

## Pluckley Village Hall Trustees

Minutes of a meeting of the trustees of the Pluckley Village Hall Trustees held on Monday 15 February 2010, 7:30pm in Pluckley Village Hall Committee Room

Present: Martin Newman (in the Chair), Jackie Allen, David Hocking, Chris Housman, Tim Maddrell, Mike Whatman,

- 1 Apologies for absence: Apologies were received from, Jeff Moody, Alan Symonds, and Andrew Wickham.
- 2 Declaration of Interests on items on the agenda: there were none disclosed
- 3 Minutes of the meeting held on Monday 18 January 2010. These were agreed and signed, Proposed M Whatman, seconded T Maddrell.
- 4 Matters arising from the minutes: There were none.
- 5 Finance:

- a) Accounts for payment: It was agreed that cheques be drawn for the following payments.  
Proposed J Allen, seconded D Hocking

<b>Village Hall Payments</b>			
<b>Chq no</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
171	Sue Exell	caretaker	£106.88
172	Initial Washrooms		£40.02
173	Ann Quarterman	Damages deposit refund	£20.00
174	Kent County Supplies	Cleaning supplies etc.	£85.58
175	PRS	Licence	£47.00
<b>Total</b>			<b>£299.48</b>
<b>Petty Cash</b>			
	Kettle		£4.79
	postage		£1.77
<b>Total</b>			<b>£6.56</b>

- b) Budget for the next financial year April 2010 to March 2011. The proposals put forward by Messrs Newman and Housman were considered and approved.
- 6 Improvements, repairs, or the purchase of equipment:
  - a) It was reported that a quote was still awaited for updated CCTV equipment and it was agreed that, once quotes have been obtained and a contractor approved, the work should be put in hand as soon as possible. Proposed D Hocking, seconded T Maddrell
  - b) The brick plinth outside the entrance needed some repair. Messrs Missing would be asked to carry this out once weather conditions improved.
- 7 Fund-raising proposals
  - a) Proposed concert. Mr Newman would make further enquired about the suitability of a guitar ensemble and Mr Maddrell would look into a possible future production by Applause.
  - b) Advertising. It was generally agreed that additional advertising should be carried out.
- 8 Correspondence
  - a) Kent & Medway Funding Fair, Sevenoaks 30 March & Ramsgate 2 June. Passed to Mr Whatman
  - b) ACRC Rural News issue 94. Passed to Mr Whatman
- 9 To approve recent actions taken on behalf of the village hall by the clerk and to receive a report from the clerk regarding other items needing attention
- 10 Additional items to be placed on the next or future agendas: none
- 11 Date of next meeting: Monday 15 March 2010, 7:30pm, in Pluckley Village Hall

There being no further business the meeting closed at 8:10pm