plans Committee***

Minutes of Meeting held on, Monday 24 October 2005, at 8pm in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Ann Murray, Stephanie Banham, Paula Malpeli, Jackie Allen, Andrew Wickham.

Members of public: Sue Whatman, Mike Whatman.

Clerk to the Council: Jackie Grebby

1. Apologies for absence: these had been received from Andrew Buchanan and James Ashby (holiday commitments), Alan Davies (illness) and Brian Bristow (conflict with another meeting) and accepted.
2. Declarations of interest: none.
3. The minutes of the meeting held on, Friday 18 February 2005, were agreed as correct. There were no matters arising.
4. The recent assessments submitted by Messrs Clearers to the Environment Agency, having been previously circulated, together with the several reports received from members of the committee and also circulated, were considered at great length. The substance of the reports were agreed and various addenda were added. The clerk was then requested to draw up a report, incorporating the points raised, and submit it to the Environment Agency prior to the extended deadline date of 18 November. She would also continue to press for a meeting with KCC Plans Department and would forward them a copy of the Parish Council's report.
5. Any other business:
 - a. It was agreed that a further approach to English Heritage requesting that the remaining Brickworks' chimney be listed. Janet Gwillim would liaise with Paula Malpeli.
 - b. It was agreed that Stephanie Banham make contact with the media with regard to further publicity.
6. Date and time of next meeting: it was agreed that the next meeting would be called once there was further news and/or a meeting had been held with KCC Plans Department.

There being no further business the meeting closed at 9:35pm.

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 14 November 2005 at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Buchanan, James Ashby, Alan Davies, Ann Murray, Andrew Wickham, Peter Campbell, Trevor Oliver

Members of the public: Marianne Highwood, Charles Highwood, James Highwood, Jack Reason, Rob Tompsett, Nick McAnally, Mel Smith

Clerk to the Council: Jackie Grebby

Prior to the meeting members heard a presentation from Ms Moira Constable, Chief Executive, Ashford Rural Housing Trust.

- 1 Apologies for Absence: Written apologies were received from Russell Keep (away on business) and accepted unanimously.
- 2 Declarations of Interest on Items on the Agenda and any update of Register of Members Interests.
 - a) Item 5 iii: Andrew Wickham, James Ashby, and Andrew Buchanan all declared personal, but not prejudicial interests, and would keep an open mind when considering the application.
 - b) Item 5 iv: Ann Murray: personal, but not prejudicial, and would keep an open mind when considering the application.
 - c) Item 5 vii: Trevor Oliver declared a personal interest in that he was a school governor and would abstain from voting.
 - d) Item 8 a: Ann Murray and James Ashby both declared personal interests in that they were recipients of payments. They would take no part in any decision regarding payments.
- 3 Minutes of the Meeting held on Monday 10 October 2005: These were approved and signed as correct (proposed Alan Davies, seconded James Ashby)

The meeting was closed for 10 minutes to hear representations from members of the public.

- 4 Reports on matters arising from minutes:
 - a) Recreation Ground: the Leylandii had been felled.
 - b) Village signposts: the clerk reported that Kent Highways had written stating that they will get a quote from a firm that has refurbished signs for Kent Highways in the past. They would not be able to issue an order to your builder as he is not on the list of approved contractors and would not be allowed to work on the highway either.
 - c) Bank Accounts: the clerk regretted that she had not been able to complete the forms due to pressure of work.
 - d) Christmas Tree: The chairman had made contact with a supplier and had the matter in hand. James Ashby also had the purchase of replacement tree lights in hand and would liaise with the clerk. Alan Davies and Andrew Buchanan would liaise with the Black Horse over electrical connection.
 - e) Remembrance Sunday: the Chairman, Ann Murray, James Ashby and Andrew Buchanan had represented the council.
 - f) Bonfires: the clerk had placed an article in the November Parish Magazine. Ashford Borough Council had also written to the council about the matter.
 - g) Newsletter: this was still in hand. The chairman had written a couple of items, but the clerk was still waiting for something from PSAG, Wealden Wheels, and the Meeting Place.
 - h) New Year's Honours list: this will be placed on next month's agenda for discussion
- 5 Planning: The following planning matters were considered:
 - i. 05/01590/AS Weeks Garage, Smarden Road: Refurbishment of existing buildings to include additional ancillary office space and two flats. It was resolved to support the application, but to comment that, as far as members were aware, the underground fuel holding tanks were still in place and that it was believed there was asbestos on the site.
 - ii. 05/01729/AS & 05/01730/AS 1 Mill Pond Cottage, Malmains Road: enlargement of existing dormer window together with internal alterations to ground and first floors (revised scheme) It was resolved to support the application.

