

# PLUCKLEY VILLAGE HALL TRUSTEES

Minutes of a meeting of the trustees of the Pluckley Village Hall Trustees,  
held on Monday 15th March 2010 at 7.30pm in Pluckley Village Hall.  
Present: Martin Newman (Chairman), Jackie Allen, Chris Housman,  
Tim Maddrell, Jeff Moody, Alan Symonds, Mike Whatman, Jackie Grebby.

Also Present: Cllr Clair Bell

Minute Taking; Sue Whatman

1. **To accept written apologies for absence.** Apologies were accepted from Andrew Wickham, who was at another meeting and would be arriving late and Dave Hocking.
2. **Declaration of Interests on items on the agenda.** There were none.
3. **To confirm the minutes of the meeting held on Monday 15<sup>th</sup> February 2010.** The minutes were approved and signed.  
Proposed: Mike Whatman, Seconded: Tim Maddrell
4. **Matters arising from the minutes.** There were none.
5. **Finance:**

a) **To approve the accounts for payment as presented by the clerk**

It was agreed to pay Village Hall expenses for the following:

Payee		£
Sue Exell	Caretaker/Cleaner	106.88
Initial Washrooms		40.02
Pristine Cleaning	Window Cleaning Dec & Feb	60.00
BT	Telephone Account Closure	5.40
Alan Richards	Deposit Refunded	100.00
Karina Rowlands	Deposit Refunded	20.00
South East Water		51.68
Southern Water		71.98
Mike Whatman	Light Bulbs	5.86
Jackie Grebby	Petty Cash Adjustment	3.47
	<b>Total</b>	<b>465.29</b>

**Petty Cash**

Postage 6.99

Proposed: Jeff Moody, Seconded: Chris Housman

- b) **Bad debts.** Mike Whatman agreed to try again to get the outstanding amount paid.
- c) **Hall bookings.** There had been a request by L'Arche, which is a London charitable organisation, to book the Village Hall again this year. L'Arche have a pilgrimage from London to Canterbury every year. They also enquired if the £50.00 concession offered to them last year still stood. It was agreed to allow them the same concession this year.  
Proposed: Mike Whatman, Seconded: Alan Symonds
6. **To consider any improvements, repairs or the purchase of equipment as deemed necessary and to make resolution accordingly.** Mike Whatman reported that he had met with Palmer's who were going to quote for phase one and phase two of the Village Hall modernisation and further quotations were being obtained. Phase one would also include security system equipment.
  - a) **Chubb Fire contract**  
There were 2/3 different contracts for the fire extinguishers and it was decided that it would make more sense if there was only one contract therefore giving the same renewal date. Enquiries would be made by Andrew Wickham.
7. **To receive an update of fund-raising proposals.** Mike Whatman reported that the application for grant funding will go before the committee on 22<sup>nd</sup> April 2010.
8. **To consider any items of correspondence including:**
  - a) **Applause.** To be considered next month.
  - b) **Murder Mystery evening.** To be further considered
  - c) **COMMA Community Aggregates Fund 2010.** Handed to Mike Whatman for the Village Hall Working Group.
9. **To approve recent actions taken on behalf of the village hall by the clerk and to receive a report from the clerk regarding other items needing attention.** Nothing to report
10. **Requests for items to be placed on the next or future agendas:**  
Chubb Fire contract, Applause, Murder Mystery evening.
11. **Date of next meeting: Monday 19th April 2010 at 7:30pm, in Pluckley Village Hall**

Meeting closed 7.56pm