- iii. 05/01753/AS Hop-pickers Huts, Egerton Road: Conversion of existing part & reinstatement of hopper huts to form 4 x 2-bed terraced houses and 2 x new 5-bed houses to frontage, with 4-bay garage behind. Letters received from residents were circulated to members. After some discussion it was resolved to support the application subject to the two houses satisfying the recommendations of the Pluckley Design Statement.
- iv. 05/01764/AS The Annexe, Rose Farm Studio, Rose Farm Road: use of existing building for office and storage in association with adjacent photographic studio and rescinding of Section 52 agreement to allow this. After some discussion it was resolved to support the application and to comment that the change of use would encourage local employment.
- v. 05/01792/AS Green Hedges, Chambers Green Road: Replacement garage. It was resolved to support the application.
- vi. App/E2205/C/05/2004103 Appeal by Hazeldene Contracts Ltd against Enforcement Notice: Land at Chart Court Farm – floodlights. The clerk was instructed to write reiterating the council’s objections to the application.
- vii. 05/01701/AS Pluckley School – stripping and recovering of Kent peg tile roof. It was resolved to support the application.

6 Draft Financial Regulations and the revised Standing Orders. These had been passed to the Finance Committee for consideration. They were requested to meet at the earliest opportunity.

7 There were no Questions from Councillors

8 Finance:

a) It was resolved that the following accounts be approved for payment, Proposed Trevor Oliver, seconded Andrew Buchanan.

Cheq. Name	Description	Amount		
1252	Newton	Copier toner	£10.50	paid
1253	Staples	misc	£165.51	
1254	Information Commissioner	Data Protection	£35.00	
1255	Ann Murray	Coffee	£21.00)	
1255	Ann Murray	Staples	£4.49)	£25.49
1256	All Seasons	Rec	£50.00	
1257	Chrysalis	Annual web hosting & broadband	£340.76	
1258	Scribe 2000	Annual licence renewal - accounts	£195.00	
1259	Heasman	Salary	£71.28	
1260	Hoad	Salary	£23.76	
1261	Grebby	Salary	£674.08	
1262	IR	Tax & NIC	£109.47	
		sub total		£1,700.85
269	Gwillim	lights & lead	59.95	paid
270	Barclaycard	Wealden Advertiser Halloween	89.6	paid
271	Fermor	return of damages deposit	£95.00	
272	Cleanaway	Waste bin	£192.77	
273	Initial	Fem Hygiene & Mat	£35.68	
274	Alan Davies	KE Photos - Hog Fair	£102.80	
275	Southern Water	Waste water charges	£34.93	
276	All Seasons	Hall grounds	£80.80	
277	Lillley	Halloween expenses	£78.92	
278	Hyson	Hall Windows	£16.00	
279	Missing	Kitchen water heater	£301.97	
280	KRCC	Model Hiring Agreement	£7.00	
281	Exell		£95.48	
282	Ashby	Curry's Fridge	£129.95	
283	four Jays	Toilet	£155.10	
		sub total Village Hall		£1,326.40
cash		parking		
		mobile calls	£0.31	
	Ebay	Essex Camping Centre - Marquee	£325.00	
	Ebay	toner	£9.49	
	travel	£61.64		
	postage	£16.74		
1263		sub total		£413.18

b) The clerk presented the accounts to date and projection for rest of the year, together with suggested figures for the year 2006/7. After much discussion it was agreed to request a precept of £22,256. To raise salaries for David Heasman, Cyril Hoad and Sue Exell by 3% and to keep

rents for the cricket ground and tennis courts unchanged for the ensuing year. With regard to the clerk's salary, it was agreed that this would be raised in line with current NALC rates but no higher than £10 per hour. A final figure would be set at the next meeting, any difference going into the 'Contingency' funds.

- 9 The clerk brought to members' notice several items of correspondence including:
- a) Planning Applications:
 - i. 05/01665 Southfields, Station Road – External alterations for conversion of building to Annexe ABC permission granted
 - ii. 05/01594 Green Hedges – alterations to roof, extension garage, & replacement conservatory. ABC permission granted
 - iii. 05/01019 Fig Tree Cottage – replacement patio doors, etc. ABC permission granted
 - iv. 03/01423 Sports Pavilion – notice of consent for bricks & stone to be used
 - b) Mid Kent Water notice of replacement of water meter at Hall
 - c) Key Guide Publishing: request for support for Challock & Charing Residents Guide (covering Challock, Charing, Pluckley, Westwell, Hothfield & Little Chart) Where possible the clerk would supply any information requested
 - d) Letter from KCC requesting PC's comments over a stopping up order for Land adjoining Dowle Street Farm
 - e) LEPRAs request for donation of £21 – it was resolved not to support the application.
- 10 Reports and minutes from committees and representatives were noted:
- a) Surgery: the next one would take place on Saturday 26 November. Alan Davies would attend.
 - b) Halloween: The clerk reported that approximately £2,000 had been raised for the village hall. It was agreed that this was a respectable income for a damp Monday. It was agreed that there was a minimal amount of disturbance to the village in relation to that of other years and some residents near the church had not boarded up their windows this year. (2004 could not be taken into account since the Black Horse was closed.) The police had commented that the evening was quieter than usual and the clerk had received a letter from Kent Police thanking the PC for assistance at Halloween. The entrance to the recreation ground was considered and it was agreed that costs would be investigated for installing hard-standing.
 - c) Wealden Wheels: Alan Davies reported that three vehicles were now operational and income was approximately £2,000 the previous month, but they should not be complacent since plans had to be made to replace the vehicles at some stage.
 - d) Sports Pavilion: A planning application had to be made to create a new temporary access onto the recreation ground.
 - e) Village Hall: a new fridge had to be purchased as had the water heater in the kitchen.
 - f) PSAG: Andrew Buchanan reported that things had been happening and that SE Trains had written saying that the service would be restored in June. The group was continuing to press for a platform extension. The group's AGM had been held the previous week and there were no changes to the existing committee.
- 11 The clerk submitted a report of her activities during the past month. Mr Mure had contacted the council requesting that they look into extending the speed limit along Egerton Road. Cllr Andrew Wickham would reply.
- 12 Items to be placed on the next agenda: Andrew Wickham asked that members accept his apologies for absence due to work commitments. Accepted unanimously.
- 13 Date of next meeting: Monday 12 December 2005 8pm in Pluckley Village Hall. This would be preceded at 7:30pm by a discussion with Cllr Richard King on KCC policy for traffic management.

There being no further business the meeting closed at 10:10pm

Pluckley Parish Council

Minutes of the Meeting of Pluckley Parish Council held on Monday 12 December 2005 at 8pm, in Pluckley Village Hall

Present: Janet Gwillim (Chairman), Andrew Buchanan, James Ashby, Alan Davies, Peter Campbell, Trevor Oliver, Russell Keep.

Members of the public: none

Clerk to the Council: Jackie Grebby

Prior to the meeting members had a short meeting with Cllr Richard King, KCC Ward member and discussed wide ranging topics relating to the parish.

Items of correspondence received during the past month and not tabled for discussion were circulated during the meeting.

- 1 Apologies for Absence: Written apologies were received from Andrew Wickham (work commitments) and Ann Murray (on holiday) and accepted unanimously.
- 2 Declarations of Interest on Items on the Agenda and any update of Register of Members Interests. James Ashby declared a personal interest on item 8a.
- 3 Minutes of the Meeting held on Monday 14 November 2005: These were approved and signed as correct (proposed James Ashby, seconded Trevor Oliver)
- 4 Reports on matters arising from minutes:
 - a) Bank Accounts: the clerk presented forms for all members present to complete for specimen signatures. She would conclude the application for new accounts as soon as possible.
 - b) Christmas Tree. All involved with setting up the tree in the square were thanked.
 - c) Newsletter: Items would be forwarded to the clerk as soon as possible in the New Year.
- 5 Planning: The following planning matters were considered:
 - a) 05/01915/AS & 05/01916/AS Old Kingsland Cottage, Egerton Road. Rear extension and replacement garage. After a brief discussion it was resolved to support the application.
 - b) TP/05/00154/AS Woodcroft, Lambden Road. Cut down and remove one dead silver birch. After a brief discussion it was resolved to support the application as long as the tree was confirmed as being dead.
- 6 It was proposed by Russell Keep and seconded by Alan Davies that the Financial Regulations and the revised Standing Orders as recommended by the Finance Committee be adopted. Carried unanimously.
- 7 There were no Questions from Councillors
- 8 Finance:
 - a) It was resolved that the following accounts be approved for payment, Proposed Andrew Buchanan, seconded Alan Davies. James Ashby declared a personal interest in this item and took no part in the discussion or decision.

Cheq. Name	Description	Amount	
1268	Jackie Grebby	Salary less tax & NIC	£519.45
1268	Jackie Grebby	Agreed Expenses	£47.25
1272	Inland Revenue		£40.96
1269	David Heasman	Street sweeping	£89.10
1270	Cyril Hoad	Bus Shelter, etc.	£29.70
1271	Jenny Johns	Recreation Ground	£32.67
1264	James Ashby	Screwfix direct (Xmas tree, etc)	£134.74
1267	Christmas Tree		£64.63
1273	Jackie Grebby	extra office heating (£2 per day)	£40.00
1274	SLCC	subscription	£93.00
1275	James Ashby	balance owing	£40.20
1276	Trevor Smith	Internal Audit	£250.00
1277	G Bridgland	Leylandii	£881.25
1278	Staples	Inkjet cartridges	£37.99
285	Sue Exell		95.48

Paid
Paid

286	Cornhill	Additional insurance stage lights	78.61
287	Initial Textile		£35.68
1263	cash	postage £8.67	
		travel £47.16	£55.83
	Total		£2,566.54

- b) A figure for the clerk's salary for 2006/7 as per the recommendations of the NALC/SLCC salary scales, were considered and it was resolved to set the hourly rate at £10. Proposed Andrew Buchanan, seconded Russell Keep. Carried unanimously.
- 9 Consider reports and minutes from committees and representatives as submitted prior to the meeting.
- a) Plans Committee: minutes of meeting held on 28 November 2005 Minutes of meeting held Monday 28 November 2005, 8pm in the committee room of Pluckley Village Hall. Present: Alan Davies (Chairman), Andrew Buchanan, James Ashby, Ann Murray, Trevor Oliver, Russell Keep. Members of the Public: Ian Mills, Cyril Hoad Clerk to the Council: Jackie Grebby. Apologies for absence: All members were present and there were no declared interests for items on the agenda.
 Planning Applications: 05/01867 The Coppice, Forge Hill. Single storey rear extension to provide kitchen/family room. After some discussion it was resolved to support the application, but note that the plans as submitted included several inaccuracies: there was no front door, and no windows for the living accommodation on the NE elevation. The SW elevation did not show a full outline of the property.
 05/01886 Weeks Garage, Smarden Road. Change of Use of garage to workshop, sales area, office. After some discussion it was resolved to support the application, but query the fact that this application did not include the living accommodation applied for in application 05/01590/AS.
 05/01841 Spring Ridge, Lambden Road. Single storey extension to side of bungalow to provide carer's bedroom and en-suite bathroom for disabled person. After a brief discussion, it was resolved to support the application
 There being no further business the meeting closed at 8:22pm.
- b) Wealden Wheels: November was another very busy month and all 3 vehicles are now earning money. Our claim (£16,600; to provide part time office support, more office space and to cover some of the running costs) for an 'admin costs' grant as a result of operating 3 vehicles now has gone in and we expect to hear positively before Christmas.
- c) Sports Pavilion: were awaiting planning permission from ABC to put a temporary access road at the top of the recreation ground in order to start building the Pavilion. Given the nearness of Christmas it is most likely that they will start moving earth early in the New Year.
- d) Village Hall: minutes of meeting held on 28 November 2005. noted.
- e) Pluckley Station Action Group: a report was submitted by Andrew Buchanan and its contents noted. It was agreed that another meeting with Richard King and Kim Hills should take place to consider the ongoing parking problems.
- 10 The clerk's recommendation that the next council surgery be held on Saturday 28 January 2005 was approved. James Ashby volunteered to be in attendance.
- 11 Clerk to the Council was supplied with names of recipients of Council Christmas Cards.
- 12 The proposal that a Recreation Committee to deal with matters relating to the recreation ground (including children's play areas), fairs, Christmas, and similar matters was considered. It was agreed that the committee should consist of 5 members and Ann Murray, Alan Davies, Andrew Buchanan, James Ashby, and Peter Campbell were unanimously elected. The clerk would arrange for a meeting to take place in the New Year.
 The remit of the committee would be to oversee such matters as the RoSPA report, applications for use of the recreation ground for boot fairs, fetes, etc. It was further agreed that in future arrangements for Christmas decorations and other celebrations would come under the provenance of the committee. The Hog Fair Sub-committee and Halloween Sub-committee would also be an off-shoot of the Recreation Committee. Financial administration would be restricted to those items in the council budget relating directly to the recreation ground, fairs, and Christmas.
- 13 It was agreed that the council should renew their registration under the Lotteries and Amusements Act 1976. Proposed Janet Gwillim, seconded Russell Keep.

- 14 It was agreed that the council would not send a representative to the New Local Government Network Conference on Thursday 2 February, Hotel Russell, London
- 15 It was agreed that the council would not make a contribution to the South East Regional Play Association (SERPA)
- 16 The proposal that the entrance to the recreation ground be resurfaced to enable vehicles easier access during wet weather was passed to the Recreation Committee for their consideration
- 17 It was agreed that the council create an award of an honorary freeman of the parish on behalf of a resident. Proposed Janet Gwillim, seconded Trevor Oliver. An item would be placed in the next newsletter.
- 18 The clerk presented a report of the past month's activities. It was agreed that Dreamweaver 8 should be purchased from Phoenix Software. Concern was expressed at the recent invoice from the Independent Auditor and it was suggested that other competent persons should be approached. Plans for the new speed restrictions were noted.
- 19 Requests for items to be placed on the next agenda included the 2006 Hog Fair and the Sports Association.
- 20 Date of next meeting: Monday 9 January 2006, 8pm in Pluckley Village Hall.

There being no further business the meeting closed at 9pm